

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
Regular Board Meeting (Public) AGENDA
Tuesday, October 25, 2016
7 pm

Pg#

1. **ATTENDANCE**

<p><i>The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation.</i></p>

2. **CALL TO ORDER**

3. **ADOPTION OF AGENDA**

Circulated earlier in draft form for Board approval.

1. **Adoption of the Regular Meeting Agenda**

Recommendation:

THAT the Board adopt the October 25, 2016 Agenda.

OR

THAT the Board waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of ...

4. **CONSENT AGENDA**

5 - 9

a. **Adoption of Regular Meeting Minutes – September 27, 2016**

Recommendation:

THAT the Board approve the Consent Agenda items.

5. **REPORT ON IN-CAMERA MEETING**

In-Camera Minutes of September 27, 2016

School Act Section 72 (3) In-Camera Meeting Record:

1. Budget
2. Property
3. Governance

6. **PRESENTATION/DELEGATION**

1. **Energy Savings Projects**, Ian Heselgrave, Director of Operations

7. **EDUCATION COMMITTEE REPORT**

Committee Chair: Janice Caton

10 - 15

1. Minutes of October 11, 2016 Education Committee Meeting are attached for Board information:

Next Meeting:

DATE: Tuesday, November 8, 2016

TIME: 6:30 pm

LOCATION: Miracle Beach Elementary School
8763 Paulsen Road, Black Creek, BC

Recommendation:

THAT the Board receive the Education Committee Meeting report.

8. **STRATEGIC DIRECTION**

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. **Superintendents Report**, Dean Lindquist

- **District Visits**

16 - 17

- a. **District News**

- **Curriculum Implementation Day -- Friday, September 30, 2016**

- **Mawhinny House Opening -- Wednesday, October 19, 2016**

- b. **Enrollment**, Verbal Report, Tom Demeo, Assistant Superintendent

Board Information

9. **BOARD COMMITTEE REPORTS**

Finance Committee Meeting

Committee Chair: Peter Coleman

18 - 20

- a. Minutes of October 17, 2016 Finance Committee Meeting are provided for Board information.

- b. **2017-2018 Budget Timeline**, PowerPoint Presentation, Sheldon Lee, Acting Secretary Treasurer

Board Information

Recommendation:

THAT the Board receive the Finance Committee report.

10. **BOARD BUSINESS**

1. New Board Committee, Janice Caton, Vice Chair and Trustee (City of Courtenay)

Recommendation:

THAT the Board create a new board committee for policy review and development.

2. Notice of Motion, Janice Caton, Vice Chair and Trustee (City of Courtenay)

"THAT the Board direct senior staff to develop a communication plan and bring back to the Board"

Board Information

3. **Board Policy 3-2, R1 -- School Closure**, Peter Coleman, Trustee, Town of Comox

Board Discussion

21 - 22

4. Correspondence from Dr. Rebecca Nykwest, PAC Coordinator, Denman Island Community School re: **Denman/Hornby Island Ferry Service**

Recommendation:

THAT senior staff prepare a letter of response to be signed by the Board Chair.

11. **SCHOOL TRUSTEE WRITTEN REPORTS**

23 - 24

1. Cliff Boldt, Trustee (City of Courtenay) -- **Trustee Report to the Board**

25

2. Peter Coleman, Trustee (Town of Comox) -- **Report on BCPSEA Symposium on Human Resources Education**, Vancouver, BC

12. **PUBLIC QUESTION PERIOD**
13. **ADJOURNMENT**

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

Regular Public Board Meeting – Minutes

September 27, 2016

7 pm

1. ATTENDANCE

Present:

Trustees

Tom Weber, Chair
Janice Caton, Vice-Chair
Peter Coleman
Sheila McDonnell
Ian Hargreaves
Vickey Brown
Cliff Boldt

Staff

Dean Lindquist, Superintendent of Schools
Sheldon Lee, Acting Secretary Treasurer
Tom Demeo, Assistant Superintendent
Candice Hilton, Director of Finance
Lynda-Marie Handfield, Director, Human Resources
Allan Douglas, Director of Instruction (Elementary)
Esther Shatz, Director of Instruction (Student Services)
Ian Heselgrave, Director of Operations
Debbie Page, Recording Secretary

2. CALL TO ORDER - 7 PM

Board Chair Tom Weber introduced Dr. Dean Lindquist Superintendent of Schools to the district. Dr. Lindquist gave a few highlights of his time in the district to date.

