

**REGULAR BOARD MEETING MINUTES**  
**Tuesday, January 31, 2023**  
**7:00pm**

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**Attendance In Person:**

**Trustees:**

Michelle Waite, Board Chair  
Susan Leslie, Vice Chair  
Chelsea McCannel-Keene, Trustee  
Cristi May Sacht, Trustee (via Zoom)  
Shannon Aldinger, Trustee  
Sarah Jane Howe, Trustee  
Janice Caton, Trustee

**Staff:**

Tom Demeo, Superintendent of Schools  
Brenda Hooker, Secretary-Treasurer  
Geoff Manning, Assistant Superintendent  
Candice Hilton, Director of Finance  
Vivian Collyer, Director of Instruction  
Jay Dixon, Director of Instruction  
Sean Lamoureux, Director of Inclusive Education  
Josh Porter, Director Information Technology  
Craig Sorochan, Manager of Communications

**Regrets:** Ian Heselgrave, Director of Operations

**Recording Secretary:** Heidi Bell, Sr. Executive Assistant

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**1. Call to Order**

Board Chair, Michelle Waite called the meeting to order at 7:10 pm.

**2. Adoption of Agenda**

**Motion:**

*THAT the Board of Education of School District No.71 (Comox Valley) adopt the January 31, 2023, Regular Public Board Meeting Agenda as presented.*

*[Howe/Leslie]*

**CARRIED**

**3. Board Meeting Minutes**

Pages 1-5

**Motion:**

*THAT the Board of Education of School District No.71 (Comox Valley) adopt the December 13, 2022, Regular Board Meeting Minutes as presented.*

*[May Sacht/Howe]*

**CARRIED**

**4. Unfinished Business - None**

**5. Record of In-Camera Meetings / Reports**

Page 6

- December 13, 2022 – Regular In-Camera Meeting
- January 10, 2023 – Closed Committee of the Whole

**6. Board Chair’s Report – Written Report**

Page 7

Board Chair, Michelle Waite spoke to her written Board Report

**7. Presentations / Delegations - None**

**8. Committee of the Whole – For Information Only**

**Next Open Committee of the Whole Meeting:**

**TOPIC:** Literacy/Numeracy Assessment, Director of Instruction, Vivian Collyer

**DATE:** Feb 14, 2023

**TIME:** 4:30 pm

**LOCATION:** School Board Office, Board Room

**9. Strategic Direction**

**A. Superintendent**

**i. Superintendent District Report – Written Report**

Pages 8-11

The Superintendent spoke to his written District Report

**ii. Equity Scan Update – Verbal Update**

The Superintendent spoke to the Equity Scan in his District Report

**B. Assistant Superintendent**

**i. Kindergarten Registration Enrolment – Verbal Update**

Kindergarten registration opened on January 16, 2023. As of now we have 489 new K registrations and 535 in all K-12 programs. The Manager of Communication has been sending out targeted reminder emails to certain locations within the district. We are 85 students away from our break-even point, after that the district will be considered growing.

The Secretary Treasurer spoke to the need of 2 new modulars at Cumberland, which is in alignment with our enrollment projections and an application was submitted to the Ministry for an expansion and seismic upgrade.

An extra cohort has been added at Ecole Robb Road.

Our Indigenous Education Kindergarten program at Ecole Puntledge Park is full.

**C. Secretary-Treasurer**

i. **Clean BC – Go Electric Fleets Program – Verbal Report**

The Secretary Treasure gave an updated on the Clean BC – Go Electric Fleet Program. Director Heselgrave applied for a grant to help fund an assessment on transitioning our fleet to electric vehicles. The district received \$18,720. Staff answered questions from trustees.

**D. Human Resources**

i. **Retirements and Recognition**

Page 12

**11. Board Standing Committee Reports**

**A. Open Committee of the Whole – No Meeting in January 2023**

**12. Board Business**

**A. Notice of Motion:** Janice Caton, Trustee (City of Courtenay)

*THAT the Board of Education of School District No. 71 (Comox Valley) write a letter extending our invitation to the Minister of Education and Child Care, the honourable Rachna Singh to visit our district.*

Trustee Caton moved a motion to waive the 48 hours' notice to the board, in order to vote this motion at tonight's meeting. The new Minister announced her want to visit School Districts; this would be our formal invitation.

