

REGULAR BOARD MEETING AGENDA

Tuesday May 26, 2026
7:00 pm

A copy of the Regular Board Meeting Agenda is available on the [School District website](#)

Public Board Meetings are recorded and live streamed on the [School District's YouTube channel](#).

Question items regarding agenda items can be submitted to boardmeeting@sd71.bc.ca.
As per Board Procedural Bylaw, questions relating to any matter connected with the business of the current board agenda may be put to the chairperson. The chairperson may respond or redirect to another board member or executive officer of the board for response.

1. Call to Order

2. Welcome and Land Acknowledgement

The Board of Education acknowledges that we are on the traditional territories of the K'ómoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

3. Agenda Changes/Additions

4. Adoption of Agenda

Pages 1-5

Recommended Motion:

THAT the Board of Education of School District No.71 (Comox Valley) adopt the May 26, 2026, Regular Board Meeting Agenda as presented.

5. Adoption of Board Meeting Minutes

Pages 6--12

Recommended Motion:

THAT the Board of Education of School District No.71 (Comox Valley) adopt the April 28, 2026, Regular Board Meeting Minutes as presented.

6. Record of In-Camera Meeting Minutes

Page 13

- April 28, 2026 – Regular In-Camera Meeting
- May 12, 2026 – Closed Committee of the Whole Meeting
- May 19, 2026 – Special In-Camera Meeting

School District No. 71 (Comox Valley) Board of Education

Vision Statement - *Compassionate, connected and personalized learning for all.*

Purpose Statement – *To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.*

7. Presentations / Delegations

A. None

8. Announcements

A. Board Chairperson Report

Pages 14-15

B. Superintendent Report

C. Trustee Reports

i. Indigenous Education Council (IEC)

Pages 16-17

Cristi May Sacht, Trustee Representative

9. Standing Committee Reports

A. Open Committee of the Whole Board Report

Pages 18-19

Next Open Committee of the Whole Meeting:

DATE: June 9, 2026

TIME: 7:00 pm

LOCATION: School Board Office: 2488 Idiens Way, Courtenay

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Open Committee of the Whole Board Report dated May 12, 2026.

B. Ad Hoc Policy Committee Board Report

Pages 20-33

Next Ad Hoc Policy Committee Meeting:

DATE: June 16, 2026

TIME: 5:30 pm

LOCATION: School Board Office: 2488 Idiens Way, Courtenay

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Ad Hoc Policy Committee Board Reports dated May 5 and May 19, 2026.

School District No. 71 (Comox Valley) Board of Education

Vision Statement - *Compassionate, connected and personalized learning for all.*

Purpose Statement – *To create safe, equitable learning environments that lift each learner to thrive, grow and to share their unique gifts.*

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the proposed policy template for Board use, with flexibility for the inclusion of additional elements where appropriate.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) provide the draft Gender-based Violence and Sexual Misconduct policy for rightsholders and partner feedback at the June 9, 2026 Open Committee of the Whole meeting.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) provide the draft Sanctuary Schools policy for rightsholders and partner feedback at the June 9, 2026 Open Committee of the Whole meeting.

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the revised 'Equity and Non-discrimination' policy, as presented.

10. Decision Items

A. 2026-27 School Fees

Pages 34-42

Jay Dixon, Associate Superintendent

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) approve the attached Fee Schedules for the 2026-27 school year.

B. 2026/27 Annual Budget Bylaw

Pages 43-60

Harold Cull, Secretary-Treasurer

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) gives second and third reading to the 26/27 Annual Budget Bylaw in the amount of \$173,446,504 at their meeting May 26, 2026.

11. Information Items

A. Learning Services

i. Accessibility Update

Pages 61-63

Joe Heslip, Associate Superintendent

School District No. 71 (Comox Valley) Board of Education

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Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Accessibility Report as presented.

- ii. **Gender-based Violence and Sexual Health Update**
Jeremy Morrow, Superintendent

Pages 64-65

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Response to Gender-Based Violence Working Committee Report update, as presented.

B. Business Services

- i. **2026 May Enrolment Update**
Jay Dixon, Associate Superintendent

Pages 66-68

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 2025-2026 May Online Learning Enrolment Report as presented.

