

**REGULAR BOARD MEETING MINUTES**  
**Tuesday, November 27, 2018**  
**7:00pm**

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A copy of the Public Board Meeting Minutes will be posted on the School District website at:  
<http://www.comoxvalleyschools.ca>

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1. **Call to Order – 7 pm**

**Present:**

**Trustees**

Janice Caton, Board Chair  
Tonia Frawley, Vice Chair  
Ian Hargreaves  
Sheila McDonnell  
Kat Hawksby  
Michelle Waite  
Sarah Jane Howe

**Staff**

Dean Lindquist, Superintendent of Schools  
Tom Demeo, Assistant Superintendent  
Nicole Bittante, Secretary Treasurer  
Candice Hilton, Director of Finance  
Geoff Manning, Director of Instructional Services K-12  
Ian Heselgrave, Director of Operations  
Esther Shatz, Director of Instruction (Student Services)  
Lynda-Marie Handfield, Director, Human Resources  
Josh Porter, Director, Information Technology  
Mary Lee, Communications & Community Engagement Manager  
Marlene Leach, Executive Assistant, Business and Operations  
Debbie Page, Recording Secretary

*The Board of Education acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.*

2. **Adoption of Agenda**

Recommendation:

***THAT the Board of Education adopt the November 27, 2018 Regular Public Board Meeting Agenda.*** **CARRIED**

3. **Board Meeting Minutes**

Recommendation:

***THAT the Board of Education adopt the Regular Board Meeting Minutes of October 23, 2018.*** **CARRIED**

Recommendation:

***THAT the Board of Education adopt the Inaugural Board Meeting Minutes of November 13, 2018.*** **CARRIED**

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4. **Report on In-Camera Meeting**

None

5. **Board Chair's Report**

Janice Caton - Verbal Report – Deferred to December 18, 2018 Board meeting

6. **Presentation or Delegation**

*BC Music Educators Association (BCMEA) Award – Recipients*

Dean Patterson, Principal, Highland Secondary School introduced Nancy Cox (Highland Teacher 26 years) and Dale Hallier (Highland Teacher, 32 years), recipients of the BC Music Educators Association (BCMEA) Award in recognition of their dedication and commitment to the fine arts.

7. **Education Committee Meeting Report**

None

8. **Strategic Direction**

A. **Superintendent**

i. **District News**

- **Everybody Deserves a Smile (EDAS) Campaign** – Donations can be dropped off at designated locations until December 10, 2018. For a complete list of partnering schools, donation drop off locations or more information, please contact Chantal Stephan (250) 729-0804, Principal LeBlanc ([stephane.leblanc@sd71.bc.ca](mailto:stephane.leblanc@sd71.bc.ca)) or visit <http://edas.ca/project/comox-valley/>
- Congratulations to Abby McDowell, G.P. Vanier Secondary School student, making it to the finals in two events at the **BC high school swim provincials**.
- **Smash the Stigma – Jack Dot Org ([www.jack.org](http://www.jack.org))** – G.P. Vanier Secondary School students are raising awareness about mental health – learning to promote easier ways to seek resources for mental health while helping to break down barriers of the “us vs them” stigma attached to someone who may be suffering.
- **École Robb Road Elementary School** students contributed to their community by volunteering at the Comox Valley Food Bank. The school community collected 500 lbs of non-perishable items worth an estimated \$1300 and made a cash donation of \$676.50.
- **Orange Shirt Day**, October 23-26, 2018. Phyllis Webstad visited the community and six schools - sharing her message about reconciliation.
- **Mark R. Isfeld Secondary School – Grad Fashion Show** November 13, 2018 was a booming success.

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ii. **Board Governance and Policy Workshop**

**DATE:** Saturday, January 12, 2019

**TIME:** 9:00 am to 3:00 pm

**LOCATION:** School Board Office, Board Room

**Facilitator:** Dr. Leroy Sloan

iii. **Alignment of SD 71 Policy and Administration Procedure Alignment with Cannabis Legislation**

Superintendent Dean Lindquist spoke to the briefing note he provided for Board information.

Recommendation:

***THAT the Board of Education receive the briefing notes as information. CARRIED***

B. **Assistant Superintendent**

i. **Calendar Change 2019/20**

Assistant Superintendent Tom Demeo spoke to the briefing note he provided for information.

Recommendation:

***THAT the Board of Education change the 2019 October Professional Development day from October 18, 2019 to October 25, 2019 and that this change is communicated to students, parents, and staff through our normal communication channels. CARRIED***

C. **Director of Operations**

i. **Hornby Island – Verbal Update**

Director of Operations, Ian Heselgrave gave a slide presentation on the course of action since the Hornby Island School Arson (August 26, 2018).

D. **Director of Human Resources**

i. **Retirements and Recognitions**

None

9. **Board Committee Reports**

None

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10. **Board Business / Correspondence**

i. **Village of Cumberland re: Cumberland Community Partnership**

Recommendation:

***THAT the Board of Education refer this item to management for a response.***

**CARRIED**

ii. **Minister of Education re: Welcome to Boards of Education**

Recommendation:

***THAT the Board of Education receive this correspondence as information.***

**CARRIED**

iii. **First Nations Education Steering Committee (FNESC) Conference,**  
November 22 to November 24, 2018, Vancouver BC, Sheila McDonnell, Trustee,  
Baynes Sound, Hornby and Denman Islands

Trustee Sheila McDonnell gave a verbal summary for Board information. A written report will be provided.

iv. Notice of Motion –

The Board Procedural Bylaw 2018 will be brought forward to the December 18, 2018 regular public meeting for approval.

11. **Public Question Period**

12. **Adjournment – 8:15 pm**