3. ADOPTION OF AGENDA

Circulated earlier in draft form for Board approval.

1. Adoption of the Regular Meeting Agenda

Motion:

THAT the Board wave the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended...New Item: 10. Board Business, Item #3 -- CDTA/CUPE Liaison, Verbal Report, Peter Coleman, Trustee (Town of Comox)
[**CARRIED 7/7**]

4. CONSENT AGENDA

a. Adoption of Regular Meeting Minutes – June 27, 2016

b. Human Resources Report

Retirements:

Julie Cortez, Teacher, Highland Secondary School retired effective July 31, 2016 after 17 years of service with the district.

Dwight Kroetsch, Automotive Service Technician -- Chargehand, Maintenance Department will retire effective September 30, 2016 after 11 years of service with the district.

Resignations:

Ken Lees, Teacher, Aboriginal Education resigned effective June 30, 2016 after 13 years of service with the district.

Tara Murphy, Speech-Language Pathologist, Student Services resigned effective September 2, 2016 after 4 years of service with the district.

c. Summer 2016 School Project Work, Briefing Note, Ian Heselgrave, Director of Operations

Note: This item to be lifted from Consent Agenda; moved to 10. Board Business, Item 4.

Motion:

THAT the Board approve the Consent Agenda items as amended. [CARRIED 7/7]

5. REPORT ON IN-CAMERA MEETING

In-Camera Minutes of June 27, 2016

School Act Section 72 (3) In-Camera Meeting record:

1. Finance
2. Personnel
3. Property
4. Governance

6. PRESENTATION/DELEGATION – No Presentation or Delegation

7. EDUCATION COMMITTEE REPORT

Committee Chair: Janice Caton

1. Minutes of the September 13, 2016 Education Committee Meeting are attached for Board information.

Next Meeting: Tuesday, October 11, 2016

Location: TBC

Time: 6:30 pm

Motion:

THAT the Board receive the Education Committee Meeting report. [CARRIED 7/7]

8. STRATEGIC DIRECTION

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. Superintendent's Report, Dean Lindquist

a. School Start-Up

Highlights:

- Centralized registration; quicker placement of students
- September 30, 2016 -- fixed date used to establish student enrolment
- Funding protection
- Importance of good communication that speaks to our Vision and Values
- Look forward to engaging the community

b. District News

Highlights:

- Congratulations to G.P. Vanier Towhee reps for helping the **BC U-18 women's team** win gold at the national rugby championships, Toronto, August 2016.
- **Tour de Rock Fundraising** -- Wednesday, September 28, 2016; 1:10 pm @ Brooklyn Elementary School.
- **Orange Shirt Day: Every Child Matters**, Thursday, September 29, 2016.
- **DOT -- Doors Open to Technology**, October 5-6, 2016 (<http://dot2016.com>).
- Ecole Puntledge Park Elementary School celebrates "**Salmon Day**"
- **Curriculum Implementation Day**, Friday, September 30, 2016

2. Community Justice Centre, Invitation to the Renewal of the Comox Valley Critical Incident Response Protocol and Community Witnessing Ceremony, Tom Demeo, Assistant Superintendent

Assistant Superintendent Tom Demeo highlighted the Comox Valley Critical Incident Response Protocol.

9. BOARD COMMITTEE REPORTS

1. Audit Sub Committee Report

Committee Chair: Peter Coleman

a. Minutes of September 19, 2016 Audit Sub Committee meeting were provided for Board information.

b. **Audited Financial Statements June 30, 2016**, Sheldon Lee, Acting Secretary Treasurer

Motion:

THAT the audited financial statements as at June 30, 2016 be accepted as presented and forwarded to the Ministry of Education. [CARRIED 7/7]

Motion:

THAT the Board receive the Audit Committee report. [CARRIED 7/7]

2. Transportation Ad Hoc Committee Meeting

Committee Chair: Janice Caton

a. Minutes of the September 20, 2016 meeting were attached for Board information.

b. **Terms of Reference**

Motion:

THAT the Board of Education adopt the Terms of Reference for the Ad Hoc Transportation Committee. [CARRIED 7/7]

3. Community Engagement Committee

a. **Report to the Board, September 27, 2016**

Motion:

THAT the Board receive the Community Engagement Committee report. [CARRIED 7/7]

