

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)

Regular Board Meeting (Public) AGENDA

Tuesday, February 28, 2017

7 pm

Pg#

1. ATTENDANCE

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation.

2. CALL TO ORDER

3. ADOPTION OF AGENDA

Circulated earlier in draft form for Board approval.

1. Adoption of the Regular Meeting Agenda

Recommendation:

THAT the Board adopt the February 28, 2017 Agenda.

OR

THAT the Board waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt the Agenda as amended, the amendments to consist of...

4. CONSENT AGENDA

- a. Adoption of Regular Meeting Minutes – **December 13, 2016 and January 24, 2017.**
- b. Human Resources Report, **Retirement and Resignations**
- c. Sheila McDonnell, Trustee, Baynes Sound, Hornby and Denman Islands, **Report of Meetings**
- d. **Board Committee Structure**, Briefing Note, Janice Caton, Board Chair

Recommendation:

THAT the Board approve the Consent Agenda items.

5. **REPORT ON IN-CAMERA MEETING**

In-Camera Minutes of January 24, 2017

School Act Section 72 (3) In-Camera Meeting Record:

1. Governance
2. Finance
3. Personnel

6. **PRESENTATION/DELEGATION**

- a. Lisa Williams and *Seussical* Cast Members

7. **EDUCATION COMMITTEE REPORT**

Committee Chair: Ian Hargreaves

1. Minutes of Tuesday, February 14, 2017, Verbal Report

Next Meeting:

DATE: Tuesday, March 14, 2017

TIME: 6:30 pm

LOCATION: Queneesh Elementary School

8. **STRATEGIC DIRECTION**

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. **Superintendent's Report**

- a. **District News**, Dean Lindquist, Superintendent

2. **Assistant Superintendent's Report**

- a. **Alternate Work Week Plan for Next Year**, Tom Demeo, Assistant Superintendent

9. **BOARD COMMITTEE REPORTS**

1. **Finance Committee**

Committee Chair: Vickey Brown

Minutes of Monday, February 20, 2017 Finance Committee attached for Board information.

- a. **SD 71 CCRA Corporate Directors**, Sheldon Lee, Acting Secretary Treasurer

Motion:

THAT the Board of Education, School District No. 71 (Comox Valley) approve the Directors' name changes for the SD 71 CCRA Business Account – deleting Russell Horswill, Ron Amos and adding Linda Glennon, Payroll Supervisor and Candice Hilton, Director of Finance.

- b. Correspondence from George Farkas, Assistant Deputy Minister, Ministry of Education re: **Student Learning Grant**

Motion:

THAT the Board receive the Finance Committee Report.

2. **Governance - Policy Committee**

Committee Chair: Tom Weber

Minutes of Thursday, February 16, 2017 attached for Board information.

Motion:

THAT the Board receive the Governance - Policy Committee Report.

10. **BOARD BUSINESS**

1. **School Calendar**, Tom Demeo, Assistant Superintendent

Motion:

THAT the Board accept the draft 2017/2018 regular Calendar and Distance Learning (Navigate) Calendar for consultation purposes as the proposed calendars for the next school year.

2. Notice of Motion – **Changes to the Board Procedural Bylaw**

3. **BC School Trustees Association (BCSTA) Provincial Council**, Verbal Report, Ian Hargreaves, Vice-Chair and BCSTA Provincial Council Representative

4. Correspondence: Elizabeth Shannon, **Comox Valley Social Planning Society**

Motion:

THAT the Board Chair appoint Trustee _____ as an official representative to the Comox Valley Social Planning Society and that Trustee _____ be an alternate.

11. **PUBLIC QUESTION PERIOD**
12. **ADJOURNMENT**

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

**Regular Board Meeting—Public Minutes
December 13, 2016
7 pm**

1. ATTENDANCE

Present: Trustees

Janice Caton, Board Chair
Ian Hargreaves, Vice-Chair
Peter Coleman
Sheila McDonnell
Tom Weber
Vickey Brown
Cliff Boldt

Staff

Dean Lindquist, Superintendent of Schools
Tom Demeo, Assistant Superintendent
Sheldon Lee, Acting Secretary Treasurer
Candice Hilton, Director of Finance
Lynda-Marie Handfield, Director, Human Resources
Allan Douglas, Director of Instruction (Elementary)
Esther Shatz, Director of Instruction (Student Services)
Ian Heselgrave, Director of Operations
Debbie Page, Recording Secretary

Absent: Cliff Boldt

Absent: Candice Hilton

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation.

2. CALL TO ORDER -- 7 PM

3. ADOPTION OF AGENDA

Circulated earlier in draft form for Board approval.

1. Adoption of the Regular Meeting Agenda

Motion:

THAT the Board adopt the December 13, 2016 Agenda. [CARRIED 6/6]

4. CONSENT AGENDA

a. Adoption of Regular Meeting Minutes – November 22, 2016

b. Human Resources Report, Retirement

Donna May, Teacher, Courtenay Elementary School will retire effective December 31, 2016 after 25 years of service with the district.

Motion:

THAT the Board approve the Consent Agenda items. [CARRIED 6/6]

5. REPORT ON IN-CAMERA MEETING

1. November 22, 2016
School Act Section 72 (3) In-Camera Meeting Record
 1. Personnel
 2. Budget
 3. Governance
 4. Minister of Education Visit to SD 71

6. PRESENTATION/DELEGATION

- a. Joanne Schroeder, Executive Director, **Comox Valley Child Development Association**

Highlights:

- Approximately 15 years in the Comox Valley
- EDI collected by teachers in Kindergarten
- Questions look at all child development (collectively not individually; how kids are doing in neighbourhoods)
- Data collected is about a child's experience before they go into Kindergarten
- 250,000 EDI are done across the province
- 477 Kindergarten EDI completed in the Valley
- 2016 – 40% of the kids in the Valley – vulnerable (if kids begin school vulnerable – may continue to be vulnerable through the system)
- Scale: Physical, Social, Emotional, Language, Communication
- Partnership with SD 71 – there is a network at every elementary school / Board Office to access the Early Years Centre. Easy access for parents/families
- Middle years assessment

7. EDUCATION COMMITTEE REPORT

- a. Committee Chair: Ian Hargreaves

No December Education Committee Meeting.