**Motion:**

*THAT the Board of Education of School District No. 71 (Comox Valley) waiver the 48-hour written notice on the Notice of Motion from Trustee Caton.*

*[Caton/May]*

**CARRIED UNANIMOUSLY**

**Motion:**

*THAT the Board of Education of School District No. 71 (Comox Valley) write a letter extending our invitation to the Minister of Education and Child Care, the honourable Rachna Singh to visit our district.*

*[Caton/McCannel-Keene]*

**CARRIED**

**B. Notice of Motion to Rescind:** Janice Caton, Trustee (City of Courtenay)

Will be brought to the February's Board Meeting

**Motion to Rescind:**

*THAT the Board of Education of School District No 71 (Comox Valley) rescind the motion below that was carried at the June 21, 2022, Regular Board Meeting.*

**Motion CARRIED June 21, 2022:**

*THAT the Board of Education for School District No. 71 (Comox Valley) establish a district wide committee to address the issues of gender-based violence amongst students.*

*[Caton/Howe]*

- C. Comox Valley Food Policy Council (CVFPC) to School District 71 Board of Director** – Request to the School District, to appoint a school trustee to sit as a member for one, two-year term onto the Comox Valley Food Policy Council.

Pages 13-14

**Motion**

*THAT the Board of Education of School District No. 71 (Comox Valley) appoint a trustee to be a representative in the Comox Valley Food Policy Council (CVFPC) Committee for a one-year term.*

*[Caton/Howe]*

**CARRIED**

- D. Board Committees 2022-23 – Trustee Appointments**

For information only.

Pages 15-16

- E. Trustee Report: Indigenous Education Committee (IEC) - Written Report, Susan Leslie**

Trustee Leslie spoke to her written Indigenous Education Report.

Pages 17-18

- F. Trustee Report: BCPSEA AGM, January 26-27, 2023 – Verbal Report, Cristi May Sacht, Chelsea McCannel-Keene**

Trustee May Sacht and trustee McCannel-Keene gave an overview of the BCPSEA AGM, which was hosted in Vancouver on January 26 & 27.

**13. Board Correspondence - None**

**14. Public Question Period**

A member of the public asked: Will the Open Committee of the Whole be a hybrid model?

Answer: Staff are looking into this as this is the first Open Committee of the Whole the district has had.

**15. Meeting Adjourned – 8:07 pm**

**MOTION:**

*THAT the Board of Education of School District No. 71 (Comox Valley) adjourn this meeting.*

*[Caton/Howe]*

**CARRIED**

**Board Approved on:**  
February 28, 2023

**Certified Correct:**



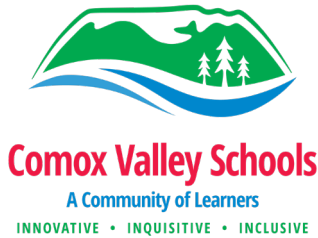
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Brenda Hooker, CPA, CGA  
Secretary-Treasurer



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Michelle Waite  
Board Chair



**REGULAR BOARD MEETING MINUTES**  
**Tuesday, December 13, 2022**  
**7:00pm**

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**Attendance In Person:**

**Trustees:**

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Chelsea McCannel-Keene, Trustee  
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Candice Hilton, Director of Finance  
Ian Heselgrave, Director of Operations  
Vivian Collyer, Director of Instruction  
Jay Dixon, Director of Instruction  
Sean Lamoureux, Director of Inclusive Education  
Josh Porter, Director Information Technology  
Craig SoroChan, Manager of Communications

**Recording Secretary:** Heidi Bell, Sr. Executive Assistant

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**1. Call to Order**

Board Chair, Michelle Waite called the meeting to order at 7:07 pm.

