

REGULAR BOARD MEETING MINUTES
Tuesday, March 31, 2019
7:00pm

In Attendance:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Janice Caton, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:02pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt March 31, 2020 Regular Public Board Meeting Agenda as AMENDED.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the February 25, 2020 Regular Public Board Meeting Minutes as presented.

CARRIED

4. Old Business

None

5. Report on In-Camera Meetings:

A. Tuesday, March 03, 2020

B. Tuesday, March 19, 2020

- Land/Property
- Other

6. Board Chair's Report

7. Presentations / Delegations

None

8. Education Committee Meeting – Tuesday, March 10, 2020

A. **Educational Excellence** - Tonia Frawley, Committee Chair

Recommendation:

THAT the Board of Education receive this Education Committee report as information.

CARRIED

Next Education Committee Meeting:

TOPIC: TBA
DATE: TBA
TIME: TBA
LOCATION: TBA

9. Strategic Direction

A. Superintendent

- i. **COVID-19 Update**
Board Information

B. Assistant Superintendent

None

C. Secretary-Treasurer

- i. **2020-21 Capital Plan Response Letter**
Board Information

D. Human Resources

i. Retirements and Recognition

Recommendation:

THAT the Board of Education receive this Retirements and Recognition report as information.

CARRIED

10. Board Standing Committee Reports

A. Budget Committee Board Report

No meeting in March

B. Finance Committee Board Report

No meeting in March

C. Facilities Committee Board Report

No meeting in March

D. Policy Committee Board Report

No meeting in March

MOTION:

THAT the Board of Education suspend the following Standing Committee meetings until further notice:

- *Policy Committee*
- *Community Engagement Committee*
- *Labour Relations Committee*
- *Facilities Committee*
- *Finance Committee*
 - *Sub-committee Budget Committee*
 - *Sub-committee Audit Committee*

CARRIED

11. Board Business

- A. Trustee Report: Campagnolo Lecture with Senator Murray Sinclair**
Ian Hargreaves, Trustee (Area C – Puntledge/Black Creek)
Board Information

- B. Trustee Report: British Columbia School Trustees Association (BCSTA) Indigenous Education Committee (IEC) Meeting**
Ian Hargreaves, Trustee (Area C – Puntledge/Black Creek)
Board Information
- C. Trustee Report: British Columbia School Trustees Association (BCSTA) Leadership Development 2020**
Ian Hargreaves, Trustee (Area C – Puntledge/Black Creek)
Board Information
- D. Trustee Report: Vancouver Island School Trustees Association (VISTA) Spring Conference**
Sarah Jane Howe, Trustee (Village of Cumberland)
Board Information
- E. Motion: Janice Caton, Trustee (City of Courtenay)**

Recommendation:

THAT the Board of Education explore the creation of a district student advisory committee.

MOTION POSTPONED

12. Board Correspondence

- A. Correspondence: from Comox District Teachers Association (CDTA) to School District No. 71 – Cumberland Community School Amendment Recommendation**
Ian Hargreaves, Board Chair
Board Information
- B. Correspondence: from Comox District Teachers Association (CDTA) to School District No. 71 – Cumberland Community School and SD71 Best Efforts**
Ian Hargreaves, Board Chair
Board Information
- C. Correspondence: from Invasive Species Council of BC to School District No. 71 – Aquatic Youth Ambassador**
Ian Hargreaves, Board Chair
Board Information
- D. Correspondence: from Royal Canadian Legion Branch 17 to School District No. 71 – 75th Liberation of the Netherlands VE Day**
Ian Hargreaves, Board Chair
Board Information
- E. Correspondence: from Royal Canadian Legion Branch 17 to School District No. 71 – Tulips Educational Project**
Ian Hargreaves, Board Chair
Board Information

13. Public Question Period

14. Meeting Adjourned – 8:45pm

Certified Correct:



Nicole Bittante, CPA, CA
Secretary-Treasurer



Ian Hargreaves
Board Chair