- ii. **Carbon Neutral Action Report**
Molly Proudfoot, Director of Operations

Page 69

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 2025 PSO Climate Change Accountability, as presented.

12. Board Business

A. Unfinished Business

- i. None

B. New Business

- i. None

13. Correspondence

- A. None

14. Public Question Period to the Board

School District No. 71 (Comox Valley) Board of Education

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15. Adjournment

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) adjourn this meeting.

School District No. 71 (Comox Valley) Board of Education

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REGULAR BOARD MEETING MINUTES
Tuesday April 28, 2026
7:00 pm

In Attendance:

Trustees:

Michelle Waite, Board Chairperson
Sarah Jane Howe, Vice Chairperson
Susan Leslie, Trustee (online)
Chelsea McCannel-Keene, Trustee
Janice Caton, Trustee
Shannon Aldinger, Trustee
Cristi May Sacht, Trustee

Staff:

Dr. Jeremy Morrow, Superintendent of Schools
Harold Cull, Secretary-Treasurer
Jennifer Nelson, Assistant Secretary-Treasurer
Joe Heslip, Associate Superintendent
Jay Dixon, Associate Superintendent
Lelaina Jules, District Principal Indigenous Education
Jeanine Lindsay, District Vice-Principal Indigenous Education
Candice Hilton, Director of Finance
Shaun Jones, Manager of IT
Craig Sorochan, Manager of Communications

Regrets: Dr. Vivian Collyer, Associate Superintendent

Recording Secretary: Candace Jesson, Manager Administrative Services & Projects

1. Call to Order

The Board Chairperson called the meeting to order at 7:03 pm.

2. Welcome and Land Acknowledgement

The Board of Education acknowledged that the meeting took place on the traditional territories of the K'ómoks First Nation and thanked them for the privilege of living on their land and the gift of working with their children.

3. Agenda Changes/Additions

None

4. Adoption of Agenda

Pages 6-10

Motion: (RP-2026-04-28-01)

THAT the Board of Education of School District No.71 (Comox Valley) adopt the April 28, 2026, Regular Board Meeting Agenda as presented.

Howe/May Sacht

CARRIED

School District No. 71 (Comox Valley) Board of Education

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5. **Board Meeting Minutes**

Pages 6-10

Motion: (RP-2026-04-28-02)

THAT the Board of Education of School District No.71 (Comox Valley) adopt the March 17, 2026, Regular Board Meeting Minutes as presented.

May Sacht/Aldinger

CARRIED

6. **Record of In-Camera Meetings**

Page 11

- March 17, 2026 – Regular In-Camera Meeting
- April 14, 2026 – Closed Committee of the Whole Meeting

7. **Presentations / Delegations**

A. None

8. **Announcements**

A. Board Chairperson Report

The Board acknowledged this National Day of Mourning and reaffirmed its commitment to safe and respectful workplaces. May 5th a national day of awareness for Missing and Murdered Indigenous Women, Girls, and 2SLGBTQI+ people, also known as Red Dress Day, and next week is Mental Health Awareness Week.

B. Superintendent Report

The Superintendent highlighted a positive and active return from spring break, with strong engagement, achievement, and connection across the district.

The Superintendent recognized a number of student and district accomplishments, including: Floorball Day and the Hackergal Hackathon; ongoing Long-Range Facilities Planning engagement; Big House visits supporting Truth and Reconciliation; arts and music collaborations; strong results at Skills Canada Provincials; the Elementary Model UN; the District Spelling Bee; career-connected learning through local industry visits; and the Robotics71 team's participation at the VEX Robotics World Championship. The Superintendent also shared the work now underway in reviewing of all District administrative procedures by the working group encompassing both staff and partners. The Superintendent closed by thanking staff, students, families, and community partners for their continued support.

School District No. 71 (Comox Valley) Board of Education

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C. Trustee Reports

- i. **BC School Trustees Association (BCSTA)** Pages 12-13
Chelsea McCannel-Keene, Trustee Representative
- ii. **Indigenous Education Council (IEC)** Page 14
Cristi May Sacht, Trustee Representative

Added to the report that IEC has added a NIDES parent representative.