- i. Next Meeting: Tuesday, January 10, 2017
Location: Mark R. Isfeld Secondary School
Time: 6:30 pm
-

8. STRATEGIC DIRECTION

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. Superintendent's Report, Dean Lindquist

a. District News Highlights

Highlights:

- **Everybody Deserves a Smile (EDAS)** w/Chantal Stefan – great work
- **Snow Day**, Friday, December 9, 2016 – few complaints
- Working with principals/vice-principals around alignment and coherence/process
- **Boil Water Advisory** - cost to school district
- **Learning Forward Conference**
- **2016 Winter Concert Schedule** provided for information
- Launch of **ACT High School CPR and Defibrillator Program** in SD 71 -- November 28, 2016
- **This is a Play** – Highland Secondary School Production – awarded alternate production (2nd place) at the North island Zone Theatre Festival.

b. Proposed School Board Office Health and Safety Improvements, Briefing Note, Ian Heselgrave, Director of Operations

Director of Operations Ian Heselgrave spoke to the briefing note that was provided for Board information.

2. Director of Instruction (Elementary), Allan Douglas

a. Classroom Learning Strategies Around Inclusion Diversity w/Shelley Moore

Highlights:

- Shelley is a provincial speaker and presenter at the recent Learning Forward Conference

“make sure that there is something for children in everything we do each day”

9. BOARD COMMITTEE REPORTS

1. Finance Committee

Committee Chair: Peter Coleman

No December 2016 Finance Committee Meeting.

a. **Rural School Proposal**

Motion:

THAT the Finance Committee on behalf of the Board of Education submit a response to the Rural School Proposal. [CARRIED 6/6]

2. **Community Engagement**

a. **Community Engagement Verbal Report**, Sheila McDonnell, Trustee (Baynes Sound, Denman and Hornby Island)

Trustee Sheila McDonnell and Superintendent Dean Lindquist gave a verbal report to the Board.

10. **BOARD BUSINESS**

a. **BCSTA Provincial Council Representative**

The Chairperson called for nominations for the position of representative to the BCSTA Provincial Council a first time. Trustee Ian Hargreaves was nominated and let his name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations Trustee Ian Hargreaves was acclaimed representative to the BC School Trustees Association Provincial Council for the 2017 calendar year.

BCPSEA Alternate Designate Representative

The Chairperson called for nominations for the position of alternate designate to the BCPSEA Representative Council, a first time. Trustee Vickey Brown was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations Trustee Vickey Brown was acclaimed alternate designate to the BCPSEA Representative Council for the 2017 calendar year.

11. **SCHOOL TRUSTEE WRITTEN REPORTS**

1. **Learning Forward Conference**, Peter Coleman, Trustee, Town of Comox and BCPSEA Trustee Representative

Board Information.

2. **Tribune Bay Outdoor Education Society Annual General Meeting**, November 15, 2016, Briefing Note, Sheila McDonnell, Trustee, Baynes Sound, Hornby and Denman Islands

Board Information.

12. PUBLIC QUESTION PERIOD

Board Chair Janice Caton acknowledged David Gillis and Tonia Frawley – both of you have been an integral part of DPAC. Thank you on behalf of the Board and good luck in the future.

13. ADJOURNMENT - 8:05 PM

Chairperson

Secretary-Treasurer

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 71 (COMOX VALLEY)**

Regular Board Meeting—Public Minutes

January 24, 2017

7 pm

1. ATTENDANCE

Present: Trustees

Janice Caton, Board Chair
Ian Hargreaves, Vice-Chair
Peter Coleman
Sheila McDonnell
~~Tom Weber~~
Vickey Brown
~~Cliff Boldt~~

Staff

Dean Lindquist, Superintendent of Schools
Tom Demeo, Assistant Superintendent
Sheldon Lee, Acting Secretary Treasurer
Candice Hilton, Director of Finance
Lynda-Marie Handfield, Director, Human Resources
Allan Douglas, Director of Instruction (Elementary)
Esther Shatz, Director of Instruction (Student Services)
Ian Heselgrave, Director of Operations
Josh Porter, Director, Information Technology
Carol Snead, Recording Secretary

Absent: Cliff Boldt
Tom Weber

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation.

2. CALL TO ORDER -- 7 PM

3. ADOPTION OF AGENDA

Circulated earlier in draft form for Board approval.

1. Adoption of the Regular Meeting Agenda

Motion:

THAT the Board waive the 48-hour notice period required under the Procedural Bylaw in order to consider additions to the Agenda, and adopt Agenda as amended, the amendments consist of ...

Add: ***Arbitration / Alternate Calendar Update*** under Assistant Superintendent's Report.

Add: ***Committee Structure and Synopsis of Board Meetings*** under Board Business.

[CARRIED 5/5]

4. CONSENT AGENDA

- a. **Minutes of December 13, 2016** -- Bring forward to the February 28, 2017 regular public Board meeting.
- b. **Human Resources Report** – No Retirements

Motion:

THAT the Board approve the Consent Agenda items. [CARRIED 5/5]

5. REPORT ON IN-CAMERA MEETING

- 1. November 22, 2016
School Act Section 72 (3) In-Camera Meeting Record
 - 1. Personnel
 - 2. Budget
 - 3. Governance

6. PRESENTATION/DELEGATION

- a. **Everyone Deserves a Smile (EDAS)** Chantel Stefan

Chantel Stefan brought a group of students from Ecole Puntledge Park Elementary and each person spoke about the EDAS program, described what it was and what it meant to them. This was followed by a short video presentation showing the preparation of the bags they will give out and also showed them giving the bags to people in need.

7. EDUCATION COMMITTEE REPORT

- a. Committee Chair: Ian Hargreaves

Minutes of January 17, 2017 Education Committee Meeting were provided for Board information.

