



Comox Valley Schools

A Community of Learners

INNOVATIVE • INQUISITIVE • INCLUSIVE

Board of Education

Regular Public Board Meeting Minutes

**Tuesday,
December 13, 2022**

7:00pm

School District No. 71 (Comox Valley)
607 Cumberland Road, Courtenay, BC V9N 7G5
250-334-5500

A COMMUNITY OF LEARNERS - INNOVATIVE ♦ INQUISITIVE ♦ INCLUSIVE

Vision

An inclusive learning community that embraces diversity, fosters relationships and empowers all learners to have a positive impact on the world.

Mission

To inspire engaged, compassionate, resilient lifelong learners and cultivate a collaborative community together.

We Value and Believe In

Trusting relationships based on respect, integrity and ethical behaviour

A commitment to Truth and Reconciliation with Indigenous peoples

Equity, inclusion, dignity, and acceptance for all

Global awareness and environmental stewardship

Innovation, creativity, problem-solving, and critical thinking

Accountability and shared responsibility

Open and engaging communication

Celebration of learning

Strategic Priorities

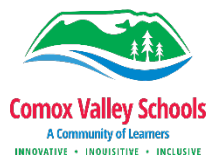
Educational Excellence

Community Engagement

Organizational Stability & Environmental Stewardship

Physical Health & Mental

Well-Being



REGULAR BOARD MEETING MINUTES
Tuesday, December 13, 2022
7:00pm

Attendance In Person:

Trustees:

Michelle Waite, Board Chair
Susan Leslie, Vice Chair
Chelsea McCannel-Keene, Trustee
Cristi May Sacht, Trustee (via Zoom)
Shannon Aldinger, Trustee
Sarah Jane Howe, Trustee
Janice Caton, Trustee

Staff:

Tom Demeo, Superintendent of Schools
Brenda Hooker, Secretary-Treasurer
Geoff Manning, Assistant Superintendent
Candice Hilton, Director of Finance
Ian Heselgrave, Director of Operations
Vivian Collyer, Director of Instruction
Jay Dixon, Director of Instruction
Sean Lamoureux, Director of Inclusive Education
Josh Porter, Director Information Technology
Craig Sorochoan, Manager of Communications

Recording Secretary: Heidi Bell, Sr. Executive Assistant

1. Call to Order

Board Chair, Michelle Waite called the meeting to order at 7:07 pm.

2. Traditional Welcome and Blessing

Romona Johnson and Nicholas gave a traditional welcome and presented a drumming welcome song. Romona gave trustees a gift to welcome them to their new roles. Trustees, staff and guests expressed their appreciation.

3. Adoption of Agenda - Amended

Motion:

THAT the Board of Education for School District No.71 (Comox Valley) adopt the December 13, 2022, Regular Public Board Meeting Agenda as amended.

[Howe/Caton]

CARRIED

4. Board Meeting Minutes - Amended

Pages 1-7

Motion:

THAT the Board of Education for School District No.71 (Comox Valley) adopt the November 29, 2022, Regular Board Meeting Minutes as amended.

[Caton/Howe]

CARRIED

5. Unfinished Business

None

6. Record of In-Camera Meetings / Reports

Page 8

- November 29, 2022 – Regular In-Camera Meeting

7. Board Chair's Report – Verbal Report

Board Chair, Michelle Waite welcomed everyone to the meeting. Thank you to all staff, senior leadership, and presenters for attending. Trustees attended the BCSTA Academy, it was a wonderful opportunity to learn together and to connect with other trustees from around the province.

8. Presentations / Delegations – Supporting Student Health – Presentation Attached

Pages 9-32

Director of Inclusive Education, Sean Lamoureux, Director of Instruction, Jay Dixon, Outreach Councilors and Teacher leads, Tara Ryan, Karla Lasota and Jill Kotapski gave an in-depth presentation around Supporting Student Health in Comox Valley Schools.

[Supporting Student Health Guide \(Elementary\)](#)
[Supporting Student Health Guide \(Secondary\)](#)

Trustees thanked the presenters, asked numerous questions, which staff answered. Trustees can direct follow-up questions to the Superintendent.

9. Committee of the Whole – for Information Only

Next Committee of the Whole Closed Meeting:

DATE: January 10, 2023
TIME: 4:00 pm
LOCATION: School Board Office, Board Room

10. Strategic Direction

A. Superintendent

i. Superintendent District Report – Written Report

Pages 33-37

ii. Equity Scan Update – Attachment

Pages 38-45

The Superintendent shared a slide show on the Equity Scan's process and actions plan(s).

iii. Busing Presentation, Director of Operations, Ian Heselgrave

The Director of Operations gave an update on busing in general as well as when adverse weather occurs. School buses in our district transport roughly 2,500 students per day, on 30 different routes, driving 2,900 km per day. When snow or adverse weather occurs teams start at 4:30 am driving the district, which is divided into 4 quadrants. The Superintendent is contacted around 5:45 am with a recommendation. If a decision has been made to close schools, our communication and IT departments start to get the word out.

SD71 is implementing a new busing app, which will allow you to see each bus location in real time. This will start in January 2023 and should be in a full roll out by the end of the school year.

B. Assistant Superintendent

i. Affordability Fund – Verbal Update

The affordability funds are being used in all schools in the district. The topic has been discussed at the District Student Advisory Council around stigma and some great ideas are coming out of the conversations. Lush Valley is serving over 300 families in our community, with food packets.

ii. VP Pool Interviews – Verbal Update

Currently, 4 candidates were successful, 2 in district and 2 out of district.

C. Secretary-Treasurer

i. Statement of Financial Information (SOFI) – Briefing Notes

Pages 46-118

The Secretary-Treasurer and Director of Finance, spoke to the Statement of Financial Information (SOFI) and answered questions.

Motion:

THAT the Board of Education for School District No.71 (Comox Valley) accept the Statement of Financial Information for the fiscal year ended June 30, 2022, as presented [Caton/Howe]

CARRIED

ii. Hornby Island Property, 2100 Sollans Road

Moved out of Camera from today's In-Camera Meeting

Motion:

That the Board of Education for School District No.71 (Comox Valley) authorize the above land issue to be moved out of camera as public notifications will be necessary in the process to obtain title.

[Howe/McCannel]

CARRIED

The Secretary-Treasurer advised that an issue arose from an Island Trust permit process. It has identified that the land title located at 2100 Sollans Road, the former school site, is not in the districts name. Documents dating back to 1906 indicate the 1-acre property was intended to be a gift. We will be moving forwarding to a court process to gain title, registered in the districts name.

D. Human Resources

i. Retirements and Recognition - None

11. Board Standing Committee Reports

A. Audit Committee Board Report – No Meeting in December For Information Only

- i. The Secretary-Treasurer informed the board of advertising, which will be released, requesting members of the public to sit on the district Audit Committee.

12. Board Business

A. BCSTA, Trustee Janice Caton – Provincial Council Report – Verbal Update

Trustee Caton updated the board, that the BCSTA Academy motion which was made by trustees and presented in partnership with Saanich was passed unanimously by all 60 districts in the province.

BCSTA is looking at a name changed in 2023 to “BC Boards of Education”

B. Trustee School Liaisons – For Information Only

Board Chair, Michelle Waite advised that the remaining committee allocations will be finalized at the Januarys Board meeting.

Page 119

13. Board Correspondence

None

14. Public Question Period

#1) What will the committee on gender-based violence look like and will it have representation from trustees, DPAC, students and SD71 staff?

The Superintendent spoke to the current directive from the Ministry as well as the presentation given at tonight’s meeting. He will follow up with trustees at the next Committee of the Whole to have a discussion around the purpose and intent of a gender-based violence committee.

#2) Given the climate changes in the Comox Valley, colder winters, and hotter summers, is it time the district creates an AP on "Extreme Weather"?

The Superintendent agreed, it is a very good suggestion that we will look into.

#3) With regards to disclosure reports from school councilors etc. does the Director of Inclusive Education receive the reports.

The Director of Inclusive Education, Sean Lamoureux does receive these reports, historically they reports remained with the administration at the school.

15. Meeting Adjourned – 8:52 pm

MOTION:

THAT the Board of Education adjourn this meeting.

[Howe/May]

CARRIED

Board Approved on:
January 31, 2023

Certified Correct:



Brenda Hooker, CPA, CGA
Secretary-Treasurer



Michelle Waite
Board Chair

REGULAR BOARD MEETING MINUTES
Tuesday, November 29, 2022
7:00pm

Attendance Via Zoom:

Trustees:

Michelle Waite, Board Chair
Susan Leslie, Vice-Chair
Chelsea McCannel-Keene, Trustee
Cristi May Sacht, Trustee
Shannon Aldinger, Trustee
Sarah Jane Howe, Trustee
Janice Caton, Trustee

Staff:

Tom Demeo, Superintendent of Schools
Brenda Hooker, Secretary Treasurer
Geoff Manning, Assistant Superintendent
Ian Heselgrave, Director of Operations
Vivian Collyer, Director of Instruction
Jay Dixon, Director of Instruction
Sean Lamoureux, Director of Inclusive Education
Josh Porter, Director of Information Technology
Craig Sorochoan, Manager of Communications

Regrets: Candice Hilton, Director of Finance

Recording Secretary: Heidi Bell, Sr. Executive Assistant

1. Call to Order – Secretary-Treasurer

The Secretary-Treasurer, Brenda Hooker called the meeting to order at 7:01 pm.

2. Traditional Welcome and Blessing – Ramona Johnson, K'ómoks First Nation

3. Adoption of Agenda

Motion:

THAT the Board of Education for School District No.71 (Comox Valley) adopt the November 29, 2022, Inaugural Board Meeting Agenda as presented.

[Caton/Howe]

CARRIED UNANIMOUSLY

4. Appointment of Scrutineers and Description of the Election Process

Appointees:

Josh Porter, Director of Information Technology
Brenda Hooker, Secretary-Treasurer

5. Election of Board Chairperson

The Secretary-Treasurer called for nominations for the position of Chairperson of the Board for the first time. Trustee Michelle Waite was nominated and let her name stand. The Secretary -Treasurer called for nominations a second time. Hearing none, the

Secretary-Treasurer called a third time for nominations. Hearing no further nominations, the Secretary Treasurer declared Trustee Michelle Waite Chairperson of the Board for the ensuing year.

The newly elected Chairperson assumes the Chair for the remainder of the meeting and conducts the remaining elections.

6. Election of Board Vice-Chairperson

The Chairperson called for nominations for the position of Vice-Chairperson of the Board for a first time. Trustee Susan Leslie was nominated and let her name stand. The Chairperson called for nominations for a second time. Trustee Sarah Jane Howe was nominated. The Chairperson called for nominations a third time. Hearing no further nominations were closed. Trustee Sarah Jane Howe then withdrew her name. The Chairperson declared Trustee Susan Leslie Vice-Chairperson of the Board for the ensuing year.

7. Election of Board Representatives

A. British Columbia School Trustees Association (BCSTA) Provincial Council

The BCSTA Bylaws provide that each member Board shall elect one trustee as representative and one trustee alternate representative to the Provincial Council

The Chairperson called for nominations for the position of representative to the BCSTA Provincial Council a first time. Trustee Janice Caton was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations Trustee Janice Caton was declared representative to the BC School Trustees Association Provincial Council for the ensuing year.

The Chairperson called for nominations for the position of alternate representative to the BCSTA Provincial Council a first time. Trustee Shannon Aldinger was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations, the Chairperson declared Trustee Shannon Aldinger as the alternate representative to the BC School Trustees Association Provincial Council for the ensuing year.

B. British Columbia Public School Employers Association (BCPSEA)

The BCPSEA Bylaws provide that each member Board shall elect one trustee as representative designate and one trustee as alternate designate to the BCPSEA Representative Council

The Chairperson called for nominations for the position of representative designate to the BCPSEA Representative Council a first time. Trustee Cristi May Sacht was

nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations, the Chairperson declared Trustee Cristi May Sacht as the representative designate to the BC Public School Employers Association for the ensuing year.

The Chairperson called for nominations for the position of alternate designate to the BCPSEA Representative Council a first time. Trustee Chelsea McCannel-Keene was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations, the Chairperson declared Trustee Chelsea McCannel-Keene as the alternate designate to the BC Public School Employers Association for the ensuing year.

8. Destruction of Ballots – N/A

9. Board Meeting Minutes

Pages

Motion:

THAT the Board of Education for School District No.71 (Comox Valley) adopt the September 27, 2022, Regular Board Meeting Minutes as presented.

[May/Caton]

CARRIED

10. Record of Oath of Office Ceremony and Celebration

11. Unfinished Business - None

12. Record of In-Camera Meetings / Reports

Page

- September 27, 2022 – Regular In-Camera Meeting
- October 04, 2022 – Special In-Camera Meeting
- November 16, 2022 - Special In-Camera Meeting

13. Board Chair's Report – Verbal Update

Board Chair, Michelle Waite is looking forward to working with each of the trustees, the senior leadership team and our partner groups with the students being the focus and center of everything we do.

14. Presentations / Delegations - None

15. Education Committee Meeting – No Meeting in November

16. Strategic Direction

A. Superintendent

The Superintendent congratulated all trustees to their new roles

i. District News – Verbal Update

- Comox Valley Schools Grad Class Attire Program has a new home located upstairs at the Comox Valley Dodge dealership. Grade 12 students can schedule an appointment for choosing and fitting an outfit. Thank you to everyone who donated, Vanier staff and CV Dodge.
- Comox Valley Schools Band and Choir Festival has returned. All three days were adjudicated by some of Canada's best school music educators and schools from all over the island performed.
- Comox Valley Schools is working with Crime Stoppers after multiple incidents of vandalism at our schools. We are asking for community support in helping reduce the vandalism and prevent future damages.
- Isfeld Junior Boys Volleyball showcased a never-say-die attitude and finished 11th out of the 24 teams at the provincial championship in Kamloops. Congratulations!
- 2022 marks the 15th year for the Everyone Deserves a Smile campaign. Students throughout the valley will spend Dec 8-9 putting together the packages.
- Glacier View is now running their first ever Yearbook. Students are learning about photography and writing.
- Glacier View has started a woodworking club with the support of Steve Claassen and volunteers. They have a new Healthy Connections group, which is learning to make healthy foods, meeting new people, going for walks and other activities.
- Isfeld is hosting their Holiday Community Supports – shoebox campaign, EDAS, Christmas hampers.
- Cumberland is offering a Festive Breakfast on Friday, Dec 15th.
- Congratulations to Trustee Aldinger on her advocacy and work around Consent Agenda, Consent Education and Prevention Gender-Based Violence in BC. A news release from the Ministry recognized Trustee Aldinger and the DAPC of SD71. This has resulted in the Ministry providing direction to school districts around BC. At the December's Board meeting, staff will be giving a presentation of SD71's work around Consent Agenda, Consent Education and Prevention of Gender-Based Violence.
- In early 2023, through Safer Schools Together, the province will be offering learning sessions on Consent, On-Line Safety and Healthy Relationships for parents and students.

ii. Equity Scan – Verbal Update

A presentation will be given at the December's Regular Public Board meeting.

iii. Affordability Fund – Verbal Update

The Assistant Superintendent, Geoff Manning and the Director of Inclusive Education, Sean Lamoureux gave an update on the progress of the Affordability Fund. After meeting with partner groups in September a comprehensive plan was formed, implemented and funds were distributed by mid-October. A preliminary report should be available before Christmas break.

iv. Indigenous Graduation Credit

The Director of Instruction, Jay Dixon spoke to the new Ministry implement graduation requirement in Indigenous course work (4 credits). The requirement is set to take place in the 2023-24 school year and will ensure all graduating student complete Indigenous focused course work before they graduate. The district is working with the Secondary schools and our Indigenous Education department to ensure our current grade 11's will meet this new requirement.

B. Assistant Superintendent

i. K'ómoks First Nation Local Education Agreement – Verbal Update

The district has successfully filled the new K'ómoks Success Advisor. Congratulations Natasha Rainkie.

ii. Vice Principal Pool – Verbal Update

The district will be interviewing five candidates for the Vice-Principal Pool next week.

C. Secretary Treasurer

i. Community Support through Retired Technology - Briefing Note

The Secretary-Treasurer spoke to the briefing note.

ii. Development-Based Student Forecasting and Enrolment Projections 2032 – Verbal Update

The Secretary-Treasurer advised trustees on the hiring of a consulting company to help the district forecast and project future enrollment growth based on housing developments. This report will be used in conjunction with the Baragar student forecast reports to predict enrollment and determine capital planning requests. It will also be useful in our consideration for school site acquisition charges and development fees for

the three municipalities and the CVRD. The consultant's final report will be presented at the December's Board meeting.

D. Human Resources

i. Retirements and Recognition

Page

17. Board Standing Committee Reports

No reports in November

18. Board Business

A. BCSTA SD71 Motion – Inflation and Cost Escalation
Janice Caton, Trustee

Trustee Caton advised the Board that a briefing note and motion was submitted to the BCSTA Provincial Council for consideration on December 3rd. The submission was approved by the previous Board; however, ratification of the requested motion that was submitted at the BCSTA Academy and was combined with a similar submission from SD63, Saanich and amended by the legislative committee to read:

BE IT RESOLVED: THAT BCSTA urge the Ministry of Education and Childcare to provide emergency funding adjustments to February budgets in order to address inflationary cost pressures on districts.

The Secretary-Treasurer and the Director of Operations spoke to the cost escalations.

MOTION:

THAT BCSTA lobby the Ministry of Education and Childcare for emergency funding to address inflationary costs at the District level. At the minimum, the funding should be equal to amounts provided, through Districts, for families.

[Caton/Howe]

CARRIED UNANIMOUSLY

19. Board Correspondence - None

20. Public Question Period

District DPAC Question:

Previously, partner groups have been represented through the interview process, will CDTA, DPAC and CUPE be part of the interviews for the Vice-Principal interviews that were referred to earlier?

The Superintendent answered the question: The interviewing process for the Vice-Principal pool changed 2016-2017. Partner groups do not take part in the Vice-Principal pool interviews.

Trustees asked questions regarding snow protocols. Staff answered all questions and suggested if this was an area of concern for the trustees, staff can put this as a topic on the December Board meeting agenda.

21. Meeting Adjourned – 8:42 pm

MOTION:

THAT the Board of Education adjourn this meeting.

[Caton/Howe]

CARRIED

Board Approved on:
December 13, 2022

Certified Correct:

Brenda Hooker, CPA, CGA
Secretary-Treasurer

Michelle Waite
Board Chair

RECORD OF IN-CAMERA MEETINGS

TO: Board of Education

DATE: December 13, 2022

FROM: Office of the Secretary-Treasurer

RE: Record of In-Camera Meetings

RECORD PURSUANT TO SECTION 72 OF THE *SCHOOL ACT*

Matters discussed and decisions reached at the Special and Regular In-Camera meetings held since the last such report:

November 29, 2022 – Regular In-Camera Meeting

1. Receipt of and updates on two land/property matters
2. Receipt of and updates on no legal matters
3. Receipt of and updated on six other matters

The meeting was called to order at 8:51 pm and adjourned at 9:31 pm.

Supporting Student Health in Comox Valley Schools

December 13th, 2022



Three Main Focus Points

Part 1: How is gender-based violence processed in SD71?

- Staffing, Statistics
- Process when a disclosure occurs

Part 2: Supporting Student Health Education?

- Educating our students & staff
- Curriculum, Guest speakers

Part 3: Next Steps in SD71

- Supporting Student Health Guide
- Erase Website, Building Capacity



What is SD 71 Doing?

Staffing

Outreach Oversight

Education

Additional
Qualifications

Administrative
Procedures &
Policies

District
Awareness



Counselling Resources - Schools



GEORGES P. VANIER
SECONDARY

Home

1

Sexual Abuse Counselling:

- [SAIP BC](#)
- 1 • [250-338-7575](#)

2

Sexual Health

- [Options for Sexual Health](#)
- [250-331-8572](#)

Sexual Orientation and Gender:

- [SOGI 123](#)
- [Gender & Sexuality: Kelty Mental Health's Recommended Resources](#)

Substance Use:

- [John Howard](#)
- [250-338-7341](#)

- [Foundry BC](#)
- [Here to Help BC](#)

3

Suicide/Crisis:

- [Vancouver Island Crisis Society](#)
 - [1-888-494-3888](#)

- [Suicide Prevention](#)

Traumatic Stress:

- [Talking to Children About War](#)

Victim Services:

- [Community Based Victim Services](#)
- [Comox Valley Victim Services RCMP](#)
 - [\(250\) 338-7575](#)



Comox Valley Schools
A Community of Learners
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District Site ~ Parent Info ~ Counsellor's Corner

1

2

3

The screenshot shows the Comox Valley Schools website. A red arrow labeled '1' points to the school logo. A red arrow labeled '2' points to the 'Parent Info' link in the navigation menu. A red arrow labeled '3' points to the 'Counsellor's Corner' link in the dropdown menu under 'Parent Info'.