**2. Traditional Welcome and Blessing**

Ramona Johnson and Nicholas gave a traditional welcome and presented a drumming welcome song. Ramona gave trustees a gift to welcome them to their new roles. Trustees, staff and guests expressed their appreciation.

**3. Adoption of Agenda - Amended**

**Motion:**

*THAT the Board of Education for School District No.71 (Comox Valley) adopt the December 13, 2022, Regular Public Board Meeting Agenda as amended.*

*[Howe/Caton]*

**CARRIED**

**4. Board Meeting Minutes - Amended**

Pages 1-7

**Motion:**

*THAT the Board of Education for School District No.71 (Comox Valley) adopt the November 29, 2022, Regular Board Meeting Minutes as amended.*

*[Caton/Howe]*

**CARRIED**

**5. Unfinished Business**

None

**6. Record of In-Camera Meetings / Reports**

Page 8

- November 29, 2022 – Regular In-Camera Meeting

**7. Board Chair’s Report – Verbal Report**

Board Chair, Michelle Waite welcomed everyone to the meeting. Thank you to all staff, senior leadership, and presenters for attending. Trustees attended the BCSTA Academy, it was a wonderful opportunity to learn together and to connect with other trustees from around the province.

**8. Presentations / Delegations – Supporting Student Health – Presentation Attached**

Pages 9-32

Director of Inclusive Education, Sean Lamoureux, Director of Instruction, Jay Dixon, Outreach Councilors and Teacher leads, Tara Ryan, Karla Lasota and Jill Kotapski gave an in-depth presentation around Supporting Student Health in Comox Valley Schools.

[Supporting Student Health Guide \(Elementary\)](#)

[Supporting Student Health Guide \(Secondary\)](#)

Trustees thanked the presenters, asked numerous questions, which staff answered. Trustees can direct follow-up questions to the Superintendent.

**9. Committee of the Whole – for Information Only**

**Next Committee of the Whole Closed Meeting:**

**DATE:** January 10, 2023

**TIME:** 4:00 pm

**LOCATION:** School Board Office, Board Room

**10. Strategic Direction**

**A. Superintendent**

**i. Superintendent District Report – Written Report**

Pages 33-37

**ii. Equity Scan Update – Attachment**

Pages 38-45

The Superintendent shared a slide show on the Equity Scan’s process and actions plan(s).

iii. **Busing Presentation, Director of Operations, Ian Heselgrave**

The Director of Operations gave an update on busing in general as well as when adverse weather occurs. School buses in our district transport roughly 2,500 students per day, on 30 different routes, driving 2,900 km per day. When snow or adverse weather occurs teams start at 4:30 am driving the district, which is divided into 4 quadrants. The Superintendent is contacted around 5:45 am with a recommendation. If a decision has been made to close schools, our communication and IT departments start to get the word out.

SD71 is implementing a new busing app, which will allow you to see each bus location in real time. This will start in January 2023 and should be in a full roll out by the end of the school year.

**B. Assistant Superintendent**

i. **Affordability Fund – Verbal Update**

The affordability funds are being used in all schools in the district. The topic has been discussed at the District Student Advisory Council around stigma and some great ideas are coming out of the conversations.

Lush Valley is serving over 300 families in our community, with food packets.

ii. **VP Pool Interviews – Verbal Update**

Currently, 4 candidates were successful, 2 in district and 2 out of district.

**C. Secretary-Treasurer**

i. **Statement of Financial Information (SOFI) – Briefing Notes**

The Secretary-Treasurer and Director of Finance, spoke to the Statement of Financial Information (SOFI) and answered questions.

Pages 46-118

**Motion:**

*THAT the Board of Education for School District No.71 (Comox Valley) accept the Statement of Financial Information for the fiscal year ended June 30, 2022, as presented [Caton/Howe]*

**CARRIED**

ii. **Hornby Island Property, 2100 Sollans Road**

Moved out of Camera from today's In-Camera Meeting

**Motion:**

*That the Board of Education for School District No.71 (Comox Valley) authorize the above land issue to be moved out of camera as public notifications will be necessary in the process to obtain title.*

[Howe/McCannel-Keene]



**CARRIED**

The Secretary-Treasurer advised that an issue arose from an Island Trust permit process. It has identified that the land title located at 2100 Sollans Road, the former school site, is not in the districts name. Documents dating back to 1906 indicate the 1-acre property was intended to be a gift. We will be moving forwarding to a court process to gain title, registered in the districts name.