9. Standing Committee Reports

A. Open Committee of the Whole Board Report - none

Next Open Committee of the Whole Meeting:

Date: May 12, 2026

Time: 7:00 pm

Location: School Board Office: 2488 Idiens Way, Courtenay

B. Ad Hoc Policy Committee Board Report Pages 15-17

Motion: (RP-2026-04-28-03)

THAT the Board of Education of School District No. 71 (Comox Valley) appoint Trustee Shannon Aldinger as the Ad Hoc Policy Committee Chair for the remainder of the 25/26 academic year, or until successor appointments are approved by the Board.
Howe/McCannel-Keene

CARRIED

Committee Chair Aldinger welcomed Trustee Caton to the committee and gave an overview of meeting discussions.

Motion: (RP-2026-04-28-04)

THAT the Board of Education of School District No. 71 (Comox Valley) direct the Ad Hoc Policy Committee to develop a standardized policy template for consideration and approval.

Aldinger/Howe

CARRIED

Motion: (RP-2026-04-28-05)

THAT the Board of Education of School District No. 71 (Comox Valley) approve the prioritized list of policies to review by the Ad Hoc Policy Committee for the 25/26 school year, as amended to include the Policy on Board Committees, as amended.

Aldinger/May Sacht

CARRIED

School District No. 71 (Comox Valley) Board of Education

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Next Ad Hoc Policy Committee Meeting:

Date: May 5, 2026

Time: 5:30 pm

Location: School Board Office: 2488 Idiens Way, Courtenay

Recommended Motion: (RP-2026-04-28-06)

THAT the Board of Education of School District No.71 (Comox Valley) receive the board committee reports, as presented.

Howe/Aldinger

CARRIED

10. Decision Items

A. Approve 3 Years District Calendars

Pages 18-22

Jay Dixon, Associate Superintendent

Calendars with revised look were provided. Associate Superintendent Dixon thanked the committee for their work and survey respondents for sharing their feedback.

Motion: (RP-2026-04-28-07)

THAT the Board of Education of School District No. 71 (Comox Valley) approve the 2026-2027, 2027-2028, and 2028-2029, District School Calendars as presented.

McCannel-Keene/May Sacht

CARRIED

B. Approve Capital Bylaw 2026/27-CPSD71-01

Pages 23-33

Harold Cull, Secretary-Treasurer

The Secretary-Treasurer shared the Ministry's response to the Capital plans submitted in June and September noting there is an observable decrease in funding on capital.

Motion: (RP-2026-04-28-08)

THAT the Board of Education of School District No. 71 (Comox Valley) give all three readings of the Capital Bylaw No. 2026/27-CPSD71-01 in one meeting, this 28th day of April 2026.

Howe/May Sacht

CARRIED UNANIMOUSLY

Motion: (RP-2026-04-28-09)

THAT the Board of Education of School District No. 71 (Comox Valley) give first, second, and third readings to the Capital Bylaw No. 2026/27-CPSD71-01.

Howe/McCannel-Keene

CARRIED UNANIMOUSLY

The Director of Operations introduced the Annual Facilities Grant.

School District No. 71 (Comox Valley) Board of Education

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11. Information Items

A. Learning Services

i. How Are We Doing Report

Joe Heslip, Associate Superintendent

Pages 34-58

The presentation focused on numeracy and literacy gap analysis along with comparisons in Math, Science, and Pre-Calc along with graduation rates.

ii. Receive Local Education Agreement Update

Joe Heslip, Associate Superintendent,
Erin Higginbottom Education & Capacity Development Coordinator, and
Lelaina Jules, District Principal Indigenous Education

Associate Superintendent Heslip reviewed district data with the top 3 supports being conversation with student, social-emotional support, and academic support (in-class).

The KFN Education & Capacity Development Coordinator acknowledged that we are uninvited guests serving the K'ómoks First Nation working together to meet the needs of students.

Motion: (RP-2026-04-28-10)

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 2025 How Are We Doing Report and Local Education Agreement Update as presented.
May Sacht/Aldinger

CARRIED

iii. Enhanced Student Learning Report – Ministry Response

Jeremy Morrow, Superintendent
Shared the summary from the Ministry's response to the ESLR.

Motion: (RP-2026-04-28-11)

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Enhanced Student Learning Report Ministry Response for 2024-2025 as presented.