Comox Valley Schools
A Community of Learners
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Search

Our District | Board of Education | Schools | **Parent Info** | Programs & Services | Employment | News

Staff

Counsellor's Corner

- Early Learning Resources for Families
- Emergency Preparedness Program
- Emergency School Closure
- LMS Info
- Mental Health and Wellness
- Peer Conflict
- Protocol & Consent Forms

You are here: Home / Staff

Webmail

AMS Log

Office 365

Employee WebCentre

Learn71

HELPDESK

WORK

HEALTH SCHOOL DISTRICT 71 (COMOX VALLEY) SAFETY

13

4

You are here: [Home](#) / [Mental I](#)



Counsellor's Corner - Consent

Consent

5

You are here: Home / Men

Resources

Consent

Healthy Sexual Decision Making

Safer Sex (Including STIs)

Supporting Student Mental Health

Body Image

Stress

Stigma

Coping Strategies

The absence of "no" doesn't mean "yes"

Supporting Student Health Guides

Elementary

Secondary

Websites

Action Canada Sexual Health Hub

Guidelines for Sexual Health

Sexual Health Education Q&A

All sexual activity without consent is a criminal offense, regardless of age.

Gender Based Violence



**MORE THAN 1 IN 3 WOMEN
EXPERIENCE GENDER-BASED
VIOLENCE DURING THEIR
LIFETIME.**



Types of Gender Based Violence



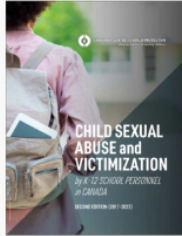
[FAQS - TYPES OF VIOLENCE AGAINST WOMEN AND GIRLS](#)

[SIGNS OF RELATIONSHIP ABUSE AND HOW TO HELP](#)

[DATA: ENDING VIOLENCE AGAINST WOMEN AND GIRLS](#)

Counsellor's Corner - Consent

Child Victimization



Videos: What Is Consent?

Consent

Teaching Teens About Consent

Let's Talk About Consent

Consent In Relationships

CONSENT



Freely Given
Reversible
Informed
Enthusiastic
Specific

Need Help?

ERASE Gender Based Violence

Youth Against Violence Line

SAIP

VictimLinkBC

Comox Valley Victim Services

RCMP Victim Services

Crime Victim Assistance

BC Crime Stoppers

You have the right to withdraw consent at any time during sexual activity



SCHOOL DISTRICT 71 COMOX VALLEY

SCHOOL DISTRICT REPORT

2018/2019

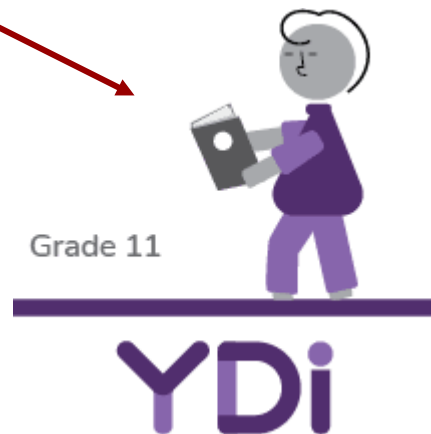


Health Surveys



RESULTS OF THE 2018 BC ADOLESCENT HEALTH SURVEY

BALANCE AND CONNECTION IN BC:
THE HEALTH AND WELL-BEING OF OUR YOUTH



Statistics

- McCreary Adolescent Health Survey 1992-2023.
- Local data is not released to the public.

“McCreary does not support their surveys being used to compare districts and schools.”

- Statistically invalid
- Lost in comparisons
- NR (not releasable) / Deductive disclosure
- Combining questions
- Rounding numbers
- Data excludes some students
- Survey limitations



SCHOOL DISTRICT 71 COMOX VALLEY

RESULTS OF THE 2018 BC
ADOLESCENT HEALTH SURVEY



**Increased
Staffing**

**District
Oversight**

**Developed
Curriculum**



**Increased
Budgets**

**Collated
Resources**

Guest Speakers

Newsletters

- **Surveys**
- **DPAC**
- **Trustees**
- **Students**
- **SD71 Staff**
- **Community**



What Happens When a Disclosure Occurs?



Three main steps

1. Referral to the counsellor
2. Exploratory Questions
3. Support



Part 2:

Supporting Student Health Education



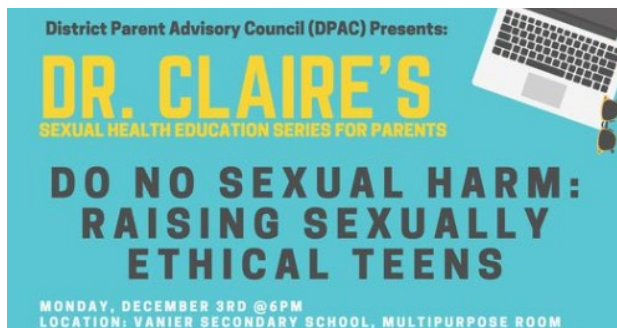
What have we been doing?

Building capacity to support young folks who need to learn about how to support their health:

- Awareness
- Educational Resources
- Training Materials
- Teacher / Counsellor Pro D
- Time for Planning
- Sexual Health Education Workshops



What is SD 71 Doing Around Education



The Askable Adult

A two-and-a-half-hour practical workshop geared toward parents, grandparents, and other caregivers. It gives you the tools, language, and strategies to teach and empower kids to stand up to unsafe situations, know their own bodies, and have healthy relationships.



Healthy Relationships Training

A professional development training for educators and caregivers of diverse learners age 10+. The two-day training (delivered with implementation time—up to eight weeks—in between) is centred around the 10-unit Healthy Relationships Curriculum (HRC), which is included.



The Sex Ed Circuit

A professional development training (with the option for a bonus lesson demonstration day) for P.E. teachers who will learn to deliver a 75-minute “grab & go” sex ed lesson to their students. The lesson involves moving from station to station—much like a fitness circuit—learning about different aspects of sexual and physical health.

- Elementary Schools offer Access to— [Kerri Isham 6 part](#)



6-Part High School Package Sexual Health Education

An all-in-one solution for high schools and school districts to help teachers deliver the curriculum that our young people need. Video lessons and PDF resources for all six topics are included.

Topics in this 6-part series include:

1. Talking About Consent (Grade 8+)
2. Talking About Relationships (Grade 7+)
3. Talking About Gender & Sexual Orientation (Grade 6+)
4. Talking About Safer Sex (Grade 8+)
5. Talking About Sexting (Grade 6+)
6. Talking About Pornography (Grade 7+)

- Jessica Wollen of SHIFT Education www.shift-education.com
- Jennifer Gibson www.beyondthetalk.ca
- www.optionsforsexualhealth.org

2022-2023 School Year

Local solutions that support students - including grades 11 & 12 education:

- Fall education; students benefit from the education for the full school year, sets the tone for the school year, creates ample opportunity for follow up questions
- Increasing sessions at each high school.
- Adding sessions at Glacierview and Nala'atsi
- Additional Resource Kits for Teachers
- Spring 2023 Workshops
- District budget allocation to support training options
- Exploring staff training options such as www.optionsforsexualhealth.org



What is SD 71 Doing? “Secondary Education”

<https://curriculum.gov.bc.ca/>

GRADE 8	Grade 9	Grade 10
Grade 8 Sexual Health content is delivered via a PowerPoint presentation and student guided notes and supplemented with the following learning activities	Grade 9 Sexual Health content is delivered via a PowerPoint presentation and student guided notes and supplemented with the following learning activities	Grade 10 Sexual Health is presented through a series of interactive activities and games stations designed by Shift Education
TOPIC: Values	TOPIC: Values	TOPIC: The Birth Control Station
LEARNING FORMAT/MATERIALS: Lecture & Discussion	LEARNING FORMAT/MATERIALS: Lecture & Discussion	LEARNING FORMAT/MATERIALS: Independent and Guided Station Activity Learning
ASSESSMENT: <i>Partner Mind Map (Kerry Isham p. 77-78)</i>	ASSESSMENT: <i>Partner Mind Map (Kerry Isham p. 79-81)</i>	ASSESSMENT: <i>Student Passport on Canvas</i>
TOPIC: Consent	TOPIC: Sexual Readiness & Consent	TOPIC: The Period Station
LEARNING FORMAT/MATERIALS: Lecture, Discussion w/ Resource & Videos	LEARNING FORMAT/MATERIALS: Lecture, discussion, and online videos	LEARNING FORMAT/MATERIALS: Independent and Guided Station Activity Learning
ASSESSMENT: Worksheet, Kahoot, Consent Chart (Kerry Isham p.39)	ASSESSMENT: Kahoot, <i>Comic Strip: What Consent Isn't (Teaching Sexual Health Alberta Gr. 9 Lesson 3a)</i>	ASSESSMENT: <i>Student Passport on Canvas</i>
TOPIC: Sexual Assault	TOPIC: Sexual Assault & Victim Blaming	TOPIC: The Condom Demonstration Station
LEARNING FORMAT/MATERIALS: Lecture & Discussion w/ video	LEARNING FORMAT/MATERIALS: online videos, <u>lecture</u> and discussion	LEARNING FORMAT/MATERIALS: Independent and Guided Station Activity Learning
ASSESSMENT:	ASSESSMENT:	ASSESSMENT: <i>Student Passport on Canvas</i>
TOPIC: Sex vs Gender	TOPIC: Honouring Diversity	TOPIC: The Values Station

Grade 11/12 Sexual Health Education Inquiry

For your Senior PHE class, you will need to complete an inquiry project on Sexual Health. Over the past number of years, you have spent time learning about the many facets of sexual health and its importance to your overall health and well-being.

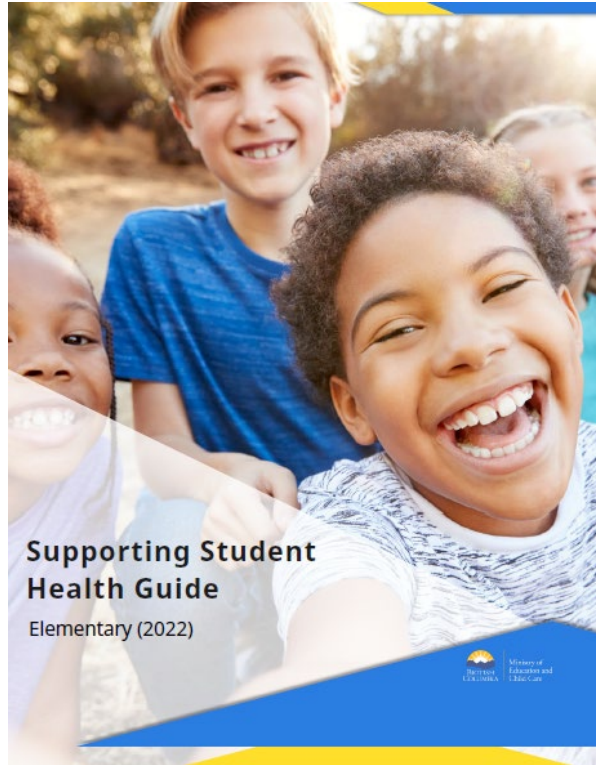
Now it is your opportunity to explore a topic of your choice in more detail. From the list below you are to choose something to learn more about by developing an inquiry question and researching the answer.

Sexual Health Topics:

- **Anatomy**
- **Sexually Transmitted Infections**
- **Contraception**
- **Unsafe, Abusive or Exploitive Situations**
- **Consent**
- **Gender Identity**
- **Healthy Relationships**
- **Porn, Equality, and Sexual Health**
- **Sexual Assault**



Part 3: “Next Steps”



Supporting Student Health Guide (2022) Overview:

- provides teachers with a useful starting point for teaching a variety of health education topics
- provides a **common language on important topics**
- teachers are encouraged to treat health education as a regular, ongoing area of study rather than a once-a-year event.
- approach promotes a deeper and more holistic understanding of overall health and well-being in students.
- supplements and **provides direction for existing supports offered by district**





Elementary

Consent
Internet Safety
Healthy Relationships
Body Science
Safe and Unsafe Touch
Puberty
Mental Health
Body Image
Well Being
Bullying
Safer Sex



Secondary

Consent
Internet Safety
Healthy Relationships
Healthy Sexual Decision
Making
Safer Sex
Mental Health
Body Image
Stress
Stigma
Coping Strategies



“This guide is not meant to be a step-by-step manual. Instead, it is meant to provide teachers with a useful starting point for teaching a variety of health education topics.”

Other support items:

- Expanded **Erase Website** to include resources on consent and gender based violence
- **Coming Soon:** number of curriculum enhancements for the Physical and Health Education curriculum to provide teachers with additional guidance on how to integrate topics
- Upcoming *SafeSchools Together* **Webinar and Training Opportunities**

[erase = expect respect & a safe education - Province of British Columbia \(gov.bc.ca\)](https://www.gov.bc.ca/erase)



Services and Information Topics	
<p><u>Online safety</u></p> <p>erase cyberbullying embrace compassion</p> <p>The internet is a great tool. It can also expose us to dangers like cyberbullying, identity theft, online predators or scams. See how you can stay safe online.</p>	<p><u>Mental health and well-being</u></p> <p>erase stigma embrace understanding</p> <p>Mental health includes our emotional, psychological and social well-being. We need to take care of our mental health because it's an important part of our overall health.</p>
<p><u>Bullying</u></p> <p>erase bullying embrace kindness</p> <p>Bullying is intentional and repeated behaviour that makes others feel uncomfortable, scared or hurt. Learn what bullying is and how to stand up against it.</p>	<p><u>Racism</u></p> <p>erase racism embrace diversity</p> <p>Schools should be safe places where students have equal opportunities to learn, grow, and achieve their full potential, and where diversity is celebrated. Learn more about racism and actions you can take to be anti-racist.</p>
<p><u>School safety</u></p> <p>erase violence embrace compassion</p> <p>School safety is a shared responsibility that requires cooperation, collaboration and communication. Read about ways B.C. is keeping schools safe.</p>	<p><u>Sexual Orientation and Gender Identity (SOGI)</u></p> <p>erase discrimination embrace inclusion</p> <p>SOGI stands for sexual orientation and gender identity. It's an inclusive term that represents everyone. Learn more about SOGI and how to promote it at your school.</p>
<p><u>Substance use</u></p> <p>erase not knowing embrace open conversations</p> <p>Many people use drugs, alcohol, tobacco or e-cigarettes/vapour products. It's important to know what happens when we do. Find out how to stay safe and talk openly and honestly about using drugs, alcohol, tobacco or vapour products.</p>	<p><u>Compassionate Systems Leadership</u></p> <p>erase isolation embrace relationships</p> <p>To support student well-being and resiliency, adults must have the tools and practices to support their own well-being. Learn more about how compassionate systems leadership can support systems change.</p>
<p><u>Gender-Based Violence</u></p> <p>erase assumptions embrace consent</p> <p>Consent is an agreement to engage in an activity. Gender-based violence (GBV) is violence that is committed against someone based on their gender identity, gender expression, or perceived gender. Knowing how to ask for and give consent is an important action to help prevent gender-based violence. Learn more about consent and gender-based violence.</p>	



Priorities & Actions:

- Staff Awareness:
 - Principal / Vice Principal Meetings
 - District and School Counseling Teams
 - School Teachers
- Parent Awareness
 - School PAC & District PAC
- Support for School Teams to Implement Sexual Health Education (i.e planning, staff meetings, training, co teaching etc.)
- Continued investment in resources
- Continued Sexual Health Educator school workshops
- Options Sexual Health -specialized training for a small teams of educators to teach all students & support staff
- Student Voice
- Build connections with local experts



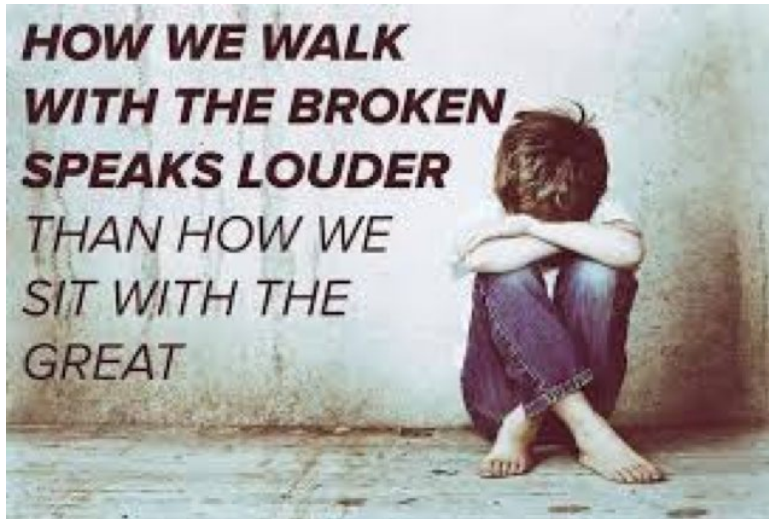
Comox Valley Schools

A Community of Learners

INNOVATIVE • INQUISITIVE • INCLUSIVE

Thank You

Questions? Comments?



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BOARD BUSINESS

December News

Students took part in workshops at the North Island Drama Fest

Highland play takes top spot at drama festival

Highland Secondary recently hosted the north island regional drama festival.

There were over 200 students taking part from nine schools that came from Nanaimo to Port Hardy.

The event featured professional adjudication and workshops for the teams. There was lot of learning and detailed feedback offered for students. This consisted of public feedback during workshops as well as more technical private coaching and advice.

The adjudicator for the event was Fran Gebhard from the University of Victoria who has many years of professional experience in film and theatre.

Highland Secondary's play Concord Floral came first place, and was chosen as the outstanding production. They will be heading to the national drama festival at Douglas College in May. The National Theatre School Provincial Drama Festival is in May at Douglas College.

GP Vanier's play Yellow Boat was chosen as alternate production (runner-up).

Both plays also won a number of technical awards. Congrats to all and great work by the organizers of this event!



Above: Highland performs Concord Floral. Below: Vanier performs Yellow Boat (pics by Lisa Williams and Lori Mazey)

Arden students learn about salmon through an Indigenous lens

Arden Elementary staff Shawna Lyle, Sandi Phye and Sarah Coull planned out some school-wide special events with Indigenous learning opportunities focused on the importance of salmon. On Day 1, special guest Corey Frank helped with showing students how to clean, fillet and brine salmon. On Day 2, there were tours in the inner courtyard where there was a smoke house set up and more salmon dissection. Lynn Swift, Alex Jules (Story Teller), and Ms. Phye ran the smokehouse all day. Sarah Coull dissected and displayed salmon in the foyer for the "scientific" exploration. There were discussions around preserving salmon to keep, and about being wise with harvesting

to preserve future salmon stocks. On Day 3, everyone was able to enjoy some of salmon that was divided up and shared amongst classes.





BOARD BUSINESS

December News

Chantal Stefan wins BC Medal of Good Citizenship just as EDAS is in full swing!!

The Province of BC is honouring one of SD 71's finest teachers. Chantal Stefan from École Puntledge has been selected to receive a Medal of Good Citizenship! We are very grateful for Chantal's dedication and leadership. Chantal has led the Everyone Deserves A Smile campaign in our schools for 15 years! The award was announced just as the Everyone Deserves a Smile bag packaging day was in full swing, when thousands of bags were packaged up by students. Each bag has student drawn art with a personal message of encouragement. The bags contain some cold weather essentials, such as toques, scarves, mitts and socks, and a few toiletry items. This year the EDAS team planned on handing out over 1,300 bags to people in need. Students from throughout the valley spent Dec. 8-9 putting together packages at École Puntledge, which were delivered to locations throughout the Comox Valley over the weekend of December 10th. Chantal and a team of adults also go to Victoria and Vancouver each year to deliver packages. Congratulations Chantal and thank you for making such a difference in our community and schools.



