

**Open Committee of the Whole Meeting**  
**AGENDA**

**Date:** Tuesday, January 14, 2025  
**Time:** 7:00 pm – 8:30 pm  
**Venue:** School Board Office, Board Room

**Committee Members:**

Susan Leslie, Meeting Chairperson  
Chelsea McCannel-Keene, Trustee  
Cristi May Sacht, Trustee  
Janice Caton, Trustee  
Shannon Aldinger, Trustee  
Sarah Jane Howe, Vice Chair

**Staff:**

Dr. Jeremy Morrow, Superintendent  
Carrie McVeigh, Secretary Treasurer  
Jay Dixon, Associate Superintendent  
Sean Lamoureux, Associate Superintendent

**Regrets:** Michelle Waite, Board Chairperson

**Recording Secretary:** Marlene Leach, Senior Executive Assistant

**Partner Groups – 2 members from each group:**

Comox District Teachers Association (CDTA)  
Canadian Union of Public Employees (CUPE 439)  
Indigenous Education Council (IEC)  
Comox Valley Principals and Vice-Principals Association (DVPVPA)  
District Parents Advisory Council (DPAC)

**A. WELCOME AND CALL TO ORDER**

**The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.**

**B. ADOPTION OF AGENDA**

*THAT the Board of Education of School District No. 71 (Comox Valley) approve the January 14, 2025, Open Committee of the Whole agenda as presented.*

**C. EDUCATION**

- 1. PRESENTATION: Flexible Learning Environments and Paperless Classroom**  
**Mark R. Isfeld Secondary** - PowerPoint  
Brian Mcaskill, Principal, and Kim Murcheson, Teacher (Calculus 12, Pre-Calculus 11 & 12, Economics 12, Accounting 11 & 12), Jay Dixon, Associate Superintendent
- 2. PRESENTATION: Accessibility – Inclusive Education** - PowerPoint  
Tara Ryan, District Vice-Principal, Inclusive Education, Sean Lamoureux, Associate Superintendent

**D. GOVERNANCE**

- 1. BC School Trustees Association (BCSTA) AGM Motions for Consideration**  
Discussion – Susan Leslie, Trustee

**E. POLICY**

- 1. Ad Hoc Policy Committee Meeting Board Report - January 08, 2025**  
Chelsea McCannel-Keene, Trustee

Pages 8-10

- 2. Next Ad Hoc Policy Committee Meeting:**  
3:00 pm – 5:30 pm, Wednesday, February 05, 2024

**F. OPERATIONS - None**

**G. FINANCE - None**

**H. OTHER - None**

**I. ADJOURNMENT**

*THAT the Board of Education of School District No. 71 (Comox Valley) adjourn the meeting.*

# SD#71 Accessibility Committee

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January 2025

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WHY WE DO

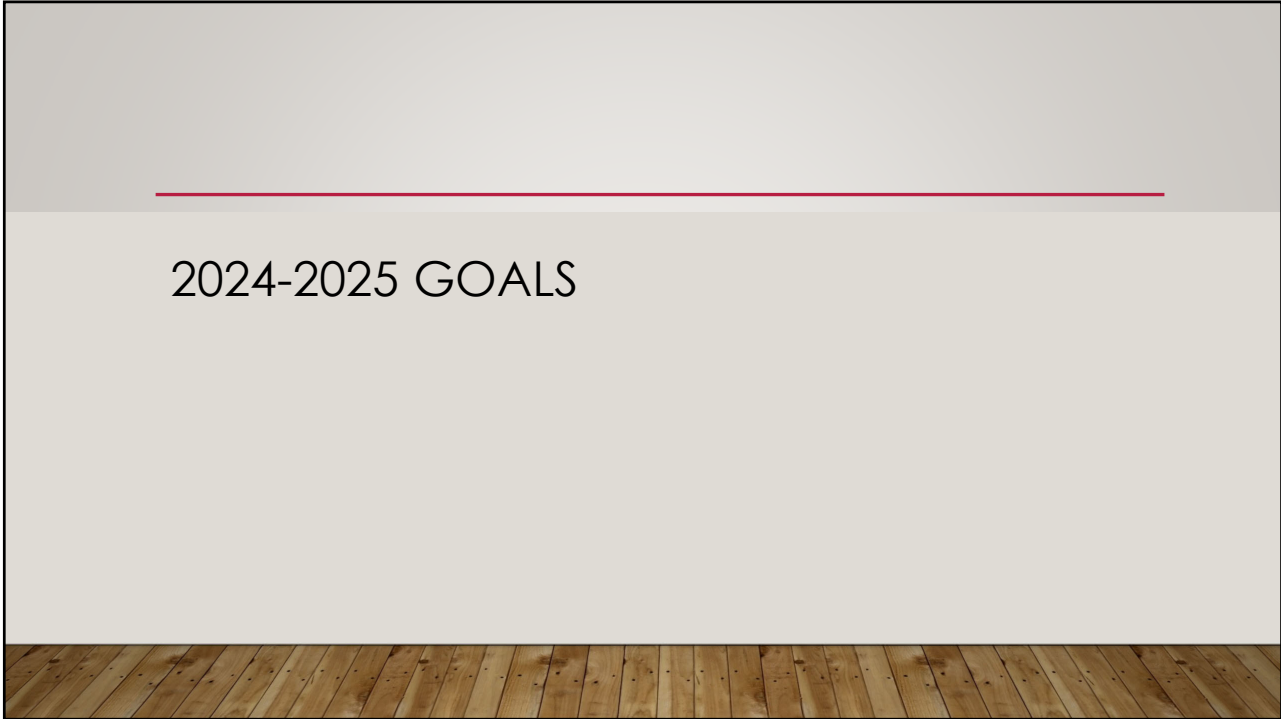
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WHAT WE DO

