

REGULAR BOARD MEETING AGENDA

Tuesday April 28, 2026

7:00 pm

A copy of the Regular Board Meeting Agenda is available on the [School District website](#)

Public Board Meetings are recorded and live streamed on the [School District's YouTube channel](#).

Question items regarding agenda items can be submitted to boardmeeting@sd71.bc.ca.
As per Board Procedural Bylaw, questions relating to any matter connected with the business of the current board agenda may be put to the chairperson. The chairperson may respond or redirect to another board member or executive officer of the board for response.

1. Call to Order

2. Welcome and Land Acknowledgement

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

3. Agenda Changes/Additions

4. Adoption of Agenda

Pages 1-5

Recommended Motion:

THAT the Board of Education of School District No.71 (Comox Valley) adopt the April 28, 2026, Regular Board Meeting Agenda as presented.

5. Adoption of Board Meeting Minutes

Pages 6-10

Recommended Motion:

THAT the Board of Education of School District No.71 (Comox Valley) adopt the March 17, 2026, Regular Board Meeting Minutes as presented.

6. Record of In-Camera Meeting Minutes

Page 11

- March 17, 2026 – Regular In-Camera Meeting
- April 14, 2026 – Closed Committee of the Whole Meeting

School District No. 71 (Comox Valley) Board of Education

Vision Statement - *Compassionate, connected and personalized learning for all.*

Purpose Statement – *To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.*

7. Presentations / Delegations

A. None

8. Announcements

A. Board Chairperson Report

B. Superintendent Report

C. Trustee Reports

i. **BC School Trustees Association (BCSTA)**
Chelsea McCannel-Keene, Trustee Representative

Pages 12-13

ii. **Indigenous Education Council (IEC)**
Cristi May Sacht, Trustee Representative

Page 14

9. Standing Committee Reports

A. Open Committee of the Whole Board Report - none

Next Open Committee of the Whole Meeting:

DATE: May 12, 2026
TIME: 7:00 pm
LOCATION: School Board Office: 2488 Idiens Way, Courtenay

B. Ad Hoc Policy Committee Board Report

Pages 15-17

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) appoint Trustee Shannon Aldinger as the Ad Hoc Policy Committee Chair for the remainder of the 25/26 academic year, or until successor appointments are approved by the Board.

Recommended Motion:

That the Board of Education of School District No. 71 (Comox Valley) direct the Ad Hoc Policy Committee to develop a standardized policy template for consideration and approval.

School District No. 71 (Comox Valley) Board of Education

Vision Statement - Compassionate, connected and personalized learning for all.

Purpose Statement – To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the prioritized list of policies to review by the Ad Hoc Policy Committee for the 25/26 school year, as presented.

Next Ad Hoc Policy Committee Meeting:

DATE: May 5, 2026
TIME: 5:30 pm
LOCATION: School Board Office: 2488 Idiens Way, Courtenay

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Board Committee Reports as presented.

10. Decision Items

- A. Approve 3 Years District Calendars**
Jay Dixon, Associate Superintendent

Pages 18-22

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the 2026-2027, 2027-2028, and 2028-2029, District School Calendars as presented.

- B. Approve Capital Bylaw 2026/27-CPSD71-01**
Harold Cull, Secretary-Treasurer

Pages 23-33

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) give all three readings of the Capital Bylaw No. 2026/27-CPSD71-01 in one meeting, this 28th day of April 2026.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) give first, second, and third readings to the Capital Bylaw No. 2026/27-CPSD71-01.

11. Information Items

- A. Learning Services**

- i. How Are We Doing Report**
Joe Heslip, Associate Superintendent

Pages 34-58

- ii. Receive Local Education Agreement Update**
Joe Heslip, Associate Superintendent

School District No. 71 (Comox Valley) Board of Education

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Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 2025 How Are We Doing Report and Local Education Agreement Update as presented.

iii. Enhanced Student Learning Report – Ministry Response

Jeremy Morrow, Superintendent

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Enhanced Student Learning Report Ministry Response for 2024-2025 as presented.

B. Business Services

i. Receive Q3 Financials

Pages 59-62

Candice Hilton, Director of Finance

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Q3 Financials as presented.

ii. Receive Major Capital Projects Status Update

Pages 63-66

Molly Proudfoot, Director of Operations

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the ‘Major Capital Projects Update – April 2026’ briefing note, dated April 28th, 2026, as presented.

iii. 2026/27 Budget Update

Harold Cull, Secretary-Treasurer

12. Board Business

A. Unfinished Business

i. None

B. New Business

i. None

School District No. 71 (Comox Valley) Board of Education

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13. Correspondence

A. None

14. Public Question Period to the Board

A. None

15. Adjournment

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) adjourn this meeting.

School District No. 71 (Comox Valley) Board of Education

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REGULAR BOARD MEETING MINUTES
Tuesday March 17, 2026
7:00 pm

In Attendance:

Trustees:

Michelle Waite, Board Chairperson
Susan Leslie, Trustee (online)
Janice Caton, Trustee
Shannon Aldinger, Trustee
Cristi May Sacht, Trustee (online)

Staff:

Dr. Jeremy Morrow, Superintendent of Schools
Harold Cull, Secretary-Treasurer
Dr. Vivian Collyer, Associate Superintendent
Dr. Joe Heslip, Associate Superintendent
Jay Dixon, Associate Superintendent
Josh Porter, Director of IT
Craig Sorochan, Manager of Communications

Regrets: Sarah Jane Howe, Vice Chairperson
Chelsea McCannel-Keene, Trustee

Recording Secretary: Candace Jesson, Manager Administrative Services & Projects

1. Call to Order

The Board Chairperson called the meeting to order at 7:01 pm.

2. Welcome and Land Acknowledgement

The Board of Education acknowledged that the meeting took place on the traditional territories of the K'ómoks First Nation and thanked them for the privilege of living on their land and the gift of working with their children.

3. Agenda Changes/Additions

None

4. Adoption of Agenda

Pages 1-4

Recommended Motion: (RP-2026-03-17-01)

That the Board of Education of School District No.71 (Comox Valley) adopt the March 17, 2026, Regular Board Meeting Agenda as presented.

Caton/Aldinger

CARRIED

School District No. 71 (Comox Valley) Board of Education

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5. Board Meeting Minutes

Pages 5-10

Recommended Motion: (RP-2026-03-17-02)

That the Board of Education of School District No.71 (Comox Valley) adopt the February 24, 2026, Regular Board Meeting Minutes as presented.

Aldinger/Caton

CARRIED

6. Record of In-Camera Meetings

Page 11

- February 24, 2026 – Regular In-Camera Meeting
- March 10, 2026 – Closed Committee of the Whole Meeting

7. Presentations / Delegations

A. None

8. Announcements

A. Board Chairperson Report

Acknowledged the day-light-savings time change and decision. Highlighted the production of 'Beetlejuice Junior'. Trustees gathered at the semi-annual Island trustee gathering in the Cowichan Valley.

B. Superintendent Report

The Superintendent highlighted student engagement in experiential and career-focused learning; shared updates on French Immersion cultural programming and elementary participation in the curling funspiel; noted inclusive, student-centered programming through the Inclusive Education Play Program; recognized strong student achievement at the Skills Canada regional competition and successes in the fine arts; and extended appreciation to staff and well wishes to the school community heading into Spring Break.

C. Trustee Reports

i. **BCSTA Provincial Council**
Chelsea McCannel-Keene, Trustee Representative

Pages 12

ii. **Indigenous Education Council (IEC)**
Cristi May Sacht, Trustee Representative

Pages 13-14

School District No. 71 (Comox Valley) Board of Education

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Purpose Statement – *To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.*

9. Standing Committee Reports

A. Open Committee of the Whole Board Report - none

Next Open Committee of the Whole Meeting:

DATE: May 12, 2026
TIME: 7:00 pm
LOCATION: School Board Office: 2488 Idiens Way, Courtenay

B. Ad Hoc Policy Committee Board Report - none

Next Ad Hoc Policy Committee Meeting:

DATE: April 7, 2026
TIME: 5:30 pm
LOCATION: School Board Office: 2488 Idiens Way, Courtenay

10. Decision Items

A. None

11. Information Items

A. Learning Services

i. None

B. Business Services

i. District Progress Report (Winter)

Jeremy Morrow, Superintendent

Pages 15-41

Motion:

That the Board of Education of School District No. 71 (Comox Valley) receive the 2026 Winter District Progress Report as presented.

Caton/Leslie

CARRIED

ii. 2026/27 Budget Update

Harold Cull, Secretary-Treasurer

School District No. 71 (Comox Valley) Board of Education

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[Purpose Statement](#) – To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.

Motion: (RP-2026-03-17-03)

That the Board of Education of School District No. 71 (Comox Valley) receive the 2026/27 Budget Update as presented.

Aldinger/May Sacht

CARRIED

12. Board Business

A. Unfinished Business

- i. None

B. New Business

- i. **Revised 2026-2026 Board Committees**
Michelle Waite, Board Chairperson

Pages 42-43

Motion: (RP-2026-03-17-04)

That the Board of Education of School District No. 71 (Comox Valley) approve the revised 2025-26 Board Committee & Liaison Positions, as presented March 17, 2026.

Leslie/May Sacht

CARRIED

13. Correspondence

- A. None

14. Public Question Period to the Board

Questions were received and answered.

15. Adjournment at 7:55pm

Recommended Motion:

That the Board of Education of School District No. 71 (Comox Valley) adjourn this meeting.

Caton/Aldinger

CARRIED

School District No. 71 (Comox Valley) Board of Education

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Purpose Statement – To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.

Board Approved on:
April 24, 2026

Certified Correct:

Harold Cull
Secretary-Treasurer

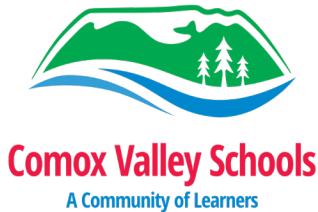
Michelle Waite
Board Chairperson

DRAFT

School District No. 71 (Comox Valley) Board of Education

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Comox Valley Schools

School District No. 71
Office of the Secretary Treasurer

RECORD OF IN-CAMERA MEETINGS

TO: Board of Education **DATE:** April 28, 2026
FROM: Office of the Secretary Treasurer
RE: Record of In-Camera Meetings

RECORD PURSUANT TO SECTION 72 (3) OF THE SCHOOL ACT:

A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

Matters discussed and decisions reached at the Special In-Camera, Regular In-Camera, and Closed Committee of the Whole meetings held since the last such report:

March 17, 2026 – Regular In-Camera Meeting

1. Receipt of and updates on governance matters, information for the Board
2. Receipt of and updates on personnel/legal matters, information for the Board
3. Receipt of and updates on land/property matters, information for the Board

The meeting was called to order at 5:30 pm and adjourned at 6:53 pm.

April 14, 2026 – Closed Committee of the Whole Meeting

1. Receipt of and updates on governance matters, information for the Board
2. Receipt of and updates on personnel/legal matters, information for the Board
3. Receipt of and updates on land/property matters, information for the Board

The meeting was called to order at 5:32 pm and adjourned at 5:58 pm.



Comox Valley Schools

School District No. 71

BCSTA ANNUAL GENERAL MTG. TRUSTEE REPORT

April 13th, 2026

Summary of Learning/ Highlights:

Keynote Speaker – Clara Hughes:

- Vancouver Island-based Olympian spoke to her work since her final Olympics, as a spokesperson and activist for “Bell, Let’s Talk”.
- Elevated the importance of connecting the 4 to the 1 in allyship (1 in 5 persons with Mental Health Diagnoses).
- “In the beginners mind there are many possibilities, but in the experts mind there are few”.

Hon. Minister Beare:

- Legislation passed to continue Safe School Access Zones.
- 5 million Dollars invested in Mental Health & Substance through School Grants.
- 3 million Dollars invested in Recruitment & Retention for Rural/ Remote communities, as well as 50% Decrease in the Certification Timeline.
- Early Learning & Childcare Lead Position – Funding extended to 2 Years.

Board Policy Review:

- Ministry focusing on improvements to distinctions between Policy & Administrative Procedure.
- Recommendations from BCSTA to keep Policy Amounts in the mid-twenties and focus on “Strategic Altitude”.
- FNEESC creating an exemplar to support districts working with local nations regarding involvement and shared responsibility.
- District’s generally have autonomy to determine Policy/ AP, except when directly reflected in The School Act.
- 3 Priorities advised for Boards in their Review: Role of The Board/ Trustee, Role of The Superintendent and Delegation of Authority.

School Safety & Emergency Management:

- Discussed the value of local context when moving from Theoretical to Practical.
- Overarching shared communications strategies and plans with other local governments and agencies ensures best practice and reduces additional risk.
- The 3x3 Matrix focuses on Promotion, Prevention and Response.

- Discussions largely reflected on the importance of community knowing the difference between a Lockdown, Hold & Secure and Shelter In Place Procedure, and at which point these procedures can shift.

Trustee Learning Program: Module 5 Planning for Impact:

- Put into scenarios and discussed community/ partner reflections to high-pressure circumstances for the Board.
- Trustees discussed communications being reflective of the community/ audience they are intended for (local context, Island Community vs. Urban Area).
- Trustees reflected on the value of Clear, Plain Language that is Consistent in Communications. Again, ensuring messages are received with little misunderstanding.

Provincial Council:

- Finance & Audit Committee spoke to the 2026-27 Draft Budget. No changes since February 2026. Member Dues were kept flat, based on Trustee feedback.
- Auditors D&H Group LLP appointed in the 3rd year of their 5-year contract.

AGM Themes:

- 2 Extraordinary and 31 Substantive Motions came to the assembly, as well as 1 Late Motion.
- Overall, the strategic direction and values of our district were very much in alignment with the provincial advocacy efforts coming forward province wide.
- Many advocacy efforts focused on topics such as Student Safety, Inclusion, Recruitment & Retention, Support Public Education, Working with Partners and Child Care on School Grounds.

Respectfully submitted,

Chelsea McCannel-Keene

Chelsea McCannel-Keene
BCSTA Representative/ Trustee



Comox Valley Schools

School District No. 71

INDIGENOUS EDUCATION COUNCIL TRUSTEE REPORT

APRIL 17, 2026

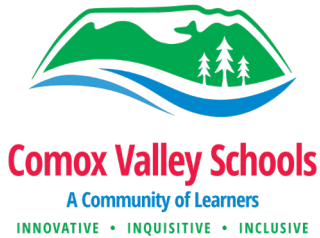
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- IEC Community Engagement Session at KFN Band Hall on April 21 from 5-7pm.
 - Update on June 26 IEC Year End Celebration/ Capacity day.
 - Assistant Superintendent Joe Heslip shared details on the May 15 Day of Brilliance learning and the expectations of staff.
 - The District Progress Report March 2026 was shared with the group.
 - DPAC shared details of Pride Prom, Friday May 8 at the Native Sons Hall from 7-10pm. Ages 13-18 students from our district invited and others districts welcome. The theme is "Space Oddities"
 - Upcoming Events:
 - April 12th: 150 years under the Indian Act
 - April 13th: Learning session for teachers teaching Indigenous grad credit courses in Kumugwe Big House 12:45pm-3pm
 - April 14th: English First Peoples Big House Teachings
 - April 21st: IEC Community Engagement Session @ KFN Band Hall 5-7pm
 - April 22nd: Earth Day
 - April 28th: School Board Meeting at SBO
 - May 14th: Grade 4 Big House Experience in Kumugwe Big House
 - May 15th: No School – Inservice Indigenous Brilliance Day

Respectfully submitted,

Cristi May Sacht

Cristi May Sacht

IEC Representative/ Trustee



AD HOC POLICY COMMITTEE
BOARD REPORT

Date: Tuesday April 7 and April 21, 2026

Time: 5:30 pm – 7:00 pm

Venue: In-Person

Committee Members

Trustees:

Janice Caton, Trustee
Shannon Aldinger, Trustee
Michelle Waite, Board Chair

Staff:

Dr. Jeremy Morrow, Superintendent
Harold Cull, Secretary-Treasurer

Regrets: None

Recording Secretary: Candace Jesson, Manager Administrative Services & Projects

TERMS OF REFERENCE:

- Term:** Ongoing ad hoc committee
Membership: Two Trustees appointed each school year
Frequency: Monthly meeting (approximately 10 per school year)
Nature: Closed Meetings
Reporting: The Board Report is to be presented at the first Board meeting following the Ad Hoc Committee meeting or as soon after as possible. Recommendations within the report is to be presented to the Board for approval as separate motions.

