



REGULAR BOARD MEETING MINUTES
Tuesday, October 22, 2019
7:00pm

In Attendance:

Trustees

Janice Caton, Board Chair
Tonia Frawley, Vice Chair
Ian Hargreaves
Sheila McDonnell
Kat Hawksby
Sarah Jane Howe
Michelle Waite

Staff

Tom Demeo, Superintendent of Schools
Nicole Bittante, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Mary Lee, Communications Manager
Marlene Leach, Senior Executive Assistant

Regrets:

Allan Douglas, Director of Instructional Services K-12
Lynda-Marie Handfield, Director of HR
Josh Porter, Director, Information Technology

1. Call to Order

Chair Janice Caton called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territories of the K'omoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt the October 22, 2019 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the September 24, 2019 Regular Board Meeting Minutes as amended.

CARRIED

4. Old Business

None

5. Report on In-Camera Meeting – Tuesday, October 22, 2019

In-Camera meeting was held after the Regular Board Meeting – report will be provided at next Regular Board Meeting.

6. Board Chair's Report

Chair Caton provided a verbal report on the BCSTA Meeting of Board Chairs and Partner Liaison meetings that took place October 17 and 18, 2019.

7. Presentations / Delegations

A. Comox Valley Social Planning Society (CVSPS)

An overview was provided of the society and an invitation was extended to trustees to attend the CVSPS Social Planning Workshop on November 7, 2019.

8. Education Committee Meeting – September 10, 2019

A. Indigenous Education – Board Report

Recommendation:

THAT the Board of Education receive this report as information.

CARRIED

Next Education Committee Meeting:

TOPIC: Environmental Programs
DATE: Tuesday, November 05, 2019
TIME: 6:30 pm
LOCATION: Huband Park Elementary

9. Strategic Direction

A. Superintendent

- i. District News**
Board Information
- ii. Boundary Catchment Review Update**
Verbal Update – Board Information
- iii. Student Engagement**
Verbal Update – Board Information

B. Assistant Superintendent

- i. Enrolment Update**
Verbal Update – Board Information
- ii. Sustainability Update**
Verbal Update – Board Information
- iii. Foundation Skills Assessments (FSA) Update**
Verbal Update – Board Information

C. Secretary-Treasurer

- i. Menstrual Products**
Briefing Note – Board Information
- ii. Green House Gas Reduction (GHG) Initiative**
Presentation, Director of Operations – Board Information

D. Human Resources

- i. Retirements and Recognition**

Recommendation:

THAT the Board of Education receive this report as information.

CARRIED

10. Board Committee Reports

A. Finance Committee Board Report – Tuesday, October 15, 2019

Recommendation:

THAT the district contribution amounts to DPAC and the school PACs remain status quo, and that the district reviews the process for how the funds are communicated to the PACs.

CARRIED

Recommendation:

THAT the Board of Education receive the Finance Committee Board Report as provided.

CARRIED

B. Facilities Committee Board Report

No meeting held in October.

C. Policy Committee Board Report – Monday, September 09, 2019

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report as provided.

CARRIED

11. Board Business

A. Trustee Report: Indigenous Education Council (IEC) Meeting

Kat Hawksby, Trustee (City of Courtenay)

Board information

B. Trustee Report: Tribune Bay Outdoor Education Society

Sheila Mcdonnell, Trustee (Area A - Baynes Sound, Hornby & Denman Islands)

Board information

C. Trustee Report: Comox Valley Food Policy Council

Sheila Mcdonnell, Trustee (Area A - Baynes Sound, Hornby & Denman Islands)

Board information

D. Trustee Report: BCSTA Provincial Council Motions

Ian Hargreaves, Trustee (Puntledge/Black Creek)

Board information

12. Board Correspondence

A. Correspondence: from Board of Education of School District No. 71 to Jiffy Lube –

Contribution of Backpacks and School Supplies to School District No. 71

Janice Caton, Board Chair

Board information

B. Correspondence: from Board of Education of School District No. 71 to Costco –

Contribution of Backpacks and School Supplies to School District No. 71

Janice Caton, Board Chair

Board information

C. Correspondence: from Board of Education of School District No. 71 to Kiwanis

Club – Contribution of Backpacks and School Supplies to School District No. 71

Janice Caton, Board Chair

Board information

D. Correspondence: from Board of Education of School District No. 71 to Staples –

Contribution of Backpacks and School Supplies to School District No. 71

Janice Caton, Board Chair

Board information

- E. **Correspondence:** from **Board of Education of School District No. 71 to Honourable Judy Darcy, Minister for Mental Health and Addictions – A Pathway to Hope Program**
Janice Caton, Board Chair
Board information

- F. **Correspondence:** from **Board of Education of School District No. 71 to Honourable Rob Fleming, Minister of Education – A Pathway to Hope Program**
Janice Caton, Board Chair
Board information

- G. **Correspondence:** from **Todd G. Stone, MLA Kamloops – South Thompson – Youth Vaping Rates**
Janice Caton, Board Chair

Recommendation:

THAT the Board of Education write letters to the Ministry of Health and Ministry of Education regarding concerns about vaping in schools and the impact on students (cc MLAs).

CARRIED

- H. **Correspondence:** from **Jaylene Kuo, Mark R. Isfeld Secondary Student – SD71 School Dress Codes**
Janice Caton, Board Chair

Recommendation:

THAT the Board of Education refer this matter to Senior Management.

CARRIED

- 13. **Public Question Period**

- 14. **Meeting Adjourned – 8:40pm**

Certified Correct:



Nicole Bittante, CPA, CA
Secretary-Treasurer



Ian Hargreaves
Board Chair