

REGULAR BOARD MEETING MINUTES
Tuesday, December 15, 2020
7:00pm

In Attendance via Zoom virtual meeting:

Trustees

Sheila McDonnell, Board Chair
Michelle Waite, Vice Chair
Janice Caton, Trustee
Tonia Frawley, Trustee
Kat Hawksby, Trustee
Sarah Jane Howe, Trustee

Staff

Tom Demeo, Superintendent of Schools
Brenda Hooker, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Esther Shatz, Director of Instruction (Student Services)
Allan Douglas, Director of Instructional Services K-12
Mary Lee, Communications Manager
Josh Porter, Director, Information Technology

Recording Secretary: Marlene Leach

1. Call to Order

Board Chair, Sheila McDonnell called the meeting to order at 7:02pm and acknowledged that the meeting is being held on the traditional territories of the K'ómoks First Nation.

2. Adoption of Agenda

Recommendation:

THAT the Board of Education adopt the December 15, 2020 Regular Public Board Meeting Agenda as presented.

CARRIED

3. Board Meeting Minutes

Recommendation:

THAT the Board of Education adopt the November 24, 2020 Regular Public Board Meeting Minutes as presented.

CARRIED

4. Old Business

A. Compost Pick-Up Proposal Discussion

Motion:

THAT the Board of Education refer the student Compost Pick-Up Proposal to Senior Leadership for review and at a later date, provide information back to the Board as to the feasibility of the student recommendations.

CARRIED

5. Report on In-Camera Meeting

No Meeting in December

6. Board Chair's Report

Highlights:

- The Board Chair thanked everyone such as staff, parents, students, partner groups, municipalities, businesses and more for their work done this year to support students and wished everyone a happy seasonal time and well-deserved break.

7. Presentations / Delegations

None

8. Education Committee Meeting – December 08, 2020

Recommendation:

THAT the Board of Education receive the Education Committee Board Report as presented.

CARRIED

Next Education Committee Meeting:

TOPIC: Student Services - SOGI and Mental Health

DATE: February 09, 2021

TIME: 6:30 pm

LOCATION: TBA

9. Strategic Direction

A. Superintendent

i. District News

Board Information

ii. December Monthly Update

Board Information

- B. **Assistant Superintendent**
 - None
- C. **Secretary-Treasurer**
 - i. **Trustee By-Election Update**
Board Information
- D. **Human Resources**
 - i. **Retirements and Recognition**
Board Information

10. Board Standing Committee Reports

- A. **Finance Committee Board Report – December 08, 2020**

Recommendation:

THAT the Board of Education receive the Finance Committee Board Report as presented.

CARRIED

- B. **Facilities Committee Board Report**

No meeting in December

- C. **Policy Committee Board Report – December 08, 2020**

Note: *Draft Policy 24 - Non-Discrimination* and the *Draft Terms of Reference* were provided as handout documents.

Recommendation:

THAT the Board of Education create an ad hoc committee to review Draft Policy 24 – Non-Discrimination based on the approved Terms of Reference.

CARRIED

Recommendation:

THAT the Board of Education accept the updated Policy 12 - Superintendent Evaluation and Policy 12 Appendix A - Monitoring Superintendent Performance to reflect the current context.

CARRIED

Trustee Caton left the meeting at 8:10pm prior to the decision on the above recommendation.

Recommendation:

THAT the Board of Education receive the Policy Committee Board Report as presented.

CARRIED

11. Board Business

- A. Trustee Report: BC School Trustee Association (BCSTA) Trustee Academy**
Sheila McDonnell, Trustee (Area A - Baynes Sound, Hornby & Denman Islands)
Board Information
- B. Trustee Report: BC School Trustee Association (BCSTA) Trustee Academy**
Sarah Jane Howe, Trustee (Village of Cumberland)
Board Information

12. Board Correspondence

- A. Correspondence: to Ella Oldaker from Board of Education – Compost Pick-Up Presentation**
Sheila McDonnell, Trustee
Board Information
- B. Correspondence: to Nalan Gossen from Board of Education – Compost Pick-Up Presentation**
Sheila McDonnell, Trustee
Board Information
- C. Correspondence: to Rob Fleming, MLA from Board of Education – New Position as Minister of Transportation and Infrastructure**
Sheila McDonnell, Trustee
Board Information
- D. Correspondence: to Jennifer Whiteside, MLA from Board of Education – New Position as Minister of Education**
Sheila McDonnell, Trustee
Board Information

13. Public Question Period

14. Meeting Adjourned – 8:29pm

Certified Correct:



Brenda Hooker, CPA, CGA
Secretary-Treasurer



Sheila McDonnell
Board Chair