Howe/May Sacht

CARRIED

School District No. 71 (Comox Valley) Board of Education

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B. Business Services

i. Receive Q3 Financials

Pages 59-66

Candice Hilton, Director of Finance

The Director of Finance reviewed the Q3 Financials inclusive of forecasted projections. The Q4 update will come in June.

Motion: (RP-2026-04-28-12)

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Q3 Financials as presented.

Howe/Aldinger

CARRIED

ii. Receive Major Capital Projects Status Update

Pages 63-66

Molly Proudfoot, Director of Operations

Highlighted that the prefab at Aspen opened at the beginning of the month with the parking lot expansion slated for spring and the new Vanier childcare center has set a move-in date for early May.

Motion: (RP-2026-04-28-13)

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 'Major Capital Projects Update – April 2026' briefing note, dated April 28th, 2026, as presented.

May Sacht/MCannel-Keene

CARRIED

Motion: (RP-2026-04-28-14)

Motion to extend the meeting by 30 minutes.

Howe/McCannel Keene

CARRIED UNANIMOUSLY

iii. 2026/27 Budget Update

Harold Cull, Secretary-Treasurer

The Secretary-Treasurer provided an update on activities completed and underway as part of the budget process, including the rollout of the 2026/27 Budget at the upcoming Committee of the Whole meeting on May 12. Follow-up meetings with partners and rights holders will occur in advance of May 12.

12. Board Business

A. Unfinished Business

i. None

School District No. 71 (Comox Valley) Board of Education

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B. New Business

- i. None

13. Correspondence

- A. None

14. Public Question Period to the Board

Questions were asked and answered.

Questions addressed from previous meetings in more detail:

- Assistive technology support
- Inclusive Education pilot of AI agent concerns around security

15. Adjournment – 9:14 pm

Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) adjourns this meeting.

McCannel-Keene/Howe

CARRIED

Board Approved on:

May 26, 2026

Certified Correct:

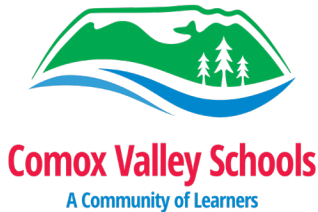
Harold Cull
Acting Secretary-Treasurer

Michelle Waite
Board Chairperson

School District No. 71 (Comox Valley) Board of Education

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Comox Valley Schools

School District No. 71
Office of the Secretary Treasurer

RECORD OF IN-CAMERA MEETINGS

TO: Board of Education **DATE:** May 16, 2026
FROM: Office of the Secretary Treasurer
RE: Record of In-Camera Meetings

RECORD PURSUANT TO SECTION 72 (3) OF THE SCHOOL ACT:

A board must prepare a record containing a general statement as to the nature of the matters discussed and the general nature of the decisions reached at a meeting from which persons other than trustees or officers of the board, or both, were excluded, and the record must be open for inspection at all reasonable times by any person, who may make copies and extracts on payment of a fee set by the board.

Matters discussed and decisions reached at the Special In-Camera, Regular In-Camera, and Closed Committee of the Whole meetings held since the last such report:

April 28, 2026 – Regular In-Camera Meeting

1. Receipt of and updates on governance matters, information for the Board
2. Receipt of and updates on personnel/legal matters, information for the Board
3. Receipt of and updates on land/property matters, information for the Board

The meeting was called to order at 5:32 pm and adjourned at 6:55 pm.

May 12, 2026 – Closed Committee of the Whole Meeting

1. Receipt of and updates on governance matters, information for the Board
2. Receipt of and updates on personnel/legal matters, information for the Board
3. Receipt of and updates on land/property matters, information for the Board

The meeting was called to order at 5:30 pm and adjourned at 6:58 pm.

May 19, 2026 – Special In-Camera Meeting

1. Receipt of and updates on governance matters, information for the Board

The meeting was called to order at 8:00 pm and adjourned at 8:29 pm.

