

REGULAR BOARD MEETING MINUTES
Tuesday, January 28, 2019
7:00pm

In Attendance:

Trustees

Ian Hargreaves, Board Chair
Tonia Frawley, Vice Chair
Janice Caton, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee
Sheila McDonnell, Trustee
Michelle Waite, Trustee

Regrets:

Lynda-Marie Handfield, Director of HR

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology
Marlene Leach, Senior Executive Assistant

1. Call to Order

Chair Ian Hargreaves called the meeting to order at 7:02pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt January 28, 2020 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the December 17, 2019 Regular Public Board Meeting Minutes as presented.

CARRIED

Recommendation:

THAT the Board of Education adopt the January 14, 2020 Committee of the Whole Meeting Minutes as presented.

CARRIED

4. Old Business

None

5. Report on In-Camera Meetings:

A. Tuesday, January 14, 2020

B. Tuesday, January 28, 2020

- Personnel
- Land
- Other

6. Board Chair's Report

Highlights:

- Snow Days – School Closures
- Appreciation to all Senior Staff and Maintenance Department
- DPAC Executive Elections
- Vaping Presentation
- Vaping Task Force
- DPAC Speaker Series

7. Presentations / Delegations

None

8. Education Committee Meeting

No meeting in January

Next Education Committee Meeting:

TOPIC: Mental Health
DATE: February 11, 2020
TIME: 6:30pm
LOCATION: School Board Office

9. Strategic Direction

A. Superintendent

- i. **District News**
Board Information

ii. **Boundary Catchment Consultation Update**
Verbal Update – Board Information

iii. **Coronavirus**
Verbal Update – Board Information

B. **Assistant Superintendent**

None

C. **Secretary-Treasurer**

None

D. **Human Resources**

i. **Retirements and Recognition**

Recommendation:

THAT the Board of Education receive this report as information.

CARRIED

10. Board Standing Committee Reports

A. **Budget Committee Board Report – Monday, January 21, 2020**

Recommendation:

THAT the Board of Education receive the Budget Committee Board Report as provided.

CARRIED

B. **Finance Committee Board Report – Monday, January 21, 2020**

Recommendation:

THAT the Board of Education approve the 2020-21 Budget Committee Terms of Reference as presented.

CARRIED

Recommendation:

THAT the Board of Education approve the 2020-21 Budget Guiding Principles as presented.

CARRIED

Recommendation:

THAT the Board of Education approve the 2020-21 Budget Development Process and Timelines as presented.

CARRIED

Recommendation:

THAT the Board of Education receive the Finance Committee Board Report as provided.

CARRIED

C. Facilities Committee Board Report

No meeting in January

D. Policy Committee Board Report

No meeting in January

11. Board Business

A. Notice of Meeting: Committee of the Whole

TOPIC: Boundary Catchment Consultation Review
DATE: February 18, 2020
TIME: 6:30pm
LOCATION: School Board Office

B. 2019-20 Board Committees

Recommendation:

THAT the Board of Education approve the Board Committee membership as provided.

CARRIED

C. Trustee Report: First Nations Education Steering Committee (FNESC) Regional Session, Nanaimo

Ian Hargreaves, Trustee (Puntledge/Black Creek)
Board Information

D. Notice of Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Superintendent conduct a review of the policy and procedures for school field trips with a focus on the following: social, economic and environmental impacts that these trips may have.

E. Notice of Motion: Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education develop a process that would create the position of a student trustee to the Board of Education.

F. **Notice of Motion:** Janice Caton, Trustee (City of Courtenay)

Recommendation:

THAT the Board of Education explore the creation of a district student advisory committee.

12. Board Correspondence

- A. **Correspondence:** from **BC Minister Rob Fleming to Board Chairs** – Thank you to Public Education Co-Governance Partners for a Productive 2019
Ian Hargreaves, Board Chair
Board information
- B. **Correspondence:** from **BC Minister Rob Fleming to Board Chairs** – 2020 Premier’s Awards for Excellence in Education
Ian Hargreaves, Board Chair
Board information
- C. **Correspondence:** from **Comox District Teachers Association (CDTA) to Board Chair** – Concerns with Five Boundary Catchment Options
Ian Hargreaves, Board Chair
Board information
- D. **Correspondence:** from **Industry Training Authority (ITA) to Secretary Treasurer and Superintendent** – Youth Trade Capital Equipment Program Submission
Ian Hargreaves, Board Chair
Board information

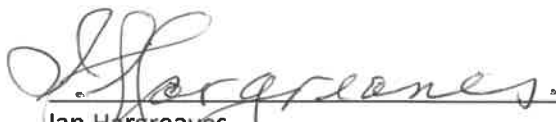
13. Public Question Period

14. Meeting Adjourned – 7:46pm

Certified Correct:



Nicole Bittante, CPA, CA
Secretary-Treasurer



Ian Hargreaves
Board Chair