**D. Human Resources**

- i. **Retirements and Recognition - None**

**11. Board Standing Committee Reports**

**A. Audit Committee Board Report – No Meeting in December For Information Only**

- i. The Secretary-Treasurer informed the board of advertising, which will be released, requesting members of the public to sit on the district Audit Committee.

**12. Board Business**

**A. BCSTA, Trustee Janice Caton – Provincial Council Report – Verbal Update**

Trustee Caton updated the board, that the BCSTA Academy motion which was made by trustees and presented in partnership with Saanich was passed unanimously by all 60 districts in the province.

BCSTA is looking at a name changed in 2023 to “BC Boards of Education”

**B. Trustee School Liaisons – For Information Only**

Board Chair, Michelle Waite advised that the remaining committee allocations will be finalized at the Januarys Board meeting.

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**13. Board Correspondence**

None

**14. Public Question Period**

#1) What will the committee on gender-based violence look like and will it have representation from trustees, DPAC, students and SD71 staff?

The Superintendent spoke to the current directive from the Ministry as well as the presentation given at tonight’s meeting. He will follow up with trustees at the next Committee of the Whole to have a discussion around the purpose and intent of a gender-based violence committee.

#2) Given the climate changes in the Comox Valley, colder winters, and hotter summers, is it time the district creates an AP on “Extreme Weather”?

The Superintendent agreed, it is a very good suggestion that we will look into.

#3) With regards to disclosure reports from school councilors etc. does the Director of Inclusive Education receive the reports.

The Director of Inclusive Education, Sean Lamoureux does receive these reports, historically they reports remained with the administration at the school.

**15. Meeting Adjourned – 8:52 pm**

**MOTION:**

*THAT the Board of Education adjourn this meeting.*

*[Howe/May]*

**CARRIED**

**Board Approved on:**  
January 30, 2023

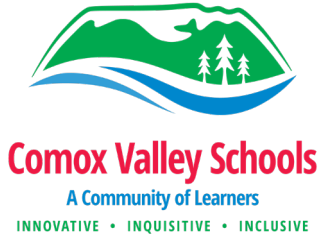
**Certified Correct:**

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Brenda Hooker, CPA, CGA  
Secretary-Treasurer

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Michelle Waite  
Board Chair



# Comox Valley Schools

School District No. 71  
Office of the Secretary Treasurer

## RECORD OF IN-CAMERA MEETINGS

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**TO:** Board of Education **DATE:** January 31, 2023  
**FROM:** Office of the Secretary-Treasurer  
**RE:** Record of In-Camera Meetings

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### RECORD PURSUANT TO SECTION 72 OF THE *SCHOOL ACT*

**Matters discussed and decisions reached at the Special and Regular In-Camera meetings held since the last such report:**

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#### **December 13, 2022 – Regular In-Camera Meeting**

1. Receipt of and updates on one land/property matters
2. Receipt of and updates on no legal matters
3. Receipt of and updated on eight other matters

The meeting was called to order at 6:00 pm and adjourned at 6:57 pm.

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Comox Valley Schools

Board Chair Report January 31, 2023

As we look toward longer days and everything the short but unpredictable February can bring it is important to take a moment to recognize the new year we are in including the Lunar New Year.