10. BOARD BUSINESS

1. **2017/18 Capital Plan Submission Summary**, Briefing Note, Ian Heselgrave, Director of Operations

Motion:

THAT the Board of Education approve the 2017/18 major Capital Plan submission as described.
[CARRIED 7/7]

2. **Board Policy 3-2 R1 -- Permanent School Closure Review**, Peter Coleman, Trustee (Town of Comox)

Motion:

THAT the Board review Board Policy 3-2 R1 -- Permanent School Closure. [CARRIED 7/7]

3. **CDTA / CUPE Liaison Meeting**, Verbal Report, Peter Coleman, Trustee (Town of Comox)

Trustee Peter Coleman gave a verbal report to the Board.

4. **Summer 2016 School Project Work**, Briefing Note, Ian Heselgrave, Director of Operations

On behalf of the Board, Vice Chair Janice Caton thanked staff for their tireless work, both behind the scenes and on the front lines, to ensure that our schools are prepared for students and staff each year.

11. SCHOOL TRUSTEE WRITTEN REPORTS

12. PUBLIC QUESTION PERIOD

13. ADJOURNMENT

Chairperson

Secretary-Treasurer

Education Committee Meeting—Agenda

Date: Tuesday, October 11, 2016

Location: Sandwick Technical Education School

Address: 2947 Rennison Road, Courtenay, BC
(off Headquarters Road)

6:30 pm

Members:

Committee Chair, Janice Caton, City of Courtenay	✓
Board Chair, Tom Weber, Area B/Lazo North	✓
Trustee, Ian Hargreaves, Puntledge, Black Creek	✓
Trustee, Sheila McDonnell, Baynes Sound (Denman/Hornby Islands)	✓
Trustee, Clifford Boldt, City of Courtenay	✓
Trustee, Peter Coleman, Town of Comox	✓
Trustee, Vickey Brown, Village of Cumberland	X
Superintendent of Schools, Dean Lindquist	X
Assistant Superintendent, Tom Demeo	✓
Director of Instruction (Elementary Curriculum) Allan Douglas	X
Director of Instruction (Student Services) Esther Shatz	✓

AGENDA

1. ***SD 71 Careers / Technical / Trades*** *Randy Grey, Career Programs Coordinator*

Highlights:

- A brief history of the Sandwick site was given, specifically how it transformed from an alternate school to a Career Trades Centre.
- An overview of the district career staff was given, specifically the roles of the program workers was explained.
- Murray Shold gave an overview of the SSA (Secondary School Apprenticeship) program. The growth of this program was highlighted as were the benefits of this program. Our district continues to be a leader in this area.
- Randy and Murray both explained the ACE-IT program and how the ACE-IT and SSA programs work together and how they benefit students.
- Randy then explained one of the careers/trades initiatives that are occurring in our district, specifically the maker carts. These carts will be in every one of our elementary schools. They are loaded with tools and materials. Teachers can then take them to their class and have students complete some hands on learning projects. Randy outlined the plan for training teachers on how to use tools safely as well as how to best instruct their students in this area.

- Randy finished off his presentation handing out a survey to all in attendance. The purpose of the survey is to get peoples reaction / feeling about careers education. The results of this survey will be used in future planning of the Careers Department. Anyone interested in completing the survey should visit the Career Department website. The *link* is located on the school district webpage.

2. ***Enrolment Update***

Assistant Superintendent Tom Demeo gave a verbal update as to the September 30, 2016 enrolment count. A full report will be given at the October 25, 2016 regular public Board meeting.

Next Education Committee Meeting:



DATE: Tuesday, November 8, 2016

TIME: 6:30 pm to 8:30 pm

LOCATION: Miracle Beach Elementary School
8763 Paulson Road, Black Creek



JOIN ITA'S YOUTH PROGRAMS

Get a head start on your career.

ITA's youth programs let you apprentice for a trade—and earn credits and money at the same time.



SAVE TIME AND MONEY

Sign up for ACE IT (*Accelerated Credit Enrolment in Industry Training*) and SSA (*Secondary School Apprenticeship*) and start your career while you're still in high school.

Apprenticeships combine classroom instruction with on-the-job training, so you'll be applying your skills and earning a pay cheque while you learn. By the time you graduate, you'll be on your way to completing your first year of apprenticeship—and beginning a satisfying career that pays well.