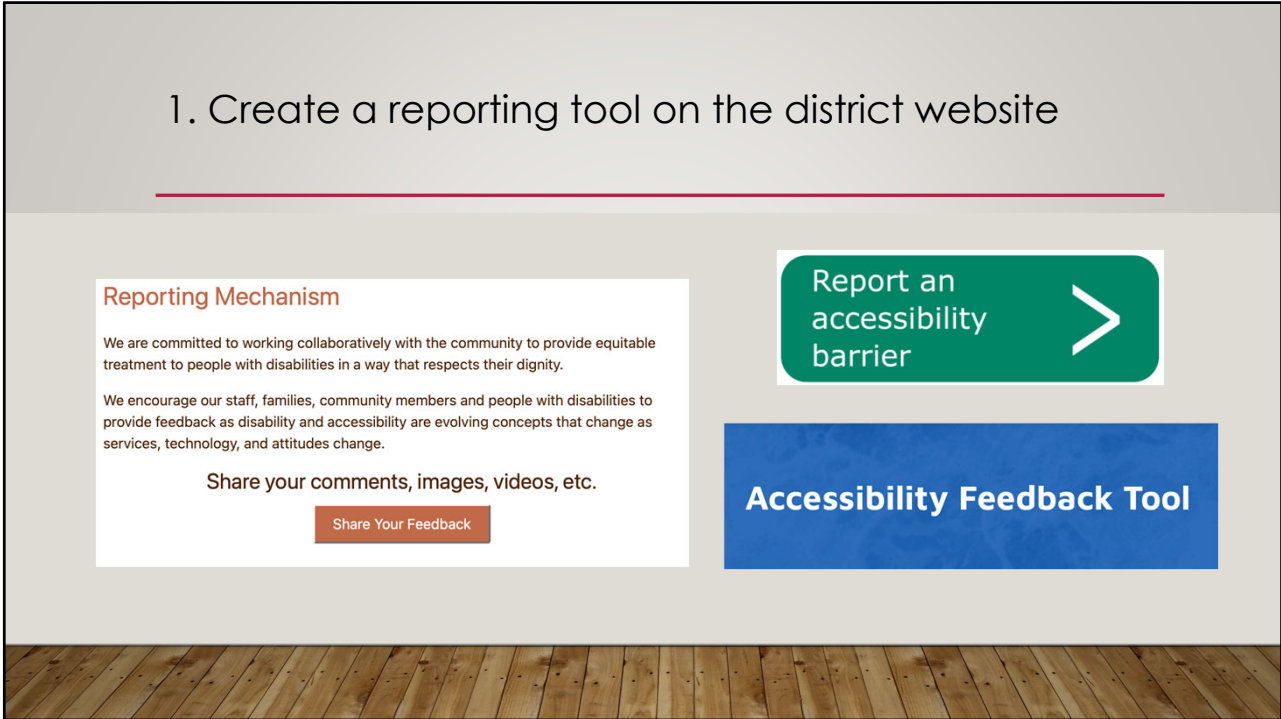
Your child may  
some times feel



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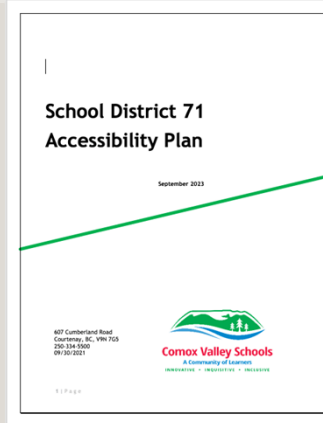
3



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## 2. Update our SD#71 Accessibility Plan and share on the district website

