

**SPECIAL PUBLIC BOARD MEETING  
REPORT  
Tuesday, February 15, 2022  
6:00pm**

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**Attendance via Zoom:**

**Trustees:**

Tonia Frawley, Board Chair  
Michelle Waite, Vice Chair  
Sheila McDonnell, Trustee  
Janice Caton, Trustee  
Cristi May Sacht, Trustee  
Sarah Jane Howe, Trustee  
Kat Hawksby, Trustee

**Staff:**

Tom Demeo, Superintendent of Schools  
Brenda Hooker, Secretary-Treasurer  
Geoff Manning, Assistant Superintendent  
Candice Hilton, Director of Finance  
Ian Heselgrave, Director of Operations  
Sean Lamoureux, Director of Inclusive Education  
Vivian Collyer, Director of Instruction  
Jay Dixon, Director of Instruction  
Shaun Jones, Acting Director, Information  
Technology

**Recording Secretary:** Heidi Bell, Sr. Executive Assistant

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**1. Vote to proceed with this Special Public Board meeting pursuant to the Board Procedural Bylaw #4**

**Motion:**

*THAT the Board of Education for School District No.71 (Comox Valley) move to proceed with this Special Public Board meeting pursuant to the Board Procedural Bylaw #4 [Waite/Howe]*

**CARRIED UNANIMOUSLY**

**2. Call to Order**

Board Chair, Tonia Frawley called the meeting to order at 6:02 pm and acknowledged that the meeting is being held on the traditional territories of the K'omoks First Nation.

**3. Adoption of Agenda**

**Motion:**

*THAT the Board of Education for School District No.71 (Comox Valley) adopt the February 15, 2022, Special Public Board Meeting agenda as presented.*

*[May/Hawksby]*

**CARRIED**

**4. Items for Discussion**

**i. Long Range Facilities Plan – Boundary / Catchment Decision**

The Board Chair gave an opening statement about the reasoning's for this meeting.

The Secretary Treasure offered suggested wording for two motions. The first pertaining to the boundary adjustment, shifting the Courtenay Elementary catchment further south and the second pertaining to grade restructuring at Royston Elementary.

Senior staff spoke to the pressing issues at hand. Addressing the space capacity at Royston Elementary, recapping on the background leading us to this meeting, past meetings held, 3<sup>rd</sup> party reports submitted, comments/feedback given by the community and their findings.

Trustees discussed the options/solutions, which were presented to them by senior staff.

Trustees requested and senior staff agreed that a comprehensive transition plan would be developed, and an update would be brought back to the Board at the March 2022 Regular Board meeting.

**Motion:**

*THAT the Board of Education for School District No. 71 (Comox Valley) approves the boundary adjustment shifting the Courtenay Elementary catchment boundary further south, including parts of Fraser Road, Comox Logging Road, South Island Highway and The Ridge development, effective September 1, 2022.*

[McDonnell/May]

**CARRIED UNANIMOUSLY**

**Motion:**

*THAT the Board of Education for School District No. 71 (Comox Valley) direct the Superintendent to prepare a transition plan for the students that are affected with the boundary shift.*

[Caton/Waite]

**CARRIED UNANIMOUSLY**

**5. Meeting Adjourned – 7:31 pm**

**MOTION:**

*THAT the Board of Education of School District No.71 (Comox Valley) adjourn this meeting.*

[May/Hawksby]

**CARRIED**

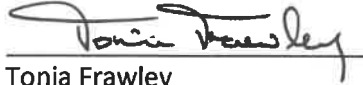
**Board Approved on:**  
February 22, 2022

**Certified Correct:**



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Brenda Hooker, CPA, CGA  
Secretary-Treasurer



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Tonia Frawley  
Board Chair