SAVE TIME AND MONEY

ACE-IT and SSA save you money. You'll get your first year of post-secondary training free, and you may be eligible for a \$1,000 scholarship.

MOST POPULAR TRADES

- Electrician
- Carpenter
- Professional Cook
- Automotive Service Technician
- Plumber

- Welder
- Heavy Duty Equipment Mechanic
- Hairstylist
- Millwright
- Refrigeration Mechanic



YOUR TICKET.

GET A HEAD START ON YOUR CAREER.

ITA's youth programs let you apprentice for a trade—and earn credits and money at the same time.

ACE IT



ACCELERATED CREDIT ENROLMENT IN INDUSTRY TRAINING

Begin technical training for an apprenticeship program while you're still in high school. As an ACE IT participant, you'll attend a trades training class—usually at a college—and receive dual credit for your time. Best of all, there is no tuition fee!

You'll graduate from the ACE IT program with credits that count towards your high-school diploma and at least one level of technical training for your industry training program.

SECONDARY SCHOOL APPRENTICE

Begin work-based training for an apprenticeship program while you're still in high school. As an SSA participant, you'll "earn while you learn" and get credits towards your high-school diploma and apprenticeship. Your school's career counsellor can tell you more about the types of work that qualify.

You'll graduate from the SSA program with 16 high-school credits and 480 work-based training hours that count towards your trade credential. Plus, you might be eligible for a \$1,000 scholarship.

To be eligible for ACE-IT, you must be:

- Currently attending high school.
- Prepared to finish the training within three months of graduating.
- Under the age of 20 when you complete the program.

itabc.ca/youth-trades/programs

To be eligible for SSA, you must be:

- School aged (19 or under by June 30th)

itabc.ca/youth-trades/programs



ita
YOUR TICKET.

Careers Education Survey

1. What age group do you represent?

14 - 18yrs

18yrs - 25yrs

25yrs - 35yrs

35yrs +

2. How would you rate your career education in high school?

Excellent

Good

Fair

Poor

3. Do you think it is important to have a Teacher/Program Worker that is knowledgeable and current in Career education providing Career guidance?

Yes

NO

4. Do you think SD71 should provide Career education through an online course?

Completely

Partially

Not at all

5. Should we continue with the mandated 30 hours "community connections" which can be volunteering, paid employment, or work experience placement.

Yes

No

* 6. What grade level should the following topics be covered?

	grade
Labour market information	_____
Career searches	_____
Work experience/job shadow	_____
Budgeting and Personal financial planning	_____
Essential career skills	_____
Post-graduation plans	_____
Workplace safety	_____
Graduation requirements	_____

7. Please rank the following possible delivery models, in order of preference

1 being highest preference and 7 being the lowest preference

- Grade 10 course, 60 hours, in the classroom
- Grade 10 course, 120 hours, in the classroom
- Grade 11 course, 60 hours, in the classroom
- Grade 11 course, 120 hours, in the classroom
- Grade 12 course, 60 hours, in the classroom
- Grade 12 course, 120 hours, in the classroom
- Grade specific materials presented by a career teacher, during an English or Communication course.

School District No. 71 (Comox Valley)

Office of the Superintendent of Schools

District News

There are many, many things to celebrate daily in our schools. We encourage anyone with news to send items to debra.page@sd71.bc.ca so that monthly we can honour all that our schools do to support the community and world.



Major Construction Underway to Seismically Upgrade and Replace Part of Georges P. Vanier Secondary School



This project will be carried out in phases to minimize disruption to students. *Phase One* will build a new section to the school, which students will be transferred to once work begins on the remaining areas of the school. Construction is expected to be completed September 2018.



Congratulations – Fine Arts eCademy at NIDES Wins National Innovation Award

Reader's Digest, in partnership with the Canadian Education Association (CAE), has awarded First Place to NIDES Fine Arts eCademy at the 2016 Canadian Innovators in Education Awards.



Ecole Puntledge Park celebrates "salmon day"

The day focused the return of spawning coho and pink salmon in Morrison Creek that runs through the school grounds.

One of the highlights of the day was the unveiling of this mural created by local artist, Tracy Kobus. The mural is a tribute to the naturally beautiful setting of Ecole Puntledge Park School and is meant to nurture appreciation for the salmon's life cycle

and reflect the children's learning journey, building an awareness for future conservation.