Mandate:

- 1) Assist the Board to fulfill obligations in Policy 2- Role of the Board (Section 5 – Policy)
- 2) Review, on a regular basis, all policies of the Board and recommend any changes
- 3) Recommend the nature and substance of any new proposed new policies
- 4) Support Superintendent and Secretary-Treasurer with development and maintenance of Administrative Procedures

Membership:

- 1) 2 Trustees
 - 2) Superintendent
 - 3) Secretary Treasurer
 - 4) Board Chair (ex-officio non-voting)
-

1. CALL TO ORDER

The Board of Education acknowledged that we are on the traditional territories of the K'omoks First Nation and thanked them for the privilege of living on their land and the gift of working with their children.

2. CHECK-IN

3. SELECTION OF COMMITTEE CHAIR

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) appoint Trustee Shannon Aldinger as the Ad Hoc Policy Committee Chair for the remainder of the 25/26 academic year, or until successor appointments are approved by the Board.

4. ADOPTION OF AGENDAS

5. BUSINESS

A. Terms of Reference Review

The Policy Committee will follow a similar working procedure to Board meetings regarding agendas and reports to the Board, ensuring the committee's work is directed by the Board. Various board committee models including one with 3 standing committees (educational/policy, operational/facilities, and open) along with the inclusion of partner groups was discussed.

B. Proposed Policy Template

The Committee reviewed recommendations by Scott Stinson for a standardized policy template for an efficient policy development, review, and implementation that supports consistency, clarity, and alignment across all Board policies.

Recommended Motion:

That the Board of Education of School District No. 71 (Comox Valley) direct the Ad Hoc Policy Committee to develop a standardized policy template for consideration and approval.

C. Proposed Prioritization of Policy Review

The Committee has reviewed and recommends to the Board the following list of policies/bylaws to be reviewed before the end of June:

- Trustee Election Bylaw (No.1)
- Gender-based Violence and Sexual Misconduct Policy
- Equity and Non-Discrimination (Policy 24)
- Sanctuary Schools Policy
- Role of the Board (Policy 2), Role of the Superintendent (Policy 12), and Delegation of Authority (Policy 11).

D. Consider Board Committees Structure

The Policy Committee discussed staff preparing a revised structure of the Board's committees for consideration, starting in the 26/27 school year. Pending discussions at the Agenda Setting meeting for the April Board meeting, staff will prepare the proposed changes for the Board to consider through the Policy Committee.

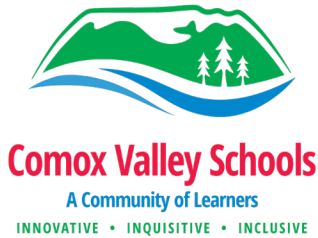
Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the prioritized list of policies to review for the 25/26 school year, as presented.

6. FUTURE MEETING DATES

Tuesday May 5th at 5:30pm
Tuesday June 16th at 5:30pm

7. ADJOURNMENT



TO: School Board Trustees **DATE:** April 28th, 2026
FROM: Jay Dixon, Associate Superintendent
RE: **2025 -2026 District 3 Year Calendar**

Purpose

To present the proposed three-year school calendar for Board consideration and approval, in accordance with the requirements of the *School Act* and the *School Calendar Regulation*, ensuring compliance with instructional time, consultation, and submission timelines established by the Ministry of Education and Child Care.

Background

The Calendar Committee consists of members from senior leadership, CVPVPA, CDTA, CUPE, DPAC and a trustee representative.

Janice Caton, Trustee	Shawn Holland, CDTA
Nick Moore, CDTA	Deb Benson, CDTA
Wayn Kuhnert, CVPVP	Jennifer Fischer, DPAC
Jennifer Hedican, CVPVP	Kendall Packham, DPAC
Lori Ball, CUPE 439	Deanna Caswell, CUPE 439
Jay Dixon, Associate Superintendent	Gwynn Whyte, Senior Manager of Human Resources

The goal of the committee is to create district school calendars to cover the next 3 school years (2026-27/2027-2028 /2028-2029), which are balanced and support educational excellence while recognizing the needs and preferences of the community. Although the 2026-2027 School District Calendar was established by the calendar committee during the 2023-2024 school year a revised calendar was required and therefore included in the work of the committee this year.

School year calendars must also meet instructional hours and days set by the Ministry of Education and Child Care and BC School Act.

The Calendar Committee met on February 25th, 2026, to prepare draft district school calendars to cover the next 3 school years to provide for families, staff, and community members to review.

Comox Valley Schools invited families, staff, and community members to review and provide feedback on the proposed school calendars for the 2026–2027, 2027–2028 and 2028–2029 school years. The consultation survey received 111 written responses.

Key Themes:

- Impact on Families & Childcare
- Scheduling & timing of instructional days. (For example: Mondays vs Friday)
- Requests for advanced messaging from district and schools regarding important dates
- Support of continuing a two-week Spring Break

In general, respondents supported the calendar and provided comments, feedback, and questions.

The Calendar Committee met again on Monday, March 18, 2026, to consider and discussed all feedback.

The committee unanimously supported making a recommendation to the board to approve the (2026-2027/2027-2028/2028-2029), School Calendars as presented.

Next Steps:

- Schools adjust their daily schedule (if needed) and inform staff, parents, and students
- Publish 3 calendar years on <https://www.comoxvalleyschools.ca>
- Post brief “FAQ” information on the district website addressing some of the key questions and themes from community
- Media Release

Attached are the District Calendars.

Committee Recommendation

THAT the Board of Education of School District No. 71 (Comox Valley) approve the 2026-2027, 2027-2028, and 2028-2029, District School Calendars as presented.

Respectfully submitted on behalf of the District Calander Committee,

Jay Dixon, Associate Superintendent
Comox Valley Schools

Comox Valley Schools – District School Calendar 2026 – 2027

JULY 2026						
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AUGUST 2026						
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SEPTEMBER 2026						
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OCTOBER 2026						
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NOVEMBER 2026						
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DECEMBER 2026						
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JANUARY 2027						
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31						

FEBRUARY 2027						
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28						

MARCH 2027						
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APRIL 2027						
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MAY 2027						
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30	31					

JUNE 2027						
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27	28	29	30			

- Instructional Day
- Non-Instructional Day
- Schools Not In Session
- Statutory Holidays
- Elementary School Non-Instructional Day
- Secondary School Non-Instructional Day
- Administrative Day (no classes, teachers attend)

- Jul. 1 Canada Day
- Aug. 3 B.C. Day
- Sep. 7 Labour Day
- Sep. 8 First Day of School
- Sep. 21 Non-Instructional Day – Pro-D
- Sep. 30 National Day for Truth and Reconciliation
- Oct. 12 Thanksgiving
- Oct. 23 Non-Instructional Day – Provincial Pro-D
- Nov. 11 Remembrance Day
- Nov. 19 Elementary School Non-Instructional Day (Parent Teacher Interviews)
- Dec. 21-31 Winter Break
- Dec. 25 Christmas Day
- Dec. 26 Boxing Day
- Dec. 28 Day in Lieu of Boxing Day
- Jan. 1 New Year's Day
- Jan. 4 First day back to School
- Feb. 1 Secondary School Non-Instructional Day
- Feb. 15 Family Day
- Feb. 26 Non-Instructional Day – Pro-D
- Mar. 15-25 Spring Break
- Mar. 26 Good Friday
- Mar. 29 Easter Monday
- Mar. 30 First Day Back to School
- Apr. 19 Non-Instructional Day - Pro-D
- May 21 Non-Instructional Day – Indigenous Focused
- May 24 Victoria Day
- Jun. 29 Last Day of School
- Jun. 30 Administrative Day (no classes, teachers attend)

Comox Valley Schools – District School Calendar 2027 – 2028

JULY 2027						
S	M	T	W	Th	F	S
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SEPTEMBER 2027						
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31						

NOVEMBER 2027						
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JANUARY 2028						
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FEBRUARY 2028						
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MARCH 2028						
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APRIL 2028						
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MAY 2028						
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JUNE 2028						
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25	26	27	28	29	30	

- Instructional Day
- Non-Instructional Day
- Schools Not In Session
- Statutory Holidays
- Elementary School Non-Instructional Day
- Secondary School Non-Instructional Day
- Administrative Day (no classes, teachers attend)

- Jul. 1 Canada Day
- Aug. 2 B.C. Day
- Sep. 6 Labour Day
- Sep. 7 First Day of School
- Sep. 20 Non-Instructional Day – Pro-D
- Sep. 30 National Day for Truth and Reconciliation
- Oct. 11 Thanksgiving
- Oct. 22 Non-Instructional Day – Provincial Pro-D
- Nov. 11 Remembrance Day
- Nov. 18 Elementary School Non-Instructional Day (Parent Teacher Interviews)
- Dec. 20-31 Winter Break
- Dec. 25 Christmas Day
- Dec. 26 Boxing Day
- Dec. 27 Day in Lieu of Christmas Day
- Dec. 28 Day in Lieu of Boxing Day
- Jan. 1 New Year's Day
- Jan. 3 Day in Lieu of New Year's Day
- Jan. 4 First Day Back to School
- Jan. 31 Secondary School Non-Instructional Day
- Feb. 21 Family Day
- Mar 3 Non-Instructional Day – Pro-D
- Mar. 20-31 Spring Break
- Apr. 14 Good Friday
- Apr. 17 Easter Monday
- Apr. 24 Non-Instructional Day - Pro-D
- May 19 Non-Instructional Day – Indigenous Focused
- May 22 Victoria Day
- Jun. 30 Administrative Day (no classes, teachers attend)

Comox Valley Schools – District School Calendar 2028 – 2029

JULY 2028						
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AUGUST 2028						
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- Instructional Day
- Non-Instructional Day
- Schools Not In Session
- Statutory Holidays
- Elementary School Non-Instructional Day
- Secondary School Non-Instructional Day
- Administrative Day (no classes, teachers attend)

SEPTEMBER 2028						
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OCTOBER 2028						
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- Jul. 1 Canada Day
- Aug. 7 B.C. Day
- Sep. 4 Labour Day
- Sep. 5 First Day of School
- Sep. 15 Non-Instructional Day – Pro-D
- Sep. 30 National Day for Truth and Reconciliation
- Oct. 2 Day in Lieu of National Day for Truth and Reconciliation
- Oct. 9 Thanksgiving
- Oct. 20 Non-Instructional Day – Provincial Pro-D
- Nov. 11 Remembrance Day
- Nov. 13 Day in Lieu of Remembrance Day
- Nov. 23 Elementary School Non-Instructional Day (Parent Teacher Interviews)
- Dec. 25 Christmas Day
- Dec. 26 Boxing Day
- Dec. 27 – Jan 5 Winter Break
- Jan. 1 New Year’s Day
- Jan. 8 First Day Back to School
- Jan. 29 Secondary School Non-Instructional Day
- Feb. 19 Family Day
- Mar. 2 Non-Instructional Day – Pro-D
- Mar. 19 - 29 Spring Break
- Mar. 30 Good Friday
- Apr. 2 Easter Monday
- Apr. 30 Non-Instructional - Pro-D
- May 18 Non-Instructional Day – Indigenous Focused
- May 21 Victoria Day
- Jun. 28 Last Day of School
- Jun. 29 Administrative Day (no classes, teachers attend)

NOVEMBER 2028						
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DECEMBER 2028						
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JANUARY 2029						
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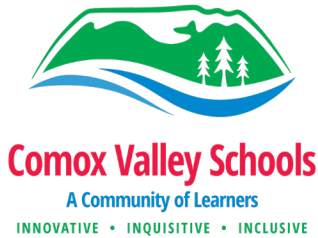
FEBRUARY 2029						
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APRIL 2029						
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MAY 2029						
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JUNE 2029						
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Comox Valley Schools

School District No. 71
Office of the Secretary-Treasurer

BRIEFING NOTE

TO: Board of Education **DATE:** April 28, 2026
FROM: Harold Cull, Secretary-Treasurer
RE: Capital Bylaw No. 2026/27-CPSD71-01

Purpose

To authorize the implementation of the 2026/2027 Capital Plan as approved by the Ministry of Infrastructure. Adoption of this bylaw allows the Secretary-Treasurer to execute project and funding agreements for the approved capital projects, including both minor and major capital initiatives, thereby operationalizing the district's capital plan and facilitating the release of Ministry funding for these projects.

Strategic Alignment

Ensuring that infrastructure investments support educational excellence, student well-being, and community engagement. By aligning with provincial capital funding initiatives, the district's capital projects address both current and future needs in the following key areas:

- Enhancing Learning Environments through the approval of minor capital projects such as the School Enhancement Program (SEP) and Carbon Neutral Capital Program (CNCP), the district is committed to improving school facilities to create safe, sustainable, and modern learning spaces for students.
- Long-Term Sustainability by prioritizing projects that incorporate energy efficiency, environmental responsibility, and resilience, ensuring that facilities are prepared for future educational needs and climate challenges.
- Fiscal Responsibility and Accountability effectively utilizing the Ministry-approved funding, supporting strategic and efficient use of financial resources in the execution of key capital projects while maintaining transparency and accountability.
- Supporting Community Needs of the district's growing student population and the broader community, fostering engagement and supporting programs that enhance student achievement and community involvement.

Background

As the Board is aware, a capital bylaw is required under the School Act (S. 143). Only one bylaw is required for all capital projects approved by the Ministry. The bylaw, once adopted by the Board, authorizes the Secretary Treasurer to execute project and funding agreements related to the expenditures contemplated by the underlying capital plan.

The Capital Planning cycle consists of:

- The Capital Plan preparation process starts in the spring with major capital program submissions due June 30th and minor capital program submissions due September 30. During this period significant communication occurs between our Facilities department and Capital Branch staff at the Ministry of Infrastructure. The Ministry of Infrastructure provided districts with a five-year Capital Plan intake spreadsheet and Capital Plan instructions in early spring.
- The Capital Plan intake/submission process considers the following:

MINOR CAPITAL

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- School Food Infrastructure Program (FIP)

MAJOR CAPITAL

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)
- Rural Districts Program (RDP)
- Seismic Mitigation Program (SMP)

- Other Programs include the Annual Facilities' Grant (AFG) and Building Envelope Program (BEP)
- Before submitting the 5-year Capital Plan for approval, a Board must approve the proposed Capital Plan for its school district by resolution. This resolution must be provided to the Ministry as part of the submission process. At this stage, a bylaw is not required. The Board approved the 2026/2027 plan, and the Secretary-Treasurer signed the resolutions in June 2025 (Major) and September 2025 (Minor).
- Ministry staff spend the summer and fall reviewing all 60 school district submissions and they provide approval for school district plans in the spring, at around the same time as the new year intake processes commences.

To date, the Board has:

- Approved the 2026/2027 5-year Capital Plan
- Received the Response letter dated March 27, 2026, approving funded projects by the Ministry

The adoption of the bylaw allows the Secretary-Treasurer to sign the funding agreement which will release funding from the Ministry to the school district for the approved capital items/projects. In essence, the adoption of the bylaw approves the 5-year capital plan as approved by the Ministry of Infrastructure and permits the Secretary-Treasurer to operationalize the projects approved.

Recommendation

Recommended Motion:

THAT the Board of Education of School District No.71 (Comox Valley) give all three readings of the Capital Bylaw No. 2026/27-CPSD71-01 in one meeting, this date, April 28, 2026.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) give first, second, and third readings to the Capital Bylaw No. 2026/27-CPSD71-01.