Our District and your Board of Education have been busy with events and opportunities. A few highlights to share are as follows:

- Our Board has participated in several learning opportunities, virtually and in-person, as we continue to gather and refine the tools we need to do our best work together as governors of our District. Each member of our board has a multitude of schools, Board committees, and external committees where we represent the District and foster connections with our community. Thank you for your patience and thank you for asking, we have the board committee list as part of our meeting today and will officially resume our seats that may have been vacant or temporarily filled the last few months. Thank you for the invitations we are receiving to attend salad bar, school events, community events and events with our municipal and provincial partners.
- Literacy week January 22-29 – there were many things going in our schools supporting and promoting literacy week. Several of our administrators, Board Chair, and Vice Chair were recorded reading a children’s book of our choice. On the topic of literacy, we invite you to attend a session on **February 14 at 4:30 PM** on Literacy/Numeracy Assessment.
- In January, representatives from our District including members from the Equity in Action Steering Committee attended a Regional Gathering in Campbell River. Eight school districts gathered and we discussed barriers to equity and what each district has done to eliminate these barriers in the four quadrants of policy and governance, learning environment, pedagogical core and learning profile. The norms for the session were: stay engaged; speak your truth; experience discomfort; expect and accept non-disclosure; listen for understanding; no fixing; take risks.
- Last week our District held the second session of Paddling Together: Indigenous Literacy 101 led by Hereditary Chief Wedlidi Speck. This is a learning series for our SD71 Leadership team and Board of Education. It was a wonderful opportunity to continue our learning together.
- Next week is the first opportunity for the Board Chairs to get together for a day to connect and learn. Following that, we will also be spending another day together at the Partner Liaison Meeting with our new Minister of Education and Childcare, Rachna Singh and the Superintendents and Secretary Treasurers from across BC.
- February is Black History month and we look forward to the learning opportunities that will take place in our schools.

Respectfully submitted,

Michelle Waite

# DISTRICT NEWS

## January



### Isfeld Jr. Girls basketball team shines

Congratulations to the Isfeld Ice Junior Girls basketball team for winning the tournament they hosted over the weekend in convincing fashion! After a couple of dominant performances to get to the finals, the ICE cruised to victory in the final winning 58-28 over rivals Claremont!

Elana Russell led all scorers with 17 points. Players of the game for the Ice were Annika Tran for her relentless defense and key steals, and Phoebe Cunningham who played big minutes. Well done Isfeld Jr. Girls and great work hosting this awesome tournament!

It's been a stellar season so far for the team. In the lead-up to the holiday break, the team travelled to the lower mainland and had a strong showing at the Candycane Classic Tournament in Port Coquitlam coming in second place. The squad also won the VIU junior girls basketball tournament earlier in December.



### Great start for Highland Sr. Girls basketball

Congratulations to the Highland Park Senior Girls basketball team for starting the season off with 11 wins and only 2 losses. Recently, the team was third-place at the Mark Isfeld tournament in January and lost a very close game against Wellington in the semi-finals. Highland is hosting a tournament Feb 3-4. Game times will be on the Highland website.



### Strong showing for Vanier at 52nd Townee Invitational

Congratulations to GP Vanier Secondary for successfully hosting the Senior Boys basketball tournament in early January. Vanier ended up coming in second place after falling to John Barsby Secondary in the championship match in front of a packed audience. Vanier reached the finals by defeating Highland 60-50 in one of the semi-finals. Highland finished a strong 3rd place and Mark Isfeld Secondary finished fifth place.



JANUARY 2023



# DISTRICT NEWS

January



## Two SD 71 wrestlers take home gold

Two first-time champions Nathan Gaudet of Isfeld Secondary and Ethan Anderson of Vanier Secondary went undefeated en route to gold medals at the Nanaimo Opener tournament on January 8th. 25 programs were competing at the tournament and Comox Valley Schools students more than held their own. Keidis Wynd of Vanier powered his way to a second-place finish with a hard fought record of 3-1 on the day. He was followed by a host of third-place finishers in Ryan Nasdyk (Highland), Ava L'Arrivee (Isfeld), Coral Rushton (Isfeld), Bruce Rushton (Lake Trail), Lexi Acton (Vanier) and Jacob Price (Vanier). Several other wrestlers finished the day strong with fourth- and fifth-place finishes. There are several events left this season all culminating with the Provincial Championship being held February 23-25 at the Pacific Coliseum in Vancouver, BC. Good luck to all competitors!