Weather Related School and District-Wide Closures

For the most up to date communication around weather related school or district-wide closures we encourage staff and parents to monitor the following:

✦ **Visit the School District Website - Alert Message**

(Note: the website will be updated throughout the day as needed)
- Available for SD Facebook and Twitter followers

✦ **Listen to local radio stations (98.9 – The Goat; 97.3 – The Eagle)**

School District Website Alerts will be posted and local radio stations notified prior to 6:30 am.

Parent Engagement

The Ministry of Education is looking for your opinions as they work to update student reporting

in Kindergarten through Grade 9. Reporting is all about keeping parents informed – *HOW* do you want to be informed and keep track of your child's progress? You will have until February 28, 2017 to submit your thoughts online. Please visit the school district website: <http://www.sd71.bc.ca/Pages/default.aspx> for more information.

Finance Committee Minutes of Meeting—Public

Monday, October 17, 2016 (School Board Office, Seminar Room)

The meeting was called to order at 3:00 pm.

Members

Peter Coleman (Chair)
Vickey Brown (Trustee Representative)
Dean Lindquist (Superintendent of Schools)
Tom Demeo, Assistant Superintendent
Sheldon Lee (Acting Secretary Treasurer)
Candice Hilton (Director of Finance)
Ian Heselgrave (Director of Operations)
Debbie Page (Recording Secretary)

In Attendance

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes

A REVIEW PRIOR MEETING MINUTES

A.01 Audit Sub Committee Meeting Minutes - September 19, 2016

Reviewed September 19, 2016 Audit Sub Committee Meeting Minutes re: unfinished business. Minutes adopted at the September 27, 2016 Board meeting.

B COMMITTEE BUSINESS

B.01 Month End Year-To-Date Finance Report

Director of Finance Candice Hilton spoke to the Month End Year to Date Finance Report. A copy of the Report will be attached to the public Finance Committee meeting minutes.

B.02 Progress Report: In Response to the OAG 2015/16 Audit Recommendations

Acting Secretary Treasurer Sheldon Lee spoke to the Progress Report in response to the OAG Audit recommendations.

B.03 Enrollment 2016/17 vs 2015/16

Acting Secretary Treasurer Sheldon Lee spoke to the enrollment numbers for 2016/17 vs 2015/16 as at October 5, 2016.

