



**K'ómoks First Nation &  
School District 71 (Comox Valley)  
Local Education Agreement (LEA)  
Meeting Minutes  
Tuesday, January 30, 2024**



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**Attendance In Person:**

**Members:**

Coral Mackay, Councillor, K'ómoks First Nation  
Felicity Chitty, K'ómoks First Nation  
Jay Dixon, Director of Instruction  
Bruce Carlos, District Principal - Indigenous Education

**Regrets:** Dr. Jeremy Morrow, Superintendent of Schools

**Recording Secretary:** Heidi Bell, Sr. Executive Assistant

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1. Felicity provided an excerpt of the priorities approved by Chief & Council for the next fiscal year regarding the Local Education Agreement.

- i. **Student Success**

- More efficient student data base accessible to KFN Success Teacher for student tracking (SD71)  
The School District's IT Director and Data Analyst have been working with Natasha Rainkie, Indigenous Success Advisor to create a management data app. The app will be able to pull student information, categorize and allow for the student's story to be documented. Natasha will be receiving training on the districts MyEd BC system to help her navigate student information.

KFN would like to look at the SD71 consent forms and have suggested a joint consent form from KFN and SD71. Bruce will be sending Facility a copy of the SD71 consent form.

- IEP (Individual Education Plan) tracking, follow up & team-based meetings for every nominal roll student; to be regularly communicated with KFN (SD71)
- Identify Indigenous Scholarship pathways (SD71 & KFN)

Jay will coordinate a meeting with the SD71 Careers Department to meet and collaborate with KFN.

- Parent Engagement with LEA & IEP's (SD71 & KFN)

Natasha is invited to all IEP meetings and works with families and students as their representative in these meetings.

Ideas to encourage and educate families on the LEA:

- All meeting minutes published on the LEA website.
- SD71 communications use their platforms to deliver information regarding the LEA.
- KFN looking into the possibility of reporting out to the community during the K'ómoks Peoples Assembly, March 9<sup>th</sup> & 10<sup>th</sup>, 2024. Natasha will see if there is an opportunity to be placed on the agenda.

**ii. Meeting Socio & Emotional Needs**

- Therapeutic Riding Program (KFN & SD71)  
KFN has secured a grant for this program. Natasha will be providing support throughout the school year. Bruce will follow up to make sure safety and liability procedures are covered for Natasha as well as the Riding Program Instructor. There might be a possibility for this program to extend into the summer with the support from the Youth and Education Coordinator and the ISW.
- Culture Camp (KFN)  
An opportunity for students to immerse themselves inside of culture during the summer.

**iii. Program Development**

- Credit program for cultural participation like boy scout credit system (SD71 & KFN)  
The SD71 Careers Department and KFN will collaborate on ideas.
- Guardian credited apprenticeship (SD71 & KFN)  
The SD71 Careers Department and KFN will collaborate on ideas.
- Cultural & Language brochures for circulation (KFN)  
Facility will work with the KFN Cultural Department to create resources for their community and for the SD.
- Course framework, research & development: beginner language course (SD71 & KFN)

KFN has secured a grant for this initiative. Bruce and Felicity will meet to discuss a program, which has already started within the kindergarten program. BA Ministry Development Guidelines will be used.

**iv. Policy & Procedures**

- Elected KFN member on SD71 Board of Trustees  
This will be brought back to the Chief and Council for further discussion. IEC invites Chief & Council to join them at their meetings. If the meeting day (Thursdays) is not suitable, the IEC will discuss a change to the meeting days.
- Standardized & socialized protocols, land acknowledgments, invitation processes.  
KFN will provide resources to the district.
- Policy development on student data sharing between KFN & SD71  
Section 10 of the LEA outlines the data collected and reported by the district.

Falicity would like to see a Policy developed for both this committee and the district around Dispute Resolution. Bruce and Felicity will meet to discuss this further.

- Policy review ensuring the LEA is compliant with evolving DRIPA regulations.

This could be part of the Equity Scan and will also be looked at when the new Associate Superintendent of Indigenous Education has started.

- Empowering the IEC in indigenizing the district & creating culturally safe spaces.  
KFN supports the IEC in their work around indigenizing the district and creating culturally safe spaces.

**2. Meeting Adjourned – 10:10 am**