Chief Wedlidi discusses oral traditions

Kumugwe Big House welcomed English First Peoples 11 students for the morning of December 6 where hereditary Chief Wedlidi Speck shared the power of oral traditions and story. Some themes of the morning were telling the stories of the ancestors, legends of transformers and traditions vs. modernity. Many thanks to Lelaina Jules, Indigenous Education Curriculum Support Teacher for organizing the event in collaboration with Highland Secondary teacher librarian Tami Jerome, to Wedlidi Speck for sharing teachings and to Clyde Dawson the fire keeper of the day.



SD 71 Robotics teams thrive at North Island Robotics Championships

Highland was filled with excitement at the North Island Robotics Championships Dec 10. Congratulations to Robotics 71 and GP Vanier's Nicholas Horel and Reese Schroeder for placing 1st with their alliance partners 1022E from Claremont Secondary. The second place winners 7842f and 7842p are mostly in grade 9 here in SD 71 at NIDES and Highland! They held their own against their older opposition. Teams will now be fine tuning their robots for the Island Championships on March 5. This is such a great event, many thanks to all the staff and volunteers who make it happen!



December 2022



Huge turnout for Hackergirl Day at Isfeld

Girls from seven different Comox Valley Schools gathered together to celebrate Hackergal Day on December 7 at Isfeld Secondary. It was the largest turnout for Hackergirl day ever in SD 71! Over 80 students in Grades 6 to 9 came to do some STEAM and Coding activities -- and listen to stories from inspiring women working in tech. This special event connected hundreds of learners, educators, and parents across Canada. This year, Hackergal aimed to host a virtual celebration of girls and non-binary learners and to champion the inclusion of women and girls in tech! This year's theme was Coding Together for Our Planet. Hackergirl's mission is to inspire girls to change and close the gender gap in tech across Canada. Many thanks to District Information Technology Support Teacher Kara Dawson for organizing this great day for our students!



Lacrosse coming to SD 71 schools

SD 71's District Lead Physical Literacy Teacher Jina Taylor has teamed up with the Comox Valley Lacrosse Association to get the sport of Lacrosse into schools. Coaches and some senior students from the Comox Valley Wild will be teaching kids about some of the skills associated with the sport. Recently, they visited Cumberland Community School. It's always interesting for younger learners to see their older peers and how talented they they can become at sports.

Isfeld Grade 8's plant trees for legacy project

Students in Grade 8 took part in the "Grow where you are planted" legacy tree project. The idea is to give each Grade 8 a sense of belonging at the school -- and they will be able to watch the trees grow as they progress through school. The trees we planted included 2 Gingko, 2 Japanese Maple, 1 Red Oak, 1 Amur Maple and 1 Yew. Many thanks to the SD 71 maintenance crew for digging holes and providing some good soil. Also thanks to Outback Nursery for the discount on trees and supplies. It will be fun to see how big the trees get before grad!



BRIEFING NOTE

TO: Board of Education
FROM: Tom Demeo, Superintendent of Schools
RE: District News

DATE: December 13, 2022

Cumberland Community School

Exciting opportunity for Cumberland Community School students – the Strathcona Gym is currently housing **two totem poles** being carved for the K'waxdzi'dzas site. Local Indigenous artists Karver Everson, with friend and mentor, Junior Henderson, agreed to carve two welcome figures to go on the land of the new housing project in Cumberland. They hope to finish up their work by the end of 2022. Students have been able to come by and watch the totem pole carving in action. Community leadership by Grant Shilling, Dawn to Dawn & task force on homelessness, and the Village of Cumberland has rounded out this exceptional project.

Ecole Puntledge Park Elementary School

Chantal Stefan, teacher at Ecole Puntledge Park Elementary will be receiving the Medal of Good Citizenship for her dedication and selfless service to her community. Chantal started The Everyone Deserves A Smile (EDAS) campaign 19 years ago and has continued to help thousands of people all across Vancouver Island as well as shelters in Vancouver's Downtown Eastside. Congratulations Chantal!

Ecole Secondaire Mark R. Isfeld Secondary School

Isfeld Shoebox program filled 105 shoeboxes which will be distributed to support individuals in need through the LINC, John Howard Society, and the Foundry. Included in these are \$3000 in bus tickets donated by Comox Valley Transit.

On December 7th, Isfeld hosted ten student leaders from Glacier View, Highland, Isfeld and Vanier for the first BCPVA Student Voice Session of the year, focused on Equity, Diversity and Inclusion (EDI) in our schools. As a district working group, our students explored the topic of "Shaping Change" through an empathy mapping activity, imagining themselves as different actors of change in the education system. Our goal was to better understand the current state of EDI in our schools now and to begin to shape a vision of a desired future. We were one of few districts who came together physically for the session, and it was obvious that our discussion and outcome was richer for it. The SD 71 Student Voice group will meet twice more throughout the year.

Winter Concerts

December 14 – Miracle Beach – 1:00 pm & 6:30 pm
December 14 – Valley View – 1:00 pm & 7:00 pm
December 15 – Cumberland – 1:00 pm & 6:00 pm

December 16 – Royston – 1:00 pm & 6:00 pm

Respectfully submitted,

Tom Demeo
Superintendent of Schools



Territorial Welcome

We acknowledge that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

1



Equity Scan

During the 2021-22 school year, Comox Valley Schools began its journey on an Equity Scan project with the purpose of identifying promising practices, as well as barriers that are impacting Indigenous student achievement and success within the our school system. This document outlines our current plans for the school year as we strive to ensure all students are provided with personalized learning, which is achieved through a lens of EQUITY.

2



Process

1. District completes a scan and review based on 4 areas: Policy and Governance / Pedagogical Core / Learning Environment / Learning Profile
2. District report is completed based on the findings and summaries
3. Schools / Departments conduct review based on the District Findings
4. Schools / Departments create reports

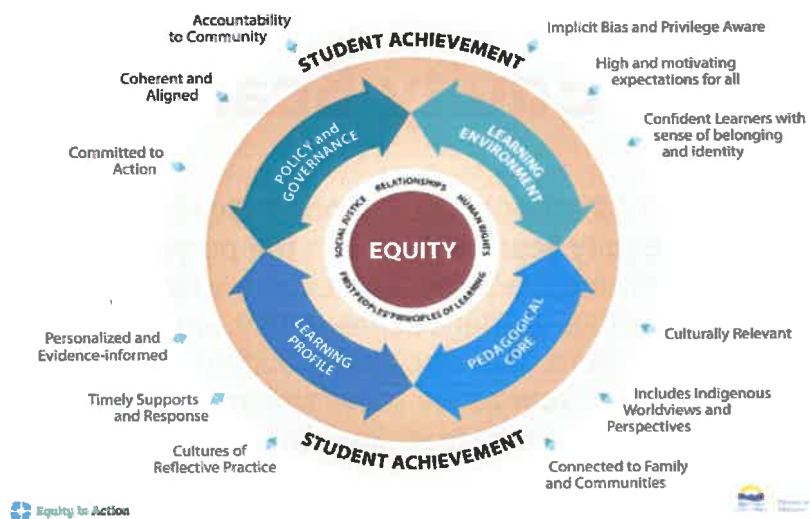
Action Plan

Once the reports have been created at both the District and School / Department level action plans will be created for respective areas. These action plans will be monitored and measured against the recommendations of the reports.


3



Indigenous Student Success



4



Equity in Action: Guided Inquiry Questions

Policy and Governance

1. Describe the authority and decision-making of district structures and who is responsible for ensuring that actions and decision making for equity are in place for Indigenous learners?
2. Does your district have policies, practices and governance procedures that support equity?
3. How does your district policy, practices, and governance educate about the history and current realities related to issues of inequity and gaps in opportunity for Indigenous learners?
4. Does the district have in place policy or agreements that reflect a dedication to equity in budgets, employment/hiring and specific service to Indigenous learners.
5. Does your district have an Indigenous parent, family and community engagement policy or strategy?
6. Describe participation and representation of local First Nation communities, as legally responsible for the education of their members, in the decision making and change process to programs and services that directly affect their children.
7. Does your district have specific policy related to access to Indigenous language and cultural programs?
8. What processes have been developed to ensure that Indigenous languages are a visible and valued part of each learner's experience?

Pedagogical Core



17. Is there practice and decision-making that demonstrates a value shift from equality to equity?
18. Describe the ways in which equity and opportunity gap issues facing Indigenous learners are being addressed in professional growth plans for the district, school and classroom.
19. What opportunities for professional growth in equity and Indigenous education are available for district and school staff?
20. Is there evidence that the adults (teachers/EAs/Administrators) believe that all students will be successful and are professional and strategic supports in place to ensure success?
21. Are there opportunities in place for developing skills and deepening understanding of Indigenous worldviews, perspectives and pedagogies?
22. Are issues of implicit bias and racism raised and addressed as possibly impacting the nature of instruction, assessment and learning for Indigenous learners?
23. Describe assessment practices being utilized in your district that address the individual needs of Indigenous learners.
24. Describe how assessment focuses on quality feedback for student learning rather than on behaviours, suspensions, penalties for lateness, assigning "zeros" etc.
25. Describe how assessment is systematically reviewed for racial bias.
26. What opportunities are there for students, families, and communities to learn about and give feedback on effective instruction, curriculum, and resources that are used in the classroom?

Learning Environment


9. What processes have been developed to educate staff about the district's expectations regarding the learning environment in schools and classrooms where Indigenous students learn?
10. How do the students, families, and communities served by the district have input into the learning environment for their students?
11. How are families and communities made to feel welcome and valued as part of the learning environment?
12. How are families informed about the curriculum, teaching practices and graduation requirements impacting their students?
13. Describe your district's systematic practices for reviewing classroom and instructional practices (lesson plans, assessments, resources, etc.) for racial bias.
14. Does the learning environment readily reflect the First People's Principles of Learning?
15. What are the stories told at the community level and is there a feeling that the professionals are respectful and inclusive of Indigenous learners, families, and communities?
16. Are there processes for routine scanning for equity in access to transportation, extra-curricular activities, codes of conduct, specialized programs (eg. outdoor education, culinary arts, leadership) and transitions from early years programs to K-12 programs.

Learning Profile

27. Anecdotally, how would you describe the achievement profile for Indigenous learners and are student achievement results improving?
28. Are student learning trajectories toward graduation (6 year completion rate) considered by the classroom, school, and district on an annual basis?
29. How do school improvement plans reflect equity and specific strategies to serve Indigenous learners individually and as a group?
30. Are multiple points of data considered when assessing the abilities and learning needs of Indigenous learners. Eg. Are Ministry, district, school and classroom assessments considered together?
31. What happens when an Indigenous learner is not achieving a year's worth of progress in a year's worth of schooling?
32. What systems are in place for keeping track of achievement for Indigenous learners and how is the responsibility for responding understood?

5



Steering Committee

Superintendent of Schools
 Assistant Superintendent
 Director of Instruction (Chair of Pedagogical core)
 Director of Instruction (Chair of Learning Profile)
 PVP- (Chair of Learning Environment)
 IEC Chair
 Elder Representative

Board Chair
 Board Vice Chair
 Hereditary Chiefs Rep
 KFN Chief and Council Rep
 District Principal of Indigenous Education
 MIKI'SIW Metis Association Rep

6



Policy / Governance Committee

Policy and Governance

1. Describe the authority and decision-making of district structures and who is responsible for ensuring that actions and decision making for equity are in place for Indigenous learners?
2. Does your district have policies, practices and governance procedures that support equity?
3. How does your district policy, practices, and governance educate about the history and current realities related to issues of inequity and gaps in opportunity for Indigenous learners?
4. Does the district have in place policy or agreements that reflect a dedication to equity in budgets, employment/hiring and specific service to Indigenous learners.
5. Does your district have an Indigenous parent, family and community engagement policy or strategy?
6. Describe participation and representation of local First Nation communities, as legally responsible for the education of their members, in the decision making and change process to programs and services that directly affect their children.
7. Does your district have specific policy related to access to indigenous language and cultural programs?
8. What processes have been developed to ensure that indigenous languages are a visible and valued part of each learner's experience?

7



Policy / Governance Committee

Superintendent **
 Chair of the Board
 Assistant Superintendent
 Vice Chair of the Board
 Secretary Treasurer
 KFN Chief and Council Rep
 Principal of Indigenous Education
 Hereditary Chief Rep
 CDTA President
 CUPE President

** Denotes committee chair

8



Learning Environment

9. What processes have been developed to educate staff about the district's expectations regarding the learning environment in schools and classrooms where Indigenous students learn?
10. How do the students, families, and communities served by the district have input into the learning environment for their students?
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12. How are families informed about the curriculum, teaching practices and graduation requirements impacting their students?
13. Describe your district's systematic practices for reviewing classroom and instructional practices (lesson plans, assessments, resources, etc.) for racial bias.
14. Does the learning environment readily reflect the First People's Principles of Learning?
15. What are the stories told at the community level and is there a feeling that the professionals are respectful and inclusive of Indigenous learners, families, and communities?
16. Are there processes for routine scanning for equity in access to transportation, extra-curricular activities, codes of conduct, specialized programs (eg. outdoor education, culinary arts, leadership) and transitions from early years programs to K-12 programs.

9



Learning Environment

Director of Instruction (Elementary)
 KFN Rep
 Secondary P/VP Rep
 Elementary P/VP Rep **
 Elementary Rep. Indigenous Liaison Committee
 Secondary Rep. Indigenous Liaison Committee
 IEC Rep
 Trustee Rep
 ISW Rep
 Ninoxola

** denotes committee chair

10



Pedagogical Core

17. Is there practice and decision-making that demonstrates a value shift from equality to equity?
18. Describe the ways in which equity and opportunity gap issues facing Indigenous learners are being addressed in professional growth plans for the district, school and classroom.
19. What opportunities for professional growth in equity and Indigenous education are available for district and school staff?
20. Is there evidence that the adults (teachers/EA's/Administration) believe that all students will be successful and are professional and strategic supports in place to ensure success?
21. Are there opportunities in place for developing skills and deepening understanding of Indigenous worldviews, perspectives and pedagogies?
22. Are issues of implicit bias and racism raised and addressed as possibly impacting the nature of instruction, assessment and learning for Indigenous learners?
23. Describe assessment practices being utilized in your district that address the individual needs of Indigenous learners.
24. Describe how assessment focuses on quality feedback for student learning rather than on behaviours, suspensions, penalties for lateness, assigning "zeros" etc.
25. Describe how assessment is systematically reviewed for racial bias.
26. What opportunities are there for students, families, and communities to learn about and give feedback on effective instruction, curriculum, and resources that are used in the classroom?

11



Pedagogical Core

Director of Instruction (Elementary) **
 District Indigenous Support Teacher
 Secondary P/VP Rep
 Elementary P/VP Rep
 Elementary Rep. Indigenous Liaison Committee
 Secondary Rep. Indigenous Liaison Committee
 IEC Rep
 Trustee Rep
 ISW Rep

** denotes committee chair

12



Learning Profile

27. Anecdotally, how would you describe the achievement profile for Indigenous learners and are student achievement results improving?
28. Are student learning trajectories toward graduation (6 year completion rate) considered by the classroom, school, and district on an annual basis?
29. How do school improvement plans reflect equity and specific strategies to serve Indigenous learners individually and as a group?
30. Are multiple points of data considered when assessing the abilities and learning needs of Indigenous learners. Eg. Are Ministry, district, school and classroom assessments considered together?
31. What happens when an Indigenous learner is not achieving a year's worth of progress in a year's worth of schooling?
32. What systems are in place for keeping track of achievement for Indigenous learners and how is the responsibility for responding understood?

13




Learning Profile

Director of Instruction (Secondary) **
 District Indigenous Support Teacher
 Secondary P/VP Rep
 Elementary P/VP Rep
 Elementary Rep. Indigenous Liaison Committee
 Secondary Rep. Indigenous Liaison Committee
 IEC Rep
 Trustee Rep
 KFN Rep

** denotes committee chair

14



Timeline

January 9, 2023	3:30 pm, Board Office	Steering Committee
January 19, 2023	Campbell River (all day)	Steering Committee
January 24, 2023	3:30 pm, Board Office	Steering Committee

Committee Chairs will organize respective committee meetings.

The Equity Scan and implementation of the findings can be a lengthy process. The actual length of time required to identify the concerns and inequities and then develop strategies can vary between districts. Some districts have been on a 4 year journey, while other have been able to meet their desired outcomes in 2 years. The goal is equity of educational opportunities and success for all Indigenous learners.

BRIEFING NOTE

TO: Board of Education
FROM: Candice Hilton, Director of Finance
RE: **Statement of Financial Information**

DATE: December 8, 2022

Background

Attached is a copy of the Statement of Financial Information for School District No. 71 (Comox Valley) for the year ended June 30, 2022. In accordance with the Financial Information Act, each School Board is required to prepare a report of financial information for each fiscal year. Included in the report are the two following schedules:

Schedule of Remuneration and Expenses

This schedule lists all payments made to trustees and those employees with remuneration exceeding \$75,000.

Remuneration includes any form of salary, wages, taxable benefits, payment into trust or any form of income deferral paid by the Board to an employee, but does not include anything payable under a severance agreement. Remuneration for individual employees can include payouts for vacation and compensatory time not taken, in addition to regular salary. Taxable benefits include auto allowances for employees who regularly use their personal vehicle for school district business and group life insurance premiums. Expenses are defined to include travel expenses, memberships, tuition, relocation expenses, registration fees and similar amounts paid directly to an employee, or to a third party on behalf of an employee, and which has not been included in 'remuneration'.

Schedule of Suppliers of Goods and Services

This schedule lists total payments made to suppliers in excess of \$25,000.

Payments made for the provision of goods and services include all payments made from operating, special purpose and capital funds for the supply of goods and services. A significant portion of the supplier payments represents contributions to pension and employee benefit plans and contractors for capital projects. Payments for both employer and employee contributions to employee benefit plans are included.

Recommended Motion:

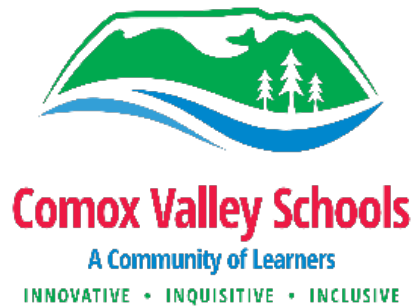
THAT the Board of Education for School District No. 71 (Comox Valley) accept the Statement of Financial Information for the fiscal year end June 30, 2022, as presented.

Respectfully submitted,

Candice Hilton

Candice Hilton
Director of Finance

**The Board of Education of
School District No. 71
(Comox Valley)**



**STATEMENT
OF
FINANCIAL INFORMATION**

Fiscal Year Ended June 30, 2022

**School District
Statement of Financial Information (SOFI)**

School District No. 71 (Comox Valley)

Fiscal Year Ended June 30, 2022

Documents are arranged in the following order:

1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses
8. Statement of Severance Agreements
9. Schedule of Payments for the Provision of Goods and Services
10. Reconciliation or explanation of differences to Audited Financial Statements



Ministry
of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

SCHOOL DISTRICT NUMBER	NAME OF SCHOOL DISTRICT	YEAR
OFFICE LOCATION(S)	TELEPHONE NUMBER	
MAILING ADDRESS		
CITY	PROVINCE	POSTAL CODE
NAME OF SUPERINTENDENT	TELEPHONE NUMBER	
NAME OF SECRETARY TREASURER	TELEPHONE NUMBER	

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended

for School District No. _____ as required under Section 2 of the Financial Information Act.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY TREASURER	DATE SIGNED

EDUC. 6049 (REV. 2008/09)

Statement of Financial Information for Year Ended June 30, 2022

Financial Information Act-Submission Checklist

		<i>Due Date</i>
a)	✓ A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b)	✓ An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c)	✓ A schedule of debts (audited financial statements).	<i>September 30</i>
d)	✓ A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e)	A schedule of remuneration and expenses, including:	<i>December 31</i>
	✓ i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
	✓ ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
	✓ iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f)	✓ An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g)	✓ Approval of Statement of Financial Information.	<i>December 31</i>
h)	✓ A management report approved by the Chief Financial Officer	<i>December 31</i>

School District No. 71 (Comox Valley)

**School District
Statement of Financial Information (SOFI)**

School District No.71 (Comox Valley)

Fiscal Year Ended June 30, 2022

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District No. 71 (Comox Valley)

Tom Demeo, Superintendent
Date:

Brenda Hooker, Secretary Treasurer
Date:

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Audited Financial Statements of

School District No. 71 (Comox Valley)

And Independent Auditors' Report thereon

June 30, 2022

School District No. 71 (Comox Valley)

June 30, 2022

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School District No. 71 (Comox Valley)

MANAGEMENT REPORT

Version: 4115-3369-1386

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 71 (Comox Valley) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

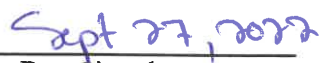
The Board of Education of School District No. 71 (Comox Valley) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 71 (Comox Valley) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

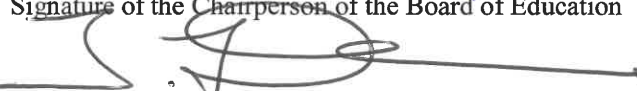
On behalf of School District No. 71 (Comox Valley)



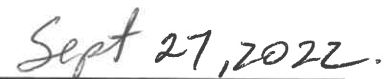
Signature of the Chairperson of the Board of Education



Date Signed



Signature of the Superintendent



Date Signed



Signature of the Secretary Treasurer



Date Signed



KPMG LLP
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada
Telephone 250-480-3500
Fax 250-480-3539

INDEPENDENT AUDITORS' REPORT

To the Board of Education of School District No. 71 (Comox Valley), and
To the Minister of Education and Child Care, Province of British Columbia

Opinion

We have audited the financial statements of School District No. 71 (Comox Valley) (the Entity), which comprise:

- the statement of financial position as at June 30, 2022
- the statement of operations for the year then ended
- the statement of changes in net debt for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements of the Entity as at and for the year ended June 30, 2022 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Financial Reporting Framework

We draw attention to note 2 (a) to the financial statements which describes the applicable financial reporting framework and the significant differences between the financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

Other Information

Management is responsible for the other information. Other information comprises:

- Information, other than the financial statements and the auditors' report thereon, included in the Financial Statement Discussion and Analysis document.
- Unaudited Schedules 1-4 attached to the audited financial statements.