C ADJOURNMENT

**C.01 Meeting adjourned: 4:30pm
Next Meeting: TBA**

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
- Financial Comparison -

07/10/2016

	2015/16			2016/17			Notes
	Amended Budget	Actual Sep 30/15	% Spent or Collected	Annual Budget	Actual Sep 30/16	% Spent or Collected	
REVENUE							
PROVINCIAL GRANTS							This report does not include any outstanding commitments Budgeted in SPF Fund 5
Operating Grant	70,002,897	7,940,835	11.3%	68,693,766	7,827,272	11.4%	
Other MOE Grants-Reduction for LEA				-174,538	0		
Other MOE Grants-Ed Guarantee				0			
Other MOE Grants-Fed French	326,318	0		0			
Other MOE Grants-Pay Equity	451,831	45,183	10.0%	451,831	0	0.0%	
Other MOE Grants-Labour Settlement							
Other MOE Grants-Misc	81,785	0	0.0%	35,666	0	0.0%	
TOTAL MINISTRY OF ED GRANTS	70,862,831	7,986,018	11.3%	69,006,725	7,827,272	11.3%	
OTHER REVENUES							
Other SD/Ed Authorities							
LEA/Direct Transfers from First Nations	157,950	-18,479	-11.7%	174,538	0	0.0%	
Offshore Tuition	3,779,250	3,224,372	85.3%	3,797,500	3,534,760	93.1%	
Miscellaneous other	502,867	5,604	1.1%	350,000	8,670	2.5%	
Rental and Leases	150,000	50,281	33.5%	201,508	24,453	12.1%	
Investment Income	187,000	43,027	23.0%	87,000	40,068	46.1%	
TOTAL OTHER REVENUE	4,777,067	3,304,805	69.2%	4,610,546	3,607,952	78.3%	
TOTAL REVENUES	75,639,898	11,290,823	14.9%	73,617,271	11,435,225	15.5%	
EXPENDITURES							
SALARIES AND BENEFITS							Homestay Payments Incl
Teachers	31,241,392	3,088,930	9.9%	30,138,224	3,021,550	10.0%	
Principals and Vice Principals	4,368,159	1,096,302	25.1%	4,008,022	1,041,578	26.0%	
Educational Assistants	5,257,685	240,934	4.6%	5,085,339	330,158	6.5%	
Support Staff	6,704,195	1,444,814	21.6%	6,926,860	1,276,469	18.4%	
Other Professionals	1,704,536	424,407	24.9%	1,890,146	443,737	23.5%	
Substitutes	2,595,426	141,791	5.5%	1,629,020	145,403	8.9%	
Benefits	13,164,404	1,432,163	10.9%	12,778,516	1,944,265	15.2%	
TOTAL SALARIES AND BENEFITS	65,035,797	7,869,341	12.1%	62,456,127	8,203,160	13.1%	
Benefits as a % of Total Salaries	25.4%	22.2%		25.7%	31.1%		
SUPPLIES AND SERVICES							
Services	3,554,302	571,317	16.1%	3,315,697	560,796	16.9%	
Student Transportation	1,905,816	14,864	0.8%	1,898,915	13,206	0.7%	
Training and Travel	297,205	11,658	3.9%	296,500	74,641	25.2%	
Dues and Fees	56,617	45,028	79.5%	57,117	41,506	72.7%	
Insurance	193,790	30,064	15.5%	193,790	13,385	6.9%	
Supplies	3,806,130	890,428	23.4%	3,694,547	887,413	24.0%	
Utilities	1,225,000	149,370	12.2%	1,554,578	95,029	6.1%	
TOTAL SUPPLIES AND SERVICES	11,038,860	1,712,729	15.5%	11,011,144	1,685,976	15.3%	
TOTAL EXPENDITURES	76,074,657	9,582,070	12.6%	73,467,271	9,889,136	13.5%	
NET REVENUE (EXPENDITURE)	-434,759	1,708,753		150,000	1,546,089		
Prior Year Surplus					585,862		
Transfers from Special Purpose Funds							
Transfer to Capital							
Transfer to Local Capital				-150,000	-150,000		
Prior Year Surplus(Deficit) CarryForward School Grants (Network Performance Based Learning and Art Starts)(Note 15)					-112,831		
Prior Year Surplus(Deficit)CarryForward School Supply Surpluses (Note 15)					-51,251		
Prior Year Surplus Appropriation	434,759						
Unappropriated Surplus (Deficit), for the Year	0	1,708,753		0	1,817,869		

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
- Financial Comparison -

07/10/2016

	2015/16		% Spent or Collected	2016/17		% Spent or Collected	Notes
	Amended Budget	Actual Sep 30/15		Annual Budget	Actual Sep 30/16		
INSTRUCTION							
Regular Instruction	36,640,164	3,858,391	10.5%	33,452,485	4,348,776	13.0%	
Career Programs	865,944	36,040	4.2%	828,160	90,954	11.0%	
Library Services	1,516,695	185,081	12.2%	1,471,113	122,800	8.3%	
Counselling	1,569,968	180,223	11.5%	1,834,343	171,228	9.3%	
Special Education	11,674,367	799,283	6.8%	11,402,815	910,145	8.0%	
English as a Second Language	124,644	12,209	9.8%	127,824	12,339	9.7%	
Aboriginal Education	1,366,173	101,228	7.4%	1,234,963	108,468	8.8%	
School Administration	6,143,845	1,261,852	20.5%	6,216,469	1,221,201	19.6%	
Off Shore Students	3,261,982	425,866	13.1%	3,378,063	496,898	14.7%	
Other	562,229	88,912	15.8%	611,926	104,581	17.1%	
Function 1 - Instruction	63,726,011	6,949,085	10.9%	60,558,161	7,587,390	12.5%	
DISTRICT ADMINISTRATION							
Educational Administration	570,166	147,571	25.9%	670,656	128,345	19.1%	
School District Governance	217,149	73,728	34.0%	233,875	76,359	32.6%	
Business Administration	1,013,427	383,337	37.8%	1,032,857	298,766	28.9%	
Human Resources	464,274	92,897	20.0%	446,025	91,900	20.6%	
Function 4 - District Administration	2,265,016	697,533	30.8%	2,383,413	595,371	25.0%	
OPERATIONS AND MAINTENANCE							
Operations and Maintenance Admin	429,968	69,131	16.1%	439,948	66,773	15.2%	
Maintenance Operations	2,910,522	683,284	23.5%	2,943,155	640,554	21.8%	
Custodial	3,307,967	804,211	24.3%	3,343,280	719,213	21.5%	
Maintenance of Grounds	69,000	19,348	28.0%	69,000	33,443	48.5%	
Utilities	1,600,000	336,259	21.0%	1,929,578	231,427	12.0%	
Function 5 - Operations and Maint	8,317,457	1,912,233	23.0%	8,724,961	1,691,410	19.4%	
TRANSPORTATION AND HOUSING							
Transportation and Housing Admin	84,091	22,921	27.3%	86,522	14,821	17.1%	
Student Transportation	1,682,082	299	0.0%	1,714,214	144	0.0%	
Function 7 - Transportation and Housing	1,766,173	23,220	1.3%	1,800,736	14,965	0.8%	
TOTAL FUNCTION 1-7	76,074,657	9,582,070	12.6%	73,467,271	9,889,136	13.5%	