## Robotics71 teams continue strong performances

On January 21st, fourteen of our Robotics71 teams travelled to Victoria to compete at the regional VEX Robotics tournament hosted by Claremont Secondary School. As usual, Comox Valley Schools teams were dominant at the event. Team 7842-X, consisting of Reese Schroeder and Nicholas Horel along with their alliance partners, team 1022-X from Claremont, won the "Tournament Champions" trophy, while also setting an amazing new high-score record of 22 disks in their high goal. Team 7842-X also won the top judge's "Design Award" trophy for their outstanding robotic design, development process, excellent engineering journal and presentation skills. Fledgling team 7842-F, comprised of junior members Timmothy Sterk, Franklin Warren, Zane Radawiec and Eric Wunderlich, won the "Robot Skills Champion" trophy with an impressive high score of 168 points. Unfortunately, a slight timing miscalculation inadvertently disqualified them from the finals in their very first elimination match. And to put the icing on the cake at this competition, 7842-P team members Zander Hole and Elliott Patterson, won the "Judges Award" trophy for demonstrating the best overall sportsmanship, teamwork and unique design concepts. The last tournament to qualify for this year's Provincials will be held February 25th at Highland Secondary. Congrats to all!

JANUARY 2023





## Family Literacy Week is a hit with the kids!

Each January, families, schools, libraries and communities across BC celebrate Family Literacy Week. This year it was celebrated from January 22nd to 29th in SD 71. The goal of the event is to raise awareness of the importance of reading and engaging in other literacy-related activities as a family.

Schools throughout SD 71 held reading related events and contests. In celebration of this event, there were few special initiatives at Huband Park. Classes participated in a school-wide buddy read, and then finished the week with a family reading challenge. Families were encouraged to snap a picture of their child reading with a family member and send it in to enter a contest for gift certificates to a local book store.

At Miracle Beach Elementary there was a week of fun events for students that included daily lunchtime storytelling in the library where special guests read students stories. PAC chair Joanne Barr was one of the special guests and had the kids demanding encores -- so she pleased the crowd by reading an extra story, much to her enthralled audiences delight.

To top things off, several members of the Oyster River Fire Department joined the fun and came to school dressed in their fire kits to read a story in-class and field some questions. Based on how captivated the audiences were, it's safe to say this event was a huge success. On Friday to end the week, the entire school held a "Drop Everything and Read" day and all students and staff took part by reading for 20 minutes.

Many thanks to all the organizers at schools throughout the district for organizing such a great week of reading activities for families.



## Lunar New Year celebrations

Last week Aspen, Valley View, Queneesh and Courtenay Elementary held celebrations for the Lunar New Year in unique fashion.

During the week, students dressed as Lions and a Dragon passed through classes, and Chinese food was offered for a hot lunch. The dragon requires at least 9 people to carry around.

Here are some proud Valley View students getting ready to show their version of the Lion to classes in celebration of the Year of the Rabbit!





# DISTRICT NEWS

January



## Trades programs in full swing

31 Grade 12 students will be going off to Trades programs in Semester 2 (Culinary, Hairdressing, Auto Service Tech, Carpentry, Electrical, Plumbing, Heavy Duty, Welding) and will finish over the summer or early fall. Good luck to all!

## New record for Youth Work In Trades

This Spring, more Comox Valley Students than ever before will be working as apprentices in the community and earning while learning! There are 60 students taking part in the 480 hour work based training program that allows students to begin the process of apprenticeship while in school.

## Schools learning lacrosse skills

The Comox Valley Lacrosse Association have volunteered with their coaches and players at 7 of our elementary schools so far this year. They have been coming in for a full day teaching students from Kindergarten to Grade 5 the basic skills of lacrosse. Students across the district are loving learning some new skills and are very excited to talk to the players and coaches. They have gone to Valley View, Quaneesh, Cumberland, Robb Road, Airport, Brooklyn and Royston so far.



## Medal of Good Citizenship for EDAS leader

Chantal Stefan, Grade 1 French Immersion teacher, at Ecole Puntledge Park was the recipient of a Medal of Good Citizenship presented at the legislature on Jan 25. She was honored for her community activism through her leadership of the Everyone Deserves A Smile (EDAS) club. Our school and community is proud of the work she and her team have done to make a difference in the lives of so many who struggle with homelessness and addiction and humanizing their struggles.