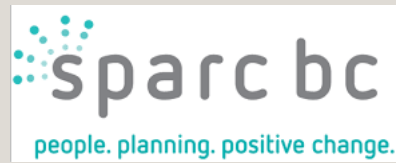
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## 3. Work with artist Melissa Kendzierski courtesy of SPARC BC

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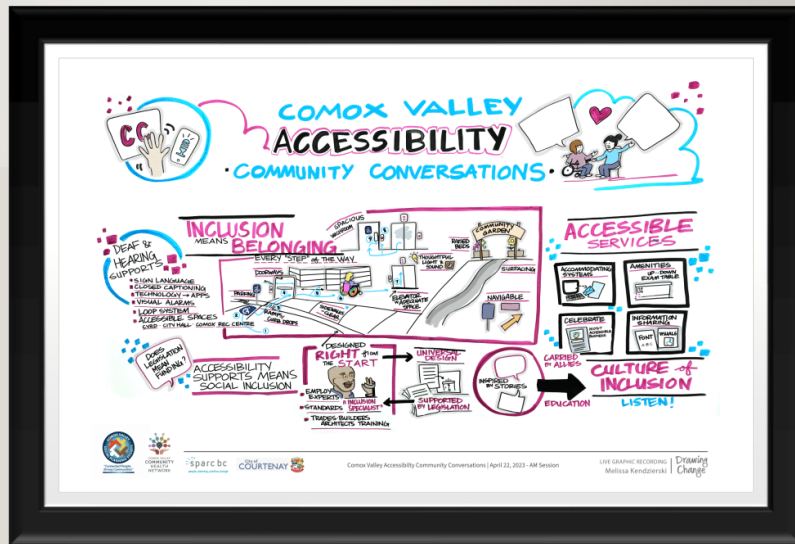
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Samples of graphic representation with Comox Valley Social Planning Committee



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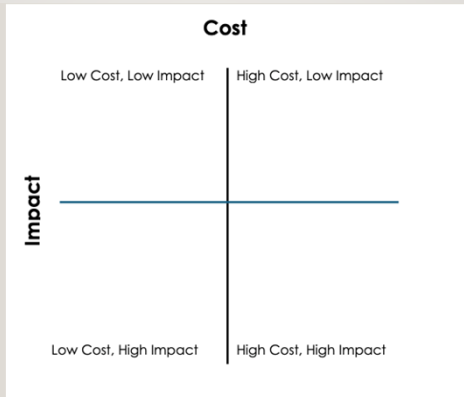
Samples of graphic representation with Comox Valley Social Planning Committee



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#### 4. Culminate our data collected from our 2024 school audits and report back to schools and District Operations

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#### Schools audited:

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- Highland
- Ecole Mark Isfeld
- G.P. Vanier
- Airport Elementary
- Queneesh Elementary
- Arden Elementary
- Lake Trail

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## STUDENT AUDITORS



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## 5. Celebrate National AccessAbility week: May 25-31, 2025

- Every year, starting on the last Sunday in May, Canadians celebrate National AccessAbility Week (NAAW). Founded as 'National Access Awareness Week' in 1988 and inspired by Rick Hansen's Man In Motion World Tour, this week is **an opportunity to celebrate Canadians with disabilities and raise awareness of the critical need for accessibility and inclusion for all in our communities and workplaces.**

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## 6. Develop a process to add to our committee.

- Currently our committee consists of:
  - 8 members, representing each of the following areas
    - Parents
    - Educators
    - Administration
    - Student (graduated)
    - Indigenous
    - Community member
    - Range of disabilities, both physical, mental health, and learning.
    - School district/community specialists
- Ministry criteria includes:
  - At least one person with Indigenous background
  - At least half the committee members must have lived experience of a being a person with a disability (or represent a disability-serving organization)

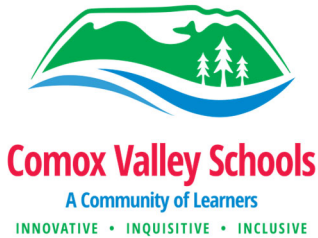
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## We are learning...