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Typical 10 Month Educational Year:													
Amount	0	0	100	100	100	100	100	100	100	100	100	100	1,000
% of Year	0%	0%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	100%
YTD % Spent	0%	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
12 Month Operational Year:													
Amount	100	100	100	100	100	100	100	100	100	100	100	100	1,200
% of Year	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	100%
YTD % Spent	8.3%	16.7%	25.0%	33.3%	41.7%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%	

October 2, 2016

Dear Mr. Weber,

My name is Rebecca Nykwest, and I am the Coordinator of the Denman Island Community School Parent Advisory Council. I am writing today in search of school board support for our campaign to rectify a situation that negatively affects numerous students in District 71.

As you may know, Denman and Hornby Islands' ferry service has undergone significant changes in recent years. Although our route is now served by a new and arguably more efficient cable ferry, our actual level of service has been scaled back considerably.

Two years ago, BC Ferries cut several sailings a day from our schedule. And while all Denman and Hornby residents have felt the loss of each of these sailings at one time or another, the absence of the 1:40/2:00 p.m. sailings has proven especially hard on island families and, most importantly, our students.

Families and students have been disproportionately affected by this gap in sailings in several ways. In the past, our school children participated in numerous intramural sports in the Comox Valley. Now, however, students cannot leave the island between 12:50 and 2:55 p.m., making it impossible to participate in sports—unless they leave school early. And indeed, we have several students who must do just that. Twice each week, they leave school just after 12:00 p.m. so that they can join their swim team at 3:15 p.m.. These children miss 5 hours of classroom time each week in order to remain competitive in their sport. And this is just one example; many students have left school early at some point to participate in a special activity in town. For most, though, intramural sports are no longer an option. And our island parents and children should not have to choose between local sports and instructional time.

The midday gap in sailings has also seriously hampered the Denman Island Community School's ability to conduct off-island field trips for our students. In order to return before the end of the school day, students must come home on the 1:15 sailing (when in the past they could take the 2:00). Having to return by 1:15 leaves too little time for students to depart Denman, arrive at their destination, enjoy an educational experience, and return before the school day ends. And they must return before the scheduled end of the school day so that our bus may conduct its regular afternoon service for our high school students.

Thus, as a result of the reduced ferry schedule, our students perpetually miss out on opportunities to participate in sports, and to explore this region's history and significant landmarks in the context of their curriculum. This is a shame, and it should be unacceptable.

Equally unacceptable is the new dilemma that Denman parents and students face this year: the incompatibility between our ferry schedule and District 71's alternate instructional week. Under the new schedule, school ends at 1:00 pm every Friday for Vanier and Isfeld students. Because of the gap in sailings, Denman and Hornby students are forced to wait in town (either at Vanier or elsewhere) for nearly an hour and half, until a bus comes to pick them up for the 3:15 ferry.

This scenario raises obvious and significant concerns. Parents have little desire to leave young teenagers unsupervised in Courtenay for so long. And the fact that students' commute time exceeds their instructional time on Fridays is simply untenable.

While the Denman Island Community School is discussing ways to accommodate high school students on Fridays, we remain mindful that doing so would be a drain on our already meager resources. And frankly, it should not fall to the elementary school to make sure high school students are learning.