Harold Cull

Secretary-Treasurer

**CAPITAL BYLAW NO. 2026/27-
CPSD71-01 CAPITAL PLAN 2026/27**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 71 (Comox Valley) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2026/27 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Superintendent, dated March 27, 2026, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 71 (Comox Valley) Capital Bylaw No. 2026/27-CPSD71-01.

READ A FIRST TIME THE 28th DAY OF *April 2025*;
READ A SECOND TIME THE 28th DAY OF *April 2025*; READ
A THIRD TIME, PASSED THE 28th DAY OF *April 2025*.

APPLY CORPORATE SEAL

Michelle Waite, Board Chair

Harold Cull, Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 71 (Comox Valley) Capital Bylaw No. 2026/27-CPSD71-01 adopted by the Board the 28th day of *April 2026*.

Harold Cull, Secretary-Treasurer



March 27, 2026
Our Ref. 27107

Jeremy Morrow
Superintendent
Comox Valley School District (SD71)

Email Address: jeremy.morrow@sd71.bc.ca

Dear Jeremy Morrow:

Thank you for your organization's Capital Plan Submission, which was provided last year to the Ministry of Infrastructure.

This letter provides:

- 1) Direction for advancing supported capital projects in your submission (Appendix A).
- 2) Important information regarding your upcoming Capital Planning submission (Appendix B).

If you have questions about the information provided, please reach out to me or the contacts provided in the attached materials.

Sincerely,

A handwritten signature in black ink, appearing to read "Bobbi Plecas".

Bobbi Plecas
Deputy Minister

pc: Carrie McVeigh, Secretary-Treasurer, Comox Valley School District (SD71)

Education and Child Care Capital Branch

Appendix A: Direction for advancing supported capital projects

Capital Bylaw No.: 2026/27-CPSD71-01

Projects in Business Case Development

New Projects

There are no new projects identified at this time to proceed to business case development.

Minor Capital Projects

The table below reflects minor capital projects that are approved for funding and can proceed to procurement in the following program areas:

- School Enhancement Program (SEP)
- Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Funding allocation for minor capital projects

Facility Name	Program Project Description	Amount funded by Ministry
Tsolum Elementary	SEP - Exterior Wall Systems Upgrades	\$1,501,000
Queneesh Elementary	CNCP - Energy Upgrades	\$495,000
Airport Elementary, Cumberland Community - Beaufort (Jr.), Glacier View Elementary, Highland Secondary, Lake Trail Middle, Valley View Elementary	FIP - Kitchen Equipment and Infrastructure Upgrades	\$100,000
Ecole Robb Road Elementary	PEP - Universally Accessible Playground	\$200,000

These projects are now to proceed to design, tender and construction and to be completed by March 31, 2027.

An Annual Programs Funding Agreement (APFA) accompanies this Letter which outlines specific Ministry and Board-related obligations associated with the approved Minor Capital projects for the 2026/27 fiscal year. Please email a signed/dated copy of the Annual Programs Funding Agreement to the Ministry at CMB@gov.bc.ca.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw. A Capital Bylaw identifies the Board's acknowledgement of the approved project and its responsibility to meet capital projects scope, schedule, and budget. The template for the Capital Bylaw can be found on the Ministry's website in the [Publications and Resources](#) section. Please use the Capital Bylaw Number provided at the top of Appendix A for the supported and/or approved 2026/27 Five-Year Capital Plan projects as identified in this letter. The Capital Bylaw must be adopted by your Board and uploaded onto your School District's online MyCAPS portal in order for the Ministry to issue Certificates of Approval. A step-by-step guide of this process is attached for your reference.

Note on Public Announcements

Prior to any public announcements pertaining to any of the projects identified in this document, please have your communications staff contact the Ministry of Infrastructure's communications lead - Preet Grewal, Communications Director, Ministry of Infrastructure Government Communications and Public Engagement, at preet.grewal@gov.bc.ca.

Project Signage

Projects proceeding to construction require a BC Government '[StrongerBC construction sign](#)'. Signs should be affixed once fencing is up. Please connect with your Ministry of Infrastructure contact when you are ready to begin design work on the construction sign for the project.

Terms on Management of Capital Projects

Existing terms and conditions for capital projects remain in effect. For more information and resources, please visit the [Capital Management Site](#).

Capital Procurement

Please ensure that all procurement is undertaken in accordance with the [Capital Asset Management Framework \(CAMF\)](#) for public sector bodies. Specifically, procurement must be fair, open, competitive, transparent, and must effectively manage budget and schedule risk. This includes conducting conflict of interest checks to identify any business or professional relationships between members of the capital project procurement team (and their advisors) and the proponents.

All priority investment projects require a procurement options analysis and may be audited to confirm that all procurement activities have been undertaken in accordance with CAMF.

School Site Acquisition Charge

As part of the Board's 2026/27 approved capital plan, the eligible school site requirement set out in the final resolution of the Board of Education in accordance with s. 574(5) of the *Local Government Act*, is accepted by the Ministry.

The local government may commence the collection of an applicable per dwelling unit charge from residential developers on behalf of a Board after the Board's adoption of a bylaw setting the School Site Acquisition Charges for the School District as s. 575(3) of the *Local Government Act* prescribes. The School Site Acquisition Charge may only come into effect 60 days (including weekends and holidays) after that bylaw is adopted by a Board of Education.

Please contact CMB@gov.bc.ca with any questions regarding School Site Acquisition Charges.

Appendix B: Information for Annual Five-Year Capital Planning submissions

Updated Capital Plan Instructions for the Annual Five-Year Capital Plan submission process will be available on the Ministry's [Capital Management Site](#) in early April 2026.

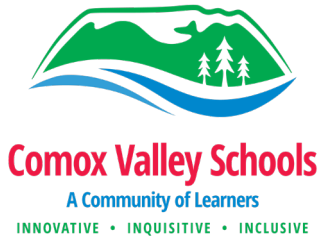
School districts' capital plan submission deadlines are:

- **May 15, 2026**
 - 2026/27 Child Care Capital Program (SASG)
- **May 15, 2026**
 - 2026/27 Minor Capital Programs (AFG)
- **June 30, 2026**
 - 2027/28 Major Capital Programs (SMP, EXP, REP, RDP)
- **September 29, 2026**
 - 2027/28 Minor Capital Programs (SEP, CNCP, PEP, BUS, FIP, BEP)

For school district project planning purposes, the Annual Facility Grant (AFG) Allocation Table will be available on the Ministry's website in the [K-12 Capital Planning Resources](#) section in early April 2026.

The Ministry recommends school districts discuss draft versions of their intended capital projects requests with Child Care, Minor and Major [Capital Branch Staff](#) well in advance of the submission deadlines noted above.

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the current and next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.



BRIEFING NOTE

TO: Board of Education **DATE:** April 28, 2026
FROM: Molly Proudfoot, Director of Operations
RE: **FY 26-27 Annual Facilities Grant Expenditure Plan**

Purpose

To provide the Board of Education an overview of the proposed FY 26-27 Annual Facilities Grant (AFG) expenditure plan. These expenditures form part of the Capital Bylaw being considered by the Board at this meeting.

Strategic Alignment

The following capital funding is intended to strengthen the District's commitment to providing safe, inclusive, holistic, ethical, and personalized learning environments for students in the Comox Valley. These improvements are aligned with the values and design principles outlined in the Strategic Plan.

Background

The Ministry has increased AFG funding for FY 2026-27 to **\$2,555,977**.

The purpose of the AFG funds is to preserve and extend the life of school district facilities. The key priorities for AFG funds include facility changes to address critical maintenance, educational, environmental, and health & safety needs.

Analysis

The AFG entries to the Ministry of Infrastructure CAPS system is ongoing and all projects will be uploaded prior to May 16th, 2026. Typical projects include but are not limited to:

- Roofing upgrades
- Fire protection system upgrades
- Lighting upgrades
- Install of solar PV arrays
- Mechanical & HVAC system upgrades
- Phone & PA system upgrades
- Exterior wall system upgrades
- Window & door replacements
- Site access improvements
- Flooring upgrades

- Gym floor refinishing
- Play field amendments
- Site drainage improvements
- Asphalt resurfacing
- Interior and exterior painting
- Environmental remediation and improvements

There are numerous planned projects scheduled throughout the year. Note: Project lists are dynamic and change in response to emerging maintenance pressures or concerns.

Recommendation


This AFG Plan is provided to the Board to support their review and consideration of the Capital Bylaw 2026/27-CPSD71-01 being considered under agenda item 10b.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Molly Proudfoot". The signature is stylized and cursive.

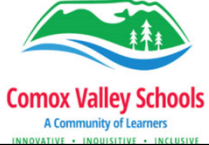

Molly Proudfoot
Director of Operations

Comox Valley – April, 2026



Aboriginal Report
How Are We Doing?
2024/2025

School District: 071
Comox Valley



Comox Valley Schools
A Community of Learners
INNOVATIVE • INDISPUTABLE • INCLUSIVE

1

Acknowledgement of Territory




Photo Credit: Lelaina Jules- ʔakʔapiqa, hiškʔiiʔaqsup

2

Background

- **ABORIGINAL:** Updating terminology from Aboriginal to Indigenous requires Ministry data collection processes that will ensure standardized wording from collection onwards. “This work is in process.”
- Some data is masked due to small sample size – (9 or under)
- According to HAWD total Indigenous students = **2,006** in 2024/25 – However, our actual Feb (2025) MOECC count was **1,846** – Nides factor (326) – [160 difference in HAWD, yet 166 not factored in SD71 #s]
- FNEC continues to advocate for GAP analysis of FSA + Numeracy / Literacy results to drive systemic changes towards equity for Indigenous learners

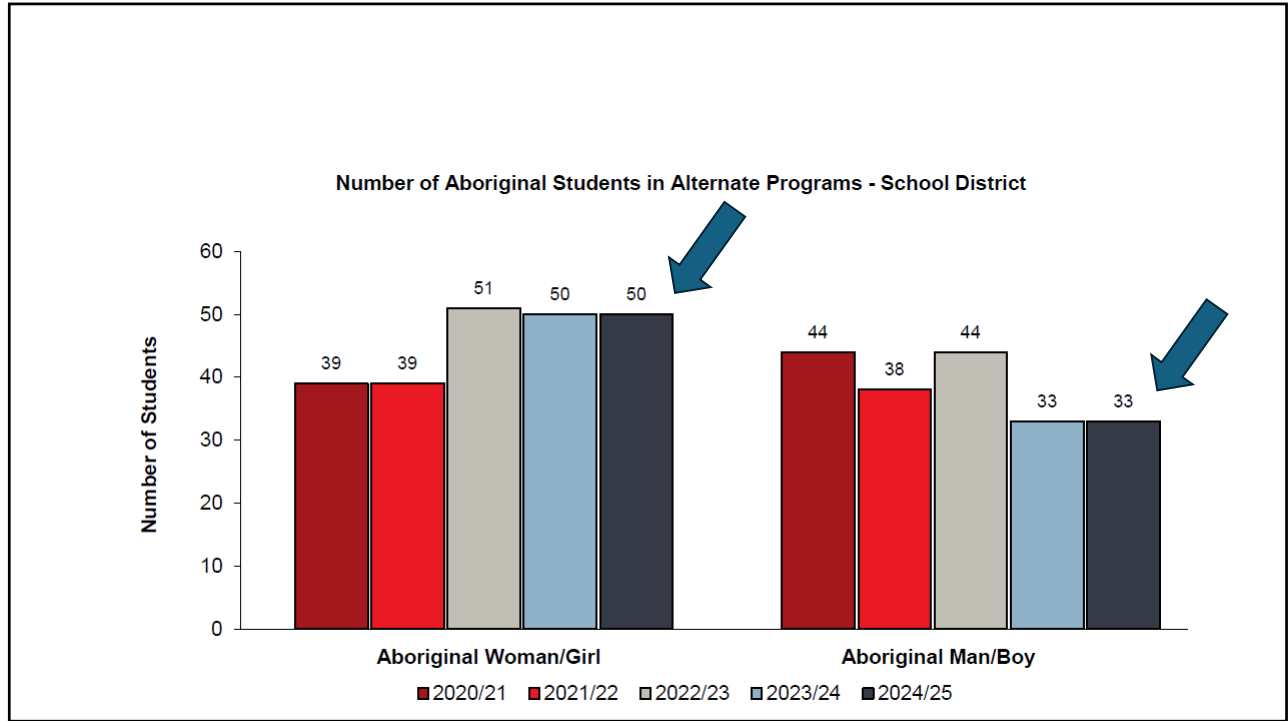
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Students in Alternate Programs

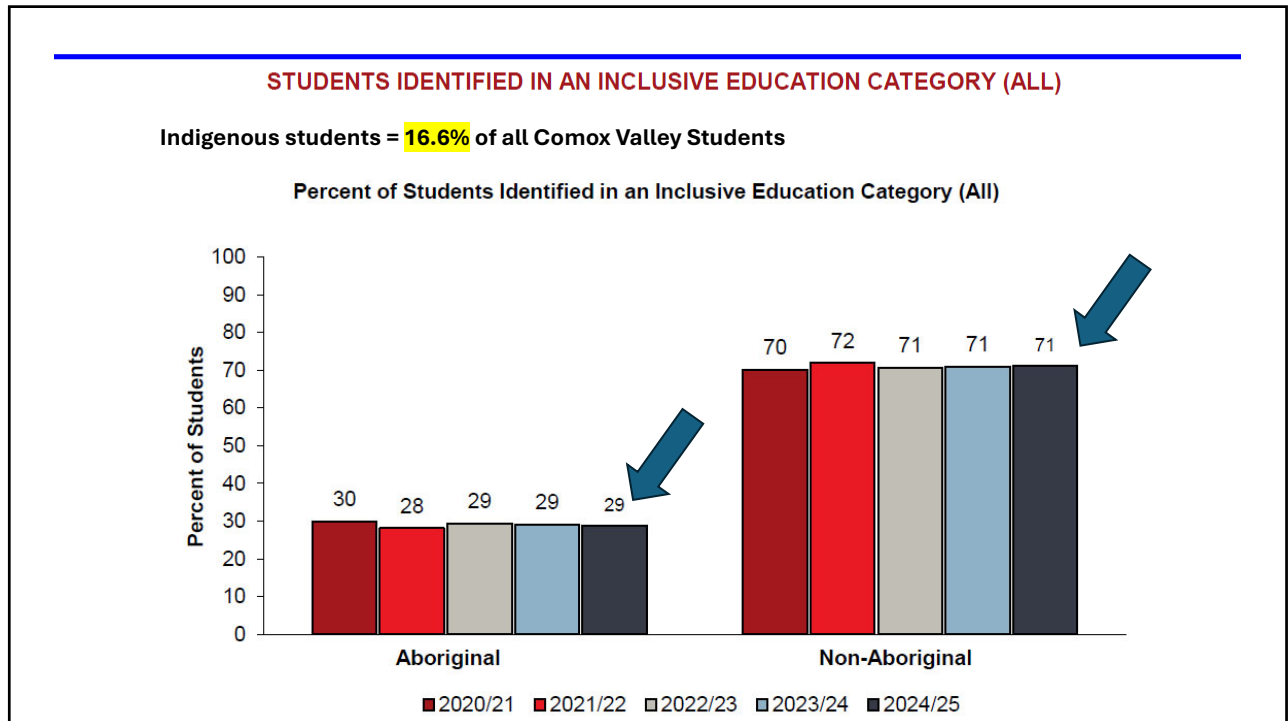
Indigenous students = **16.6%** of all Comox Valley Students

School Year	All Students #	Aboriginal			Non-Aboriginal			
		Woman/Girl #	Man/Boy #	Total #	Woman/Girl #	Man/Boy #	Total #	
2020/21	184	39	44	83	64	37	101	
2021/22	169	39	38	77	57	35	92	
2022/23	180	51	44	95	48	37	85	
2023/24	176	50	33	83	54	39	93	
2024/25	180	50	33	83	46%	58	39	97