- One of our students put Sean Lamoureux in a wheelchair and had him navigate one of our high schools with this mock disability
- In working with parents and our district specialists, we know the importance of considering accessibility in our new builds (ex. The new Aspen build will have sound fields in every classroom).
- The importance of student representation..."Nothing about us without us"



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**AD HOC POLICY COMMITTEE**  
**BOARD REPORT**

**Date:** Thursday, January 08, 2025  
**Time:** 4:00 pm – 5:30 pm  
**Venue:** SBO, Meeting Room 111

**Committee Members**

**Trustees:**

Chelsea McCannel-Keene, Committee Chair  
Shannon Aldinger, Trustee

**Staff:**

Dr. Jeremy Morrow, Superintendent  
Carrie McVeigh, Secretary-Treasurer

**Regrets:** Michelle Waite, Board Chair

**Recording Secretary:** Marlene Leach, Sr. Executive Assistant

**PLEASE READ: N/A**

**ATTACHMENTS:**

- 1) Ad Hoc Policy Committee Board Report – October 30, 2024
- 2) Policy 1 – Draft Foundational Statements
- 3) Policy 4 – Draft Trustee Code of Conduct with Appendix
- 4) Policy 17 – Sexual Orientation & Gender Identity
- 5) Policy 24 – Equity & Non-Discrimination

**TERMS OF REFERENCE:**

**Term:** Ongoing ad hoc committee  
**Membership:** Two Trustees appointed each school year  
**Frequency:** Monthly meeting (approximately 10 per school year)  
**Nature:** Closed Meetings  
**Reporting:** The Board Report is to be presented at the first Board meeting following the Ad Hoc Committee meeting or as soon after as possible. Recommendations within the report are to be presented to the Board for approval as separate motions.

**Mandate:**

- 1) Assist the Board to fulfill obligations in Policy 2- Role of the Board (Section 5 – Policy)
- 2) Review, on a regular basis, all policies of the Board and recommend any changes
- 3) Recommend the nature and substance of any new proposed new policies
- 4) Support Superintendent and Secretary-Treasurer with development and maintenance of Administrative Procedures

**Membership:**

2 Trustees Superintendent  
Board Chair (ex-officio non-voting) Secretary Treasurer

1. **CALL TO ORDER**

*The Board of Education acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.*

The Committee Chair welcomed committee members and called the meeting to order at 4:07 pm and recommended that the Check-In occur next on the agenda.

2. **CHECK-IN**

The Committee Chair provided an opportunity for each member to check-in with the committee.

3. **REVIEW THE REPORT TO THE BOARD – OCTOBER 30, 2024**

The committee reviewed the October 30, 2024, Ad Hoc Policy Committee Board Report.

4. **ADOPTION OF AGENDA**

**Motion:**

*THAT the Ad Hoc Policy Committee of School District No.71 (Comox Valley) receive the agenda as presented.*

[McCannel-Keene/Aldinger]

**CARRIED**

5. **OLD BUSINESS**

- A. Policy 1 – Foundational Statements** – The Secretary-Treasurer uploaded the edited document to SharePoint, and it was last modified on Nov. 22, 2024.

The committee worked together to make final edits to the policy. The Superintendent and Secretary-Treasurer will make some final edits for review by the committee to create the final draft. This policy will be brought forward to the January 28, 2024, Regular Board Meeting agenda for approval.

- B. Policy 4 – Trustee Code of Conduct with Appendix** – Edited drafts are attached.

The Secretary-Treasurer uploaded edited documents to SharePoint, for committee members to edit and comment.

All items below will be worked on at future Committee meetings.

- a) Working Draft of Policy 4 - Trustee Code of Conduct – with markup
- b) Working Draft of Policy 4 - Trustee Code of Conduct – no markup
- c) Working Draft New Simpler Version Policy 4 - Appendix A – Trustee Breaches – no markup
- d) Working Draft Policy 4 - Appendix A – Trustee Breaches – with markup
- e) Working Draft Policy 4 - Appendix A – Trustee Breaches – no markup

- C. **Policy 17 – Sexual Orientation & Gender Identity** – to be reviewed and updated at a future meeting.
- D. **Policy 24 – Equity & Non-Discrimination** – to be reviewed and updated at a future meeting.

6. **NEW BUSINESS – For a future meeting(s)**

- A. **Conflict of Interest**
- B. **Planning and Prioritization of Policies**

7. **ACTION ITEMS**

Action Items	Person(s) Responsible	Deadline
Policy 1 – Foundational Statements – make some final edits	Superintendent and Secretary-Treasurer	January 15, 2025
Policy 1 – Foundational Statements – add edits and format	Sr. Executive Assistant	January 16, 2025
Policy 1 – Foundational Statements – committee to review	Committee	January 17, 2025
Policy 1 – Foundational Statements – add Jan. 28, 2025, public agenda package	Sr. Executive Assistant	January 21, 2025

8. **RECOMMENDATIONS TO THE BOARD OF EDUCATION**

- A. *THAT The Board of Education of School District No. 71 (Comox Valley) receive the January 08, 2025, Policy Committee Board Report as presented.*

9. **FUTURE MEETING DATES**

Date and Time: Wednesday, February 05, 2025, 3:00 - 5:30 pm

10. **ADJOURNMENT – 5:40 pm**