Our opinion on the financial statements does not cover the other information and we do not and will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

We obtained the Information, other than the financial statements and the auditors' report thereon, included in the Financial Statement Discussion and Analysis document and Unaudited Schedules 1-4 attached to the audited financial statements as at the date of this auditors' report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in the auditors' report.

We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget and Transparency and Accountability Act of the Province of British Columbia and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants



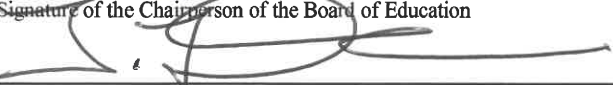


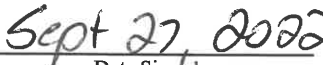
Victoria, Canada
September 27, 2022

School District No. 71 (Comox Valley)

Statement 1

Statement of Financial Position

As at June 30, 2022

	2022 Actual	2021 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents (Note 3)	31,970,281	30,834,542
Accounts Receivable		
Due from Province - Ministry of Education and Child Care	894,884	1,415,579
Due from Province - Other	-	99,252
Other (Note 4)	439,487	640,131
Total Financial Assets	33,304,652	32,989,504
Liabilities		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education and Child Care	-	8,959
Other (Note 5)	10,945,117	13,666,917
Unearned Revenue (Note 6)	2,322,998	2,229,696
Deferred Revenue (Note 7)	1,961,911	1,853,793
Deferred Capital Revenue (Note 8)	133,325,941	126,040,567
Employee Future Benefits (Note 9)	3,988,054	4,049,278
Total Liabilities	152,544,021	147,849,210
Net Debt	(119,239,369)	(114,859,706)
Non-Financial Assets		
Tangible Capital Assets (Note 11)	169,249,390	163,086,356
Prepaid Expenses	1,073,069	925,803
Total Non-Financial Assets	170,322,459	164,012,159
Accumulated Surplus (Deficit) (Note 19)	51,083,090	49,152,453
Contractual Obligations (Note 15)		
Contingent Liabilities (Note 16)		
Approved by the Board		
 Signature of the Chairperson of the Board of Education	 Date Signed	
 Signature of the Superintendent	 Date Signed	
 Signature of the Secretary Treasurer	 Date Signed	

School District No. 71 (Comox Valley)

Statement 2

Statement of Operations

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	112,717,134	113,491,638	111,494,482
Other	160,000	275,900	215,600
Tuition	2,842,450	2,959,945	1,623,154
Other Revenue	1,701,075	2,967,587	2,256,785
Rentals and Leases	68,000	62,125	28,527
Investment Income	170,300	215,895	213,465
Gain (Loss) on Disposal of Tangible Capital Assets			399,000
Amortization of Deferred Capital Revenue	4,770,845	4,912,708	4,345,125
Total Revenue	<u>122,429,804</u>	<u>124,885,798</u>	<u>120,576,138</u>
Expenses (Note 18)			
Instruction	99,584,053	96,557,584	92,017,371
District Administration	4,209,647	3,792,981	3,648,525
Operations and Maintenance	19,148,030	20,153,184	17,497,489
Transportation and Housing	2,281,703	2,451,412	1,985,702
Total Expense	<u>125,223,433</u>	<u>122,955,161</u>	<u>115,149,087</u>
Surplus (Deficit) for the year	<u>(2,793,629)</u>	<u>1,930,637</u>	<u>5,427,051</u>
Accumulated Surplus (Deficit) from Operations, beginning of year		49,152,453	43,725,402
Accumulated Surplus (Deficit) from Operations, end of year		<u><u>51,083,090</u></u>	<u><u>49,152,453</u></u>

School District No. 71 (Comox Valley)

Statement 4

Statement of Changes in Net Debt

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Surplus (Deficit) for the year	(2,793,629)	1,930,637	5,427,051
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(11,802,519)	(13,381,413)	(26,252,829)
Amortization of Tangible Capital Assets	7,172,580	7,218,379	6,187,826
Total Effect of change in Tangible Capital Assets	(4,629,939)	(6,163,034)	(20,065,003)
Acquisition of Prepaid Expenses		(1,073,069)	(925,803)
Use of Prepaid Expenses		925,803	637,198
Total Effect of change in Other Non-Financial Assets	-	(147,266)	(288,605)
(Increase) Decrease in Net Debt, before Net Remeasurement Gains (Losses)	<u>(7,423,568)</u>	(4,379,663)	(14,926,557)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Debt		(4,379,663)	(14,926,557)
Net Debt, beginning of year		(114,859,706)	(99,933,149)
Net Debt, end of year		<u>(119,239,369)</u>	<u>(114,859,706)</u>

School District No. 71 (Comox Valley)

Statement 5

Statement of Cash Flows

Year Ended June 30, 2022

	2022 Actual	2021 Actual
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	1,930,637	5,427,051
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	820,591	2,674,835
Prepaid Expenses	(147,266)	(288,605)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(2,730,759)	1,664,206
Unearned Revenue	93,302	630,301
Deferred Revenue	108,118	(10,343)
Employee Future Benefits	(61,224)	(14,593)
Loss (Gain) on Disposal of Tangible Capital Assets		(399,000)
Amortization of Tangible Capital Assets	7,218,379	6,187,826
Amortization of Deferred Capital Revenue	(4,912,708)	(4,345,125)
Total Operating Transactions	2,319,070	11,526,553
Capital Transactions		
Tangible Capital Assets Purchased	(13,109,550)	(8,805,785)
Tangible Capital Assets -WIP Purchased	(271,863)	(17,447,044)
District Portion of Proceeds on Disposal (Note 12)	-	399,000
Total Capital Transactions	(13,381,413)	(25,853,829)
Financing Transactions		
Capital Revenue Received	12,198,082	19,584,262
Total Financing Transactions	12,198,082	19,584,262
Net Increase (Decrease) in Cash and Cash Equivalents	1,135,739	5,256,986
Cash and Cash Equivalents, beginning of year	30,834,542	25,577,556
Cash and Cash Equivalents, end of year	31,970,281	30,834,542
Cash and Cash Equivalents, end of year, is made up of:		
Cash	31,970,281	30,834,542
	31,970,281	30,834,542
Supplementary Cash Flow Information (Note 22)		

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 1 AUTHORITY AND PURPOSE

The School District, established in 1946, operates under authority of the School Act of British Columbia as a corporation under the name of "The Board of Education of School District No. 71 (Comox Valley)", and operates as "School District No. 71 (Comox Valley)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district and is principally funded by the Province of British Columbia through the Ministry of Education and Child Care. School District No. 71 (Comox Valley) is exempt from federal and provincial corporate income taxes.

The COVID-19 outbreak was declared a pandemic by the World Health Organization in March 2020 and has had a significant financial, market and social dislocating impact worldwide. Under direction of the Provincial Health Officer, all schools suspended in-class instruction in March 2020 and the District remained open to continue to support students and families in a variety of ways. Parents were given the choice to send their children back to school on a gradual and part-time basis beginning June 1, 2020 and full-time beginning Sept 1, 2020 with new health and safety guidelines. The ongoing impact of the pandemic presents uncertainty over future cash flows, may have a significant impact on future operations including decreases in revenue, impairment of receivables, reduction in investment income and delays in completing capital project work. As the situation is dynamic and the ultimate duration and magnitude of the impact are not known, an estimate of the future financial effect on the School District is not practicable at this time.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the *Budget Transparency and Accountability Act of the Province of British Columbia*. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except with regards to the accounting for government transfers as set out in Notes 2(e), 2(f) and 2(m).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in notes 2(e) and 2(m), Section 23.1 of the *Budget Transparency and Accountability Act* and its related regulations require the School District to recognize non-capital restricted contributions into revenue in the fiscal period in which the restriction that the contribution is subject to is met and require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. Canadian public sector accounting standards would require these contributions, if they are government transfers, to be recognized into revenue immediately when received unless they contain a stipulation that meets the definition of a liability.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)***

b) Cash and Cash Equivalents

Cash and cash equivalents include cash in the bank, deposits in the Provincial Ministry of Finance Central Deposit Program, and highly liquid securities that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods. Revenue will be recognized in that future period when the courses are provided.

e) Deferred Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (m).

f) Deferred Capital Revenue

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the Statement of Operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)***

g) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2022 and projected to March 31, 2025. The next valuation will be performed at March 31, 2025 for use at June 30, 2025. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

h) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use and all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
 - is directly responsible; or
 - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

At this time the School District has determined there are no liabilities for contaminated sites.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

i) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement, or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise.

Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

j) Capital Leases

Leases that, from the point of view of the lessee, transfer substantially all the benefits and risks incidental to ownership of the property to the School District are considered capital leases.

These are accounted for as an asset and an obligation. Capital lease obligations are recorded at the present value of the minimum lease payments excluding executor costs, e.g., insurance, maintenance costs, etc. The discount rate used to determine the present value of the lease payments is the lower of the School District's rate for incremental borrowing or the interest rate implicit in the lease. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

k) Prepaid Expenses

Payments for insurance, subscriptions, software, utilities, membership and maintenance contracts for use within the School District are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

l) Funds and Reserves

Certain amounts, as approved by the Board, are set aside in accumulated surplus for future operating and capital purposes. Transfers between various funds and reserves are adjusted in the respective fund and recorded (see Note 19 – Accumulated Surplus).

m) Revenue Recognition

Revenues are recorded on an accrual basis in the period in which the transactions or events occurred that gave rise to the revenues, the amounts are considered to be collectible and can be reasonably estimated. Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

m) Revenue Recognition (*continued*)

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned, or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

n) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed, and services received during the year is expensed.

Categories of Salaries

- Principals and Vice-Principals employed under a Principals and Vice-Principals contract are categorized as Principals and Vice-Principals.
- Superintendent, Assistant Superintendent, Secretary-Treasurer, Directors, Managers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and indigenous education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** *(Continued)*

o) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

Financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the Statement of Remeasurement Gains and Losses. Upon settlement, the cumulative gain or loss is reclassified from the Statement of Remeasurement Gains and Losses and recognized in the Statement of Operations. Interest and dividends attributable to financial instruments are reported in the Statement of Operations. There are no measurement gains or losses during the periods presented; therefore, no statement of remeasurement gains or losses is included in these financial statements.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the Statement of Operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

p) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 2 **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*Continued*)**

q) Future Changes in Accounting Policies

PS 3280 Asset Retirement Obligations issued August 2018 establishes standards for recognition, measurement, presentation and disclosure of legal obligations associated with the retirement of tangible capital assets and is effective July 1, 2022. A liability will be recognized when, as at the financial reporting date:

- (a) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) the past transaction or event giving rise to the liability has occurred;
- (c) it is expected that future economic benefits will be given up; and
- (d) a reasonable estimate of the amount can be made.

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

A modified retroactive application has been recommended by Government. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

PS 3400 Revenue issued November 2018 establishes standards on how to account for and report on revenue and is effective July 1, 2023. Specifically, it differentiates between revenue arising from transactions that include performance obligations, referred to as "exchange transactions", and transactions that do not have performance obligations, referred to as "non-exchange transactions".

Revenue from transactions with performance obligations should be recognized when (or as) the school district satisfies a performance obligation by providing the promised goods or services to a payor.

Revenue from transactions with no performance obligations should be recognized when a school district:

- (a) has the authority to claim or retain an inflow of economic resources; and
- (b) identifies a past transaction or event that gives rise to an asset.

This standard may be applied retroactively or prospectively. Management is in the process of assessing the impact of adopting this standard on the School District's financial results.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 3 CASH AND CASH EQUIVALENTS

	2022	2021
School Generated Funds	\$ 793,177	\$ 799,972
District Funds	17,241,312	13,734,679
Restricted Funds - Teacher Salary Deferral Program	216,712	247,790
BC Ministry of Finance Central Deposit Program	13,719,080	16,052,101
	<u>\$ 31,970,281</u>	<u>\$ 30,834,542</u>

NOTE 4 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	2022	2021
Due from Federal Government	\$ 376,063	\$ 371,681
Other	63,424	268,450
	<u>\$ 439,487</u>	<u>\$ 640,131</u>

NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	2022	2021
Trade payables	\$ 1,322,890	\$ 4,678,845
Salaries and benefits payable	3,097,723	2,804,541
Accrued vacation payable	468,778	509,783
Other	6,055,726	5,673,748
	<u>\$ 10,945,117</u>	<u>\$ 13,666,917</u>

NOTE 6 UNEARNED REVENUE

	2022	2021
Balance, beginning of year	\$ 2,229,696	\$ 1,599,395
Tuition fees received	3,053,247	2,253,455
Tuition fees recognized	(2,959,945)	(1,623,154)
Balance, end of year	<u>\$ 2,322,998</u>	<u>\$ 2,229,696</u>

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 7 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	<u>2022</u>	<u>2021</u>
Balance, beginning of year	\$ 1,853,793	\$ 1,864,136
Grants received:		
Provincial Grants - Ministry of Education	13,758,332	15,642,551
School Generated Funds	2,214,899	1,452,179
Other	6,176	5,303
Subtotal	<u>15,979,407</u>	<u>17,100,033</u>
Revenue recognized:	(15,871,289)	(17,015,540)
Revenue recovered:	-	(94,836)
Subtotal	<u>(15,871,289)</u>	<u>(17,110,376)</u>
Balance, end of year	<u>\$ 1,961,911</u>	<u>\$ 1,853,793</u>

NOTE 8 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	<u>2022</u>	<u>2021</u>
<u>Deferred capital revenue - subject to amortization</u>		
Balance, beginning of year	\$ 98,599,693	\$ 98,997,994
Provincial Grants - Ministry of Education	8,224,891	3,730,907
Transfer in from deferred revenue - WIP	27,139,874	215,917
Write off/down of Buildings and Sites		
Amortization of deferred capital revenue	(4,912,708)	(4,345,125)
Balance, end of year	<u>\$ 129,051,750</u>	<u>\$ 98,599,693</u>

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 8 **DEFERRED CAPITAL REVENUE** *(Continued)*

	<u>2022</u>	<u>2021</u>
<u>Deferred capital revenue - work in progress</u>		
Work in progress, beginning of year	\$ 27,139,874	\$ 10,908,747
Transfer in from deferred capital revenue - Unspent	271,863	16,447,044
Transfer to deferred capital revenue	(27,139,874)	(215,917)
Balance, end of year	<u>\$ 271,863</u>	<u>\$ 27,139,874</u>

	<u>2022</u>	<u>2021</u>
<u>Deferred capital revenue - unspent</u>		
Unspent deferred capital revenue, beginning of year	\$ 301,000	\$ 894,689
Provincial Grants - Ministry of Education	8,365,564	19,169,010
Provincial Grants - Other	3,832,518	99,252
Other		15,000
MEd Restricted Portion of Proceeds on Disposal		301,000
Transfer to deferred capital revenue	(8,224,891)	(3,730,907)
- subject to amortization		
Transfer to deferred capital revenue - work in progress	(271,863)	(16,447,044)
Balance, end of year	<u>\$ 4,002,328</u>	<u>\$ 301,000</u>

Total deferred capital revenue balance, end of year	<u>\$ 133,325,941</u>	<u>\$ 126,040,567</u>
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NOTE 9 **EMPLOYEE FUTURE BENEFITS**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 9 **EMPLOYEE FUTURE BENEFITS (Continued)**

	2022	2021
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation - April 1	\$ 3,238,936	\$ 3,304,451
Service Cost	287,503	286,830
Interest Cost	83,548	76,515
Benefit Payments	(172,231)	(240,023)
Increase (Decrease) in obligation due to Plan Amendment	(141,960)	-
Actuarial (Gain) Loss	56,625	(188,837)
Accrued Benefit Obligation - March 31	<u>\$ 3,352,421</u>	<u>\$ 3,238,936</u>

	2022	2021
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	\$ 3,352,421	\$ 3,238,936
Funded Status - Surplus (Deficit)	(3,352,421)	(3,238,936)
Employer Contributions after Measurement Date	12,926	38,048
Benefits Expense After Measurement Date	(104,232)	(92,763)
Unamortized Net Actuarial (Gain) Loss	(544,327)	(755,627)
Accrued Benefit Asset (Liability) - June 30	<u>\$ (3,988,054)</u>	<u>\$ (4,049,278)</u>

Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	\$ 4,049,278	\$ 4,063,871
Net Expense for Fiscal Year	85,886	223,081
Employer Contributions	(147,110)	(237,674)
Accrued Benefit Liability (Asset) - June 30	<u>\$ 3,988,054</u>	<u>\$ 4,049,278</u>

Components of Net Benefit Expense		
Service Cost	\$ 292,202	\$ 286,999
Interest Cost	90,318	78,272
Immediate Recognition of Plan Amendment	(141,960)	-
Amortization of Net Actuarial (Gain)/Loss	(154,674)	(142,190)
Net Benefit Expense (Income)	<u>\$ 85,886</u>	<u>\$ 223,081</u>

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	June 30, 2022	June 30, 2021
Discount Rate - April 1	2.25%	2.25%
Discount Rate - March 31	3.25%	2.50%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARS - March 31	9.3 years	8.3 years

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 10 CAPITAL LEASE OBLIGATIONS

Capital leases for the purchase of computer hardware with MacQuarie Equipment Finance are no longer outstanding as the remaining lease expired on June 30, 2020 and was not renewed.

Thus, there was no corresponding interest expense for the years ending 2021 and 2022.