4



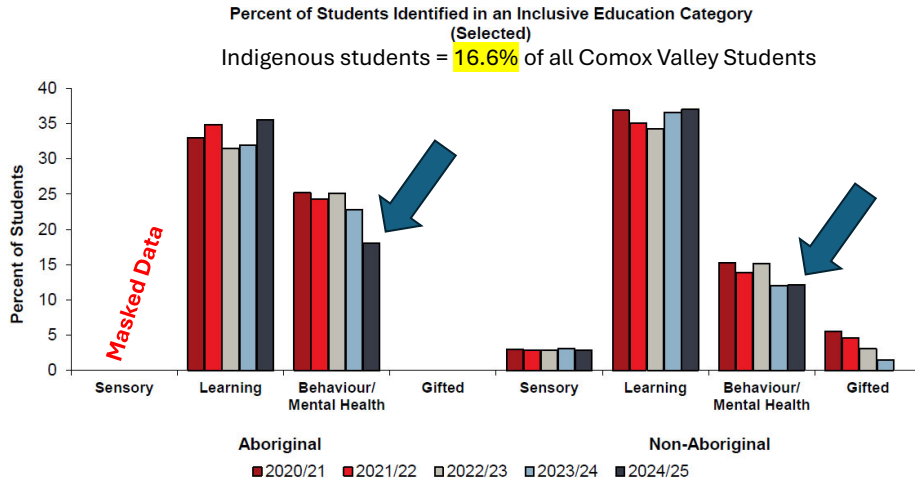
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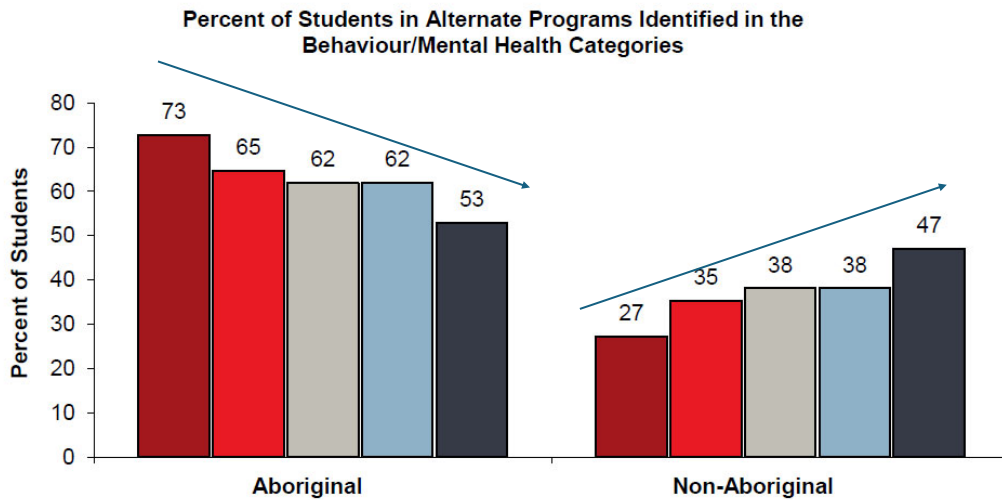
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STUDENTS IDENTIFIED IN AN INCLUSIVE EDUCATION CATEGORY (SELECTED)

Sensory Categories include E (Visual Impairment) and F (Deaf or Hard of Hearing); Learning Category includes Q (Learning Disability); Behaviour/Mental Health Categories include H (Intensive Behaviour Interventions/Serious Mental Illness) and R (Moderate Behaviour Support/Mental Illness); and Gifted Category includes P (Gifted).



7



8

FSA Results: Reading/Literacy, Grade 4

GRADE 4: ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	118	71	Msk	Msk	78	66	Msk	Msk
2021/22	120	76	Msk	Msk	76	63	Msk	Msk
2022/23	110	70	Msk	Msk	70	64	Msk	Msk
2023/24	109	73	56	51	Msk	Msk	Msk	Msk
2024/25	98	73	53	54	Msk	Msk	Msk	Msk

Grade 4: Aboriginal



■ Emerging ■ On Track ■ Extending

GRADE 4: NON-ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	444	72	78	18	302	68	64	14
2021/22	466	79	107	23	319	68	40	9
2022/23	474	81	118	25	309	65	47	10
2023/24	506	75	147	29	312	62	47	9
2024/25	577	85	222	38	311	54	44	8

Grade 4: Non-Aboriginal



■ Emerging ■ On Track ■ Extending

9

FSA Results: Reading/Literacy, Grade 7

GRADE 7: ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	108	70	Msk	Msk	70	65	Msk	Msk
2021/22	120	77	Msk	Msk	70	58	Msk	Msk
2022/23	131	76	61	47	70	53	0	0
2023/24	123	77	Msk	Msk	71	58	Msk	Msk
2024/25	112	74	Msk	Msk	62	55	Msk	Msk

Grade 7: Aboriginal



■ Emerging ■ On Track ■ Extending

GRADE 7: NON-ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	430	69	74	17	340	79	16	4
2021/22	437	77	Msk	Msk	305	70	Msk	Msk
2022/23	459	77	Msk	Msk	298	65	Msk	Msk
2023/24	530	84	149	28	365	69	16	3
2024/25	529	84	162	31	353	67	14	3

Grade 7: Non-Aboriginal



■ Emerging ■ On Track ■ Extending

10

Grade 10 Literacy Assessment

2024/25 Grade 10

Demographic Group	Participation %	Writers #	Emerging		Performance Developing		Proficient		Extending	
			#	%	#	%	#	%	#	%
Aboriginal	69	140	11	8	Msk	Msk	82	59	Msk	Msk
Non-Aboriginal	82	582	27	5	126	22	369	63	60	10

Literacy 10 2024/25: Aboriginal



■ Emerging ■ Developing ■ Proficient or Extending

62% Proficient or Extending

Literacy 10 2024/25: Non-Aboriginal



■ Emerging ■ Developing ■ Proficient or Extending

73% Proficient or Extending

11

Grade 12 Literacy Assessment

2024/25 Grade 12

Demographic Group	Participation %	Writers #	Emerging		Performance Developing		Proficient		Extending	
			#	%	#	%	#	%	#	%
Aboriginal	69	115	Msk	Msk	34	30	71	62	Msk	Msk
Non-Aboriginal	71	532	10	2	95	18	353	66	74	14

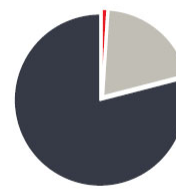
Literacy 12 2024/25: Aboriginal



■ Emerging ■ Developing ■ Proficient or Extending

70% Proficient or Extending

Literacy 12 2024/25: Non-Aboriginal



■ Emerging ■ Developing ■ Proficient or Extending

80% Proficient or Extending

12

FSA Results: Numeracy, Grade 4

GRADE 4: ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	119	72	Msk	Msk	68	57	Msk	Msk
2021/22	123	78	Msk	Msk	64	52	Msk	Msk
2022/23	112	71	Msk	Msk	61	54	Msk	Msk
2023/24	109	73	68	62	Msk	Msk	Msk	Msk
2024/25	96	71	Msk	Msk	53	55	Msk	Msk

Grade 4: Aboriginal



■ Emerging ■ On Track ■ Extending

GRADE 4: NON-ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	447	73	125	28	287	64	35	8
2021/22	466	79	146	31	286	61	34	7
2022/23	475	81	161	34	286	60	28	6
2023/24	507	75	195	38	285	56	27	5
2024/25	574	84	205	36	326	57	43	7

Grade 4: Non-Aboriginal



■ Emerging ■ On Track ■ Extending

13

FSA Results: Numeracy, Grade 7

GRADE 7: ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	109	70	Msk	Msk	62	57	Msk	Msk
2021/22	124	79	60	48	Msk	Msk	Msk	Msk
2022/23	136	79	77	57	Msk	Msk	Msk	Msk
2023/24	127	80	62	49	Msk	Msk	Msk	Msk
2024/25	111	73	Msk	Msk	52	47	Msk	Msk

Grade 7: Aboriginal



■ Emerging ■ On Track ■ Extending

GRADE 7: NON-ABORIGINAL

School Year	Writers Only #	Participation %	Emerging		On Track		Extending	
			#	%	#	%	#	%
2020/21	439	71	113	26	269	61	57	13
2021/22	440	77	146	33	256	58	38	9
2022/23	463	78	194	42	231	50	38	8
2023/24	537	85	194	36	290	54	53	10
2024/25	529	84	155	29	306	58	68	13

Grade 7: Non-Aboriginal



■ Emerging ■ On Track ■ Extending

14

Grade 10 Numeracy Assessment

2024/25 Grade 10

Demographic Group	Participation %	Writers #	Emerging		Developing		Proficient		Extending	
			#	%	#	%	#	%	#	%
Aboriginal	68	141	25	18	64	45	Msk	Msk	Msk	Msk
Non-Aboriginal	82	605	51	8	207	34	275	45	72	12

Numeracy 10 2024/25 Aboriginal



■ Emerging ■ Developing ■ Proficient or Extending

37% Proficient or Extending

Numeracy 10 2024/25: Non-Aboriginal



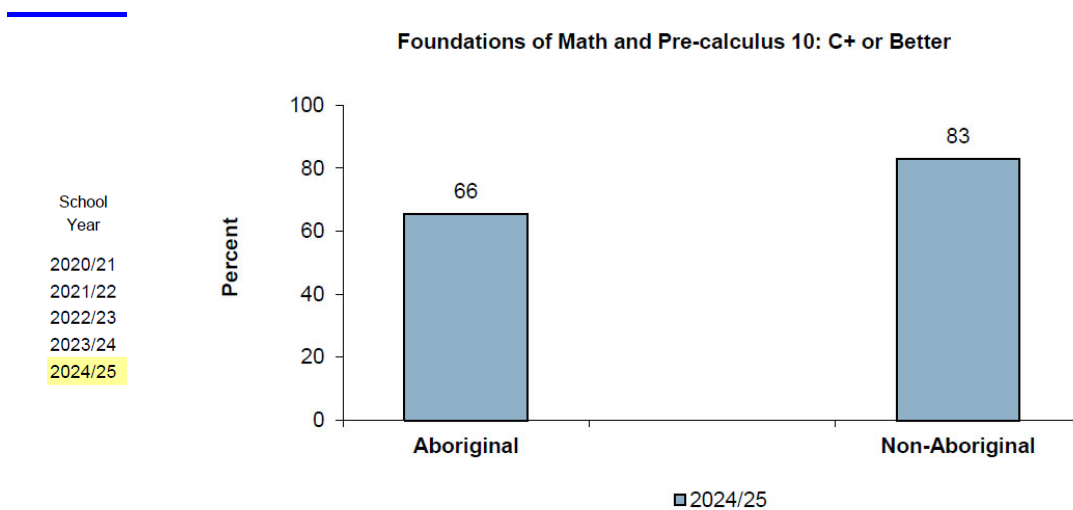
■ Emerging ■ Developing ■ Proficient or Extending

57% Proficient or Extending

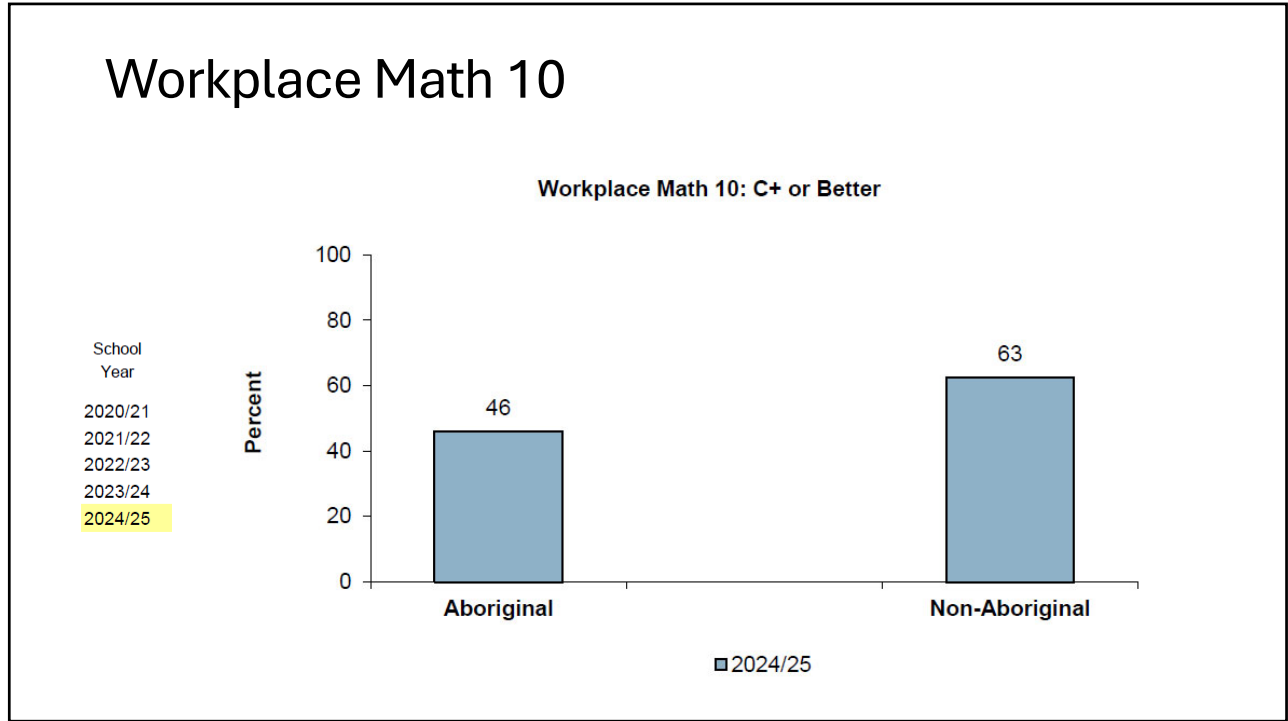
15

Foundations & Pre-Calc - Math 10

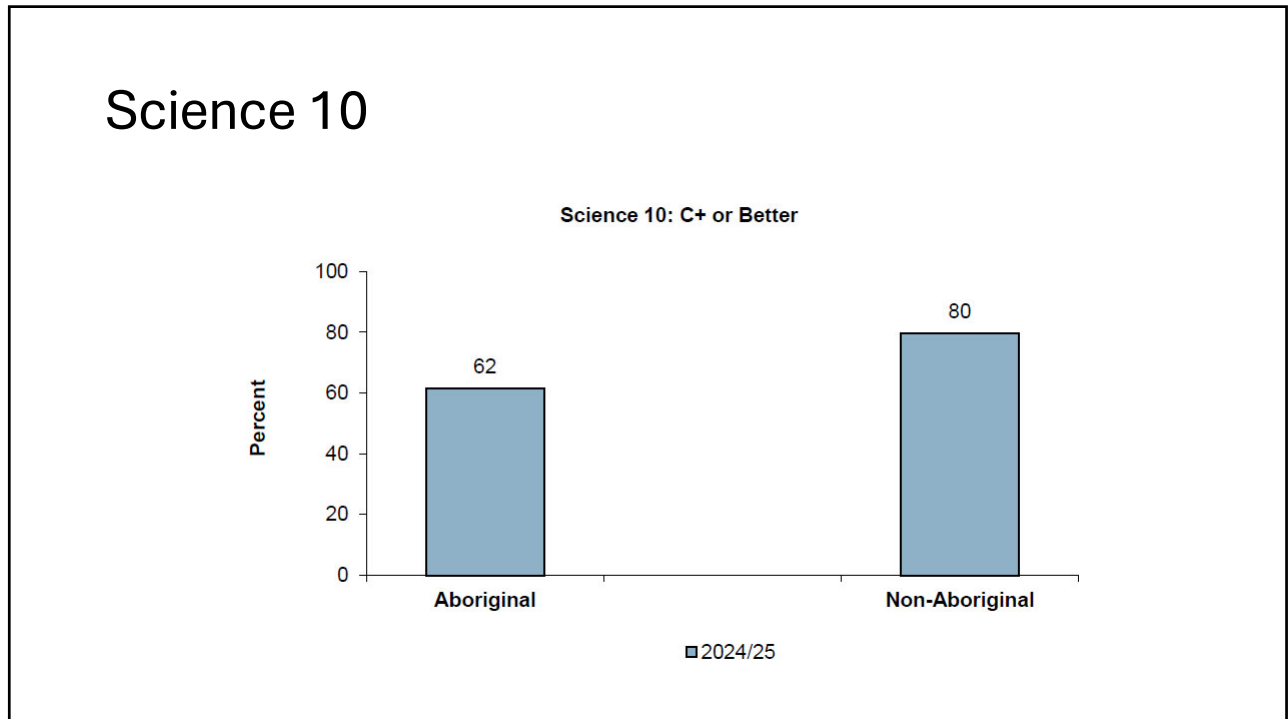
Foundations of Math and Pre-calculus 10: C+ or Better