One of the key goals in the 2025/26 Board Governance Plan was to align financial decision making with district strategic priorities. To that end the Board embarked on a series actions, including adjustments on the annual budget process. These include the following:

- Financial literacy session for the board (Nov)
- Budget Process Overview and Guiding Principles- *Public Engagement Session* (Nov)
- Public/Partner Budget Consultations (Feb)
- Public budget survey centered on Strategic Plan, 509 survey submissions (Feb)
- Feedback from Consultations - *Public Engagement Session* (March)
- Staff Budget Working Group sessions
- Annual Budget discussions on recommended options– *Committee of the Whole* (May)
- IEC, Student Voice, Partner Budget Consultations continued (May)
- First Reading of Budget Bylaw (May 19 Special Board Meeting)
- Second and third reading of Budget Bylaw scheduled (May 26 Regular Board Meeting)

These actions and adjustments provided a longer and more inclusive timeline for consultations and review. Several positive outcomes include a 79% increase in public feedback on the budget survey, more collaboration and mitigation strategy discussions, and an earlier bylaw reading process. Having a clear direction earlier provides more opportunity to plan for our 2026/27 school year with key financial information in place. This was a pivotal year in this critical area of the work of the Board and while we have balanced our operating budget through surplus funds from this year, a plan is being developed to prepare for the decisions of the 2027/28 budget. Many thanks to everyone for their energy, input, and adjustment of timelines to support this critical work.

On May 15, Indigenous Brilliance was the powerful and connecting theme of our professional development day at Comox Valley Schools. The wisdom, collaboration and commitment of many shone brightly starting with the powerful opening by Carolyn Roberts, and followed by the many workshops, learning and connecting opportunities for our school community. This was a powerful way to accelerate and honour National Indigenous History month, that begins in June elsewhere, but clearly began on our new timeline at Comox Valley Schools.

Next week, National AccessAbility Week is being celebrated. While it is a time of recognition and celebration it is also a reminder of the ongoing work required to ensure accessible and equitable learning spaces for our students and staff.

The month of May marks the beginning of commencement ceremonies, with the International Student graduation held last week and Highland Secondary's ceremony taking place this weekend (fingers crossed for no rain). By the time we meet again in June, several more ceremonies will have taken place, including the first annual District Indigenous Graduation Ceremony, along with school-based celebrations for students at NIDES, Nala'atsi, Mark R. Isfeld Secondary and Glacier View Secondary. G.P. Vanier Secondary's ceremony will be held on June 24 and, once again, we

will be hoping for fair skies to support the school's large outdoor celebration. Commencement is the culmination of many achievements and milestones that take place every day, in many different ways, for students across Comox Valley Schools.

Lastly, but equally as important as all the other events and opportunities, June is Pride Month. In June, as well as every month, we embrace, through education and celebration, our commitment to diversity and our 2SLGBTQAI+ community.

Thank you for your interest and commitment to our Comox Valley Schools community,

Gilakas'la,
Michelle

Trustee Report from the IEC Meeting May 8, 2026

Chair Keisha Everson update:

- Community engagement session, IEC chair gathering and June 8th
- Community Engagement April 21 at KFN Hall, parents and families. Attendance continues to rise and had 42 attendees, from a wide spectrum of schools and early years. Books and pizza were available, there were games and everyone had a wonderful time.
- The first year of the IEC Chairs Gathering in Vancouver. Chair Keisha will be attending and sharing how the IEC has evolved in the Comox Valley.
- IEC members invited to join May 27 Indigenous Education team celebration.
- Next meeting June 8 In-camera only.
- June 26 will be the next IEC meeting.
- District Graduation ceremonies update, IEC members are all invited and will be emailed the graduation location and date list for IEC members to sign up for.

LEA update from Erin Higginbottom:

- Quality Foods meetings continue, key priorities have been identified by Chief and Council and a list will be shared soon.
- KFN Education Coordinator will be establishing a calendar for visits and events for next year.
- Continuing Therapeutic riding, Culture Camp, develop boys and girls club programming.
- Parent engagement with LEA and IEPs, great ideas generated, youth friendly LEA will be developed.
- Build in routine check-ins for LEA with SD71.
- Looking forward to May 15 learning and supporting in anyway.
- Exploring expanding Indigenous Early Primary to Aspen and Nala'atsi Grade 6-8.

District Principle update from Lelaina Jules:

- Reflection on the LEA and what is good for indigenous students is good for all students.
- New team member joined Ni'noxsola program. Josie Andrews will be joining and completed on-boarding. Next steps are to explore schools and find a fit.
- 3 Indigenous Students Success teachers postings up. Indigenous Kindergarten/ grade 1 position is now designated as Indigenous ancestry required, as it was not before.
- 4 postings for ISWs remain open. 2 more ISW regional meetings before year end.
- First canoe trip has taken place and many more planned. Fish traps tours, teachings and plant walks are underway regularly.