- i. Next Meeting: Tuesday, February 14, 2017
Location: Glacier View Secondary Centre
Time: 6:30 pm

8. STRATEGIC DIRECTION

Strategic Priority 1 - Education Evolution - To Strive for Educational Excellence for All

Strategic Priority 2 - Community Engagement - Cultivate Community Engagement in Public Education

Strategic Priority 3 - Organizational Sustainability - To Ensure that our Financial, Human, Physical Resources Support Student Success

1. Superintendent's Report, Dean Lindquist

a. **District News**

b. **Community Link Funding**, Briefing Note, Dean Lindquist, Superintendent

Superintendent Dean Lindquist spoke to the Briefing Note that was provided for Board information.

c. **Nutrition and School Meal Programs**, Briefing Note, Dean Lindquist, Superintendent

Superintendent Dean Lindquist spoke to the Briefing Note that was provided for Board information.

2. Assistant Superintendent's Report, Tom Demeo

a. **Supreme Court Decision**, Tom Demeo, Assistant Superintendent

Board information.

b. **Arbitration / Alternate Calendar Update**, Tom Demeo, Assistant Superintendent

Board information.

9. **BOARD COMMITTEE REPORTS**

1. **Finance Committee**

Committee Chair: Vickey Brown

Minutes of January 16, 2017 Finance Committee were provided for Board information.

a. **Busing RFP**, Verbal Report, Sheldon Lee, Acting Secretary Treasurer

Board information.

b. **2016/17 Amended Budget Bylaw**

Motion:

THAT School District No. 71 (Comox Valley) Amended Budget Bylaw for 2016/17 in the amount of \$86,367,000 receive its first reading. [CARRIED 5/5]

THAT School District No. 71 (Comox Valley) Amended Budget Bylaw for 2016/17 in the amount of \$86,367,000 receive its second reading. [CARRIED 5/5]

THAT the Board unanimously agree to suspend the requirements of the School Act and Board's Procedural Bylaw 2015.2 to have the third reading of the Amended Annual Budget at a subsequent meeting. [CARRIED 5/5]

THAT School District No. 71 (Comox Valley) Amended Annual Budget Bylaw for 2016/17 in the amount of \$86,367,000 receive its third and final reading. [CARRIED 5/5]

10. BOARD BUSINESS

- a. **Seismic Update at G.P. Vanier Secondary School**, Ian Heselgrave, Director of Operations

Board information.

- b. Minutes of the November 28, 2016 Ad Hoc Transportation Ad Hoc Committee Meeting were provided for Board information.
- c. **Committee Structure and Synopsis of Board Meetings**, Janice Caton, Board Chair

Motion:

THAT the Board adopt the following committees as Standing Committees of the Board:

- ***Education Committee of the Whole***
- ***Governance – Policy Committee of the Whole***
- ***Finance Committee***
- ***Facilities – Operations Committee***
- ***District Staff Personnel – Liaison – Negotiation Committee***
- ***Policy Committee***
- ***Education Evolution Committee***

[CARRIED 5/5]

Motion:

THAT the Board refer Board Operations Policy 1-4 Committees of the Board to the Policy Committee.

[CARRIED 5/5]

d. **Board Motions to the BC School Trustees Association – Annual General Meeting**

Motion:

THAT the Board approve the following three motions be sent on behalf of School District No. 71 (Comox Valley) to the BC School Trustees Association Annual General Meeting. [CARRIED 5/5]

1. THAT BC Ferries be required to consult with local school districts and the Ministry of Education when planning any route changes before implementing them to determine if there is any significant impact those changes will have on students attending island schools.
2. THAT the Ministry of Education be required to fully fund all new capital and ongoing operational costs that will be incurred by school districts as they implement the recent Supreme Court of Canada ruling with hiring additional teachers.
3. THAT the Ministry of Education require that all scores for FSA results from schools with fewer than five teachers teaching at the test grade level be masked and not made public at all.

11. PUBLIC QUESTION PERIOD

12. ADJOURNMENT - 8:05 PM

Chairperson

Secretary-Treasurer

Retirements:

Fran Robinson, Teacher, *navigate*/NIDES retired effective January 31, 2017 after 39 years of service with the district.

Leslie Bell, Library Clerk Huband Park Elementary School will retire effective March 17, 2017 after 20 years of service with the district.

Kim Gibson, Electrician Heating Chargehand, Maintenance Department will retire effective April 20, 2017 after 23 years of service with the district.

Resignations:

Heather MacLeod, Teacher, Highland Secondary School is resigning effective March 3, 2017 after 11 years of service with the district.

Report of Meetings Attended by Trustee Sheila McDonnell

Community Enrichment Awards, Comox Valley Community Foundation January 19, 2017, 2-4

Thank you for the opportunity to attend the Enrichment Awards as a last minute replacement for Trustee Boldt. The Event, held at the Comox Recreation Centre, was a celebration of community groups receiving this year's Enrichment awards, special Canada 150 awards, scholarships and designated funds. The event brought together volunteers and staff from organizations doing phenomenal work to improve the health and well-being of community members, members of the CV Foundation Board (past and present), donors, representatives from the municipal councils, Comox Base, North Island College, SD71 and voluntary organizations such as Rotary, Volunteer Comox Valley and more.

The Foundation has grown in its 20 years to manage \$11.5 million in funds and has distributed over \$2 million to date. In 2017 alone, it will grant more than \$315,000 and looks forward to building over the coming years.

In addition to \$61,000 in scholarships to students at NIC and SD71, which I was honoured to represent, many of the recipients provide programs that benefit our students, including the CV Children's Daycare Society, CV Food Bank, CV Youth Music Society, CV Therapeutic Riding, Get on Board Youth and United Riders of Cumberland. The Cumberland Community School Society received funds toward the skatepark they have been working on for 4 years which will begin construction this spring. CV Project Watershed received a grant to develop ecosystem information kits to support of students and teachers in new place-based learning initiatives. The Hornby Island Education Society was recognized as an Agency Fund that works with the Foundation to build a local endowment and distribute funds back to community projects, many of which benefit our students there. Rob Moore was on hand to receive a grant for the new gathering place structure at the Tribune Bay Outdoor Education Centre.

All of the projects represented thousands of hours of inspired and collaborative work by volunteers - our neighbours and colleagues - to improve the wellbeing of everyone in the valley.