NOTE 11 TANGIBLE CAPITAL ASSETS

Net Book Value:	June 30, 2022	June 30, 2021
Sites	\$ 14,800,889	\$ 14,151,889
Buildings	142,884,182	138,676,231
Furniture & Equipment	6,396,771	5,809,522
Vehicles	1,366,800	1,346,531
Computer Hardware	3,800,748	3,102,183
Total	\$ 169,249,390	\$ 163,086,356

June 30, 2022

Cost:	Balance at July 1, 2021	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2022
Sites	\$ 14,151,889	\$ 649,000	\$ -	\$ -	\$ 14,800,889
Buildings	234,391,861	37,358,584	865,546	(27,991,920)	242,892,979
Furniture & Equipment	6,780,078	1,199,654	-	123,909	8,103,641
Vehicles	2,037,537	229,823	113,827	-	2,153,533
Computer Hardware	4,758,503	1,812,363	191,390	-	6,379,476
Total	\$ 262,119,868	\$ 41,249,424	\$ 1,170,763	\$ (27,868,011)	\$ 274,330,518

June 30, 2022

Accumulated Amortization:	Balance at July 1, 2021	Additions	Disposals	Balance at June 30, 2022
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	95,715,630	5,158,713	865,546	100,008,797
Furniture & Equipment	970,556	736,314	-	1,706,870
Vehicles	691,006	209,554	113,827	786,733
Computer Hardware	1,656,320	1,113,798	191,390	2,578,728
Total	\$ 99,033,512	\$ 7,218,379	\$ 1,170,763	\$ 105,081,128

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 11 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2021

Cost:	Balance at July 1, 2020	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2021
Sites	\$ 14,151,889	\$ -	\$ -	\$ -	\$ 14,151,889
Buildings	213,314,938	4,266,355	531,133	17,341,701	234,391,861
Furniture & Equipment	4,217,913	2,672,739	-	(110,574)	6,780,078
Vehicles	1,721,803	346,273	30,539	-	2,037,537
Computer Hardware	3,294,393	1,736,335	272,225	-	4,758,503
Total	\$ 236,700,936	\$ 9,021,702	\$ 833,897	17,231,127	\$ 262,119,868

June 30, 2021

Accumulated Amortization:	Balance at July 1, 2020	Additions	Disposals	Balance at June 30, 2021
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	91,594,889	4,651,874	531,133	95,715,630
Furniture & Equipment	427,861	542,695	-	970,556
Vehicles	533,578	187,967	30,539	691,006
Computer Hardware	1,123,255	805,290	272,225	1,656,320
Total	\$ 93,679,583	\$ 6,187,826	\$ 833,897	\$ 99,033,512

NOTE 12 DISPOSAL OF SITES AND BUILDINGS

In the 2016-17 school year, the District entered into a tri-party agreement with the Corporation of the City of Courtenay and the Comox Valley Regional District involving a land swap and the sale of the existing School Board Office. Proceeds were recorded as \$600,000 cash and \$265,000 prepaid rent, resulting in a then gain on disposal. The sale of the School Board Office to the Comox Valley Regional District completed on June 18, 2021. In 2021, the District received proceeds of \$700,000, of which \$600,000 was recorded as cash, and \$100,000 as prepaid rent. The disposed office was funded by both Board and Ministry of Education funds. Thus, a portion of the cash proceeds were recorded in 2021 as Ministry of Education Restricted Capital in the amount of \$301,000. The Prepaid Rent began amortization in 2021/22 and will be recorded as such for the life of the 99-year lease agreement.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 13 **EMPLOYEE PENSION PLANS**

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan (jointly trustee pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at December 31, 2021, the Teachers' Pension Plan has about 50,000 active members and approximately 40,000 retired members. As of December 31, 2021, the Municipal Pension Plan has about 227,000 active members, including approximately 29,000 from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2020, indicated a \$1,584 million funding surplus for basic pension benefits on a going concern basis.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The School District paid \$8,185,836 for employer contributions to the plans for the year ended June 30, 2022 (2021: \$7,749,786).

The next valuation for the Teachers' Pension Plan will be as at December 31, 2023. The next valuation for the Municipal Pension Plan will be as at December 31, 2021, with results available in 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

NOTE 14 **RELATED PARTY TRANSACTIONS**

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 15 **CONTRACTUAL OBLIGATIONS**

The School District has entered into multiple-year contracts for the construction of tangible capital assets, specifically the structural seismic mitigation to Lake Trail Middle School. This contractual obligation will become a liability in the future when the terms of the contracts are met. The Lake Trail Middle School capital project funding agreement estimates the maximum potential project funding to be \$25,672,195 with an additional risk reserve of \$1,554,586. As of June 30, 2022, the project is considered “substantially complete” so \$21,385,362 was transferred from work-in-progress along with current year expenditures of \$4,139,391 for a total addition (to date) of \$25,524,753 into tangible capital assets. There is still work underway and the entire project is expected to be fully completed by December 31, 2022. A request will be made in the 2022/23 school year to the Ministry of Education and Childcare – Capital Branch for access to a portion of the risk reserve funding.

On May 23, 2017 the School District entered into a multiple-year contract for transportation services. This contract commenced September 1, 2017 for a minimum duration of five years. The District has extended the contract an additional 3 years including escalation. Contractual costs have been estimated and incrementally increased by a minimum of 5% annually based on the extended contract terms.

	2023	2024	2025
Transportation Contract	\$ 2,543,341	\$ 2,670,508	\$ 2,804,033

NOTE 16 **CONTINGENT LIABILITIES**

The School District, in conducting its usual business activities, is involved in various legal claims and litigation. In the event any unsettled claims are successful, management believes that such claims are not expected to have a material or adverse effect on the School District’s financial position.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 17 BUDGET FIGURES

Budget figures were approved by the Board through the adoption of an amended annual budget on February 22, 2022. Differences between the amended and original budget adopted May 25, 2021 are presented below:

	AMENDED		
	Annual Budget	Annual Budget	Change
Revenues			
Provincial Grants			
Ministry of Education	\$ 112,717,134	\$ 105,442,985	\$ (7,274,149)
Other	160,000	-	(160,000)
Tuition	2,842,450	2,707,450	(135,000)
Other Revenue	1,701,075	1,663,262	(37,813)
Rentals and Leases	68,000	36,000	(32,000)
Investment Income	170,300	132,800	(37,500)
Amortization of Deferred Capital Revenue	4,770,845	4,711,745	(59,100)
Total Revenue	\$ 122,429,804	\$ 114,694,242	\$ (7,735,562)
Expenses			
Instruction	\$ 99,584,053	\$ 90,833,935	\$ (8,750,118)
District Administration	4,209,647	3,878,859	(330,788)
Operations and Maintenance	19,148,030	18,936,789	(211,241)
Transportation and Housing	2,281,703	2,083,178	(198,525)
Total Expense	\$ 125,223,433	\$ 115,732,761	\$ (9,490,672)
Net Revenue (Expense)	\$ (2,793,629)	\$ (1,038,519)	\$ 1,755,110
Budgeted Allocation of Surplus	5,019,694	828,338	(4,191,356)
Budgeted Surplus (Deficit) for the year	\$ 2,226,065	\$ (210,181)	\$ (2,436,246)

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 18 EXPENSE BY OBJECT

	2022	2021
Salaries and benefits	\$ 98,212,835	\$ 93,645,602
Services and supplies	17,523,947	15,315,659
Amortization	7,218,379	6,187,826
	\$ 122,955,161	\$ 115,149,087

NOTE 19 ACCUMULATED SURPLUS

The School District has established a number of funds to demonstrate compliance with legislation and to reflect the School District's intentions to undertake certain future activities.

The Operating Fund accounts for the School District's operating grants and other operating revenues. Legislation requires that the School District present a balanced budget for the Operating Fund, whereby budgeted expenditure does not exceed the total of budgeted revenue and any surplus in the operating fund carried forward from previous years.

The Capital Fund accounts for the School District's investment in its existing capital infrastructure, including the existing buildings, furniture, vehicles, computers and equipment. It also reflects intentions to make future capital asset purchases.

The Special Purpose Funds account for grants and contributions received which are directed by agreement with a third party towards specific activities.

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2022, were as follows:

- \$1,029,394 was transferred from the operating fund to the capital fund for the purchase of capital assets;
- No funds were transferred from the special purpose fund to the capital fund for the purchase of capital assets;
- \$3,980,000 was transferred from the operating fund to local capital.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 19 **ACCUMULATED SURPLUS (Continued)**

	2022	2021
Operating Fund		
Restricted due to nature of constraints on funds		
Net School Surpluses	\$ 86,291	\$ 195,886
Teacher Mentorship	88,656	133,879
Anti-Racism in Early Care	6,429	-
Enhanced Cleaning & HVAC Upgrades	-	642,338
Pathways to Hope (ICY funding)	253,235	-
LEA Capacity Building Grant	-	6,840
Indigenous Education	291,105	299,678
Purchase Order Commitments	309,371	270,432
	\$ 1,035,087	\$ 1,549,053
Restricted for anticipated unusual expenses		
Childcare Facilities	200,000	-
Outdoor Classrooms	175,000	720,000
Accessibility/Entrance Renewals	-	300,000
School Fire Suppression project	300,000	700,000
Future Capital Project Pre-Engineering & Design	50,000	100,000
Board Office Project	2,000,000	500,000
	\$ 2,725,000	\$ 2,320,000
Restricted for operations spanning multiple school years		
District/Program Initiatives	242,999	74,945
Modulars/Furniture	676,018	550,000
Holdback Funds Learning Impacts & Mental Health	-	525,696
	\$ 919,017	\$ 1,150,641
Subtotal - Internally Restricted	\$ 4,679,104	\$ 5,019,694
Unrestricted Contingency Surplus	\$ 2,063,748	\$ 2,575,213
Total available for future operations	\$ 6,742,852	\$ 7,594,907
Capital Fund		
Invested in tangible capital assets	\$ 39,925,780	\$ 37,346,792
Local Capital	4,414,458	4,210,754
	\$ 44,340,238	\$ 41,557,546
Total Accumulated Surplus	\$ 51,083,090	\$ 49,152,453

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 19 **ACCUMULATED SURPLUS (Continued)**

The local capital surplus has been internally restricted by the Board for:

Board Office Project	3,195,584
Youth Trades Tools/Equipment Replacement	5,038
Furniture and Equipment	15,955
Fine Arts Equipment	10,888
Copier and Printer Fleet Replacement	37,797
Facility & IT Reserves	1,090,742
Classroom Renovations	58,455
	<u>\$ 4,414,459</u>

NOTE 20 **ECONOMIC DEPENDENCE**

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 21 **RISK MANAGEMENT**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a debtor. This risk is mitigated as most amounts' receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in the Central Deposit Program with the Province and in recognized British Columbia institutions.

SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2022

NOTE 21 **RISK MANAGEMENT (Continued)**

b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. It is management's opinion that the School District is not exposed to significant interest rate risk as they invest solely in the Central Deposit Program with the Province and in recognized British Columbia institutions.

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due. The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance. There have been no changes to risk exposure from 2021 related to credit, market or liquidity risks.

NOTE 22 **SUPPLEMENTARY CASH FLOW INFORMATION**

Interest collected and paid during the year was as follows:

	2022		2021	
Interest collected	\$	215,895	\$	213,465
Interest paid		-		-

School District No. 71 (Comox Valley)

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2022

	Operating Fund	Special Purpose Fund	Capital Fund	2022 Actual	2021 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	7,594,907		41,557,546	49,152,453	43,725,402
Changes for the year					
Surplus (Deficit) for the year	4,157,339		(2,226,702)	1,930,637	5,427,051
Interfund Transfers					
Tangible Capital Assets Purchased	(1,029,394)		1,029,394	-	
Local Capital	(3,980,000)		3,980,000	-	
Net Changes for the year	(852,055)	-	2,782,692	1,930,637	5,427,051
Accumulated Surplus (Deficit), end of year - Statement 2	6,742,852	-	44,340,238	51,083,090	49,152,453

School District No. 71 (Comox Valley)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	98,969,544	99,840,808	95,951,648
Other	160,000	275,900	215,600
Tuition	2,842,450	2,959,945	1,623,154
Other Revenue	590,689	752,926	789,382
Rentals and Leases	68,000	62,125	28,527
Investment Income	142,000	131,128	182,591
Total Revenue	<u>102,772,683</u>	<u>104,022,832</u>	<u>98,790,902</u>
Expenses			
Instruction	85,119,004	81,237,021	76,670,560
District Administration	4,209,647	3,792,981	3,648,525
Operations and Maintenance	11,632,414	12,434,018	10,959,235
Transportation and Housing	2,226,312	2,401,473	1,983,798
Total Expense	<u>103,187,377</u>	<u>99,865,493</u>	<u>93,262,118</u>
Operating Surplus (Deficit) for the year	<u>(414,694)</u>	<u>4,157,339</u>	<u>5,528,784</u>
Budgeted Appropriation (Retirement) of Surplus (Deficit)	<u>5,019,694</u>		
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(625,000)	(1,029,394)	(454,407)
Local Capital	(3,980,000)	(3,980,000)	(1,560,000)
Total Net Transfers	<u>(4,605,000)</u>	<u>(5,009,394)</u>	<u>(2,014,407)</u>
Total Operating Surplus (Deficit), for the year	<u>-</u>	<u>(852,055)</u>	<u>3,514,377</u>
Operating Surplus (Deficit), beginning of year		7,594,907	4,080,530
Operating Surplus (Deficit), end of year		<u>6,742,852</u>	<u>7,594,907</u>
Operating Surplus (Deficit), end of year			
Internally Restricted		4,679,104	7,594,907
Unrestricted		2,063,748	
Total Operating Surplus (Deficit), end of year		<u>6,742,852</u>	<u>7,594,907</u>

School District No. 71 (Comox Valley)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education and Child Care			
Operating Grant, Ministry of Education and Child Care	97,243,597	98,580,744	92,492,731
ISC/LEA Recovery	(154,961)	(176,525)	(154,961)
Other Ministry of Education and Child Care Grants			
Pay Equity	451,831	451,831	451,831
Funding for Graduated Adults	135,000	165,990	230,034
Student Transportation Fund	421,375	421,375	421,375
Support Staff Benefits Grant	114,396	112,481	111,041
Teachers' Labour Settlement Funding			2,210,956
Early Career Mentorship Funding			170,000
FSA Scorer Grant	15,964	15,964	15,964
Equity Scan	3,000	3,000	-
Anti-Racism in Early Care	6,429	6,429	-
Integrated Child and Youth (ICY) Teams	253,235	253,235	-
Early Learning Framework	2,677	2,677	2,677
February 2022 Enrolment Count	477,001	-	-
Extreme Weather		3,607	
Total Provincial Grants - Ministry of Education and Child Care	98,969,544	99,840,808	95,951,648
Provincial Grants - Other	160,000	275,900	215,600
Tuition			
International and Out of Province Students	2,842,450	2,959,945	1,623,154
Total Tuition	2,842,450	2,959,945	1,623,154
Other Revenues			
Funding from First Nations	154,961	176,525	154,961
Miscellaneous			
Instructional Cafeteria	120,000	133,528	55,024
Miscellaneous	315,728	442,873	579,397
Total Other Revenue	590,689	752,926	789,382
Rentals and Leases	68,000	62,125	28,527
Investment Income	142,000	131,128	182,591
Total Operating Revenue	102,772,683	104,022,832	98,790,902

School District No. 71 (Comox Valley)**Schedule 2B (Unaudited)**

Schedule of Operating Expense by Object

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Salaries			
Teachers	42,631,666	41,439,858	39,320,849
Principals and Vice Principals	5,444,087	5,383,773	5,270,358
Educational Assistants	7,277,588	6,519,542	5,921,174
Support Staff	9,017,775	8,906,698	8,127,471
Other Professionals	3,284,615	3,273,254	3,182,317
Substitutes	3,308,034	3,444,981	3,057,669
Total Salaries	70,963,765	68,968,106	64,879,838
Employee Benefits	16,725,069	16,358,646	15,447,539
Total Salaries and Benefits	87,688,834	85,326,752	80,327,377
Services and Supplies			
Services	4,290,906	3,552,736	3,139,062
Student Transportation	2,202,000	2,377,593	1,966,901
Professional Development and Travel	808,947	557,753	357,477
Rentals and Leases		144,588	
Dues and Fees	95,200	84,112	65,158
Insurance	240,800	214,770	199,811
Supplies	5,700,252	5,304,874	5,198,272
Utilities	2,160,438	2,302,315	2,008,060
Total Services and Supplies	15,498,543	14,538,741	12,934,741
Total Operating Expense	103,187,377	99,865,493	93,262,118

School District No. 71 (Comox Valley)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	33,322,141	744,466		63,774		2,666,645	36,797,026
1.03 Career Programs	626,591		206,065			10,698	843,354
1.07 Library Services	104,858			713,021		40,002	857,881
1.08 Counselling	1,707,100					1,390	1,708,490
1.10 Special Education	4,239,470	138,290	5,411,887	73,644	191,360	318,406	10,373,057
1.30 English Language Learning	161,388		27,717				189,105
1.31 Indigenous Education	341,903	141,968	806,075	164,772	61,055	8,866	1,524,639
1.41 School Administration		4,220,759		1,943,879		189,373	6,354,011
1.62 International and Out of Province Students	936,407	138,290		114,902	219,515	50,690	1,459,804
1.64 Other			67,798	100,368		3,354	171,520
Total Function 1	41,439,858	5,383,773	6,519,542	3,174,360	471,930	3,289,424	60,278,887
4 District Administration							
4.11 Educational Administration					970,555		970,555
4.40 School District Governance					180,703		180,703
4.41 Business Administration				371,054	973,090		1,344,144
Total Function 4	-	-	-	371,054	2,124,348	-	2,495,402
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration					662,983		662,983
5.50 Maintenance Operations				4,882,514		155,557	5,038,071
5.52 Maintenance of Grounds				478,770			478,770
5.56 Utilities							-
Total Function 5	-	-	-	5,361,284	662,983	155,557	6,179,824
7 Transportation and Housing							
7.41 Transportation and Housing Administration					13,993		13,993
7.70 Student Transportation							-
Total Function 7	-	-	-	-	13,993	-	13,993
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	41,439,858	5,383,773	6,519,542	8,906,698	3,273,254	3,444,981	68,968,106

School District No. 71 (Comox Valley)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Actual	2022 Budget (Note 17)	2021 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	36,797,026	9,120,556	45,917,582	3,842,485	49,760,067	52,233,458	47,735,861
1.03 Career Programs	843,354	195,347	1,038,701	290,401	1,329,102	1,387,202	1,281,899
1.07 Library Services	857,881	206,577	1,064,458	341,876	1,406,334	1,586,445	1,443,956
1.08 Counselling	1,708,490	400,023	2,108,513	373	2,108,886	2,200,572	1,876,939
1.10 Special Education	10,373,057	2,381,078	12,754,135	147,387	12,901,522	13,784,803	12,229,029
1.30 English Language Learning	189,105	45,014	234,119	499	234,618	223,171	230,076
1.31 Indigenous Education	1,524,639	349,101	1,873,740	616,792	2,490,532	2,781,637	2,168,895
1.41 School Administration	6,354,011	1,426,170	7,780,181	596,207	8,376,388	8,197,674	8,051,314
1.62 International and Out of Province Students	1,459,804	341,381	1,801,185	394,374	2,195,559	2,354,153	1,324,638
1.64 Other	171,520	42,713	214,233	219,780	434,013	369,889	327,953
Total Function 1	60,278,887	14,507,960	74,786,847	6,450,174	81,237,021	85,119,004	76,670,560
4 District Administration							
4.11 Educational Administration	970,555	193,410	1,163,965	95,433	1,259,398	1,369,257	1,113,701
4.40 School District Governance	180,703	23,234	203,937	84,868	288,805	379,188	296,367
4.41 Business Administration	1,344,144	277,428	1,621,572	623,206	2,244,778	2,461,202	2,238,457
Total Function 4	2,495,402	494,072	2,989,474	803,507	3,792,981	4,209,647	3,648,525
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	662,983	133,623	796,606	417,205	1,213,811	1,314,594	1,073,176
5.50 Maintenance Operations	5,038,071	1,122,945	6,161,016	1,951,900	8,112,916	7,439,394	7,041,145
5.52 Maintenance of Grounds	478,770	97,392	576,162	228,814	804,976	717,988	836,854
5.56 Utilities	-	-	-	2,302,315	2,302,315	2,160,438	2,008,060
Total Function 5	6,179,824	1,353,960	7,533,784	4,900,234	12,434,018	11,632,414	10,959,235
7 Transportation and Housing							
7.41 Transportation and Housing Administration	13,993	2,654	16,647	7,233	23,880	24,312	22,609
7.70 Student Transportation	-	-	-	2,377,593	2,377,593	2,202,000	1,961,189
Total Function 7	13,993	2,654	16,647	2,384,826	2,401,473	2,226,312	1,983,798
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	68,968,106	16,358,646	85,326,752	14,538,741	99,865,493	103,187,377	93,262,118

School District No. 71 (Comox Valley)

Schedule of Special Purpose Operations

Year Ended June 30, 2022

Schedule 3 (Unaudited)

	2022 Budget (Note 17)	2022 Actual	2021 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education and Child Care	13,747,590	13,650,830	15,542,834
Other Revenue	1,110,386	2,214,661	1,467,403
Investment Income	5,500	5,798	5,303
Total Revenue	<u>14,863,476</u>	<u>15,871,289</u>	<u>17,015,540</u>
Expenses			
Instruction	14,465,049	15,320,563	15,346,811
Operations and Maintenance	343,036	500,787	350,428
Transportation and Housing	55,391	49,939	1,904
Total Expense	<u>14,863,476</u>	<u>15,871,289</u>	<u>15,699,143</u>
Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>1,316,397</u>
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased			(1,316,397)
Total Net Transfers	<u>-</u>	<u>-</u>	<u>(1,316,397)</u>
Total Special Purpose Surplus (Deficit) for the year	<u>-</u>	<u>-</u>	<u>-</u>
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		<u>-</u>	<u>-</u>