- Indigenous Brilliance Initiative meetings with Associate Superintendent Joe Heslip and the planning committee, significant work is underway. Thank you Michelle Prior and Doug David for joining the planning team.
- May 8 is the last day to register for sessions and unlimited space for online sessions. Cultural presenters update coming.
- May 14 Grade 4 Big House 9:45 and 12:30 session already full and May 27 Summer gathering coming up.

Upcoming dates:

- June 4 Highland Secondary School logo unveiling assembly at 10:30am to honour the I'katsi image, designed by Karver Everson, a former Highland graduate.
- June 6, 2026 District Indigenous Graduation Celebration at Filberg Center at 3pm.
- IEC In-Camera meeting June 8, 2026.
- June 12 KFN Graduation at the Big House and Gym.
- IEC Year End Celebration and Connection June 26, 2026.

Respectfully submitted,

Cristi May Sacht

Cristi May Sacht
Board of Education

Open Committee of the Whole Meeting
Report to the Board
May 12, 2026

In Attendance:

Committee Members:

Janice Caton, Trustee Meeting Chair
Michelle Waite, Board Chairperson
Sarah Jane Howe, Board Vice Chair
Cristi May Sacht, Board Meeting Chair
Chelsea McCannel-Keene, Trustee
Shannon Aldinger, Trustee

Staff:

Dr. Jeremy Morrow, Superintendent of Schools
Harold Cull, Secretary-Treasurer

Regrets: Susan Leslie, Trustee

Recording Secretary: Candace Jesson, Manager Administrative Services & Projects

Rightsholders & Partner Groups in Attendance:

Indigenous Education Council (IEC)
District Parents Advisory Council (DPAC)
Canadian Union of Public Employees (CUPE 439)
Comox District Teachers Association (CDTA)
Comox Valley Principals and Vice-Principals Association (CVPVPA)

A. WELCOME AND CALL TO ORDER

The Board of Education acknowledged that we are on the traditional territories of the K'ómoks First Nation and thanked them for the privilege of living on their land and the gift of working with their children.

The Board Meeting Chair called the meeting to order at 7:03 pm.

B. ADOPTION OF AGENDA

Pages 1-2

Motion: (COWO-2026-05-12-01)

THAT the Board of Education of School District No. 71 (Comox Valley) approve the May 12, 2026, Open Committee of the Whole agenda, as presented.

May Sacht/Waite

CARRIED

C. EDUCATION

1. None

D. GOVERNANCE

1. Board Committee

Pages 3-5

Harold Cull, Secretary-Treasurer

An overview of the proposed Board Committee structure that would have rightsholders and partners participating in discussions was provided. Work of the Board in committee and sent to the Board. Committee partners and trustees asked questions and provided clarification. Recommendation to add a KFN representative in addition to IEC at the table. Concern about partner rep consistency with mid-year elections and not having an ST in on policy work; speaking for IEC (collect, take back, digest, decision, report back – not a process that aligns). Staff will be present to support the work of the board as needed. Recommendations included a rep, plus one for committee partners.

E. POLICY

1. None

F. OPERATIONS

1. None

G. FINANCE

1. 2026/27 Annual Budget Bylaw Presentation

Pages 6-11

Harold Cull, Secretary-Treasurer

The Secretary-Treasurer reviewed the budget process (inclusive of consultation results), budget formula, narrative, proposed options, recommendation, and multi-year estimates. Questions were asked and answered.

H. OTHER

1. None

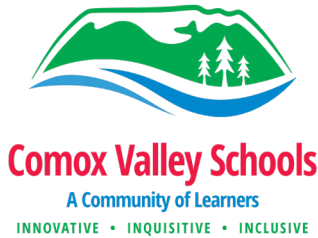
2. ADJOURNMENT – 8:45 pm

Motion: (COWO-2026-05-12-02)

THAT the Committee of the Whole adjourn the meeting.