## Equity In Action:

So far there have been two Equity in Action Steering Committee meetings. All districts north of Nanaimo took part in a full day of training. The Sub-Committee have begun to map out their work.

## K-12 Anti-Racism Action Plan

A new anti-racism plan was released by The Ministry of Education and Child Care on Monday, January 23. The district will be taking a close look at the document to ensure we are in compliance with the Ministry's action plan.

## Leadership Cultural Awareness Learning Series

SD 71's Leadership Team recently completed session 2 of the Cultural Learning and Awareness series, led by the Hereditary Chief, Wedliidi Speck. This series started in August and two more sessions are planned before the end of the year. These have been valuable learning sessions, and we are extremely fortunate to have Wedliidi share his experience and knowledge.







**Comox Valley Schools**

A Community of Learners

INNOVATIVE • INQUISITIVE • INCLUSIVE

**Comox Valley Schools**  
Board of Education of School District No. 71

**BRIEFING NOTE**

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**TO:** Board of Education

**DATE:** January 31, 2023

**RE:** Human Resources - Retirements and Recognition

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**Retirements**

Barbara Matson, Education Assistant, Inclusive Education, retiring effective April 10, 2023, after 30 years of service.

Brenda MacPherson, Teacher, Highland Secondary, retiring effective March 31, 2023, after 31 years of service.



**Dec 12, 2022**

**Attn:** School District 71 Board of Directors

**RE:** Request to the School District Board of Directors, to appoint a school Trustee to sit as a member for one, two-year term onto the Comox Valley Food Policy Council (CVFPC)

**Term:** January 2023- January 2025 (with possibility of extension to a second term)

This letter is a formal request to the School District 71 Board of Directors to support the appointment of one Trustee to sit on the CVFPC for a 2-year term starting January 2023.

The purpose of the CVFPC is to help support regional, municipal and territorial governments- including School District 71 and community leaders to include food systems policy where appropriate in planning process and initiatives. The CVFPC supports best practices and advocates towards food policy and implementation in the areas of local food production, food security and food systems education for the region.

The CVFPC has been in operation since Nov 2019, initiated by a motion at the CVRD Board of Directors to support its establishment. The CVRD has provided annual funding matched by LUSH Valley funding and in-kind support. LUSH Valley will provide the coordination (hopefully shared with a member this term) and administrative support for the group.

The appointed SD 71 Trustee member would act in a liaison role, and would be expected to attend monthly meetings. This appointed member may also choose to sit on one or more additional subcommittee.

Please note that our current Terms of Reference allow for any interested community members to submit an Expression of Interest to sit on the council. Therefore any additional interested councilor that is not appointed could be vetted to join the council through this process.

For more information on the CVFPC including the Terms of Reference, and latest Annual Report <https://lushvalley.org/cvfpc/about/>

Please don't hesitate to contact me should you require further information in order to support this decision.

Thank-you for your support and consideration,

A handwritten signature in black ink, appearing to read "Maurita Prato". The signature is fluid and cursive, with a large, stylized initial "M" and "P".

Maurita Prato  
Coordinator, Comox Valley Food Policy Council

## Board Committees 2022-2023

### Board Standing Committee

<b>Community Engagement Committee</b>	2 Trustees:	Michelle Waite Susan Leslie
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### External Committees (Elected)

<b>BCSTA Provincial Council</b>	Trustee: Alternate:	Janice Caton Shannon Aldinger
<b>BCPSEA</b>	Trustee: Alternate:	Cristi May Sacht Chelsea McCannel-Keene

### Other Board Committees

<b>Indigenous Education Council</b>	1 Trustee Representative: 1 Trustee Alternate: February: March: April: May: June: September: October: November: December:	Susan Leslie  Chelsea McCannel-Keene Shannon Aldinger Cristi May Sacht Janice Caton Sarah Jane Howe Michelle Waite Chelsea McCannel-Keene Shannon Aldinger Cristi May Sacht
<b>Professional Development Committee</b>	1 Trustee Representative: 1 Trustee Alternate:	Janice Caton Susan Leslie
<b>District Calendar Committee</b> Meets as needed	1 Trustee Representative:	Janice Caton