School District No. 71 (Comox Valley)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

Schedule 3A (Unaudited)

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			757,644	776,744				59,650	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	343,036	327,360			160,000	39,200	185,519	611,364	1,471,710
Other			58,914	2,048,804					
Investment Income			5,797						
	343,036	327,360	64,711	2,048,804	160,000	39,200	185,519	611,364	1,471,710
Less: Allocated to Revenue	343,036	237,403	63,212	2,057,436	160,000	39,200	185,519	599,226	1,471,710
Deferred Revenue, end of year	-	89,957	759,143	768,112	-	-	-	71,788	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	343,036	237,403			160,000	39,200	185,519	599,226	1,471,710
Other Revenue			57,414	2,057,436					
Investment Income			5,798						
	343,036	237,403	63,212	2,057,436	160,000	39,200	185,519	599,226	1,471,710
Expenses									
Salaries									
Teachers							36,550		
Principals and Vice Principals							24,840		274,319
Educational Assistants		199,031							643,491
Support Staff	256,108				123,182	30,912		297,467	153,294
Substitutes					1,579		12,124		114,662
	256,108	199,031	-	-	124,761	30,912	73,514	297,467	1,185,766
Employee Benefits	57,099	38,372			34,777	6,277	15,344	70,587	285,944
Services and Supplies	29,829		63,212	2,057,436	462	2,011	96,661	231,172	
	343,036	237,403	63,212	2,057,436	160,000	39,200	185,519	599,226	1,471,710
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 71 (Comox Valley)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

Schedule 3A (Unaudited)

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Safe Return to School / Restart: Health & Safety Grant	Federal Safe Return to Class / Ventilation Fund	Professional Development	CVCF Student Travel
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			2,891	71,457	17,018			131,706	36,683
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	9,875,840	116,150	56,507	120,482	25,000	227,515	157,751		
Other								83,367	23,814
Investment Income									379
	9,875,840	116,150	56,507	120,482	25,000	227,515	157,751	83,367	24,193
Less: Allocated to Revenue	9,875,840	109,040	49,939	145,166	14,295	227,515	157,751	75,011	24,800
Deferred Revenue, end of year	-	7,110	9,459	46,773	27,723	-	-	140,062	36,076
Revenues									
Provincial Grants - Ministry of Education and Child Care	9,875,840	109,040	49,939	145,166	14,295	227,515	157,751		
Other Revenue								75,011	24,800
Investment Income									
	9,875,840	109,040	49,939	145,166	14,295	227,515	157,751	75,011	24,800
Expenses									
Salaries									
Teachers	7,563,734			60,550					
Principals and Vice Principals									
Educational Assistants									
Support Staff						135,195			
Substitutes	325,295	66,814			9,139				
	7,889,029	66,814	-	60,550	9,139	135,195	-	-	-
Employee Benefits	1,986,811	13,396		15,096	1,774	32,320			
Services and Supplies		28,830	49,939	69,520	3,382	60,000	157,751	75,011	24,800
	9,875,840	109,040	49,939	145,166	14,295	227,515	157,751	75,011	24,800
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 71 (Comox Valley)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2022

Schedule 3A (Unaudited)

	MHIS Resources	TOTAL
	\$	\$
Deferred Revenue, beginning of year		1,853,793
Add: Restricted Grants		
Provincial Grants - Ministry of Education and Child Care	40,898	13,758,332
Other		2,214,899
Investment Income		6,176
	40,898	15,979,407
Less: Allocated to Revenue	35,190	15,871,289
Deferred Revenue, end of year	5,708	1,961,911
Revenues		
Provincial Grants - Ministry of Education and Child Care	35,190	13,650,830
Other Revenue		2,214,661
Investment Income		5,798
	35,190	15,871,289
Expenses		
Salaries		
Teachers		7,660,834
Principals and Vice Principals		299,159
Educational Assistants		842,522
Support Staff		996,158
Substitutes		529,613
	-	10,328,286
Employee Benefits		2,557,797
Services and Supplies	35,190	2,985,206
	35,190	15,871,289
Net Revenue (Expense) before Interfund Transfers	-	-
Interfund Transfers		
	-	-
Net Revenue (Expense)	-	-

School District No. 71 (Comox Valley)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2022

	2022 Budget (Note 17)	2022 Actual			2021 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Investment Income	22,800		78,969	78,969	25,571
Gain (Loss) on Disposal of Tangible Capital Assets				-	399,000
Amortization of Deferred Capital Revenue	4,770,845	4,912,708		4,912,708	4,345,125
Total Revenue	<u>4,793,645</u>	<u>4,912,708</u>	<u>78,969</u>	<u>4,991,677</u>	<u>4,769,696</u>
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	7,172,580	7,218,379		7,218,379	6,187,826
Total Expense	<u>7,172,580</u>	<u>7,218,379</u>	<u>-</u>	<u>7,218,379</u>	<u>6,187,826</u>
Capital Surplus (Deficit) for the year	<u>(2,378,935)</u>	<u>(2,305,671)</u>	<u>78,969</u>	<u>(2,226,702)</u>	<u>(1,418,130)</u>
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	625,000	1,029,394		1,029,394	1,770,804
Local Capital	3,980,000		3,980,000	3,980,000	1,560,000
Total Net Transfers	<u>4,605,000</u>	<u>1,029,394</u>	<u>3,980,000</u>	<u>5,009,394</u>	<u>3,330,804</u>
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		3,855,265	(3,855,265)	-	
Total Other Adjustments to Fund Balances		<u>3,855,265</u>	<u>(3,855,265)</u>	<u>-</u>	
Total Capital Surplus (Deficit) for the year	<u>2,226,065</u>	<u>2,578,988</u>	<u>203,704</u>	<u>2,782,692</u>	<u>1,912,674</u>
Capital Surplus (Deficit), beginning of year		<u>37,346,792</u>	<u>4,210,754</u>	<u>41,557,546</u>	<u>39,644,872</u>
Capital Surplus (Deficit), end of year		<u>39,925,780</u>	<u>4,414,458</u>	<u>44,340,238</u>	<u>41,557,546</u>

School District No. 71 (Comox Valley)

Schedule 4A (Unaudited)

Tangible Capital Assets
Year Ended June 30, 2022

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	14,151,889	206,268,751	6,763,314	2,037,537		4,758,503	233,979,994
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		7,429,168	795,723				8,224,891
Operating Fund		425,244	194,461	129,823		279,866	1,029,394
Local Capital	649,000	1,381,062	192,706	100,000		1,532,497	3,855,265
Transferred from Work in Progress		28,123,110	16,764				28,139,874
	649,000	37,358,584	1,199,654	229,823	-	1,812,363	41,249,424
Decrease:							
Deemed Disposals				113,827		191,390	305,217
Written-off/down During Year		865,546					865,546
	-	865,546	-	113,827	-	191,390	1,170,763
Cost, end of year	14,800,889	242,761,789	7,962,968	2,153,533	-	6,379,476	274,058,655
Work in Progress, end of year		131,190	140,673				271,863
Cost and Work in Progress, end of year	14,800,889	242,892,979	8,103,641	2,153,533	-	6,379,476	274,330,518
Accumulated Amortization, beginning of year		95,715,630	970,556	691,006		1,656,320	99,033,512
Changes for the Year							
Increase: Amortization for the Year		5,158,713	736,314	209,554		1,113,798	7,218,379
Decrease:							
Deemed Disposals				113,827		191,390	305,217
Written-off During Year		865,546					865,546
		865,546	-	113,827	-	191,390	1,170,763
Accumulated Amortization, end of year		100,008,797	1,706,870	786,733	-	2,578,728	105,081,128
Tangible Capital Assets - Net	14,800,889	142,884,182	6,396,771	1,366,800	-	3,800,748	169,249,390

School District No. 71 (Comox Valley)

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2022

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year	28,123,110	16,764			28,139,874
Changes for the Year					
Increase:					
Deferred Capital Revenue - Bylaw		140,673			140,673
Deferred Capital Revenue - Other	131,190				131,190
	131,190	140,673	-	-	271,863
Decrease:					
Transferred to Tangible Capital Assets	28,123,110	16,764			28,139,874
	28,123,110	16,764	-	-	28,139,874
Net Changes for the Year	(27,991,920)	123,909	-	-	(27,868,011)
Work in Progress, end of year	131,190	140,673	-	-	271,863

School District No. 71 (Comox Valley)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2022

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	93,736,477	4,848,404	14,812	98,599,693
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	8,224,891			8,224,891
Transferred from Work in Progress	27,049,874		90,000	27,139,874
	<u>35,274,765</u>	<u>-</u>	<u>90,000</u>	<u>35,364,765</u>
Decrease:				
Amortization of Deferred Capital Revenue	4,749,080	162,128	1,500	4,912,708
	<u>4,749,080</u>	<u>162,128</u>	<u>1,500</u>	<u>4,912,708</u>
Net Changes for the Year	<u>30,525,685</u>	<u>(162,128)</u>	<u>88,500</u>	<u>30,452,057</u>
Deferred Capital Revenue, end of year	<u>124,262,162</u>	<u>4,686,276</u>	<u>103,312</u>	<u>129,051,750</u>
 Work in Progress, beginning of year	 27,049,874		 90,000	 27,139,874
Changes for the Year				
Increase				
Transferred from Deferred Revenue - Work in Progress	140,673	131,190		271,863
	<u>140,673</u>	<u>131,190</u>	<u>-</u>	<u>271,863</u>
Decrease				
Transferred to Deferred Capital Revenue	27,049,874		90,000	27,139,874
	<u>27,049,874</u>	<u>-</u>	<u>90,000</u>	<u>27,139,874</u>
Net Changes for the Year	<u>(26,909,201)</u>	<u>131,190</u>	<u>(90,000)</u>	<u>(26,868,011)</u>
Work in Progress, end of year	<u>140,673</u>	<u>131,190</u>	<u>-</u>	<u>271,863</u>
Total Deferred Capital Revenue, end of year	<u>124,402,835</u>	<u>4,817,466</u>	<u>103,312</u>	<u>129,323,613</u>

School District No. 71 (Comox Valley)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2022

	Bylaw Capital	MECC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year		301,000				301,000
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education and Child Care	8,365,564		3,832,518			12,198,082
	8,365,564	-	3,832,518	-	-	12,198,082
Decrease:						
Transferred to DCR - Capital Additions	8,224,891					8,224,891
Transferred to DCR - Work in Progress	140,673		131,190			271,863
	8,365,564	-	131,190	-	-	8,496,754
Net Changes for the Year	-	-	3,701,328	-	-	3,701,328
Balance, end of year	-	301,000	3,701,328	-	-	4,002,328

**School District
Statement of Financial Information (SOFI)**

School District No.71 (Comox Valley)

Fiscal Year Ended June 30, 2022

SCHEDULE OF DEBT

School District No. 71 (Comox Valley) does not have any long term debt as disclosed in the Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 71 (Comox Valley)

Fiscal Year Ended June 30, 2022

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No.71 (Comox Valley) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

<u>ELECTED OFFICIAL</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
CATON, JANICE M	TRUSTEE	\$ 15,348.00	\$ 4,405.49
FRAWLEY, TONIA	CHAIRPERSON	17,448.00	6,027.24
HAWKSBY, KATHLEEN	TRUSTEE	15,348.00	-
HOWE, SARAH JANE	TRUSTEE	15,348.00	5,061.42
MAY SACT, CRISTI	TRUSTEE	15,348.00	-
MCDONNELL, SHEILA	TRUSTEE	16,884.60	2,240.39
WAITE, MICHELLE	VICE CHAIRPERSON	17,148.00	2,779.16
			-
TOTAL FOR ELECTED OFFICIALS		\$ 112,872.60	\$ 20,513.70

Prepared as required by Financial Information Regulation , Schedule 1, Section 6

NOTES:

Remuneration includes taxable benefits and represents all amounts paid in that particular year, and may include one-time payments such as retirement allowances, retro pay, and vacation pay.

Employee Expenses include payments to, or on behalf of, the employee for approved school district business expenditures such as travel, professional development, and association memberships, incurred in the normal course of activities as an employee of the Board.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
ABELE, CHRISTOPHE	TEACHER	\$ 105,856.24	\$ -
ACKERMAN, DANIEL C	TEACHER	89,178.39	-
ALBERTI, GIACINTA (CINTA) J	TEACHER	89,441.20	-
ANDERSON, DAWN C.	TEACHER	98,108.44	2,297.46
ANDERSON, DENISE M	TEACHER	95,613.38	-
ANDERSON, JACQUELINE A	TEACHER	100,397.66	2,038.01
APPEL, RICK A.	TEACHER	98,036.76	-
APPELBE, MIREILLE L	VICE PRINCIPAL	113,886.28	236.25
ARMSTRONG, CHRISTOPHER	TEACHER	87,652.87	-
ARSENAULT, JASON C	TEACHER	94,594.77	2,140.02
ARSENAULT, KATHERINE J	TEACHER	97,719.69	-
ASHLEE, MOIRA	TEACHER	89,252.19	-
AYERS, JUDITH M	TEACHER	100,198.97	-
BAKER, STEPHANIE	VICE PRINCIPAL	113,098.36	1,619.00
BAKKER, WILLIAM A	TEACHER	97,873.39	-
BALL, GARY	TEACHER	91,896.82	-
BARON, LEAH C	TEACHER	94,770.08	-
BAUER, CHELSEA M.	HUMAN RESOURCES ADVISOR	76,974.96	2,684.10
BAYLES, ESTHER G	TEACHER	89,441.22	-
BEAULIEU, MICHELLE R	TEACHER	85,115.31	-
BECKETT, HEATHER M	TEACHER	83,196.50	-
BELL, E. LEIGHAN	TEACHER	78,255.35	-
BENSON, DEBBIE M	TEACHER	89,441.33	-
BENTON, DAVID M	TEACHER	78,699.95	-
BERG, DEBORAH (KATE) K. L.	TEACHER	98,020.08	-
BEYNONBROWN, SARAH H	TEACHER	96,910.29	-
BICHARD, NICOLE	TEACHER	97,042.90	333.17
BIEGLER, WARREN J	TEACHER	89,441.20	-
BIRNIE, ALYSHA L	TEACHER	93,109.33	-
BLACK, ERICA L	PRINCIPAL	140,559.77	525.00
BLACK, THEA M	TEACHER	98,019.96	60.00
BOLAND, KERRI K	TEACHER	84,463.31	-
BOS, JONATHAN	VICE PRINCIPAL	125,564.82	475.00
BOURNIVAL, ISABELLE M	TEACHER	80,128.44	-
BOUTILIER, JENNIFER L	TEACHER	99,689.10	-
BOWLEY, CARA L	TEACHER	95,786.90	-
BRACH, KATHERINE	TEACHER	98,043.33	-
BRADFIELD, SUSANNE	TEACHER	89,106.75	-
BRAIDWOOD, DANIEL R	TEACHER	89,381.68	-
BRAMMALL, AMBER-SKYE R	TEACHER	79,912.83	-
BRAULT, MARIE-EVE	TEACHER	92,601.63	-
BRIDGES, JAY S	TEACHER	89,502.16	-
BROOKSHAW, MICHELLE M.	TEACHER	88,696.10	-
BUCHANAN, ANNE M	TEACHER	90,988.73	-

NOTES:

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
BUCKLE, JANA M.	TEACHER	\$ 78,431.52	\$ -
BUCKLEY, JANINE L	TEACHER	76,776.14	-
BULLOCK, IAN C.	TEACHER	90,108.10	-
BURDETT, NOAH M	VICE PRINCIPAL	121,240.20	2,047.24
BURKHOLDER, SEAN P	TEACHER	98,018.33	-
BURNS, ALISON S	TEACHER	89,441.20	287.92
CADDEN, JULIA R	TEACHER	78,465.42	-
CAMERON, TERESA LYNN	VICE PRINCIPAL	105,559.28	967.50
CARLOS, BRUCE D	DISTRICT PRINCIPAL, INDIGENOUS EDUCATION	142,689.76	2,700.89
CARLSON, TANYA L.	TEACHER	97,983.21	-
CARMICHAEL, ALISON F.	TEACHER	82,992.66	-
CARMICHAEL, BRIAN D	TEACHER	98,020.30	-
CARMICHAEL, KIM L	TEACHER	89,441.21	-
CHASE, LISA A	TEACHER	77,213.05	-
CHASE, WENDY L.	TEACHER	108,506.43	-
CHRISTENSEN, GLEN A	TEACHER	97,983.48	-
CLAASSEN, STEVEN J	TEACHER	89,441.20	2,742.86
CLARKE, ANDREW J	TEACHER	90,220.24	-
CLAYTON, JILL E	TEACHER	97,983.41	-
COBEY, JASON E	PRINCIPAL	138,890.43	990.13
COLBORNE, TARA J.	TEACHER	97,051.76	-
COLEGRAVE, WARREN G	PRINCIPAL	125,830.42	742.17
COLESHILL, JONATHAN M	TEACHER	89,441.20	-
COLEY HUTCHISON, REBECCA M	TEACHER	89,189.00	-
COLLINS, AMY C	TEACHER	95,600.84	-
COLLINS, CATHIE	MANAGER OF FINANCE	90,609.09	4,464.25
COLLINS, TOMIKO	TEACHER	83,535.51	-
COLLYER, VIVIAN	DIRECTOR OF INSTRUCTION	140,054.73	5,846.50
COLTHORPE, PAUL	TEACHER	98,018.21	-
COMEAU, CHRISTINE E	TEACHER	95,786.92	-
CORMAN, HEATHER Y	TEACHER	102,819.41	-
CORMAN, KEVIN N	TEACHER	98,414.91	-
COTE, KAYLA M	TEACHER	77,435.15	-
COTTINGHAM, DANIKA M	TEACHER	88,460.48	-
COURAGE, ANDREA M	TEACHER	95,787.07	-
COURAGE, BERNADINE L	TEACHER	95,786.64	-
COUSINS, AMY J	TEACHER	79,255.17	-
COX, NANCY	TEACHER	89,233.75	-
CROONEN, K. TRACEY	PRINCIPAL	141,399.20	146.11
CUDMORE, JUDITH R	TEACHER	89,138.25	-
CUNNINGHAM, COLIN J.	TEACHER	97,983.21	105.22
CURRIE, VIRGINIA L	TEACHER	94,948.91	-
DAKIN, SARAH E	TEACHER	97,983.32	-
DAKINIEWICH, TROY	TEACHER	95,792.54	-

NOTES:

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>		<u>REMUNERATION</u>	<u>EXPENSES</u>
DALGLEISH, DANIEL R	MANAGER OF OPERATIONS	\$	102,955.74	\$ 932.79
DANE, MELANIE I	TEACHER		98,019.94	-
DARLINGTON, DEANNA L	TEACHER		89,442.04	-
DARNEL, ZALE	VICE PRINCIPAL		120,880.50	1,680.69
DAVID, DOUGLAS R.J.	TEACHER		97,697.56	-
DAVID, EILEEN V	TEACHER		78,209.06	-
DAVIDGE, AMANDA E	TEACHER		88,149.00	-
DAVIS, RACHEL L.	TEACHER		94,813.12	-
DAWSON, KARA L	TEACHER		100,612.70	1,263.56
DEMEO, THOMAS P.	SUPERINTENDENT OF SCHOOLS		231,891.03	14,459.52
DEVEREAUX, TERESA	TEACHER		89,444.64	-
DICKSON, TONY C	TEACHER		98,019.99	-
DIEDERICH, SUE	TEACHER		97,682.57	-
DIESCH, THOMAS	TEACHER		81,064.53	-
DIEWERT, SUSAN L	TEACHER		97,117.14	-
DITTRICK, SHERRYLYN	TEACHER		97,983.16	-
DIXON, JAY	DIRECTOR OF INSTRUCTION		145,312.78	8,790.85
DIXON, MOLLY C	TEACHER		98,043.44	-
DORAN, KATY	PRINCIPAL		137,626.65	432.04
DOUGLAS, KATRINA L	TEACHER		82,405.47	-
DOUGLAS, ROBERT S	TEACHER		89,445.94	-
DRIVER, DIANE P.	TEACHER		100,921.98	-
DUNCAN, LINSAY M	TEACHER		97,673.06	-
EASTERMAN, SIMON J	TEACHER		98,019.89	-
EDGAR, COURTNEY J	TEACHER		89,297.66	1,360.54
ERIKSON, KENNETH	TEACHER		97,682.96	217.00
ERRICO, KEN T	TEACHER		95,786.91	-
EVANS, ROBERTA L	TEACHER		89,441.34	-
FAIRBANK, SHEILA M	TEACHER		95,724.55	29.04
FARROW, DANIEL J.	TEACHER		90,224.68	-
FERGUSON, J. JULIAN	TEACHER		88,580.80	-
FERNEYHOUGH, M. ANDREW	VICE PRINCIPAL		117,299.78	-
FEUSTEL, ALAN C	TEACHER		98,019.88	-
FICHTER, SIETSKE R	TEACHER		89,908.12	-
FINDLAY, CHAD R	TEACHER		85,395.81	-
FLESHER, ANDREA L	TEACHER		79,208.09	2,257.64
FLOOD, HAYLEY N	MANAGER OF PAYROLL & BENEFITS		84,036.93	4,025.76
FOLLIS, CRAIG J	TEACHER		89,441.32	-
FORSLAND, JENNIFER L	TEACHER		87,688.78	865.56
FORTIN, LYSE M	TEACHER		98,497.41	-
FOURNIER, JOANNA M	TEACHER		89,441.20	-
FRAIN, ANGELA I	TEACHER		96,586.65	-
FREELAND, HEATHER M	TEACHER		76,187.93	-
FULLERTON, DEBRA	VICE PRINCIPAL		122,082.90	1,302.00