Waite/Howe

CARRIED



AD HOC POLICY COMMITTEE
BOARD REPORT

Date: Tuesday May 19, 2026

Time: 5:30 pm – 7:00 pm

Venue: School Board Office, Meeting Room 111

Committee Members

Trustees:

Shannon Aldinger, Committee Chair
Janice Caton, Trustee
Michelle Waite, Board Chair

Staff:

Dr. Jeremy Morrow, Superintendent
Harold Cull, Secretary-Treasurer

Regrets: None

Recording Secretary: Candace Jesson, Manager Administrative Services & Projects

TERMS OF REFERENCE:

- Term:** Ongoing ad hoc committee
Membership: Two Trustees appointed each school year
Frequency: Monthly meeting (approximately 10 per school year)
Nature: Closed Meetings
Reporting: The Board Report is to be presented at the first Board meeting following the Ad Hoc Committee meeting or as soon after as possible. Recommendations within the report is to be presented to the Board for approval as separate motions.

Mandate:

- 1) Assist the Board to fulfill obligations in Policy 2- Role of the Board (Section 5 – Policy)
- 2) Review, on a regular basis, all policies of the Board and recommend any changes
- 3) Recommend the nature and substance of any new proposed new policies
- 4) Support Superintendent and Secretary-Treasurer with development and maintenance of Administrative Procedures

Membership:

- 1) 2 Trustees
 - 2) Superintendent
 - 3) Secretary Treasurer
 - 4) Board Chair (ex-officio non-voting)
-

1. CALL TO ORDER

The Board of Education acknowledged that we are on the traditional territories of the K'omoks First Nation and thanked them for the privilege of living on their land and the gift of working with their children.

Committee Chair welcomed committee members and called the meeting to order at 5:34 pm.

2. CHECK-IN

3. ADOPTION OF THE AGENDA

4. ONGOING BUSINESS

A. Gender-based Violence and Sexual Misconduct Policy

Bring the draft policy forward to the June Committee of the Whole for feedback from rightsholders and partners, with the final draft to be presented to the Board for approval at the June Board meeting.

B. Board Committee

Discussion regarding recommended changes and the establishment of a shared understanding continued. The Committee remains engaged in revisions to the draft.

C. Role of the Board

The Committee discussed proposed additions to the policy, including the importance of consistency in language throughout the document. Revisions to the draft continue.

D. Delegation of Authority

The Committee will continue its review and revisions at the next Committee meeting.

E. Role of the Superintendent

No comments were raised beyond minor grammatical edits. The Committee will continue its review at the next meeting.

F. Equity and Non-discrimination

The Committee recommended focusing on minor revisions as part of the current review process.

G. Sanctuary Schools

Bring the draft policy forward to the June Committee of the Whole for feedback from rightsholders and partners, with the final draft to be presented to the Board for consideration at the June Board meeting.

H. Trustee Election Bylaw

Table for next meeting.

5. ACTION ITEMS

Action Items	Person(s) Responsible	Deadline
<ul style="list-style-type: none">Draft Gender-based Violence and Misconduct policy for inclusion in the June Committee of the Whole agenda package.	Secretary-Treasurer	June 9, 2026
<ul style="list-style-type: none">Revisions to the Board Committee, Role of the Board policies.	Secretary-Treasurer	June 16, 2026
<ul style="list-style-type: none">Draft Sanctuary School policy for inclusion in the June Committee of the Whole agenda package.	Secretary-Treasurer	June 9, 2026

6. RECOMMENDATIONS TO THE BOARD OF EDUCATION

THAT the Board of Education of School District No. 71 (Comox Valley) provide the draft Gender-based Violence and Sexual Misconduct policy for rightsholders and partner feedback at the June 9, 2026 Open Committee of the Whole meeting.

THAT the Board of Education of School District No. 71 (Comox Valley) provide the draft Sanctuary Schools policy for rightsholders and partner feedback at the June 9, 2026 Open Committee of the Whole meeting.

THAT the Board of Education of School District No. 71 (Comox Valley) approve the revised 'Equity and Non-discrimination' policy, as presented.

7. FUTURE MEETING DATES

June 16, 2026

11. ADJOURNMENT – 6:43 pm



[Title of Board Policy]

PREAMBLE

[Provide contextual background, rationale, and overarching governance intent for the policy. This section should articulate the Board’s values, commitments, and considerations informing the policy direction.]