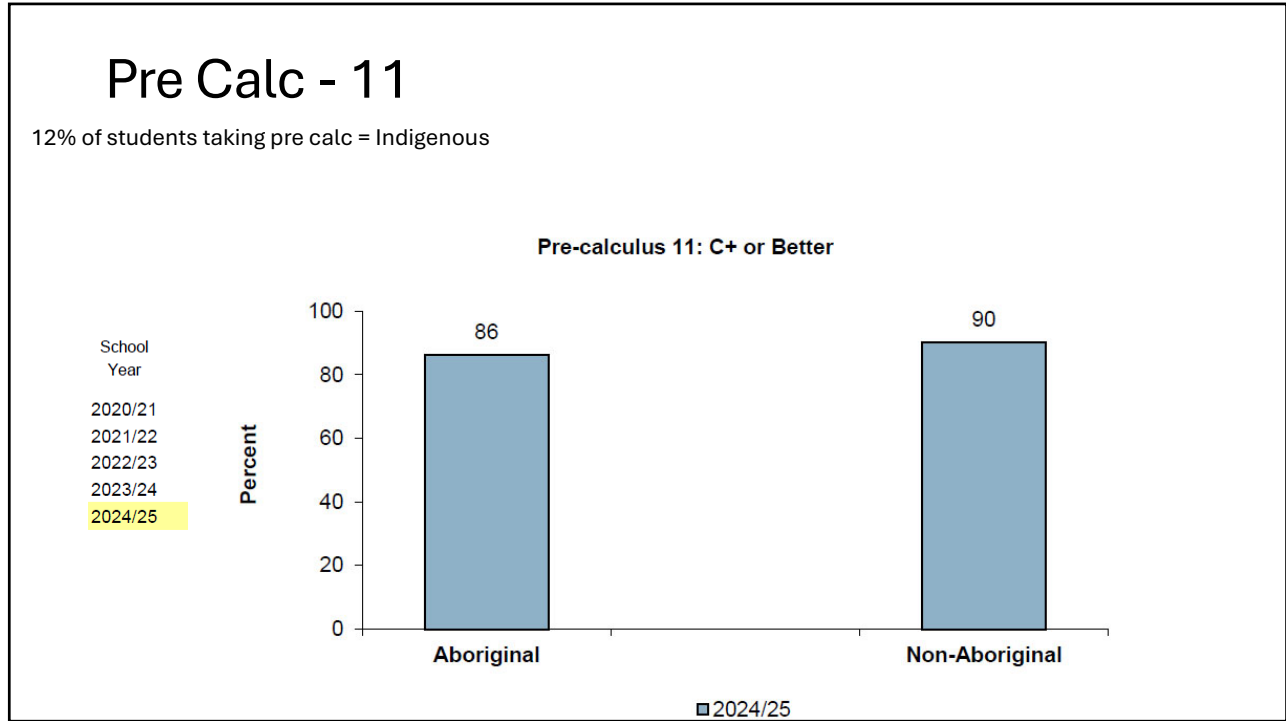
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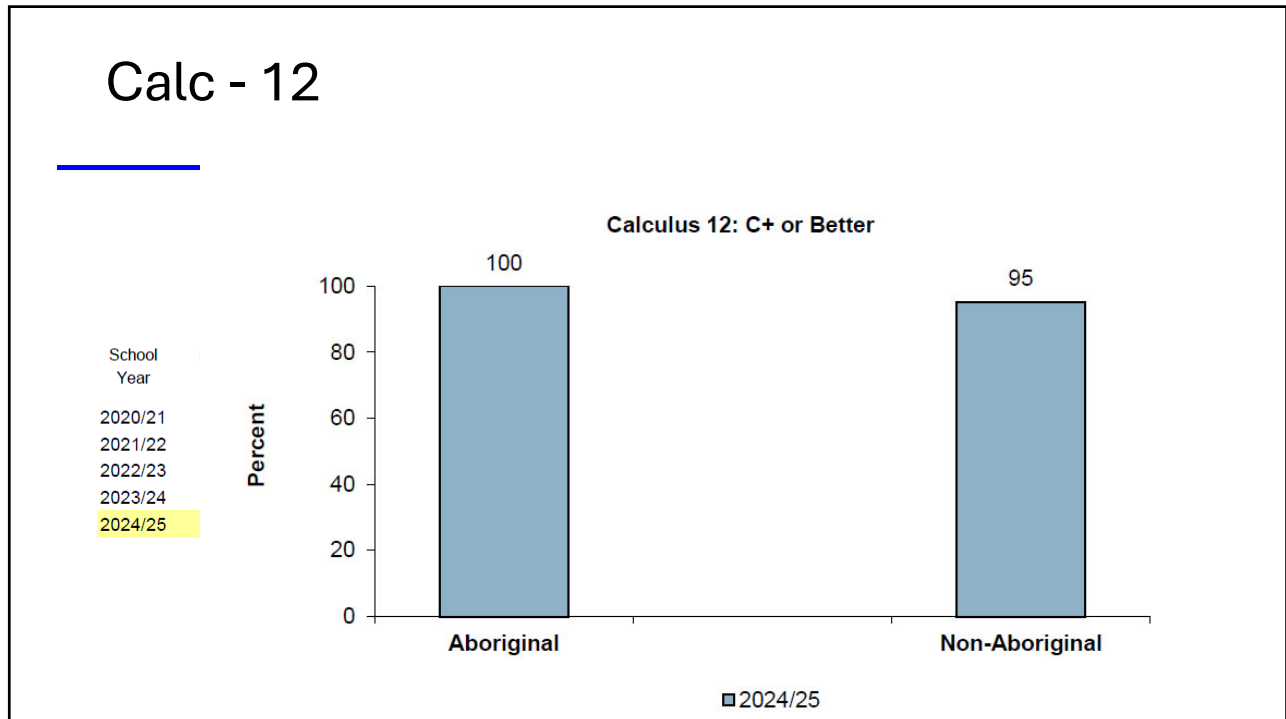
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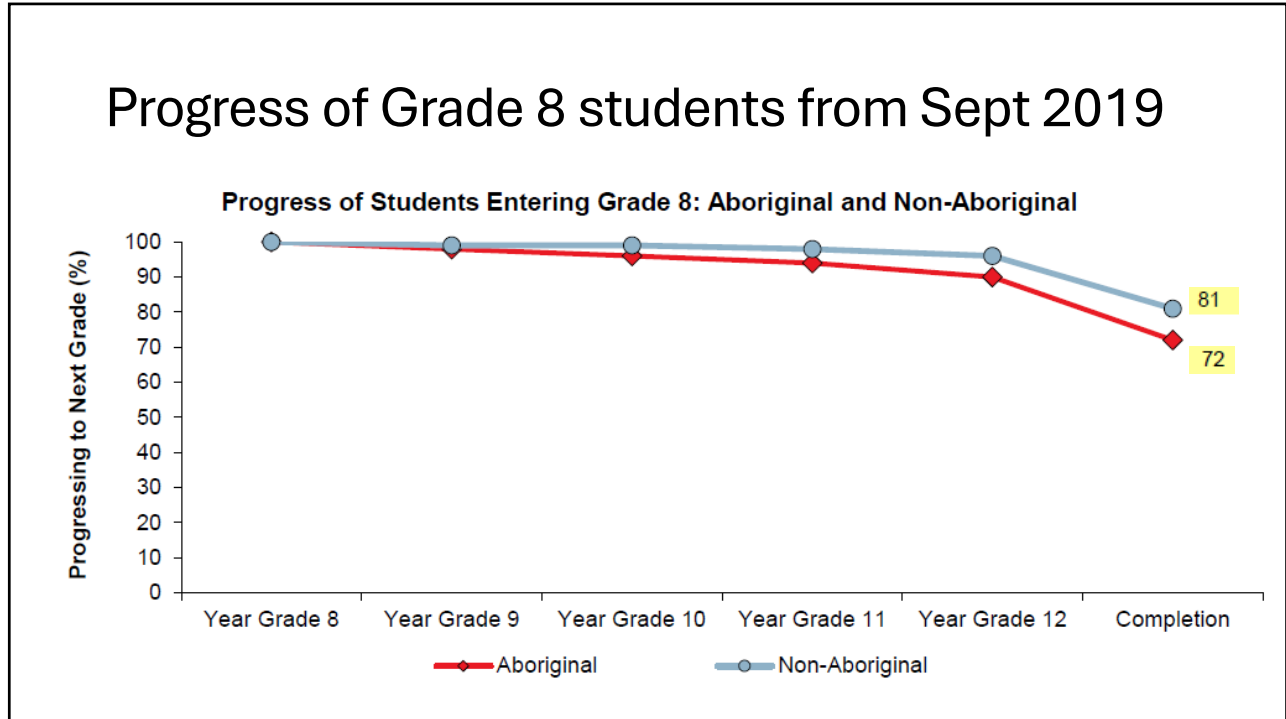
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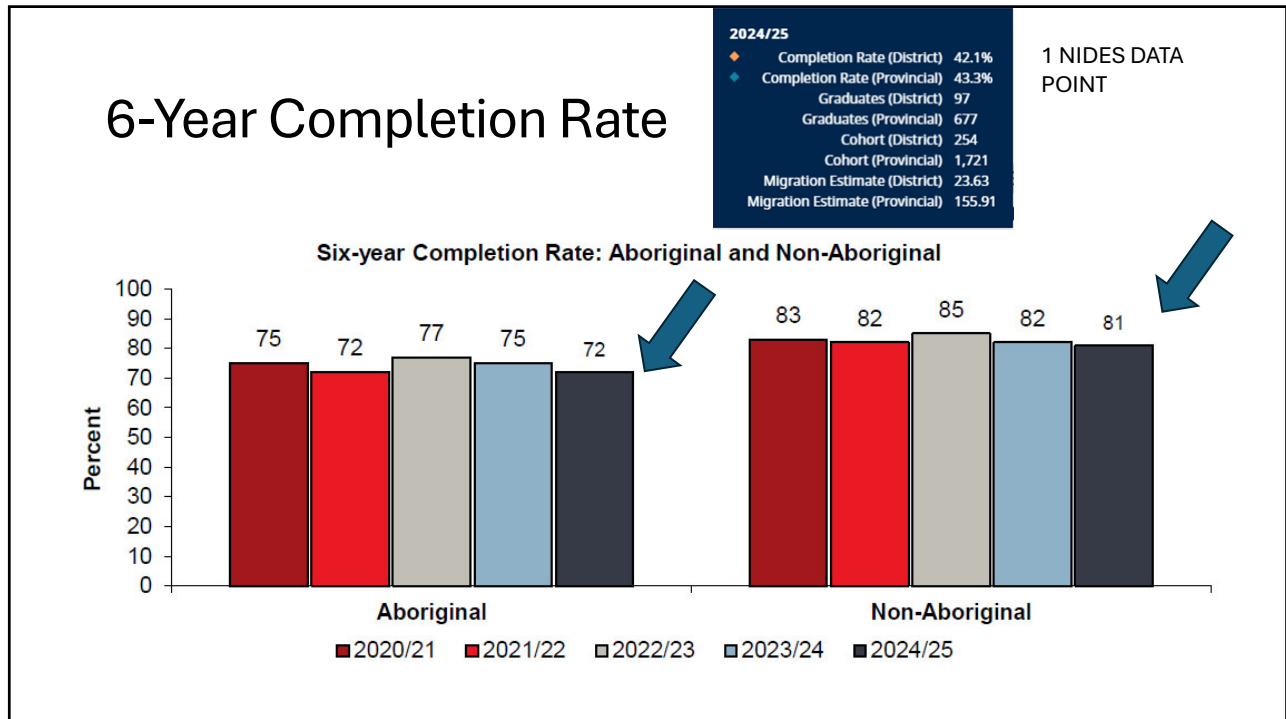
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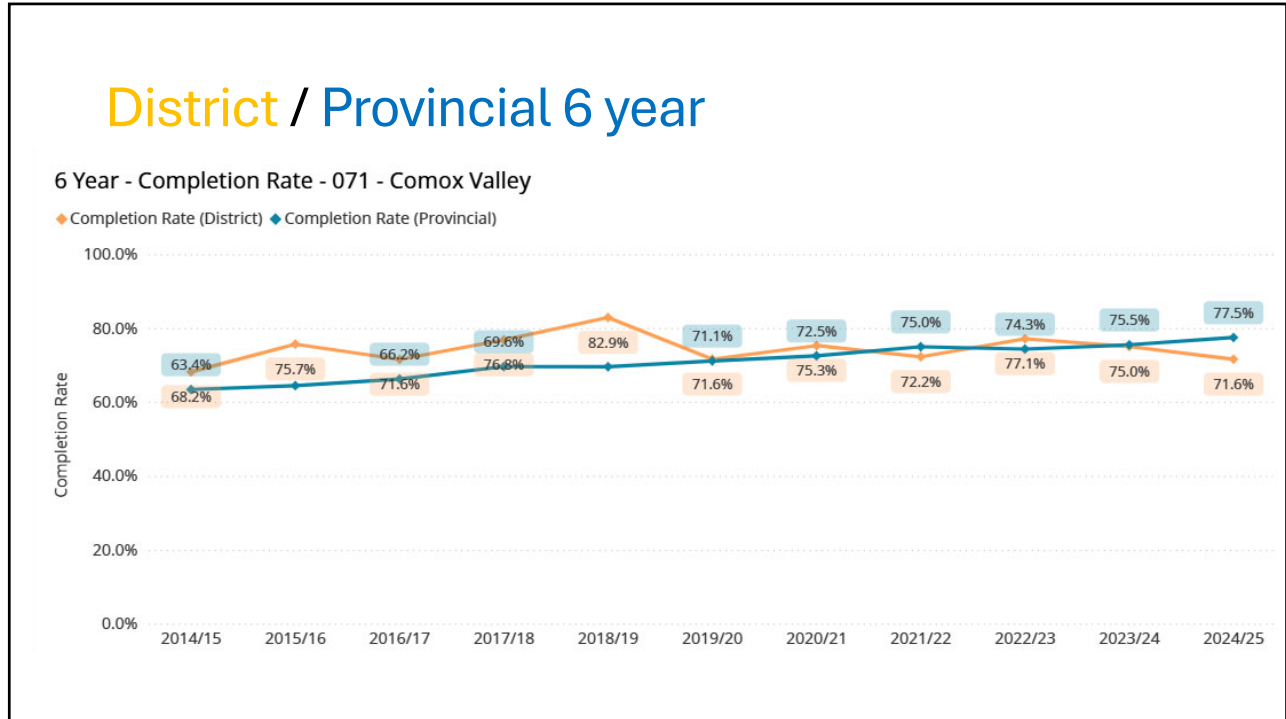
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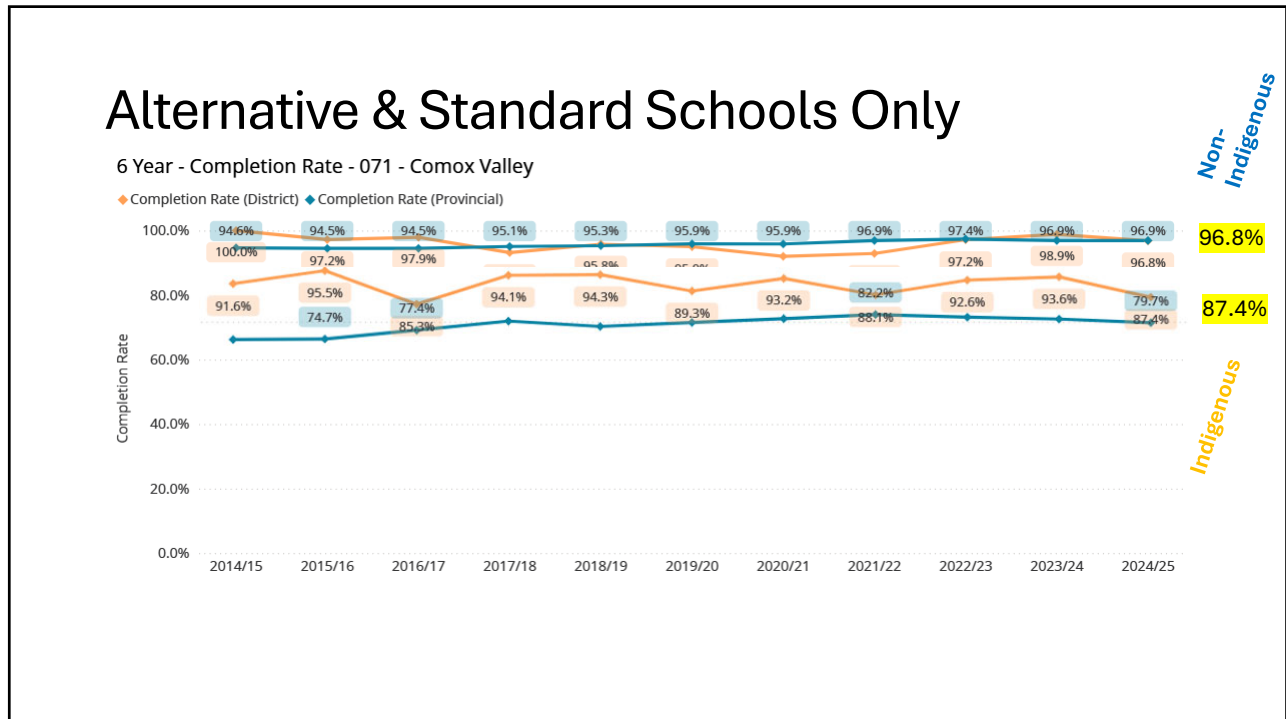
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22