NOTES:

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>		<u>REMUNERATION</u>	<u>EXPENSES</u>
FUSSELL, GERALD	PRINCIPAL	\$	140,859.20	\$ 2,511.27
GABOURIE, CAROLYN A	TEACHER		75,205.10	-
GAILLOUX, CORRINE N	TEACHER		89,137.91	-
GAIR, JOHN C	TEACHER		78,129.18	600.00
GARDNER, DEBRA-LYNNE M	TEACHER		95,787.01	-
GAUDRY, CRYSTAL P	TEACHER		100,919.16	1,372.50
GAUTHIER, CAROLINE M	TEACHER		98,279.58	-
GENGE, MICHELE M	TEACHER		97,954.50	-
GILMORE, DARCI	VICE PRINCIPAL		120,077.19	953.51
GLOVER, ADRIENNE R	TEACHER		89,444.98	-
GORSKI, TRAVIS E	TEACHER		82,771.04	-
GRAHAM, DAVID M	TEACHER		101,039.68	-
GRANT, MARTHA A.	TEACHER		88,934.01	-
GRAVEL, JENNIFER L	TEACHER		89,445.77	-
GRAVEL, LOUIS	TEACHER		77,348.23	-
GREEN, J.LAURENCE	TEACHER		97,974.12	-
GREEN, MARCIA	TEACHER		88,884.04	-
GREENE, LOUISA (KELLY) D	VICE PRINCIPAL		122,407.15	288.75
GREENLAW, LAURA M.J.	TEACHER		89,440.89	-
GREENTREE, TANYA M.	TEACHER		95,787.07	1,090.02
GREGORY, ERRIN L	TEACHER		108,287.40	-
GRIFFIN, VERONA	TEACHER		83,756.48	-
GROVES, KIMBERLEY A	TEACHER		89,407.64	-
GUMMER, CELINE M.	TEACHER		93,838.70	-
HAGEL, CORAL H	TEACHER		95,786.90	-
HAGEL, STACE A	TEACHER		97,307.02	-
HALE, KERRY J	TEACHER		86,463.93	-
HALE, MEGAN E	TEACHER		92,212.39	-
HAMILTON, NICOLE N	TEACHER		98,019.93	767.16
HANDFIELD, LYNDA-MARIE	DIRECTOR OF HUMAN RESOURCES		163,779.62	672.75
HART, PATRICIA L	TEACHER		95,500.46	-
HARTIG, MARTIN	TEACHER		97,983.22	-
HARTMAN, STACEY L	TEACHER		78,700.29	-
HAUT, MEGAN	TEACHER		98,019.95	-
HAWKINS, MICHELLE E	TEACHER		78,290.66	-
HEDICAN, JENNIFER	VICE PRINCIPAL		120,747.77	-
HENDERSON, DIANE N	TEACHER		89,923.97	112.72
HENLEY, LANA M	TEACHER		83,895.88	-
HESELGRAVE, IAN B	DIRECTOR OF OPERATIONS		141,074.32	1,584.21
HIBBERT, JENNIFER C	TEACHER		106,687.14	1,842.22
HIGGINS, COREY E	TEACHER		79,014.22	-
HILTON, CANDICE R	DIRECTOR OF FINANCE		135,378.93	3,571.16
HOELZLEY, STEPHEN P	TEACHER		95,786.96	697.67
HOLLAND, CAROL-ANNE	TEACHER		88,991.14	-

NOTES:

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
HOLLAND, SHAWN T	TEACHER	\$ 98,019.96	\$ -
HOLTKAMP, MARIEKE P	VICE PRINCIPAL	128,426.08	10,155.82
HONEYSETT, MICHELLE A	TEACHER	97,732.54	-
HOOKE, BRENDA L	SECRETARY-TREASURER	182,742.74	11,939.02
HOOTON, JOEL A.	TEACHER	75,192.88	-
HORNER, TIMOTHY (TIM) E.	TEACHER	97,531.16	-
HOULGRAVE, LINDA R	TEACHER	95,638.82	-
HOWEY, LINDA J	TEACHER	89,441.24	59.07
HUTCHESON, MARGARET	TEACHER	89,407.64	-
HUTCHISON, KRISTA D	TEACHER	78,061.54	-
HUTCHISON, LEE J	TEACHER	84,840.01	-
HYSER, HEIDI E	TEACHER	98,162.84	-
INGRAM, J. DAVID	TEACHER	95,786.96	-
IREDALE, AMY J	TEACHER	78,430.27	-
JANOT, NICOLE	TEACHER	94,388.07	-
JANZ, MARGOT E	TEACHER	97,446.74	1,851.41
JANZEN, GREGORY M	TEACHER	90,557.90	-
JEROME, TAMI M	TEACHER	97,961.35	-
JIANG, JOSIE***	SENIOR MANAGER, ISP	94,485.94	2,269.63
JOHNSON, ALBERT E	PRINCIPAL	139,792.83	324.02
JOHNSON, LESLEY M	TEACHER	98,394.81	1,018.08
JOKANOVICH, CAROL A	TEACHER	98,019.94	-
JONES, SARAH A	TEACHER	95,786.92	-
JONES, SHAWN (SHAUN) T	MANAGER OF INFORMATION TECHNOLOGY	103,990.38	-
JONES-ADEBAR, CHERYL	PRINCIPAL	131,095.58	125.00
JULES, LELAINA	TEACHER	81,241.18	1,406.48
JUNGWIRTH, HEIDI C	TEACHER	98,020.00	-
KAVALIUNAS, ALISON S	VICE PRINCIPAL	126,772.20	4,601.45
KELLY, AUDREY C	TEACHER	80,032.80	-
KENNY, VERONIQUE	TEACHER	89,407.64	-
KEREKES RINN, JESSICA D	TEACHER	80,928.21	-
KERKHOFF, NICOLE D.	TEACHER	88,712.62	-
KERR, SARA N	TEACHER	95,615.68	1,548.14
KEYS, STEPHANIE M	TEACHER	97,164.99	-
KEYWORTH JANZEN, KRISTIE L.	TEACHER	95,787.23	-
KNEZEVICH, AMY V	TEACHER	88,661.60	-
KOCHANUK, GREGORY M***	DISTRICT PRINCIPAL, ISP	140,516.95	24,207.83
KOTAPSKI, JILL S	TEACHER	98,019.93	-
KRAFT, ANN MARIE	TEACHER	97,531.43	-
KRUEGER, DEBORA M	TEACHER	96,676.25	1,213.17
KRUTZMANN, TIMOTHY	TEACHER	98,019.99	-
KUHNERT, WAYNE A.	VICE PRINCIPAL	126,807.65	525.00
LACOMBE, CLAUDINE J	TEACHER	144,494.97	-
LAFORTUNE, KRISTIE M	TEACHER	90,252.10	-

NOTES:

Remuneration includes taxable benefits and represents all amounts paid in that particular year, and may include one-time payments such as retirement allowances, retro pay, and vacation pay.

Employee Expenses include payments to, or on behalf of, the employee for approved school district business expenditures such as travel, professional development, and association memberships, incurred in the normal course of activities as an employee of the Board.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
LAGRANDEUR, E. PASCAL	TEACHER	\$ 78,699.88	\$ -
LAMBERT, MICHELLE A	TEACHER	97,795.25	-
LAMOUREUX, SEAN R.	DIRECTOR OF INCLUSIVE EDUCATION	157,030.05	6,783.69
LANGE, AMANDA M	TEACHER	98,123.39	-
LANOIX, RENE D	MANAGER OF CUSTODIAL SERVICES	84,601.98	1,252.88
LANTAGNE, DAVID A	TEACHER	75,798.44	-
LAROCQUE, NICOLE K	TEACHER	83,438.44	-
LASOTA, KARLA M	TEACHER	97,042.15	2,660.59
LEBEDOFF, SARA E.	TEACHER	85,504.19	-
LEBLANC, STEPHANE T	PRINCIPAL	110,424.65	80.52
LECLAIR, GERARD M	TEACHER	98,447.33	-
LECLAIR, RYAN R.	TEACHER	89,417.40	-
LEHTON, YOLANDA M	VICE PRINCIPAL	118,960.28	354.23
LEIKERMOSER, KATHERINE J	TEACHER	77,200.77	-
LEITH-MILLS, KATHERINE (KATIE M)	TEACHER	98,032.87	-
LEPPANEN, CATHERINE S	TEACHER	78,397.78	960.93
LETOURNEAU, CAROLINE M	TEACHER	78,465.41	-
LETOURNEAU, DARRELL R	TEACHER	97,714.42	225.00
LEWIS, WADE E	TEACHER	89,407.64	-
LINEGER, PETER J.	TEACHER	89,907.85	198.35
LINGREN, KARLA A	TEACHER	98,020.12	-
LLOYD, LANCE	TEACHER	95,787.08	-
LLOYD, LEAH S	TEACHER	95,787.29	-
LO, DARYL S	TEACHER	97,006.55	-
LOCHHEAD, KELSEA N	TEACHER	96,893.18	1,889.00
LOCKQUELL, JOUSKA	TEACHER	97,878.06	-
LONG, DEBRA	TEACHER	99,040.31	-
LYLE, SHAWNA N	TEACHER	89,441.20	-
MACDONALD, I.GRACIE	PRINCIPAL	131,255.22	-
MACKINNON, KRISTIN A	TEACHER	95,754.14	-
MACKINNON, ROSS S.	TEACHER	79,715.58	110.00
MACLEAN, S. IAN	TEACHER	90,131.37	-
MACLEOD, AMBER	TEACHER	97,741.69	-
MACPHAIL, GAVIN A	TEACHER	95,614.98	-
MACPHERSON, BRENDA	TEACHER	89,564.97	-
MAJCHER, CHRISTINA P	TEACHER	98,019.95	1,699.73
MANN, LAURA	TEACHER	98,958.63	-
MANN, WESLEY D	TEACHER	89,441.21	-
MANNING, GEOFFREY K	ASSISTANT SUPERINTENDENT	176,735.10	10,834.23
MANSON, KRISTA M	TEACHER	78,431.55	1,563.15
MARCUZZI, MICHELLE A	TEACHER	79,569.50	1,907.03
MARKS, KIMBERLEY A	TEACHER	98,020.00	627.03
MARTENS, SHERRIE A	VICE PRINCIPAL	110,993.47	-
MARTINDALE, GAIL S	TEACHER	98,020.18	269.19

NOTES:

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
MASON, JESSICA B.	TEACHER	\$ 83,068.63	\$ -
MATHER, ALISSA C	TEACHER	98,019.98	-
MAWHINNEY, BRIDGET J	TEACHER	98,045.32	-
MAY, PHEBE L	TEACHER	97,751.54	-
MAYERT, DAVID E	VICE PRINCIPAL	129,017.23	246.36
MAZEY, LORI	TEACHER	89,151.64	-
MCASKILL, BRIAN A.	PRINCIPAL	136,864.22	874.33
MCASKILL, LEIGH-ELLEN	TEACHER	95,750.53	-
MCCALLUM, AMY V	TEACHER	97,983.18	-
MCCOID, JULIA	TEACHER	82,262.71	-
MCDONALD, AMY L	TEACHER	85,912.97	-
MCKAY, SAMANTHA D	TEACHER	95,787.07	-
MCKEE, DANIEL R.	TEACHER	98,019.91	636.97
MCKILLICAN, DEBRA M	TEACHER	88,192.90	-
MCKILLICAN, LEE	VICE PRINCIPAL	126,772.20	653.45
MCLAUGHLIN, JOHNATHAN D	TEACHER	81,934.18	-
MCLEAN, NATASHA E	TEACHER	75,278.32	-
MCMATH, C. ROBERT J	TEACHER	98,019.94	-
MCRAE, DILLON S	TEACHER	82,662.11	-
MCRAE, DON	VICE PRINCIPAL	125,040.05	200.00
MERRICK, DAVID B	TEACHER	93,890.37	-
MERRITT, PAMELA J	TEACHER	98,020.13	-
MEYER, PAULINE E	TEACHER	98,024.73	-
MILLER, DAVID R	TEACHER	98,019.07	28.00
MILLER, KATELIN E	TEACHER	86,821.12	2,374.59
MILLER, LAURA R	TEACHER	81,100.90	1,315.78
MILLS, DWAYNE R	VICE PRINCIPAL	123,995.41	2,838.25
MOIR, SANDRA L	TEACHER	78,402.18	896.05
MOLLERUP, KJERYN	TEACHER	94,786.58	-
MONITA, A. CANDA	TEACHER	96,661.26	-
MONKS, DALE J	TEACHER	97,587.43	-
MONKS, EILEEN K	TEACHER	97,164.72	-
MONTESS, DENISE A	TEACHER	89,536.17	-
MOORE, ADRIENNE J	TEACHER	87,443.62	475.67
MOORE, GREGORY W	TEACHER	88,672.57	-
MOORE, NICHOLAS R	TEACHER	97,983.21	-
MORRIS, STEPHANIE L	TEACHER	98,019.92	-
MOWBRAY, MICHELLE J.	VICE PRINCIPAL	114,336.28	361.25
MTAWALI, CROSBY	TEACHER	88,393.07	-
MTAWALI, PAVOLA S.	TEACHER	88,620.53	-
MUDGE, SANDRA E.	TEACHER	94,813.29	-
MULLIS, MELISSA B	TEACHER	105,843.83	333.16
MULROONEY, VICTORIA E	TEACHER	89,441.22	-
MUNRO, CATHERINE E	TEACHER	76,871.18	-

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>		<u>REMUNERATION</u>	<u>EXPENSES</u>
MUNRO, CHARITY A	TEACHER	\$	95,412.09	\$ -
MUNRO, DAVID J	TEACHER		98,669.76	-
MURCHESON, KIMBERLEY D	TEACHER		98,019.88	-
MURGATROYD, JANE E	TEACHER		79,682.88	-
MURPHY, LISA M	TEACHER		89,441.20	-
NELSON, A. LUCY	TEACHER		94,509.71	16.50
NELSON, DARRYL S	TEACHER		89,908.12	2,831.24
NELSON, DEBBIE A.	TEACHER		98,019.45	-
NELSON, DERRICK S	TEACHER		98,019.95	-
NEUFER, KARLA	TEACHER		98,020.16	-
NEY, KATHRYN A	TEACHER		75,984.21	-
NGUYEN, THAI J	TEACHER		79,568.58	-
NIJHOFF, JACQUES	TEACHER		97,626.18	38.43
NOEL, MELISSA R	TEACHER		94,939.40	-
NOLIN, SARAH J	TEACHER		89,439.82	-
NOWELL, CHRIS W	TEACHER		96,614.28	-
NOWELL, JENNIFER R	TEACHER		89,417.48	-
NYE, KARI	TEACHER		95,786.96	-
ODEGAARD, KIRSTEN A	TEACHER		87,867.83	-
OLIPHANT, HELEN M	TEACHER		94,866.32	131.25
OLSON, CRAIG D.	TEACHER		96,223.91	-
OLSON, RONALD L	TEACHER		98,020.19	-
ORR, CORY A	TEACHER		89,441.20	-
OTTO, PAUL J	TEACHER		89,441.20	-
PAHL, SIMMY	TEACHER		97,983.06	-
PARRISH, CAROLINE F	TEACHER		88,353.61	-
PARRY, STEVEN J.	TEACHER		77,514.83	-
PARSONS, CHANTEL L.	TEACHER		76,999.23	-
PATEMAN, BRIAR N	TEACHER		88,866.41	-
PATTERSON, DEAN M	PRINCIPAL		145,525.29	-
PATTISON, SEAN M	TEACHER		92,281.46	-
PAUL, ERIN E.	TEACHER		83,742.34	1,294.00
PAUL, STACEY M	TEACHER		89,439.48	-
PEARCE, JOAN T.	TEACHER		107,800.44	413.00
PEARSON, ANDREW J	TEACHER		97,660.66	-
PEDDLE, BETH M.	TEACHER		81,900.61	-
PEDERSEN-SKENE, LISA M	PRINCIPAL		119,259.50	367.50
PEDERSON, TRACY C	DISTRICT PRINCIPAL, INCLUSIVE EDUCATION		139,551.76	2,497.42
PENDAK, JESSE J	TEACHER		89,441.21	-
PERRY, LISA M	TEACHER		97,325.55	-
PETA, LINDA G	TEACHER		89,792.09	-
PETERS, JORDAN J	TEACHER		97,983.16	-
PETTIGREW, GRAYSON E	TEACHER		89,140.11	28.00
PHILLIPS, ANDREW J	TEACHER		95,786.70	-

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
PILOTE, NICOLE M	TEACHER	\$ 97,511.97	\$ -
PITTMAN, KRISTIN R	TEACHER	89,441.93	-
PONTUS, EMILY A	TEACHER	76,170.20	620.91
POPE, ERIN D.	TEACHER	95,310.59	-
POPIEL, SHARENE	TEACHER	82,401.34	-
PORTER, JOSHUA W	DIRECTOR OF INFORMATION TECHNOLOGY	134,512.30	1,816.30
POWELL, SHEILA M.	MANAGER OF HUMAN RESOURCES	99,120.17	1,635.00
PRATT, ALISSA J	VICE PRINCIPAL	122,642.56	-
PRESCOTT, ROBERT W	TEACHER	97,751.28	-
PROUDFOOT, MOLLY C	MANAGER OF CAPITAL PROJECTS	93,896.52	2,705.70
QUACKENBUSH, NANCY J	TEACHER	103,056.65	-
QUIRING, JODY M.	TEACHER	98,019.98	56.52
RALPH, KRISTA M	TEACHER	89,407.64	-
RANDALL, DAVID	TEACHER	88,794.75	-
RANKIN, JENNIE	TEACHER	96,363.97	2,741.92
REBITT, PAUL R	TEACHER	95,786.65	-
REHNBY, KIRSTEN R	TEACHER	95,786.92	-
REIMER, COLLEEN M.	TEACHER	97,358.80	-
REINTGEN, CLAUDIA K	TEACHER	89,441.44	-
REKDAL, ALEXIS B	TEACHER	91,539.62	-
RENOOY, BRITTANY	TEACHER	82,338.47	-
RICHARDS, TRACY M	TEACHER	98,019.88	613.46
RICKSON, MARY	TEACHER	98,019.95	-
RILEY, JENNIFER C.	TEACHER	92,543.36	1,041.42
RIPPEL, NICOLE J	TEACHER	89,441.34	-
ROBERTSON, HEATHER A	PHYSIOTHERAPIST	96,618.78	1,332.84
RODGER, ERIN B	TEACHER	77,386.88	-
RONDOW, JANE E.	TEACHER	81,021.45	1,851.05
ROY, RUSSEL G.	MANAGER, HEALTH & SAFETY	95,660.55	1,408.22
ROY, STEPHANE J	TEACHER	89,407.64	-
RUDOLPH, ELIZABETH M	TEACHER	89,441.20	-
RUSSELL-ATKINSON, ROBERT H	TEACHER	85,764.04	-
RYAN, TARA	TEACHER	97,482.24	3,583.88
SANCHEZ, JORDAN A.	TEACHER	76,617.53	-
SAYSOMSACK, SHARI L	TEACHER	89,909.11	123.74
SCHECK, LISA	PRINCIPAL	139,522.86	361.25
SCHROEDER, SARAH M.	TEACHER	78,278.68	-
SCHULTZ, JOCELYN M	TEACHER	98,368.20	-
SEDUNOW, TANYA M	TEACHER	88,119.09	-
SEQUEIRA, FELIPE A	TEACHER	97,749.60	-
SEYMOUR, ALEXANDRA	TEACHER	78,699.82	-
SHIELDS, JULIE C	PRINCIPAL	140,859.20	498.59
SIRRS, KATHERINE E	TEACHER	98,020.19	-
SMITH, MELANIE C	TEACHER	95,786.92	-