The Foundation was a significant supporter of the Vital Signs Reports, which is proving useful for groups aligning and addressing valley priorities: early childhood success being one that is of great significance to the SD71 mission. We are very fortunate to have the support of the Foundation and I look forward to seeing our district explore how we can strengthen the relationship moving forward

Presentation on Community Health Networks – What are they and does the Comox Valley want one? January 19, 2017, 5-7, North Island College, Nursing Program

I received an invitation, again at very short notice, to a presentation by representatives of the Strathcona Community Health Network in Campbell River, and Our Cowichan CHN. The event was organized by the NIC Nursing program to provide information about the successes these regions are having in addressing health outcomes collaboratively through CHN initiatives. The networks have established strong partnerships with agency, municipal bodies, school districts and public buy-in in developing local strategies for both health promotion and health service delivery priorities, using the Social Determinants and local capacity-building frameworks. While the Comox Valley has several successful initiatives in some areas, such as the ECE collaborative, the Homelessness Coalition, Go Smart, it does not have an overarching network of the sort that is proving very successful in other areas. The presentation answered many questions and raised more for consideration. The two networks have different organizational structures to suit the different circumstances but both agreed they are demonstrating more effective ways to engage and align program funding from Island Health and others according to local priorities and partnership resources. The mantra of Our Cowichan of "no decisions

about us, for us, without us" resonates very strongly for successful outcomes and might have relevance for our upcoming community engagement meeting.

I attended out of my own longstanding interest and conviction that the silos to system approach benefits our own activities. I will keep you notified of any further developments, should there be a point at which official School District participation is sought.

Submitted,
Sheila McDonnell

School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-4472
Telephone: (250) 334-5500

Board Chair

Briefing Note – Trustee Committee Appointments

Board Policy 1-4 Board Operations – Committees of the Board require the election or appointment for the following positions:

By Election:

BCSTA	Representative:	Ian Hargreaves
	Alternate:	Vickey Brown
BCPSEA	Representative:	Peter Coleman
	Alternate:	Vickey Brown

Chair Appointment:

Standing Committees:

Finance Committee	3 Trustees:	Vickey Brown (Chair) Peter Coleman Cliff Boldt
Facilities/Properties Committee	3 Trustees:	Ian Hargreaves (Chair) Cliff Boldt Vickey Brown
District Staff Personnel-Liaison-Negotiation Committee	2 BCPSEA Reps: 1 Trustee Alternate:	Peter Coleman Vickey Brown Sheila McDonnell
Policy Committee	3 Trustees:	Tom Weber (Chair) Peter Coleman Sheila McDonnell
Education Evolution	3 Trustees:	Peter Coleman (Chair) Sheila McDonnell Janice Caton

Current and Active Ad Hoc Committees:

Community Engagement Committee <i>(work is still in process – waiting on Terms of Reference and Next Steps)</i>	3 Trustees:	Vickey Brown Cliff Boldt Sheila McDonnell
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Other Board Committees:

Aboriginal Education Council	1 Trustee Representative: 1 Trustee Alternate:	Janice Caton Ian Hargreaves
Comox Valley Sports Commission	1 Trustee Representative:	Ian Hargreaves
Professional Development Committee	1 Trustee Representative:	Cliff Boldt
Tribune Bay Outdoor Education Society	1 Trustee Representative: 1 Trustee Alternate:	Sheila McDonnell Janice Caton
District Parent Advisory Committee <i>(Board Chair will be lead contact with all Trustees rotating on alternate and on-going schedule)</i>	January DPAC Meeting: February DPAC Meeting: March DPAC Meeting: April DPAC Meeting: May DPAC Meeting: September DPAC Meeting: October DPAC Meeting: November DPAC Meeting:	Janice Caton; Vickey Brown Ian Hargreaves; Cliff Boldt Tom Weber; Sheila McDonnell Peter Coleman; Janice Caton Vickey Brown; Ian Hargreaves Cliff Boldt; Peter Coleman Tom Weber; Vickey Brown Janice Caton; Sheila McDonnell
Comox Valley Regional District Go Smart Integrated Transportation Committee	1 Trustee Representative: 1 Trustee Alternate:	Sheila McDonnell Vickey Brown
District Calendar Committee	1 Trustee (as an Observer): 1 Trustee Alternate (Observer):	Ian Hargreaves Vickey Brown
Curriculum Development	1 Trustee Representative: 1 Trustee Alternate:	Ian Hargreaves Cliff Boldt
Teacher Mentorship	1 Trustee Representative:	Ian Hargreaves

Trustee Liaison to District Schools:

School	
Airport Elementary School	Tom Weber
Arden Elementary School	Ian Hargreaves
Aspen Park Elementary School	Peter Coleman
Brooklyn Elementary School	Peter Coleman
Courtenay Elementary School	Cliff Boldt
Denman Island Elementary School	Sheila McDonnell
Ecole Puntledge Park Elementary School	Cliff Boldt Janice Caton (alternating)
Ecole Robb Road Elementary School	Peter Coleman
Hornby Island Elementary School	Sheila McDonnell
Huband Park Elementary School	Tom Weber
Miracle Beach Elementary School	Ian Hargreaves
Queneesh Elementary School	Janice Caton Cliff Boldt (alternating)
Royston Elementary School	Vickey Brown
Valley View Elementary School	Tom Weber
Cumberland Community School	Vickey Brown
Highland Secondary School	Ian Hargreaves
G.P. Vanier School	Janice Caton
Glacier View Secondary Centre	Janice Caton
Lake Trail School	Cliff Boldt
Mark R. Isfeld Secondary School	Sheila McDonnell
<i>Navigate</i> powered by NIDES	Ian Hargreaves

Education Committee Meeting—Agenda

Date: Tuesday, February 14, 2017
Location: Glacier View Secondary Centre
Address: 241 Beecher Place, Courtenay, BC
6:30 pm

Members:

Committee Chair, Ian Hargreaves, Puntledge/Black Creek	✓
Board Chair, Janice Caton, City of Courtenay	✓
Trustee, Tom Weber, Lazo North	✓
Trustee, Sheila McDonnell, Baynes Sound (Denman/Hornby Islands)	✓
Trustee, Clifford Boldt, City of Courtenay	✓
Trustee, Peter Coleman, Town of Comox	✓
Trustee, Vickey Brown, Village of Cumberland	☐
Superintendent of Schools, Dean Lindquist	✓
Assistant Superintendent, Tom Demeo	☐
Director of Instruction (Elementary Curriculum) Allan Douglas	☐
Director of Instruction (Student Services) Esther Shatz	☐

AGENDA

- a. **School Highlights/Report** Murray McRae, Principal, Glacier View Secondary Centre
- Principal Murray McRae gave an impassioned presentation on the wonderful work that his school is doing with a very vulnerable population of students.
 - Glacier View Secondary Centre is a grade 8 to 12 school but it does have several grade 7 students attending under special request.
 - The school has been very successful with this particular school age population and Mr. McRae did an excellent job highlighting the school's successes and vision for the future.
 - Of particular note is the paramount need of these students to have a trusting and established relationship with the adults at the school and the efforts of all; teachers, counsellors, administration and others to develop and maintain relationships with the students.
 - Specific activities and programs have been developed to foster and nurture these relationships and Mr. McRae did an exceptional job outlining and highlighting the variety and wonderful success the school has had in this area.
 - School graduation rates continue to increase as does the number of students attending the school – some of which have been referred to the school, while others have sought out the school to see if it is the best or right alternative for their son or daughter.
 - An excellent presentation on the great work of a wonderful school and its very compassionate, dedicated staff.

b. **Science Kits**

Joan Pearce, Librarian

- A presentation was given on the new revised science kits that have been constructed to meet the new redesigned science curriculum at all grades.
- Thanks to the hundreds of hours that a team of teachers, lead by the district curriculum support teachers, have gone into the reconstruction of the district science kits.
- These kits are of immense value to all of the teachers in SD 71.
- These kits are not available in other districts, a number of whom have contacted our LRC seeking assistance in duplicating them in/for their own districts.
- Some districts have similar kits in individual schools that the teachers have put together but these kits often disappear or fall into disuse when a specific teacher or teachers are transferred or leave that school.
- Reconstruction of these kits to meet the new redesigned curriculum would have been made more difficult and more expensive if it had not been for the hard work, dedication and long hours spent on the project by the districts very valuable curriculum support teachers (something many other districts no longer have), district librarian and Director of Instruction – Elementary Curriculum.

c. **Health Hub**

Murray McRae

- Mr. McRae gave the committee a tour of the beautiful new youth Health Hub, a joint SD 71 /VIHA youth and families at risk Wellness Centre.
- A “soft” opening of the new facilities has taken place, with a “grand” opening planned for the future.
- The Health Hub will provide health and wellness support and information to the school’s vulnerable community that the school serves.

d. **Rural Schools Response**

We had a round table discussion of the district rural school submissions in preparation for the Ministry of Education Rural Schools Review that is to take place in SD 71 on Saturday, February 18, 2017.

Next Education Committee Meeting:



DATE: Tuesday, March 14, 2017

TIME: 6:30 pm to 8:30 pm

LOCATION: Queneesh Elementary School

School District No. 71 (Comox Valley)

Office of the Superintendent of Schools

District News

There are many, many things to celebrate daily in our schools. We encourage anyone with news to send items to debra.page@sd71.bc.ca so that monthly we can honour all that our schools do to support the community and world.



Internet / Social Media Safety and Digital Literacy for Parents

DATE: Wednesday, March 1, 2017
TIME: 7 pm to 9 pm
LOCATION: Brooklyn Elementary School
1290 Guthrie Road, Comox, BC

This presentation is designed to educate and empower all parents. The presentation will provide knowledge and information, based upon academically peer-reviewed research that parents need to know about the Internet and Social Networking to help keep their children safer.

For more information please visit: www.sd71.bc.ca

SD 71 Poetry Celebration

Where: Lake Trail Middle School Drama Room
805 Willemar Avenue, Courtenay, BC
When: Wednesday, March 1, 2017
Time: 7 pm

All students and staff who submitted poems to the poetry contest are invited to come and read a poem. The SD 71 Poetry compilation will be launched, then the winners of the poetry contest will be announced and given their prizes.

Cross boundary

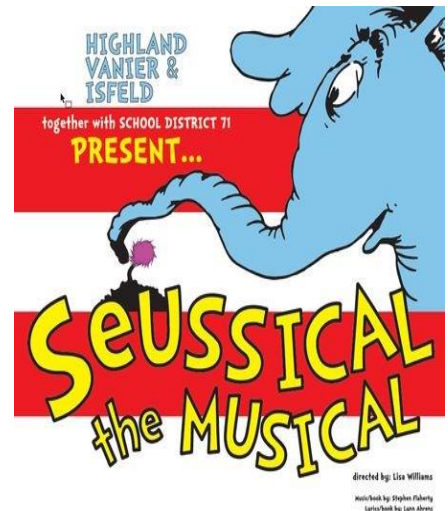
Any requests for cross boundary transfers for the 2017/18 school year must be submitted by using the online form found on the School District No. 71 (Comox Valley) home page. Cross boundary requests will be accepted until Friday, March 3, 2017.



Professional Development Day – No Classes
Friday, March 3, 2017

Seussical the Musical

March 7 – 11, 2017 @ 7 pm
Matinee on Saturday, March 11, 2017 @ 2 pm
Tickets: \$15 available at Highland, Isfeld, Vanier and Benjamin Moore House of Colour (Downtown Courtenay)



Spring Break

March 18, 2017 – March 26, 2017

Mark R. Isfeld Secondary School – Interact Club

The Interact Club was presented with a beautiful wood carved plaque from students in Honduras -- thanking the Club for raising money towards building a new school in Honduras.