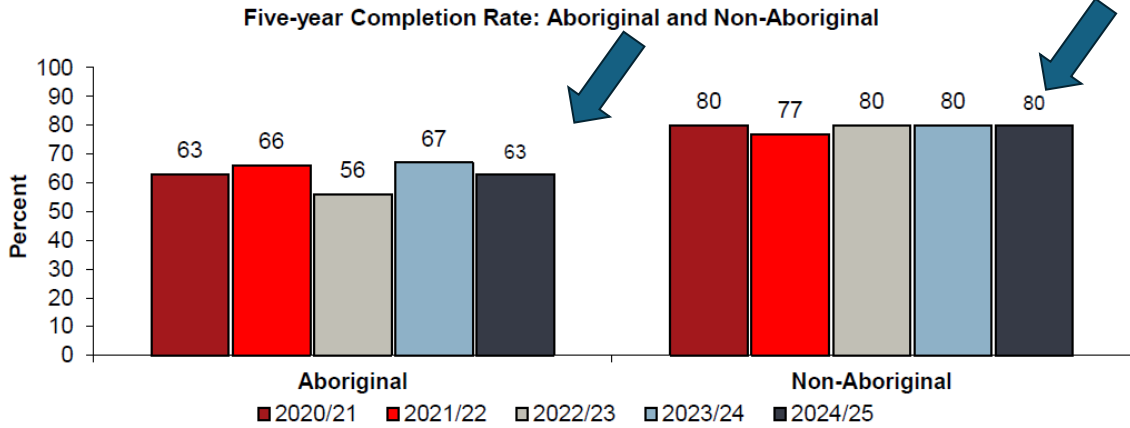


23



24

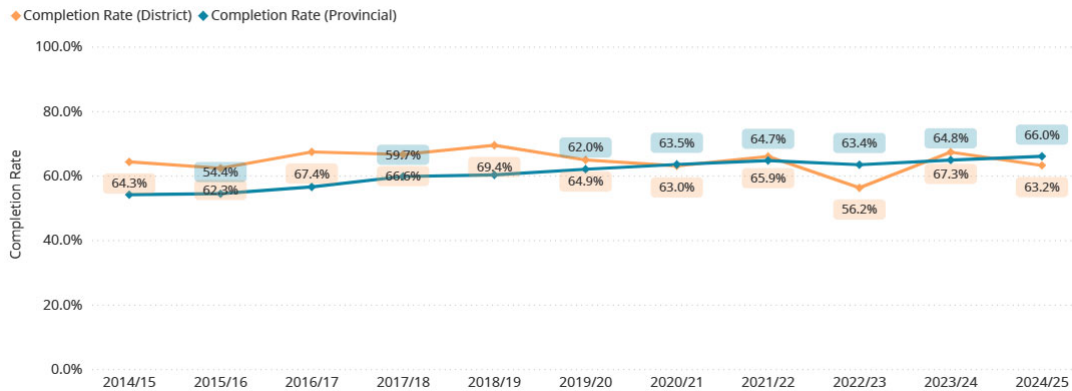
5-Year Completion Rate



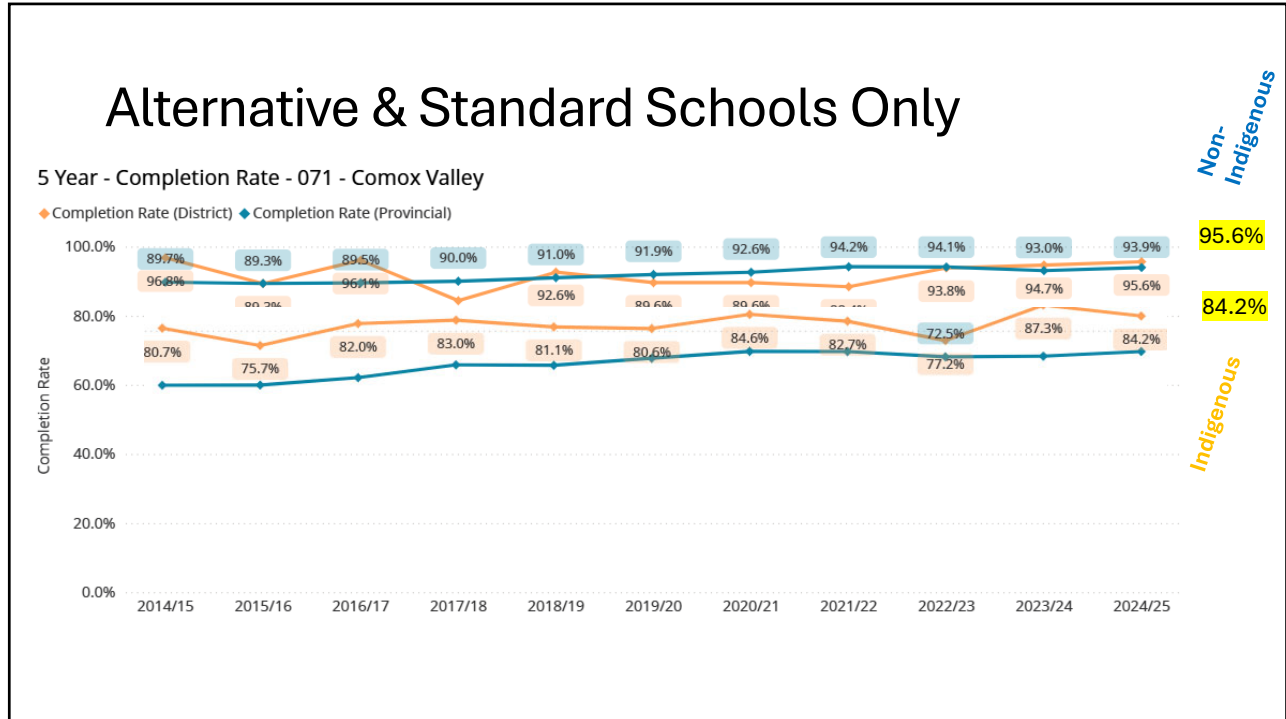
25

District / Provincial 5 year

5 Year - Completion Rate - 071 - Comox Valley



26



27

Number and % of Adult Dogwood

NUMBER OF ADULT DOGWOOD

School Year	Total		Aboriginal		Non-Aboriginal	
	#	%	#	%	#	%
2020/21	62	21	13	21	49	79
2021/22	62	Msk	Msk	Msk	Msk	Msk
2022/23	55	38	21	38	34	62
2023/24	62	21	13	21	49	79
2024/25	70	26	18	26	52	74

Indigenous students = 16.6% of all Comox Valley Students

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Local Education Agreement Update

Working Together

Erin Higginbottom – Education Manager, K’omoks First Nation

Lelaina Jules – District Principal, Indigenous Education, Comox Valley Schools

Joe Heslip – Associate Superintendent, Comox Valley Schools



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Local Education Agreement

Section 11. Action Plan

- Schools where On-Reserve K'ómoks students attend will **create and maintain an Indigenous Support Team (IST)** comprised of School Principal, Vice-Principal, Counsellor, Learning Support Teacher, Indigenous Success Advisor, and Indigenous Support Worker.
- The Indigenous Support Team will meet throughout the year to discuss current needs and supports of each K'ómoks student residing on-reserve.
- **IEP tracking, follow up & team-based meetings for every nominal roll student: to be regularly communicated with KFN**

At least 3 Meetings Per Year

Fall / Winter / Spring

Highlights:

- Some students with Absenteeism rates now attending regularly. (NR. Influence)
- Grad & post grad planning.
- Independent study tied to cultural interests linked to social studies course work for marks

Focus Areas:

- Elementary Academics & written output, (Classroom supports, technology, small group intervention, LST)
- SEL – building confidence, (Counselling groups, check-ins, focus on relationship, the whole child)



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Supports - Accountability Survey

School
All

Grade
All

Month
Feb

ReserveStatus
Status - On Reserve

KFN
KFN

LEA
All

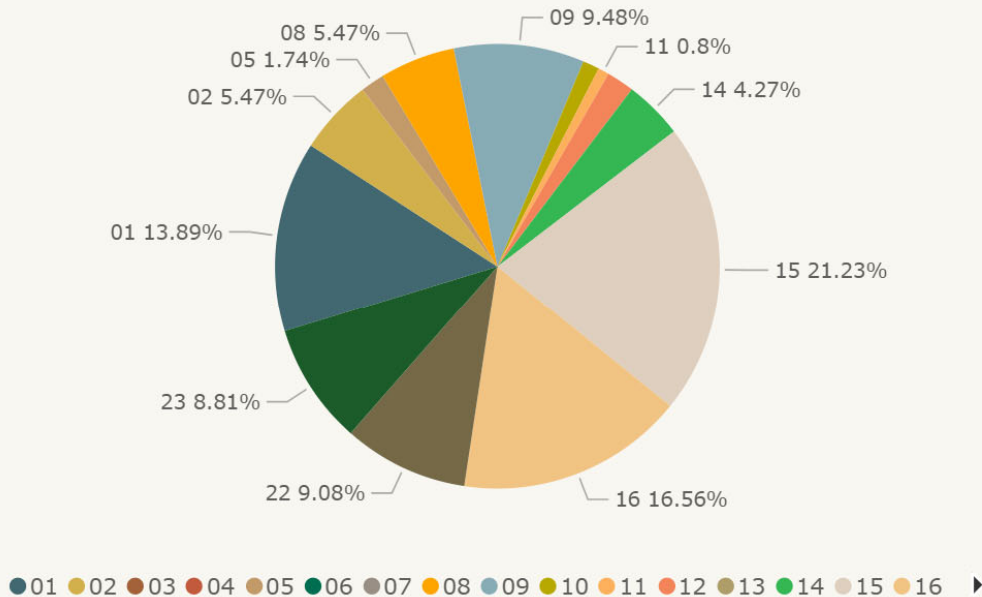
CHANGE: Support 3: 25-26 - MOECC Report, 24-25 Cultural Presentation (Led by you)

Supports

- 1 Academic support (in class)
- 2 Academic support (small group/1-on-1)
- 3 MOECC Report (new 25-26)
- 4 Cultural Activity (in community)
- 5 Cultural Activity (in school)
- 6 Field Trip (in District)
- 7 Field Trip (out of District)
- 8 Student Gathering (during school day)
- 9 Student Gathering (before / after school /lunch)
- 10 Meeting with school or itinerant staff
- 11 Meeting with parents/guardians
- 12 Phone call/email or message home
- 13 Contact with community resources
- 14 School-based team meeting
- 15 Social emotional support
- 16 Conversation with student
- 17 Other (in comments)
- 18 Mail out for Indigenous DL Students
- 19 Email support for Indigenous DL Students
- 20 Teams/Zoom Meeting for Indigenous DL Students
- 21 Meeting with Indigenous Child and Family Program Worker
- 22 Identity
- 23 Food

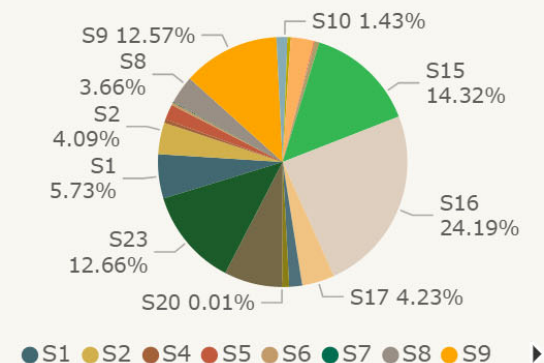
2025-2026 Supports Distribution

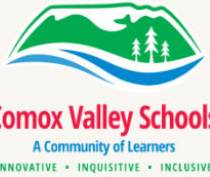
All Schools , Grade(s): All , Month: Feb 2025 - 2026



2024-2025 Supports Distribution

All Schools , Grade(s): All , Month: Feb 2024...