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>		<u>REMUNERATION</u>	<u>EXPENSES</u>
SPEARMAN, ERIKA M	TEACHER	\$	90,876.10	\$ -
SPRUIT, JAMES A	TEACHER		95,788.03	142.00
STEFAN, CHANTAL L	TEACHER		77,159.25	-
STEVENS, BRIAN	TEACHER		98,020.03	-
STIRRETT, LINDA M	TEACHER		89,441.53	524.37
STREIT, CHRISTIAN P.	TEACHER		97,983.21	-
STRIDE, DOREEN R	TEACHER		89,407.64	-
SULEK, REBECCA (BECKY) A	TEACHER		108,287.31	-
SUTHERLAND, ANDREW W.V.	TEACHER		83,482.92	-
SWAIN, CARLY S	TEACHER		77,969.48	-
SWANSON, RICHARD A	TEACHER		99,529.41	-
SWIFT, LYNN S	TEACHER		97,751.16	1,631.51
SZKWAREK, KAREN M	TEACHER		78,731.52	-
TAIJI, KARMA	PRINCIPAL		132,699.91	970.85
TANCON, KIRSTEN N.	TEACHER		79,510.09	-
TANNANT, SHANNON (RUSTY) R	TEACHER		107,654.31	-
TATTRIE, JAMES (JIM) A	TEACHER		98,019.93	-
TAYLOR, JEFF D	PRINCIPAL		146,315.84	3,981.54
TAYLOR, JINA L	TEACHER		88,978.98	1,734.39
TAYLOR, MARK S	TEACHER		89,439.62	-
TERREY, ELISSA J	TEACHER		88,865.49	-
THOMPSON, LEIGH	TEACHER		79,316.18	-
THORSON, DAWNN R	TEACHER		95,786.95	-
TILSTON, JACY L	TEACHER		94,881.19	-
TIMMS, KYLE S.	PRINCIPAL		138,208.79	325.00
TOBACCA, BLAKE G	TEACHER		98,123.51	-
TRAN, SHANNON M	TEACHER		89,441.20	-
TRAVIS, HEATHER A	TEACHER		89,456.49	-
TRUANT, CAITLIN E.	TEACHER		97,495.25	-
TURNER, TORIL E	TEACHER		95,786.95	-
VAN DER REE, CHRISTINE	PRINCIPAL		139,341.77	-
VAN HOLDERBEKE, CHRISTINE R	TEACHER		98,020.05	-
VAN HOLDERBEKE, ROBIN L	TEACHER		90,267.20	-
VATON, PAULETTE M	TEACHER		97,810.95	-
VEARY, LAURA F	TEACHER		98,087.92	-
VERKLEY, JEFFREY T	TEACHER		98,019.98	-
VINCENT, LAURIE J.	TEACHER		95,750.99	-
VOLKERS, RIA C	TEACHER		89,438.61	-
VON NIESSEN, CASSANDRA T	TEACHER		83,730.36	-
VON WARTBURG, JEFFERY (JEFF) C	TEACHER		91,050.74	-
WALKLEY, ALISON	TEACHER		98,020.00	-
WATT, CHRISTINE E	TEACHER		98,019.91	-
WEBSTER BRENNER, LEANNE C.	TEACHER		87,695.76	-
WEISS, DAVID C	TEACHER		95,786.92	-

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THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF REMUNERATION AND EXPENSES
FOR THE YEAR ENDED JUNE 30, 2022

DETAILED EMPLOYEES > \$75,000

<u>NAME</u>	<u>POSITION</u>	<u>REMUNERATION</u>	<u>EXPENSES</u>
WELBOURN, RACHEL H	TEACHER	\$ 98,019.96	\$ -
WELLS, NICOLE E.	TEACHER	95,286.64	-
WIEST, MICHELLE L	TEACHER	95,559.94	-
WILLANS, DEIRDRE D	TEACHER	97,531.31	-
WILLIAMS, GEOFF G	TEACHER	90,273.07	-
WILLIAMS, LISA S	TEACHER	97,110.47	-
WILLIAMS, NICHOLAS F	TEACHER	88,732.08	-
WILLIAMSON, HOLLY V	TEACHER	97,994.49	-
WILLIAMSON, TAMMY L	TEACHER	77,918.15	-
WILLMS, HEATHER K.	TEACHER	77,974.09	1,557.69
WILSON, ANDREA L	OCCUPATIONAL THERAPIST	96,167.54	1,761.58
WILSON, MICHELE M.	TEACHER	96,906.10	615.16
WILSON, MYRA L	TEACHER	97,286.78	-
WODTKE, KARL A.	TEACHER	98,809.43	-
WOLTERS, LUCINDA G	PRINCIPAL	129,829.47	2,352.00
WULFF, CHRIS J	TEACHER	89,441.20	-
WYDENES, SUSAN F	TEACHER	78,494.75	-
YAGER, JENNIFER O	TEACHER	85,737.20	-
YILMAZ, KAYLA A	TEACHER	77,053.28	-
YOUNG, ANDREW	TEACHER	98,019.92	-
ZADVORNY, MATHEW M	TEACHER	97,600.16	-
ZIMMER, MELANIE	TEACHER	85,961.72	-
ZSOLDOS, LILI A	TEACHER	88,215.87	1,351.80

TOTAL FOR EMPLOYEES WHOSE TOTAL REMUNERATION >= \$75,000	\$ 44,827,544.09	\$ 235,979.29
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TOTAL FOR EMPLOYEES < \$75,000.00	\$ 35,932,486.66	\$ 105,269.95
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TOTAL EMPLOYEE REMUNERATION	\$ 80,760,030.75	\$ 341,249.24
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EMPLOYERS PORTION OF EI AND CPP	\$ 4,357,662.06
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***Includes travel expenses for International Student Recruitment

Prepared as required by Financial Information Regulation , Schedule 1, Section 6

NOTES:

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Employee Expenses include payments to, or on behalf of, the employee for approved school district business expenditures such as travel, professional development, and association memberships, incurred in the normal course of activities as an employee of the Board.

**School District
Statement of Financial Information (SOFI)**

School District No.71 (Comox Valley)

Fiscal Year Ended June 30, 2022

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No.71 (Comox Valley) and its non-unionized employees during fiscal year 2022.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES
YEAR ENDED JUNE 30, 2022

<u>SUPPLIERS WITH PAYMENTS >= \$25,000</u>	<u>AMOUNT PAID DURING</u> <u>FISCAL YEAR</u>
3P LEARNING CANADA LTD.	\$ 26,987.08
AASE ROOF INSPECTION LTD.	48,033.92
AFC INDUSTRIES LTD.	1,548,660.10
AMAZON.COM/ AMAZON.CA	229,994.17
ANDREW SHERET LIMITED	113,928.52
APPLE CANADA INC.	134,750.86
AURORA ROOFING LTD.	530,713.37
AUSTIN AIR SYSTEMS CANADA	157,319.92
B.C. HYDRO & POWER AUTHORITY	902,477.84
B.C. TEACHERS FEDERATION	1,879,895.35
BARAGAR ENTERPRISES LTD.	28,035.00
BARTLE & GIBSON CO LTD.	43,711.25
BC FERRIES INCORPORATED	38,631.48
BC PRINCIPAL & VICE PRINCIPAL ASSOCIATION	58,384.72
BC SCHOOL TRUSTEES ASSOCIATION	52,768.52
BERKS INTERTRUCK LTD.	93,189.53
BLUUM	27,901.28
BOOKS4BRAINS	33,302.07
BRADLEY SHUYA ARCHITECT INC.	192,812.30
BULKLEY VALLEY COLLABORATIVE	29,264.83
BUNZL CLEANING & HYGIENE	329,391.11
CANADIAN TIRE #350	31,195.42
CANWEST MECHANICAL INC.	192,021.66
CDI SPACES	313,335.88
CENTAUR PRODUCTS INC.	39,884.25
CENTRAL BUILDERS - HOME HARDWARE	46,666.75
CITY ELECTRIC SUPPLY	35,374.31
CITY OF COURTENAY	410,852.90
CLOVERDALE PAINT INC.	33,160.06
COASTAL INSTALLATIONS (PREFAB)	289,590.00
COASTAL PACIFIC MECHANICAL	38,714.36
COMMUNITEK INC.	554,475.04
COMOX DISTRICT TEACHERS ASSOCIATION	534,835.69
COMOX VALLEY REGIONAL DISTRICT	57,612.99
COMPASS ADVENTURE (SURF S.U.P)	30,705.61
CORNERSTONE PLANNING GROUP	47,541.38
COSTCO WHOLESALE	139,868.78
CRR (COMOX RENTALS & RECREATION)	26,082.54
CUMBERLAND COMMUNITY SCHOOLS SOCIETY	31,726.27
CUPE NATIONAL	402,870.13
CURRENT ENVIRONMENTAL	41,306.80
DAFCO FILTRATION GROUP CORP.	29,676.46
DAVIDSON, CHRISTEL & CLARK (HOMESTAY)	29,680.00
DAVIES, BIBIANA(HOMESTAY)	33,250.00
DAWSON, SARAH (HOMESTAY)	26,690.00
DESJARDINS SECURITE FINANCIERE	162,914.39
DEVRIES, CYNTHIA & HARRY (HOMESTAY)	28,695.00
DISCOVER CANADA TOURS	48,563.70

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES
YEAR ENDED JUNE 30, 2022

<u>SUPPLIERS WITH PAYMENTS >= \$25,000</u>	<u>AMOUNT PAID DURING</u> <u>FISCAL YEAR</u>
DMS TECHNOLOGIES INC.	\$ 26,880.00
DOUST, IVONNE (HOMESTAY)	29,920.00
DREWRY ELECTRICAL LTD.	54,518.63
DYNAMIC SPECIALTY VEHICLES	117,722.26
E.B. HORSMAN & SON LIMITED	64,987.76
EECOL ELECTRIC (SASK.) LTD.	115,488.68
EMPLOYER HEALTH TAX (EHT)	1,563,393.94
EMTERRA ENVIRONMENTAL	73,177.17
ESC AUTOMATION	263,573.61
FIRSTCANADA ULC	2,585,362.15
FOCUSED EDUCATION RESOURCES	36,059.67
FOLLETT SCHOOL SOLUTIONS INC.	40,317.58
FOLLETT SCHOOL SOLUTIONS LLC SOFTWARE	26,479.87
FORTISBC ENERGY	516,721.52
FURNSETH, ALANNA (HOMESTAY)	27,010.00
GOVERNMENTFRAMEWORKS	63,000.00
GUARD.ME INTERNATIONAL INSURANCE	68,400.60
H2OPS WATER SERVICES LTD.	33,441.71
HABITAT SYSTEMS INC.	193,915.89
HEATHERBRAE BUILDERS CO LTD.	5,386,244.61
HITEC PRINTING/BRAZEN	46,224.51
HOMWOOD HEALTH INC.	125,870.12
HOOKER, CHAD & TANYA (HOMESTAY)	28,640.00
HYLAND PRECAST INC.	28,107.08
IBM CANADA LTD.	1,392,495.37
INNER EXPLORER, INC.	25,154.00
INSIGHT CANADA INC. (PCM CANADA)	45,839.12
INSTRUCTURE INC.	85,100.00
INTEGRAL GROUP CONSULTING (BC)	328,919.78
INTRADO CANADA INC.	51,780.96
IREDALE ARCHITECTURE	51,729.58
ISLAND EHS	35,968.63
ISLAND TIMBER FRAME	301,648.18
JO-CY-LEE ESTATES LTD.	29,485.51
JONATHAN MORGAN & COMPANY. LTD	40,623.27
KEV SOFTWARE INC. / KEV GROUP	40,828.37
KIWICO.COM	38,876.43
KMS TOOLS & EQUIPMENT LTD.	25,700.41
KOFFMAN KALEF LLP	34,160.17
KOFFMAN KALEF LLP (IN TRUST)	1,223,541.53
K'OMOKS FIRST NATION	69,329.87
KONICA MINOLTA BUSINESS SOLUTIONS	142,096.27
KPMG LLP	25,725.00
LAVOIE, KAREN & STUART (HOMESTAY)	27,140.00
LET'S MOVE LEARNING ENVIRONMENTS INC.	31,898.58
MACDONALD HAGARTY ARCHITECTS LTD.	52,483.56
MACRAE, JULIE	48,746.25
MADILL - THE OFFICE COMPANY	36,944.14

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES
YEAR ENDED JUNE 30, 2022

<u>SUPPLIERS WITH PAYMENTS >= \$25,000</u>	<u>AMOUNT PAID DURING</u> <u>FISCAL YEAR</u>
MCCOID, JULIA (HOMESTAY)	\$ 28,000.00
MCCRANN CARPET FINISHING CORP	25,377.93
MCELHANNEY LTD.	38,975.39
MIDLAND TOOLS (COURTENAY)	26,414.47
MINISTER OF FINANCE	232,036.25
MODERN ALUMINUM & VINYL PRODUCTS LTD.	25,511.20
MONK OFFICE SUPPLY LTD.	58,787.85
MUCHALAT MODULARS 2018 LTD.	376,987.66
MUNICIPAL PENSION PLAN	3,095,537.82
NACTATR	28,081.85
NATURAL POD SERVICES LTD.	55,807.65
NELSON EDUCATION LTD.	30,152.39
NELSON ROOFING & SHEET METAL LTD.	545,906.54
NORTH ISLAND COLLEGE (COURTENAY)	150,152.40
NORTHERN COMPUTER	90,611.55
NUKO	443,180.00
OSPREY ELECTRIC (CR) LTD.	38,944.08
OUTLOOK ELA	25,956.09
PACIFIC BLUE CROSS	2,841,079.78
PBX DATA TECH INC.	58,925.56
PENINSULA CO-OP	148,136.95
PENTICTON EXCEL	272,800.00
POWERSCHOOL CANADA LTD.	152,525.50
PUBLIC EDUCATION BENEFITS TRUST	844,971.28
REAL CANADIAN SUPERSTORE	40,208.76
RECEIVER GENERAL (TAXATION)	20,553,105.64
RIDGELINE MECHANICAL LTD.	238,843.55
ROBOTIX EDUCATION	33,897.13
ROYAL LEPAGE IN THE COMOX VALLEY	500,000.00
SARGINSON, JACKIE & JOHN (HOMESTAY)	25,790.00
SCHOLANTIS LEARNING SYSTEMS INC.	28,054.15
SIGNATURE WEST FLOOR & WINDOW FASHIONS INC.	69,164.95
SKYLINE ATHLETICS INC.	38,330.15
SLEGG BUILDING MATERIALS	34,557.66
SOFT CHOICE CORPORATION	66,972.37
SOURCE OFFICE FURNISHINGS	33,735.52
SPINDRIFT CONSULTING	40,587.50
STAPLES	89,326.46
STRATHCONA PARK LODGE & OUTDOOR ECUCATION CENTRE	31,100.50
STRONG NATIONS PUBLISHING INC.	37,536.33
STUDYFORGE	27,500.00
STURDI CONSTRUCTION	52,735.20
SUPERIOR PROPANE INC.	53,499.79
SYSCO FOOD SERVICES	109,634.11
TEACHERS FILE	182,169.89
TEACHER'S PENSION PLAN	13,051,748.07
TELUS COMMUNICATIONS (BC) INC.	48,707.13
TELUS MOBILITY CELLULAR INC.	52,018.31

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES
YEAR ENDED JUNE 30, 2022

<u>SUPPLIERS WITH PAYMENTS >= \$25,000</u>	<u>AMOUNT PAID DURING</u> <u>FISCAL YEAR</u>
TEMPRITE CLIMATE SOLUTIONS LTD.	\$ 81,678.79
THE HOME DEPOT	51,815.35
THOMAS SKINNER & SON	29,513.19
THRIFTY FOODS	30,956.04
TIPPIN POINT CONTRACTING LTD.	238,753.59
TOWER FENCE PRODUCTS LTD.	26,998.99
TOWN OF COMOX	55,537.60
TRIBUNE BAY OUTDOOR ED. SOCIETY	42,976.51
UNITED FLOORS (COVALLE CARPETS LTD.)	34,448.57
VALLEY CREATIVE CONCRETE	25,305.00
VIPCO VISUAL BOARDS LTD.	31,889.55
WAYPOINT INSURANCE	25,381.00
WESTERN CAMPUS RESOURCES	35,455.40
WORKSAFEBC	834,257.06
TOTAL FOR SUPPLIERS WITH PAYMENTS >= \$25,000	<u>\$ 72,478,165.93</u>
TOTAL FOR SUPPLIERS WITH PAYMENTS < \$25,000	<u>\$ 6,659,858.44</u>
TOTAL PAYMENTS FOR GOODS AND SERVICES	<u><u>\$ 79,138,024.37</u></u>

Prepared as required by Financial Information Regulation , Schedule 1, Section 7

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (Comox Valley)
RECONCILIATION AND EXPLANATION OF DIFFERENCES TO THE AUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2022

EXPLANATION OF DIFFERENCES

The Schedule of Payments for the Provision of Goods and Services and Remuneration and Expenses differs from the financial statements in the following ways:

- 100% of GST paid to suppliers is included, whereas the financial statement expenditures are net of the GST rebate.
- Third party recoveries of expenses from PAC and school fundraising activities may not all be adjusted for in the schedules.
- Employee benefits may be duplicated in the schedule of payments where also reported in employee remuneration.
- Travel expenses that are paid directly to suppliers may be duplicated in employee expenses.
- List of payments to suppliers does not include foreign currency payments to US suppliers while the expenditures in the financial statements reflect the costs of any foreign currency payment.
- Other miscellaneous cost recoveries that may not have been deducted from scheduled payments.
- Holdbacks relating to Capital Projects may be accrued, however, not included in the schedule of payments for goods and services and holdbacks recorded in a prior year may be included in the schedule of payments for goods and services.
- Amounts paid by recovery from Ministry of Education operating grants for School Protection Plan Insurance, Digital Services, Next Generation Network, MyEd BC, and Capital Asset Management System are included in Services and Supplies expenditures in the financial statements, whereas they are not included in this schedule.
- The financial statements are reported on an accrual basis, and include payroll liabilities that are not reflected in the schedule of remuneration and expenses, and accounts payable balances that are not reflected in the schedule of payment for goods and services.
- Changes in liability balances from year to year affect the financial statement expenditures but not the scheduled payments which are reported on a cash basis.

Trustee School Liaisons 2022-2023

SCHOOL	TRUSTEE
Airport Elementary	Janice Caton
Arden Elementary	Sarah Jane Howe
Aspen Park Elementary	Susan Leslie
Brooklyn Elementary	Susan Leslie
Courtenay Elementary	Shannon Aldinger
Denman Island Community	Chelsea McCannel-Keene
Ecole Puntledge Park Elementary	Shannon Aldinger
Ecole Robb Road Elementary	Michelle Waite
Hornby Island Community	Chelsea McCannel-Keene
Huband Park Elementary	Michelle Waite
Miracle Beach Elementary	Cristi May Sacht
Queneesh Elementary	Janice Caton
Royston Elementary	Chelsea McCannel-Keene
Valley View Elementary	Janice Caton
Cumberland Community	Sarah Jane Howe
Highland Secondary	Susan Leslie
G.P. Vanier Secondary	Sarah Jane Howe
Glacier View Learning Centre	Michelle Waite
Lake Trail Community	Shannon Aldinger
Mark R. Isfeld Secondary	Michelle Waite
NIDES - Navigate	Cristi May Sacht
Nala'atsi School	Susan Leslie
IPAC	Cristi May Sacht