Finance Committee
Minutes of Meeting
Monday, February 20, 2017 (School Board Office, Dean's Office)

Finance Meeting Called to Order: 3 pm

Members

Vickey Brown (Chair)
Peter Coleman (Trustee Representative)
Cliff Boldt (Trustee Representative)
Dean Lindquist (Superintendent of Schools)
Tom Demeo (Assistant Superintendent)
Sheldon Lee (Acting Secretary Treasurer)
Candice Hilton (Director of Finance)
Ian Heselgrave (Director of Operations)
Debbie Page (Recording Secretary)

In Attendance

Yes/No
Yes/No
Yes/No
Yes/No
Yes/No
Yes/No
Yes/No
Yes/No

A REVIEW PRIOR MEETING MINUTES

A.01 Finance Committee Minutes – January 16, 2017

Reviewed January 16, 2017 Finance Committee Meeting Minutes re: unfinished business.
Minutes adopted at the January 24, 2017 Board meeting.

B COMMITTEE BUSINESS

B.01 Month End Year-To-Date Variance Report

Director of Finance Candice Hilton spoke to the Month End Year to Date Finance Report. A copy of the Report will be attached to the public Finance Committee meeting minutes.

B.02 2017/2018 Budget Update, Sheldon Lee, Acting Secretary Treasurer

Acting Secretary Treasurer Sheldon Lee gave a verbal update on the budget process to date.

B.03 Classroom Space Update, Ian Heselgrave, Director of Operations

Director of Operations Ian Heselgrave gave a verbal report on classroom space; pressure points within schools and possible solutions.

B.04 SD 71 CCRA Corporate Directors Update, Sheldon Lee, Acting Secretary Treasurer

The Finance Committee will bring forward the following recommendation to the Board of Education at the next regular public Board meeting, February 28, 2017.

Recommendation:

THAT the Board of Education, School District No. 71 (Comox Valley) approve the Directors' name changes for the SD 71 CCRA Business Account – deleting Russell Horswill, Ron Amos and adding Linda Glennon, Payroll Supervisor and Candice Hilton, Director of Finance.

C ADJOURNMENT

C.01 Meeting adjourned: 3:50 pm

Next Meeting: TBA

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
- Financial Comparison -

10/02/2017

	2015/16			2016/17			Notes
	Amended Budget	Actual Jan 31/16	% Spent or Collected	Amended Budget	Actual Jan 31/17	% Spent or Collected	
REVENUE							
PROVINCIAL GRANTS							This report does not include any outstanding commitments
Operating Grant	70,002,897	35,518,077	50.7%	71,998,236	37,607,710	52.2%	
Other MOE Grants-Reduction for LEA				-157,950			
Other MOE Grants-Ed Guarantee							Budgeted in SPF Fund 5
Other MOE Grants-Fed French	326,318	0		0			
Other MOE Grants-Pay Equity	451,831	45,183	10.0%	451,831		0.0%	
Other MOE Grants-Labour Settlement							
Other MOE Grants-Misc	81,785	14,250	17.4%	840,982	298,796	35.5%	
TOTAL MINISTRY OF ED GRANTS	70,862,831	35,577,510	50.2%	73,133,099	37,906,506	51.8%	
OTHER REVENUES							
Other SD/Ed Authorities							
LEA/Direct Transfers from First Nations	157,950	44,701	28.3%	157,950	69,815	44.2%	\$2.9 was unearned from 15/16
Offshore Tuition	3,779,250	3,735,829	98.9%	3,797,500	3,908,804	102.9%	
Miscellaneous other	502,867	65,240	13.0%	350,000	201,963	57.7%	
Rental and Leases	150,000	100,761	67.2%	203,220	91,996	45.3%	
Investment Income	187,000	77,556	41.5%	117,000	84,269	72.0%	
TOTAL OTHER REVENUE	4,777,067	4,024,087	84.2%	4,625,670	4,356,847	94.2%	
TOTAL REVENUES	75,639,898	39,601,598	52.4%	77,758,769	42,263,353	54.4%	
EXPENDITURES							
SALARIES AND BENEFITS							
Teachers	31,241,392	15,274,300	48.9%	31,803,558	15,199,639	47.8%	
Principals and Vice Principals	4,368,159	2,577,862	59.0%	4,679,873	2,513,256	53.7%	
Educational Assistants	5,257,685	2,452,243	46.6%	5,092,307	2,352,397	46.2%	
Support Staff	6,704,195	3,770,935	56.2%	6,744,492	3,588,931	53.2%	
Other Professionals	1,704,536	1,049,037	61.5%	1,916,233	1,091,525	57.0%	
Substitutes	2,595,426	1,281,539	49.4%	2,364,681	1,038,741	43.9%	
Benefits	13,164,404	6,095,555	46.3%	13,308,573	6,416,620	48.2%	
TOTAL SALARIES AND BENEFITS	65,035,797	32,501,471	50.0%	65,909,717	32,201,109	48.9%	
Benefits as a % of Total Salaries	25.4%	23.1%		25.3%	24.9%		
SUPPLIES AND SERVICES							
Services	3,554,302	1,812,494	51.0%	3,615,813	1,808,390	50.0%	Homestay Payments Incl
Student Transportation	1,905,816	777,006	40.8%	1,941,587	756,332	39.0%	
Training and Travel	297,205	219,035	73.7%	331,666	167,472	50.5%	
Dues and Fees	58,617	58,476	103.3%	57,117	43,304	75.8%	
Insurance	193,790	156,337	80.7%	193,790	189,620	97.8%	
Supplies	3,806,130	2,171,962	57.1%	4,088,583	2,132,296	52.2%	
Utilities	1,225,000	555,785	45.4%	1,554,578	484,363	31.2%	
TOTAL SUPPLIES AND SERVICES	11,038,860	5,751,095	52.1%	11,783,134	5,581,777	47.4%	
TOTAL EXPENDITURES	76,074,657	38,252,566	50.3%	77,692,851	37,782,886	48.6%	
NET REVENUE (EXPENDITURE)	-434,759	1,349,032		65,918	4,480,467		
Prior Year Surplus					585,862		
Transfers from Special Purpose Funds							
Transfer to Capital							
Transfer to Local Capital				-230,000	-150,000		
Prior Year Surplus(Deficit) CarryForward School Grants (Network Performance Based Learning and Art Star				112,831	-112,831		
Prior Year Surplus(Deficit)CarryForward School Supply Surpluses (Note 15)				51,251	-51,251		
Prior Year Surplus Appropriation	434,759	434,759					
Unappropriated Surplus (Deficit), for the Year	0	1,783,791		0	4,752,247		