Supports - Accountability Survey

School
All

Grade
All

Month
Mar

ReserveStatus
Status - On Reserve

KFN
KFN

LEA
All

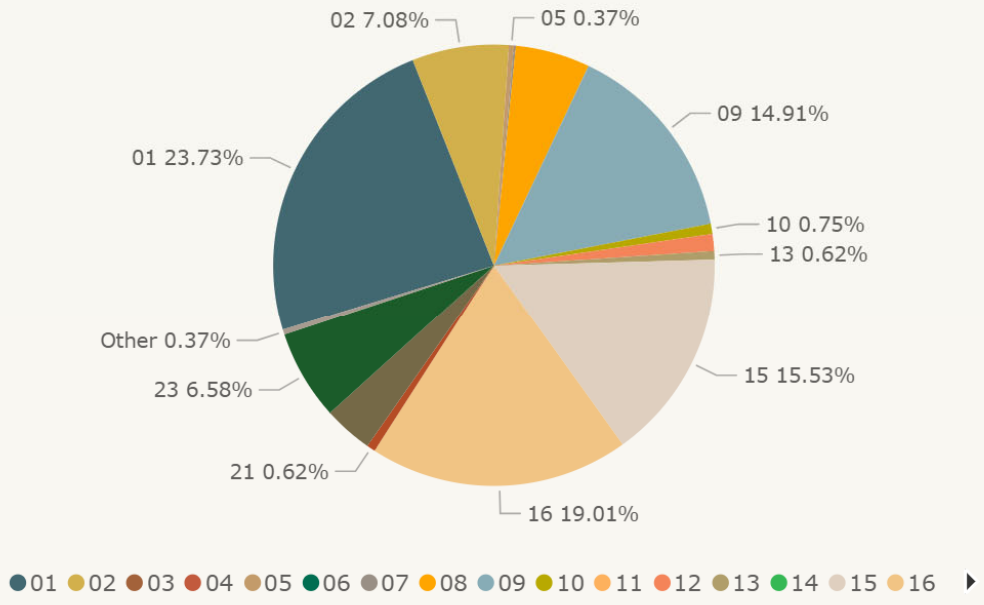
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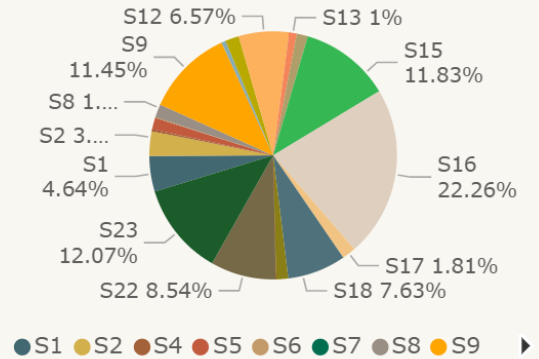
2025-2026 Supports Distribution

All Schools , Grade(s): All , Month: Mar 2025 - 2026



2024-2025 Supports Distribution

All Schools , Grade(s): All , Month: Mar 202...





Supports - Accountability Survey

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School
All

Grade
All

Month
Apr

ReserveStatus
Status - On Reserve

KFN
KFN

LEA
All

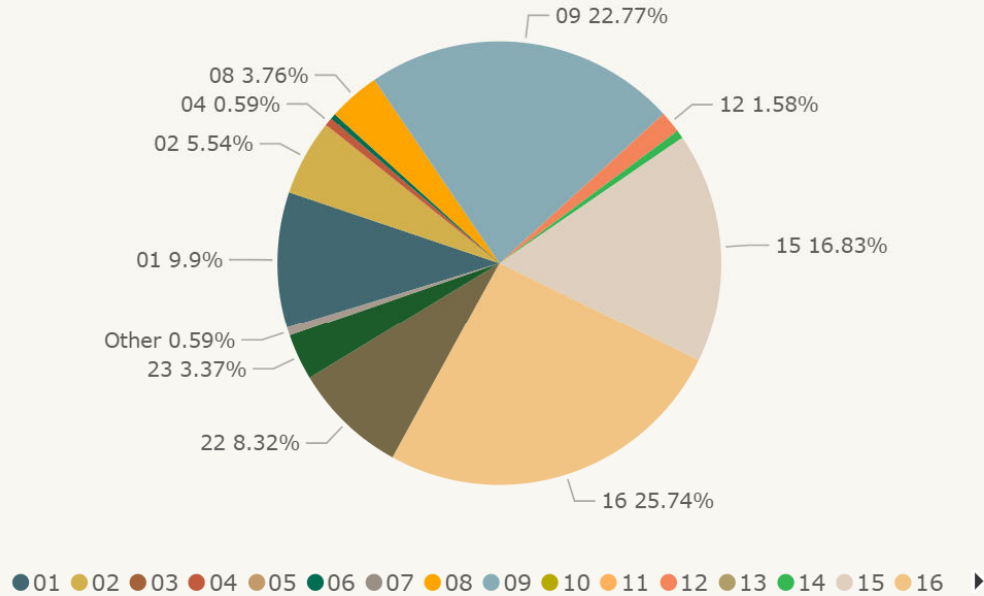
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- 23 Food

2025-2026 Supports Distribution

All Schools , Grade(s): All , Month: Apr 2025 - 2026



2024-2025 Supports Distribution

All Schools , Grade(s): All , Month: Apr 2024...



Supports - Accountability Survey

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School
All

Grade
All

Month
All

ReserveStatus
Status - On Reserve

KFN
KFN

LEA
All

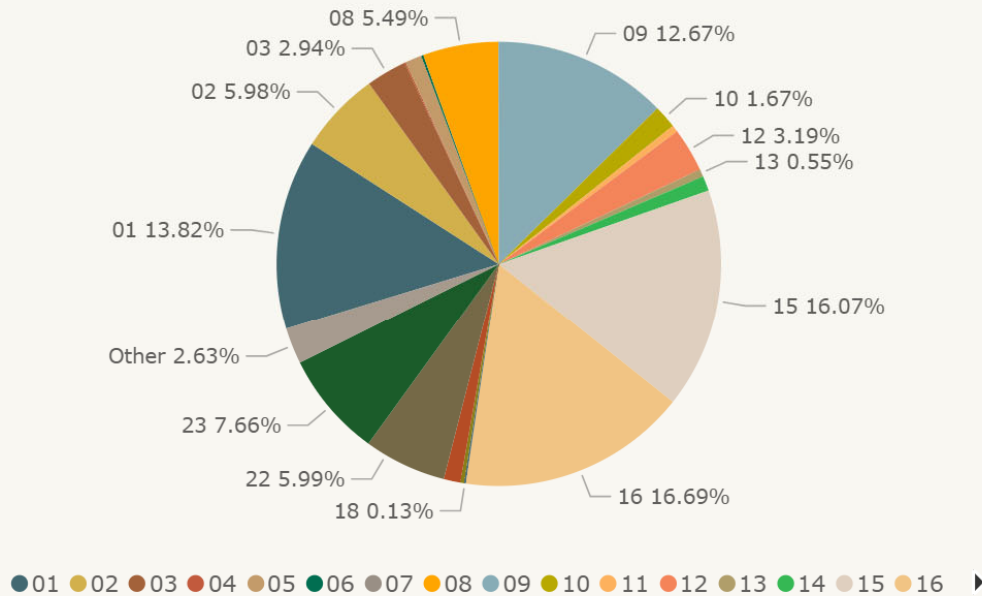
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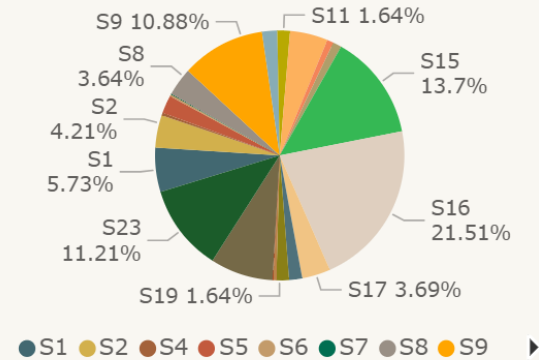
2025-2026 Supports Distribution

All Schools , Grade(s): All , Month: All 2025 - 2026



2024-2025 Supports Distribution

All Schools , Grade(s): All , Month: All 2024 ...



Indigenous Success Teacher



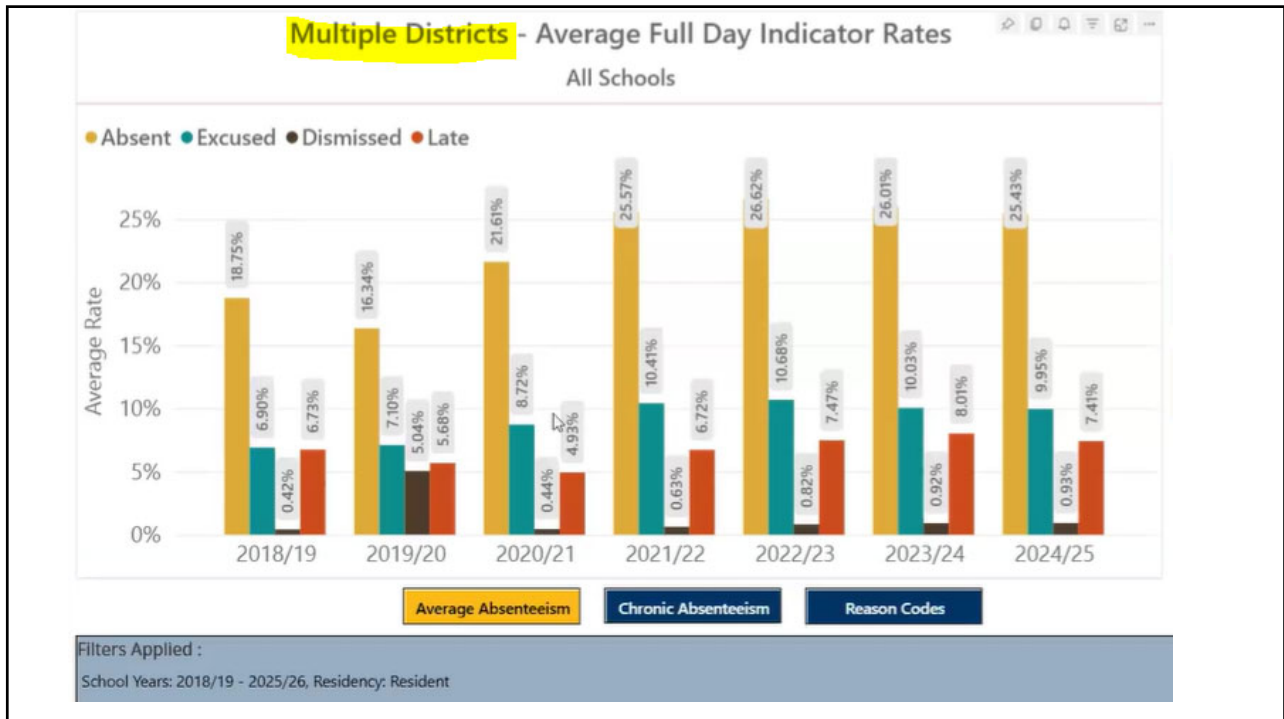
INDIGENOUS EDUCATION

Meet Natasha Rainkie

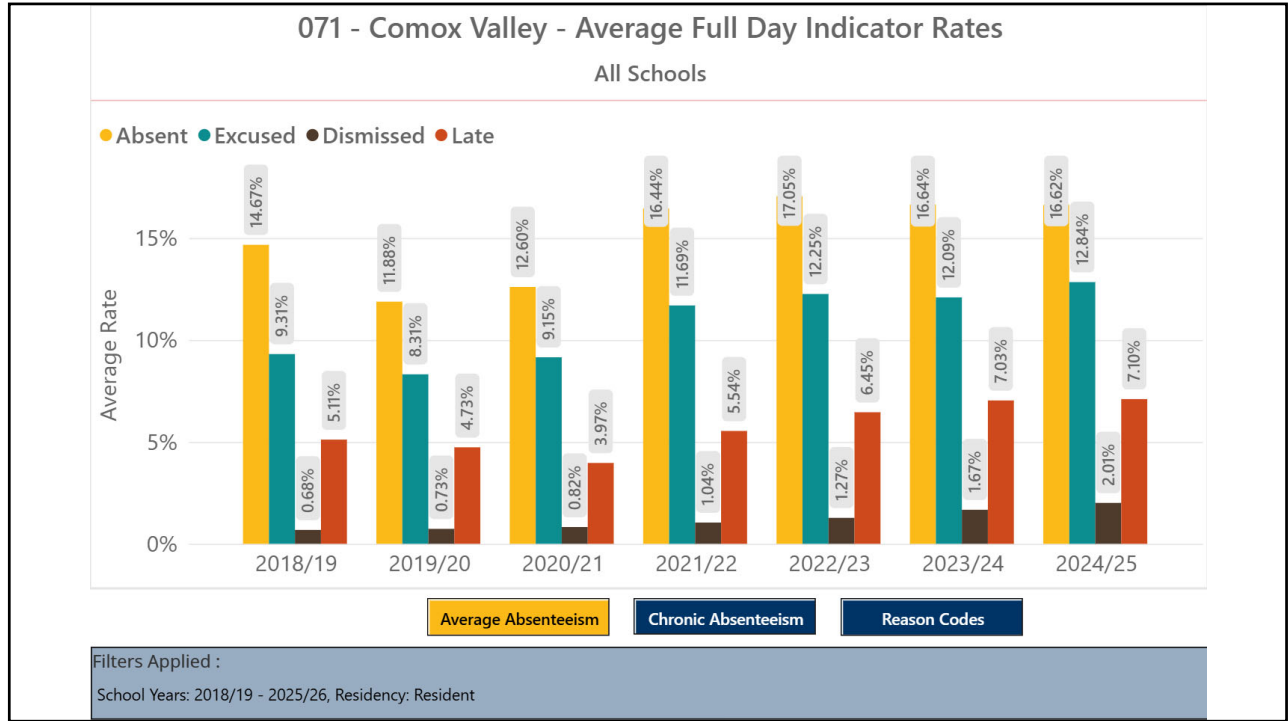
- 4th year in position
- Supports KFN students
- Tracks student success,
- Reports on student success,
- Has close relationships with students, families, Nation



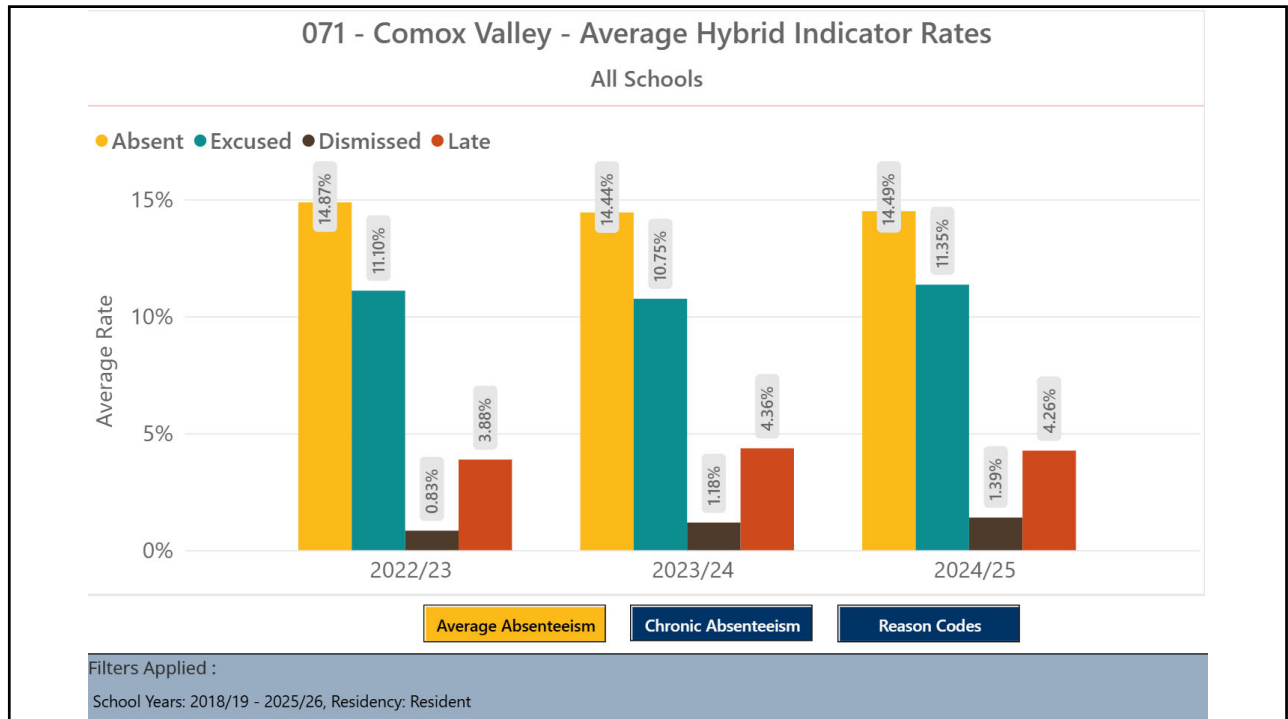
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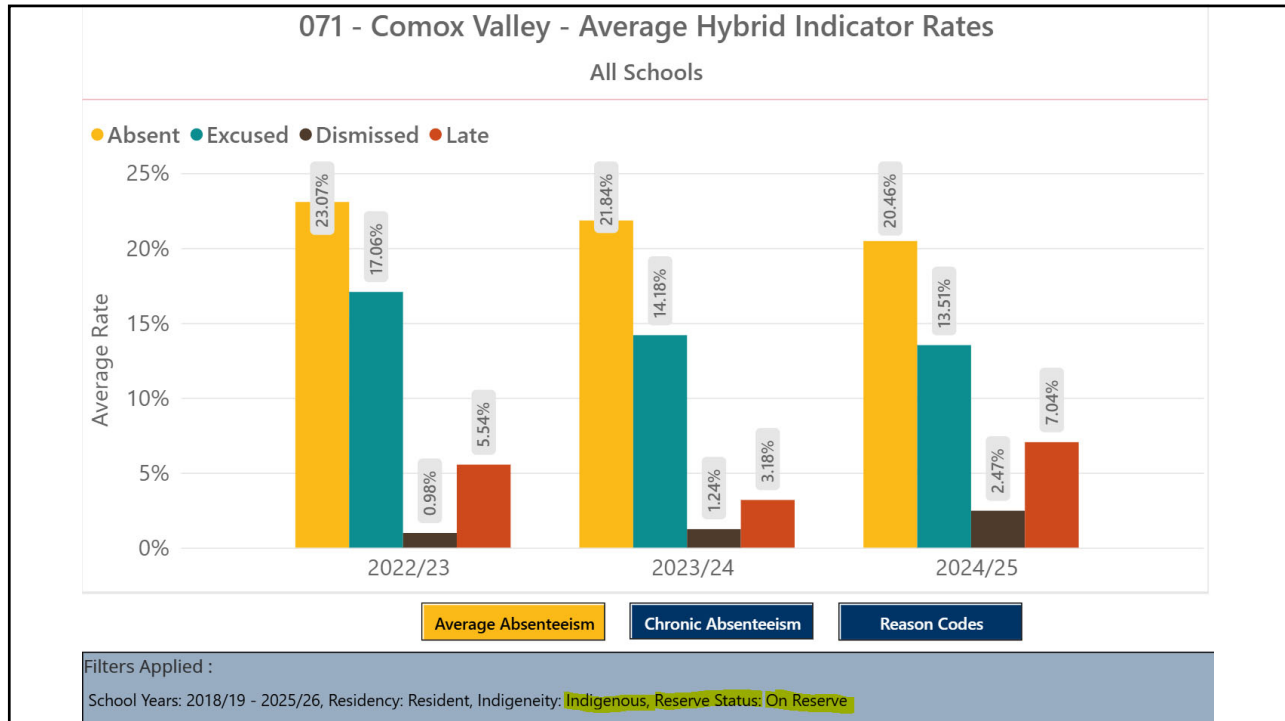
37



