

## **PROTECTION OF REAL PROPERTY, STUDENTS, AND THE MAINTENANCE OF ORDER**

### **Background**

The *School Act* makes provision for the District to authorize employees to direct a person to leave the land or premises of a school or to restore order on school premises or to contact a peace officer. The District authorizes the specified employees to make such directions and to follow such reasonable courses of action deemed appropriate for the protection and safety of property.

Employees are required to comply with the direction of supervisors to protect students and/or maintain order.

The District may, at its discretion, offer a reward of up to five hundred dollars (\$500.00) for information leading to the apprehension and conviction of the person(s) committing vandalism against District property.

### **Procedures**

1. The following personnel are authorized to act to protect the property of the District as outlined above.
  - 1.1. The school or site Principal or Supervisor
  - 1.2. The school or site Vice-Principal
  - 1.3. The teacher-in-charge (in the absence of administrative officers)
  - 1.4. A teacher assigned to the school (in the absence of those listed above)
  - 1.5. A custodian or janitor assigned to that school/site (in the absence of those listed above)
  - 1.6. Other support staff employees (in the absence of those listed above)
  - 1.7. Community school coordinators (in the absence of those listed above)
  
2. In addition, the following District officials have authority under this Administrative Procedure for all school and District properties and functions:
  - 2.1. Superintendent
  - 2.2. Assistant Superintendent
  - 2.3. Secretary-Treasurer (in the absence of those listed above)
  - 2.4. Assistant Secretary-Treasurer (in the absence of those listed above)
  - 2.5. Director of Operations (in the absence of those listed above)
  - 2.6. Directors of Instruction (in the absence of those listed above)
  - 2.7. Custodial Supervisor (in the absence of those listed above)
  - 2.8. Maintenance Supervisor (in the absence of those listed above)

2.9. Employees of the Maintenance Department (in the absence of those listed above or of any school or site administrative officer or teachers).

3. Student Damage

3.1. Procedures regarding student damage to school property are covered in Administrative Procedure 359 - Vandalism.

4. Legal Redress

4.1. The District believes that any refusal to comply with the legitimate directions of the above-named employees in acting to protect students and/or property is a serious matter and will explore legal redress whenever practical and appropriate.

4.2. The District may issue a section 177 Trespass order to any individual whose conduct disrupts the operation of a school or possess a potential threat to students, staff or visitors. (see AP 193 Maintenance of Order)

Reference: Sections 17, 18, 20, 22, 23, 65, 85, 177 School Act  
Freedom of Information and Protection of Privacy Act

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