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
- Financial Comparison -

10/02/2017

	2015/16			2016/17			Notes
	Amended Budget	Actual Jan 31/16	% Spent or Collected	Amended Budget	Actual Jan 31/17	% Spent or Collected	
INSTRUCTION							
Regular Instruction	36,640,164	18,049,508	49.3%	36,806,179	18,081,486	49.1%	
Career Programs	865,944	349,534	40.4%	853,654	430,896	50.5%	
Library Services	1,516,695	712,512	47.0%	1,459,772	746,988	51.2%	
Counselling	1,569,968	849,938	54.1%	1,861,947	793,163	42.6%	
Special Education	11,674,367	5,267,627	45.1%	11,671,881	5,158,426	44.2%	
English as a Second Language	124,644	69,781	56.0%	108,770	62,265	57.2%	
Aboriginal Education	1,366,173	587,137	43.0%	1,453,803	617,320	42.5%	
School Administration	6,143,845	3,301,405	53.7%	6,681,445	3,120,457	46.7%	
Off Shore Students	3,261,982	1,726,965	52.9%	3,377,225	1,817,054	53.8%	
Other	562,229	385,968	68.6%	706,710	397,779	56.3%	
Function 1 - Instruction	63,726,011	31,300,375	49.1%	64,981,386	31,225,834	48.1%	
DISTRICT ADMINISTRATION							
Educational Administration	570,166	360,596	63.2%	451,553	328,264	72.7%	
School District Governance	217,149	130,729	60.2%	224,768	133,422	59.4%	
Business Administration	1,013,427	705,354	69.6%	1,066,787	608,845	57.1%	
Human Resources	464,274	248,943	53.6%	451,396	229,199	50.8%	
Function 4 - District Administration	2,265,016	1,445,621	63.8%	2,194,504	1,299,730	59.2%	
OPERATIONS AND MAINTENANCE							
Operations and Maintenance Admin	429,968	280,912	65.3%	441,485	311,497	70.6%	
Maintenance Operations	2,910,522	1,700,387	58.4%	3,010,127	1,585,051	52.7%	
Custodial	3,307,967	1,944,002	58.8%	3,190,072	1,829,061	57.3%	
Maintenance of Grounds	69,000	54,241	78.6%	100,000	96,764	96.8%	
Utilities	1,600,000	829,454	51.8%	1,949,578	729,349	37.4%	
Function 5 - Operations and Maint	8,317,457	4,808,995	57.8%	8,691,262	4,551,722	52.4%	
TRANSPORTATION AND HOUSING							
Transportation and Housing Admin	84,091	33,551	39.9%	71,485	34,772	48.6%	
Student Transportation	1,682,082	665,024	39.5%	1,754,214	670,828	38.2%	
Function 7 - Transportation and Housing	1,766,173	698,575	39.6%	1,825,699	705,600	38.6%	
TOTAL FUNCTION 1-7	76,074,657	38,253,566	50.3%	77,692,851	37,782,886	48.6%	

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Typical 10 Month Educational Year:													
Amount	0	0	100	100	100	100	100	100	100	100	100	100	1,000
% of Year	0%	0%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	100%
YTD % Spent	0%	0%	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%	
12 Month Operational Year:													
Amount	100	100	100	100	100	100	100	100	100	100	100	100	1,200
% of Year	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	8.3%	100%
YTD % Spent	8.3%	16.7%	25.0%	33.3%	41.7%	50.0%	58.3%	66.7%	75.0%	83.3%	91.7%	100.0%	



February 20, 2017

Ref: 192896

To: All Board Chairs, Superintendents, Secretary Treasurers
All School Districts

Colleagues,

I am pleased to provide you with additional information regarding the Student Learning Grant that was announced this past weekend. I can confirm that this is one-time funding that will flow by mid-March as a Special Grant to be reported in each school district's operating fund. Funds are intended to be spent on learning resources, supplies, and equipment to help ensure that classrooms are well-resourced and students are well-supported through the implementation of the new curriculum and other learning innovations across the K-12 public education system. Total provincial funding being provided to school districts in 2016/17 is \$27.4M, and is being allocated based on a calculation of \$50/student FTE. The Ministry of Education will be confirming district-by-district allocations over the coming days and likely before the end of the month. Please note the following Ministry expectations regarding the funding:

- Eligible categories of resources/supplies include instructional supplies (e.g. electronic learning resources, textbooks, other classroom supplies serving an educational purpose), athletic equipment, and learning resources to assist non-enrolling teachers (i.e. career preparation materials);
- Where possible, funding should first be used on items that will help defray costs for parents;
- Any unspent funding from 2016/17 can be carried over to the 2017/18 school year, noting that the categories listed above still apply; and
- School districts should track how funding is being utilized, and report-out by July 31, 2017 school year to their District Parent Advisory Council, cc'ing the School District Financial Reporting Branch at SDFR@gov.bc.ca and including planned uses for any unspent funding for the 2017/18 school year.

If you have any further questions regarding this funding, please contact Kim Abbott at Kim.Abbott@gov.bc.ca or (250) 896-3680.

Sincerely,

A handwritten signature in blue ink, appearing to be 'G. Farkas', with a stylized, cursive script.