38



39



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Walking Together

KFN Student Attendance Protocol.

Rationale: School attendance and in-class learning is important for student success. SD71 staff will input daily attendance of all KFN students into MYEIBC, and will communicate early and often with caregivers and support persons when students are not attending classes to create a plan of caring support.

- Step 1:** All unexcused class absences are reported to the caregiver by the end of each day using an automated system, call, text message or email.
- Step 2:** If a total of 3 unexcused class absences occur, the classroom teacher will call the caregiver by phone to make a plan of support.
- Step 3:** If a total of 5 unexcused class absences occur, the classroom teacher will refer the student to the School Based Team. The school principal/Vice-principal will contact the primary caregivers by phone to make a plan of support.
- Step 4:** If a total of 10 unexcused class absences occur, the school will send a letter of concern and request a support circle meeting with Caregivers, Education Manager, Indigenous Success Teacher, and school-based support staff.
- Step 5:** If a total of 20 unexcused class absences occur, the student will be referred to the District Student Support Committee to meet with Caregivers, Education Manager, Indigenous Success Teacher, District Staff to discuss any further school-based supports or alternative educational options for the student.

Indigenous Engagement and Knowledge Specialist

Time Spent in Hada 2025

K'omoks First Nation Youth Trip

Expression of Interest- Comox Valley District Indigenous Grad Housefront

Indigenous Education is seeking a **K'omoks First Nation Artist** to design and paint a cedar housefront that will serve as a backdrop for the Comox Valley Schools District Indigenous Grad

All submissions will be reviewed by the District Indigenous Grad Planning Committee. The selected artist will be painting the housefront from **March 26 to April 6, 2026** for the June District Indigenous Grad ceremony

Example of Cedar Housefront at Highland Secondary

House Front Dimensions:
 9.75 ft (long) x 7.416667 ft (Height at peak) x 6.5 ft (Height on side)

Deadline: Nov 14, 2025 at 4pm

What to Submit:

- Concept of the design that relate to themes of **uplifting, family, encouragement and community**
- Examples of previous work (reccomended but not required)

41



Pic: Career Education and K'ómoks First Nation trades focused career day



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Walking Together

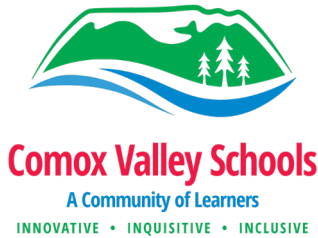


- IEC Meetings
- Equity Scanning Team Meetings
- Weekly Virtual Check-Ins
- Quality Foods Planning Sessions
- KFN Education Committee Meetings
- KFN Culture Committee Meetings
- KFN Mom & Tots group re: Indigenous K
- LEA Parent Info Sessions (input for renegotiated LEA - 2027)
- KFN Grad Ceremony June 12

43



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Comox Valley Schools

School District No. 71
Office of the Secretary Treasurer

BRIEFING NOTE

TO: Board of Education **DATE:** April 28, 2026
FROM: Candice Hilton, Director of Finance
RE: Quarter 3 Financial Update – 2025-26 Amended Annual Budget

Purpose

The intent of this report is to provide the Board with a third quarter financial update comparison to the 2025-26 amended annual operating budget.

Background

At the January 2026 Regular Board Meeting, the Board approved the 2025-26 Amended Annual Budget which was prepared in accordance with the Ministry of Education and Child Care (MECC) instructions.

Discussion

This financial report provides an update of the projected changes to operating revenue and expenditures included in the 2025-26 Amended Annual Budget. The projections are based on actual expenditures to March 31, 2026, known funding and expenditure information and anticipated changes as of April 15, 2026. Considerations and details are described in Appendix A.

Annual Revenues received from the Ministry of Education and Child Care (MECC) are adjusted once February and May enrolments are confirmed through the recalculated grants.

Funds budgeted in certain accounts that are unspent at the end of the year carry forward to future budget years. During the Annual and Amended Budget Process, the Board will consider the availability of accumulated operating surplus funds and the allocation of those funds between internally restricted surplus and unrestricted surplus (including contingency funds) as described and outlined in Policy 18.

The third quarter projections anticipate a \$4.32M operating surplus for the 2025/26 school year.

Strategic Alignment

Providing the quarter 3 Financial update aligns with the Boards Strategic Plan Value of **INTEGRITY**, by upholding high ethical standards through transparency, honesty and accountability.

Recommendation

THAT the Board of Education of School District No. 71 (Comox Valley) receive this information.

Respectfully submitted,

Candice Hilton

Candice Hilton
Director of Finance

Attachment – Appendix A, Operating Fund Update Q3

APPENDIX A - SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
OPERATING FUND UPDATE - Q3
As at March 31, 2026

	2025-26 AMENDED ANNUAL BUDGET	2025-26 ACTUAL Revenues & Expenditures to March 31st	2025-26 PROJECTED Revenues & Expenditures to June 30th	2025-26 PROJECTED Revenues & Expenditures for the year	VARIANCE from Amended Annual budget	
OPERATING FUND						
REVENUE						
Provincial Grants						
Ministry of Education	132,277,381	92,512,929	41,391,367	133,904,296	(1,626,915)	1
Other	189,000	155,450	36,050	191,500	(2,500)	
Tuition	3,229,000	3,581,796	(351,000)	3,230,796	(1,796)	
Other Revenue	761,705	641,945	220,711	862,656	(100,951)	2
Rentals and Leases	170,000	141,371	47,124	188,495	(18,495)	3
Investment Income	600,000	512,043	170,681	682,724	(82,724)	4
TOTAL OPERATING REVENUE	137,227,086	97,545,534	41,514,933	139,060,467	(1,833,381)	
EXPENSES						
Salaries						
Teachers	55,593,754	40,147,335	15,459,005	55,606,340	(12,586)	
Principals/Vice-Principals	7,208,209	5,162,487	1,879,707	7,042,195	166,014	
Educational Assistants	9,524,821	6,414,673	2,553,526	8,968,199	556,622	5
Support Staff	12,356,551	8,591,105	2,857,515	11,448,620	907,931	6
Other Professionals	5,292,233	3,705,530	1,352,772	5,058,302	233,931	
Substitutes	5,434,850	3,704,357	1,847,164	5,551,520	(116,670)	
Total Salaries	95,410,418	67,725,487	25,949,689	93,675,176	1,735,242	
Employee Benefits	24,631,537	17,962,039	6,643,121	24,605,160	26,377	
Total Salaries and Benefits	120,041,955	85,687,526	32,592,810	118,280,336	1,761,619	
Services and Supplies						
Services	5,348,860	3,290,115	1,977,010	5,267,125	81,735	
Student Transportation	3,190,158	1,970,161	1,313,441	3,283,602	(93,444)	
ProD and Travel	1,140,634	617,462	474,610	1,092,072	48,562	
Rentals & Leases	276,000	170,250	96,000	266,250	9,750	
Dues and Fees	110,000	90,124	15,014	105,138	4,862	
Insurance	270,300	262,175	4,945	267,120	3,180	
Supplies	6,760,448	4,037,232	2,063,385	6,100,617	659,831	7
Utilities	2,399,000	1,172,997	1,211,142	2,384,139	14,861	
Total Services and Supplies	19,495,400	11,610,516	7,155,547	18,766,063	729,337	
TOTAL OPERATING EXPENSES	139,537,355	97,298,042	39,748,357	137,046,399	2,490,956	
Surplus Appropriation	4,860,269	4,860,269		4,860,269	-	
Transfer to Local Capital	(2,175,000)	(2,175,000)		(2,175,000)	-	
Tangible Capital Assets Purchased	(375,000)	0	(375,000)	(375,000)	-	
OPERATING SURPLUS (DEFICIT)	\$ -	2,932,761	1,391,576	4,324,337	4,324,337	8

APPENDIX A - SCHOOL DISTRICT NO. 71 (COMOX VALLEY)
OPERATING FUND - YEAR END PROJECTION
As at March 31, 2026

- 1** Ministry of Education February Online Learning Enrolment Count increase and Inclusive Education Enrolment projected higher than budgeted.
 - 2** Other Revenues are exceeding the value in the amended budget. This is mainly due to course delivery recoveries at NIDES.
 - 3** Rental and Lease revenue is higher than anticipated, general estimate based on average monthly experience this year.
 - 4** Investment income is exceeding the value in the amended budget as interest rates have remained stable, original predictions had forecasted some rate decline.
 - 5** Education Assistants salaries are under budget due to the number of daily unfilled EA positions and also some unfill throughout the school year.
 - 6** Support staff salaries are under budget due to employees unfilled positions.
- Supply accounts are typically assumed to be fully spent during the year; however, the trend in the past
- 7** has been that budgets are not 100% expended, leaving some small surpluses in school and district supply accounts. In addition, some budgets originally planned to be funded by 2024-25 surplus appropriation currently remain unallocated and contribute to the estimated operating surplus.
- Estimated 2025/26 annual operating surplus at March 31, 2026 is approximately \$4,324,337, which
- 8** includes an estimated \$1.2M of targeted funding surplus. In addition, it is anticipated that the District will be able to maintain the Board's contingency reserve as described in Policy 18.

BRIEFING NOTE

TO: Board of Education
FROM: Molly Proudfoot, Director of Operations
RE: Major Capital Projects Update – April 2026

DATE: April 28, 2026

Purpose

To update the Board of Education on Major Capital Expansion & Child Care Centre Projects as of April 2026.

Strategic Alignment

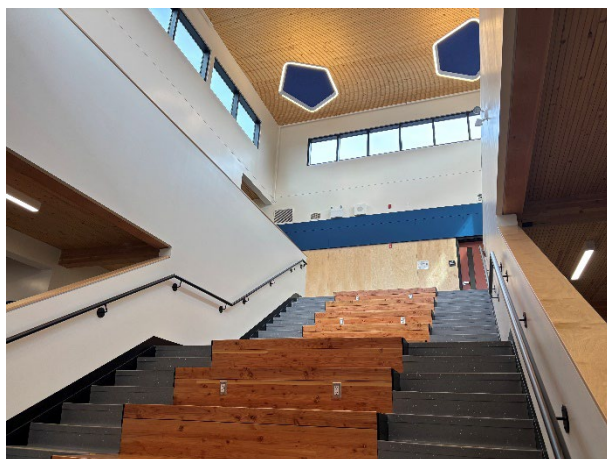
The below capital-funded projects are targeted towards increasing space and capacity in our District to better strengthen our commitment to creating safe, inclusive, holistic, ethical, and personalized learning for students of the Comox Valley. The new spaces have factored in the Strategic Plan’s ‘Values’ and ‘Design Principles’ to help facilitate each student’s development of the core competencies.

Aspen Park Elementary X11 Classroom Prefab Addition:

Construction Manager | Prime Consultant: Knappett Projects Inc. and studioHuB Architects

Capital Project Funding Agreement Signed: June 25th, 2024

Current Project Status: Addition is **now open**. Parking lot expansion and school garden relocation will take place over the Spring.



Aspen Park Elementary Prefab Site Progress Photos

G.P. Vanier Replacement Child Care Centre:

Construction Manager | Prime Consultant: AFC Construction and Bradley Shuya Architecture

Capital Project Funding Agreement Signed: April 24th, 2024

Current Project Status: Near completion – occupancy May 2026. Upper parking lot work will take place over the Spring.



G.P. Vanier Secondary Child Care Centre Site Progress Photos

Cumberland Community Elementary X16 Classroom Addition:

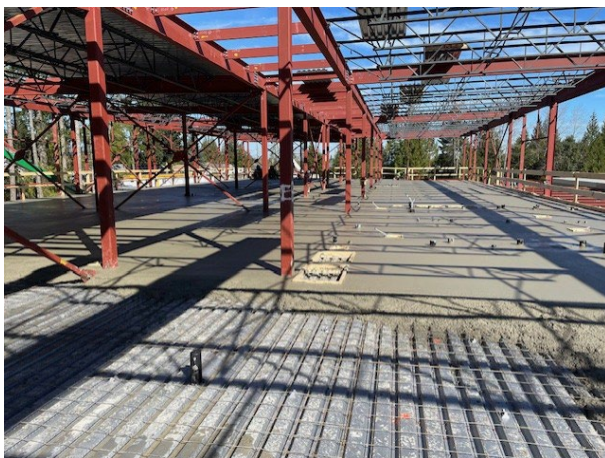
Construction Manager | Prime Consultant: Heatherbrae Builders and Bradley Shuya Architecture

Capital Project Funding Agreement Signed: July 3rd, 2024

Current Project Status: Structural roofing, exterior wall layout & framing, and bike shelter footings and pads underway.

Construction Start: Spring 2025

Tentative Completion: Summer 2027



Cumberland Community Elementary Site Progress Photos

Cumberland Community Elementary Cont'd



Context Plan



Rendering of the Addition (south facing)



Recommendation

That the Board of Education of School District No. 71 (Comox Valley) receive the 'Major Capital Projects Update – April 2026' briefing note, dated April 28th, 2026, as presented.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Molly Proudfoot". The signature is stylized and cursive.

Molly Proudfoot
Director of Operations