Our children deserve to participate in sports, field trips, and other regional activities while enjoying the benefits of living in our small and vibrant community. They should not have to choose between instructional time and recreation, and they should not be made to wait for hours to come home from school on Fridays. **BC Ferries' costs savings should not come at our children's expense.**

I am currently gathering evidence, letters from parents, and signatures for a petition that asks BC Ferries to return our midday sailings. Support from school district representatives would aid our cause significantly. Indeed, District 71 supported our initial opposition to the reduced schedule. Experience now tells us that this schedule hinders our children's access to educational and recreational opportunities in the district, and creates undue hardship and worry for parents.

I can be reached anytime at _____ if you'd like to discuss this issue. Please support Denman and Hornby parents as we try to regain what our children have lost to BC Ferries' cost-cutting measures.

Thank you for your time and consideration.

Sincerely,

Dr. Rebecca Nykwest
PAC Coordinator
Denman Island Community School

School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-5552
Telephone: (250) 334-5528

Board of Education

October 25, 2016

Trustee Report to Board of Education, SD 71

School started again this September, and as usual I got the calls about special needs children and of course the 4.6-day week. Recess has become a rallying cry. Other trustees have had similar experiences.

Two highlights for note:

1. **Vital Signs Launch, October 4**

- Most of you have had a copy of the Comox Valley Vital Signs report in your hand or have seen it online.
- An excellent snapshot of the Comox Valley based on the latest data available. To look at the report online:
- http://cvcfoundation.org/wp-content/uploads/comox_valley_vitalsigns2016-FINAL.pdf
- To get a hard copy for yourself, cvcfadmin@shaw.ca

Of some direct interest to trustees and others supporting public education:

- Education and Lifelong Learning, page 17
- Vulnerable children in the valley: page 18
- Encouraging arts and sports programs: page 5
- Health and Wellness, page 12
- Our economy and work: page 7
- Transportation: page 11
- Housing, pages 14 and 15
- Leadership, engagement and belonging: pages 16 and 17

2. **Vancouver Island School Trustees Association**, September 30, October 1

The fall meeting of VISTA was sponsored by Sooke School District and was held in two new schools, the like of which I doubt SD 71 will ever see. Although Vanier after upgrades will look pretty good.

The agenda for September 30 was directed at aligning our budgetary function with the K – 12 programs and some excellent advice for us. Trustees Coleman and Brown were all over the suggestions. The attachments handed out might well be placed on our web site.

The theme of the September 30 session was aligning vision, governance and finance. Some good handouts that should be available on our web site. You may already have copies of them in *pdf* – they make for a good educational read for trustees.

There are a number of email attachments that I can make available on request, documents that June Axford used in her presentation on Friday night.

3. **VISTA business meeting**

Interesting updates from various committees highlighted the agenda but of particular interest to me were the reports from each school district. Each district around three headings listed common threads related to underfunding: Enrolment (seems to up in many districts), financial shifts, plans for the year. In a couple of districts there is cautious optimism that they will get out of funding protection.

Some interest expressed in our 4.6-day school week, but the grievance context prevented any discussion and other trustees understood this.

Trustee Young from the Qualicum-Parksville SD introduced a suggestion that school boards become more active in advocacy work related to funding of public education. A lively discussion ensued. I will follow up with her on this as an individual trustee.

For more detail information, I am available at Cliff Boldt Cliff.BoldtTrustee@sd71.bc.ca

School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-5552
Telephone: (250) 334-5528

Board of Education

October 25, 2016

REPORT ON BCPSEA SYMPOSIUM on Human Resources in Education

Peter Coleman, Oct. 2016

This organization remains in a kind of limbo – no longer trustee-managed, yet providing some essential services to school boards. Our trustee representatives who serve as directors are experienced and knowledgeable, and I'm sure they bring a touch of reality therapy to a bureaucratized environment. The situation is unsustainable, in my opinion.

Yet, this conference was useful. The first two speakers I heard were academics (UBC/Carleton) and reviewed some well-known academic research on organizational change. Top-down change almost always fails (weak implementation) because too little effort is invested in training, and because changing people's behaviour is very difficult. (Example: 100 hundred high-risk cardiac patients were told they had 2 choices – change behaviour (diet, exercise) or die. Within a year, 83 were dead.) The prognosis for our major curriculum change initiative is not good, despite student interest.

Of the other speakers, one was outstanding, and I recommended to BCSTA that he be engaged for the Spring conference. Eric Harris (Harris and Co.) is a long-time specialist in employment law, and spoke about our policy environment in public education with real insight and with an independent, experience-based mind-set that is unusual in this arena, and extremely valuable.