George Farkas
Assistant Deputy Minister

School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-5552
Telephone: (250) 334-5528

Board of Education

Governance - Policy Committee

Thursday, February 16, 2017

Agenda:

1. Review role of the committee – Tom Weber
2. Prioritize policies for review
 - a. Role of the Board of Education
 - b. Trustee Code of Conduct
 - c. Delegation of Authority
 - d. Trustee Conflict of Interest
 - i. Separate trustee from employee?
 - e. Committee's of the Board
 - f. Whistle-blowing Protection
 - g. Policy Formation and Review
3. Other policies to consider
 - a. District Management – Admin Position Duties, Responsibilities
 - b. Permanent School Closure
 - c. Sexual Orientation and Gender Identity (In process)
4. Direction for next meeting

Summary Report for Committee Chair Report to the Board

Governance - Policy Committee met on Thursday, February 16, 2017

Present at the meeting: Committee Chair Tom Weber, Trustee Peter Coleman, Trustee Sheila McDonnell
Administrative Support – Dean Lindquist

- Committee is choosing to begin with policies on how the board operates and conducts its business
- Committee affirmed that 2a through 2g are the committee's initial priorities for review
- The following prioritization of policies are as follows:

Tom Weber, Committee Chair

- Policy Formation and Review (target March Board Meeting) – draft to next meeting
- Trustee Code of Conduct (target March Board Meeting) – draft to next meeting
- Role of the Board – draft to next policy committee meeting

Action items

1. How should policy be organized – Dean
2. Policy Formation and Review (target March Board Meeting) – draft to next policy committee meeting
3. Trustee Code of Conduct (target March Board Meeting) – draft to next policy committee meeting
4. Role of the Board – draft to next policy committee meeting
5. The committee will bring a recommendation to the March Board Meeting for policies that are ready to move forward

Comox Valley School District ~ School Calendar 2017-2018 **Draft 1**

<p>July</p> <p>1 Canada Day</p>	<p>JULY 2017</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p style="text-align: right;">August</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> </tr> </tbody> </table> <p>7 B.C. Day 29 Non-Instructional Day 30 Non-Instructional Day 31 Non-Instructional Day</p>	S	M	T	W	Th	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
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<p>September</p> <p>4 Labour Day 29 Non-Instructional Day</p>	<p>SEPTEMBER 2017</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p style="text-align: right;">October</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> <tr> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>9 Thanksgiving 20 Non-Instructional Day</p>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
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<p>November</p> <p>13 Remembrance Day (schools closed) 24 Parent/Teacher meetings</p>	<p>NOVEMBER 2017</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> </tr> <tr> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> </tr> <tr> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> </tr> <tr> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> <td></td> </tr> </tbody> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p style="text-align: right;">December</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td>31</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>25 Christmas Day 25 - 29 Winter Break</p>	S	M	T	W	Th	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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<p>March</p> <p>26 - 30 Spring Break</p>	<p>MARCH 2018</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> </tr> </tbody> </table>	S	M	T	W	Th	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<p style="text-align: right;">April</p> <table border="1"> <thead> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> </tr> <tr> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> </tr> <tr> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> </tr> <tr> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> </tr> <tr> <td>29</td> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>2 - 6 Spring Break 9 Return to school</p>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					
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Event	Dates
Opening/closing days (royal)	September 5
Non-instructional days - pro-d (yellow)	Aug. 29, 30 & 31, Sept. 29, Oct. 20, Feb. 9, June 29
Parent Teacher (pink)	November 24
School / government / statutory holidays (green)	Sept. 4, Oct. 9, Nov. 13, Dec. 25 & 26, Jan. 1, Feb. 12, Mar. 30, Apr. 2, May 21
Winter / spring breaks (grey)	

Navigate 12 Month Calendar DRAFT: July 2017 to June 2018

<p>2017</p> <table border="1"> <thead> <tr> <th colspan="7">July</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> </tbody> </table> <p>30 Admin Day 3 Canada Day</p>	July							S	M	T	W	T	F	S	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	<table border="1"> <thead> <tr> <th colspan="7">August</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>30</td> <td>31</td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td>1</td> <td>2</td> </tr> </tbody> </table> <p>7 BC Day</p>	August							S	M	T	W	T	F	S	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	<table border="1"> <thead> <tr> <th colspan="7">September</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>4 Labour Day 5 Aug 29</p>	September							S	M	T	W	T	F	S	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
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Statutory Holiday	NI/Admin Days	Holidays	Summer Teacher	Add. Coun./Lead Teacher
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School District No.71 (Comox Valley)

607 Cumberland Road
Courtenay, B.C., V9N 7G5
Fax: (250) 334-5552
Telephone: (250) 334-5528

Board of Education

Briefing Note – BCSTA Provincial Council Report:

A number of motions came before the Provincial Council of Saturday Feb. 18th.

Motions:

- 8.1 BCSTA Member Fees - a motion that a planned series of moderate fee increases go forward as a planned part of the budget to go before the membership at the next AGM was passed.
- 8.2 BCSTA Draft 2017/2018 Budget - a motion to send the draft budget to the AGM was passed.
- 9.1 Fraser Valley Branch Constitution and Bylaws - a motion to bring Fraser Valley Constitution and Bylaws in line/compliance with what is required was passed.
- 9.2 Funding of Direct and Indirect Costs Arising from the Supreme Court Decision - this motion was/is identical to the notice of motion the Board of SD71 brought forward to go to the BCSTA AGM. Coming as it did to the Provincial Council, this motion was accepted as an emergent motion and was passed by the Provincial Council. SD71 has rescinded our motion as it is redundant.
- 9.3 Recruitment and Retention in Northern Districts - due to the shortage of qualified teachers now being faced by a number of Districts in the province, there was significant discussion around this issue as being province wide, a number of amendments were proposed and defeated, the original motion was passed.
- 9.4 Syrian Refugee Funding - a motion seeking clarity and an increase in funding to support Syrian Refugees, in particular, was passed with amendment.

"Public Education is The Key!"

489 Old Island Highway
Courtenay, BC V9N 3P5
phone: 250-335-2003
<cvsocialplanning.ca>



Dear Trustees and Superintendent Lindquist,

Jan. 23, 2017

At the January regular monthly meeting of the Comox Valley Social Planning Society it was regularly moved, seconded and CARRIED that I write a letter to SD#71 to request the Board to appoint an official representative to the CVSPS. Sheila McDonnell and Cliff Boldt have been attending our meetings when they can, and we have found their contributions to our meetings invaluable. We would appreciate the Board formalizing their appointment to our non-profit Society.

Thank you for your consideration.

Sincerely,

EM (Bunny) Shannon, CVSPS President

PUTTING PEOPLE FIRST