<b>District Parent Advisory Committee</b>	Two Trustee Representatives on a rotating basis - lead contact is the Board Chair	
	February:	Shannon Aldinger Chelsea McCannel-Keene
	March:	Sarah Jane Howe Cristi May Sacht
	April:	Janice Caton Michelle Waite
	May:	Chelsea McCannel-Keene Cristi May Sacht
	June:	Janice Caton Sarah Jane Howe
	September:	N/A
	October:	Michelle Waite Susan Leslie
	November:	Shannon Aldinger Cristi May Sacht
	December:	Chelsea McCannel-Keene Sarah Jane Howe
<b>Tribune Bay Outdoor Education Society</b>	1 Trustee Representative: 1 Trustee Alternate:	Chelsea McCannel-Keene Michelle Waite
<b>Comox Valley Recreation Commission</b>	1 Trustee Representative: 1 Trustee Alternate:	Sarah Jane Howe Shannon Aldinger
<b>Comox Valley Social Planning Society</b>	1 Trustee Representative: 1 Trustee Alternate:	Chelsea McCannel-Keene Sarah Jane Howe
<b>Comox Valley Food Policy Council</b>	1 Trustee Representative: 1 Trustee Alternate:	Cristi May Sacht Shannon Aldinger
<b>Equity In Action Steering Committee</b>	Board Chair: Vice Chair:	Michelle Waite Susan Leslie
<b>Equity In Action Policy / Governance</b>	Board Chair: Vice Chair:	Michelle Waite Susan Leslie
<b>Equity In Action Learning Environment Committee</b>	Trustee:	[Name]
<b>Equity In Action Pedagogical Core</b>	Trustee:	[Name]
<b>Equity In Action Learning Profile</b>	Trustee:	[Name]

## Summary / highlights from December 2022 & January 2023 IEC meetings

### December IEC meeting

#### 1. Indigenous Education District Staff Presentations:

InEd Support Teacher (Elementary)	<b>Lynn Swift</b>
InEd Support Teacher (Elementary)	<b>Gail Martindale</b>
InEd Support Teacher (Secondary)	<b>Lelaina Jules</b>
SD71 / KFN Success Teacher	<b>Natasha Rainkie</b>
Online Learners Support Teacher	<b>Richard Turenne</b>
InEd Program Worker – Elem	<b>Gwen Monnet</b>
InEd Coordinator	<b>Chettie Macdonald</b>

Staff provided a mix of verbal and PowerPoint presentations on their role in SD71.

- KFN Success Teacher is NEW to SD71 coming out of our LEA with Komoks First Nation
- Thoughtful and challenging questions were asked by IEC members and Trustees

#### 2. **Winter Lunch** (hosted in School Board Office Board room)

- All IEC members and guests were invited for a lunch hosted by the IEC

Upcoming Professional Development Day February 17, 2023,

#### **Sharing Cultural perspectives: Where Paths Meet**

- Indigenous Education District staff have been working diligently in collaboration with the Pro-D Committee and community in orchestrating the District Indigenous Learning Day providing a series of presentations and breakout sessions for Sd71 staff.

## **January IEC meeting**

### **Equity Scan**

- Equity scan steering committee inaugural meeting
- Several IEC members are on the steering committee (representing Komoks First Nation, Metis Association (MIKISU) and the IEC Chairperson.

### **Indigenous Parents Advocacy Club (IPAC)**

- Group of Indigenous parents and Bruce Carlos taking a lead on re-establishing IPAC in our District (regular events and meetings have been postponed since March 2020).
- Prior to COVID, we had 50+ children and family members attending IPAC Gym Nights hosted at Lake Trail Community School

### **Building Relationships;**

Holiday Luncheon with Ni'noxsola

Discussion around arranging a gathering (dinner) with IEC members and SD Trustees. Discussions underway.