POLICY STATEMENT

[Set out the Board’s formal direction, commitments, expectations, or requirements. Use concise, directive language and avoid operational detail better suited to Administrative Procedures.]

OBJECTIVES

[The objectives of this policy are to:]

- [Objective 1]
- [Objective 2]
- [Objective 3]
- [Objective 4]

Where applicable the following additional sections may be included:

- *Definitions*
- *Implementation*

Legal Reference:

- [Legislation and regulations]
- [i.e. British Columbia School Act]
- [i.e. Freedom of Information and Protection of Privacy Act]
- [i.e. School Act]

Adopted: [Month and Year]

Revision: [Month and Year]

Gender-Based Violence & Sexual Misconduct Policy

PREAMBLE

Gender-based violence and sexual misconduct is complex, underreported, and pervasive in our society, and can have serious and long-lasting impacts on the physical, mental, emotional, and spiritual health and wellness of an individual and their families.

Gender-based violence and sexual misconduct exists on a continuum from discrimination and harassment to sexual violence, sexual exploitation, and related misconduct that targets a person because of gender, gender identity, or gender expression. Gender-based violence and sexual misconduct is rooted in unequal power relations and biased social constructions of gender. It disproportionately affects individuals who are Indigenous, racialized, persons with disabilities, and those who identify as 2SLGBTQIA+. The internet and online environments have increased opportunities for exploitation, including among youth. This policy recognizes historical and intergenerational factors linked to colonization and residential schooling that add complexity and vulnerability to those that experience gender-based violence and sexual misconduct.

Freedom from gender-based violence is an inherent human right.

POLICY STATEMENT

The Board of Education is committed to safe, supportive, and inclusive learning and work environments, free from gender-based violence and sexual misconduct in any form across all district schools, facilities, district-related activities, and online environments involving district-affiliated individuals.

It is the responsibility of all School District staff and the expectation of the school community to promote an environment that is free of gender-based violence and sexual misconduct and to be knowledgeable about this policy and associated procedures.

This policy applies to gender-based violence and sexual misconduct incidents involving students at all district schools and sites, and to gender-based violence and sexual misconduct occurring at any district-related activities or in circumstances where such conduct could have a negative impact on the school environment, including online activity outside school hours or premises.

DEFINITIONS

- **Gender-based Violence (GBV):** Any unwanted behaviour targeting a person based on gender, gender identity, or gender expression. This includes verbal, physical, emotional, psychological, financial or sexual conduct and may occur on a continuum from discrimination to sexual violence or misconduct.

- **Sexual Violence and Misconduct:** Any sexual activity or behaviour that occurs without voluntary and informed consent. This includes actions that are physical, sexual, verbal, psychological, or financial, and that target a person’s sexuality. Sexual violence can be threatened, attempted, or completed and may involve one or multiple incidents, and can occur between strangers, peers, or intimate partners, including online.
- **District-Related Activity:** Any activity at school, at a school-related activity or in other circumstances where engaging in the activity will have an impact on the school environment, including online behaviours created outside of the school setting.

Additional definitions included in Appendix A.

OBJECTIVES

The Board is committed to:

- A safe and secure learning and working environment free from gender-based violence and sexual misconduct.
- Preventative education and organizational practices that promote a culture of consent, safety, and respectful relationships.
- Students who have experienced gender-based violence and sexual misconduct receiving trauma-informed and culturally responsive support.
- Protecting the privacy and dignity of individuals involved in accordance with human rights, legislation, privacy laws, and educational standards.
- Accountability through clearly defined roles, training, and documented processes for education, reporting, investigation, discipline, and remedial measures.

Legal Reference:

British Columbia School Act
Freedom of Information and Protection of Privacy Act
BC Human Rights Code

Adopted: May 2026

APPENDIX A - Definitions

Coercive control: describes a pattern of abusive behaviour used to control or dominate another person through repeated acts that disempower or make the other person feel “trapped” in the relationship. Examples include repeated acts of humiliation, intimidation, criticism, gaslighting, isolation, monitoring, jealousy, exploitation, manipulation, playing “mind games” and/or other weaponizing behaviours.

Consent: means the active, voluntary agreement to engage in a specific sexual activity at a particular time. Consent must be given actively, willingly, and continuously throughout all sexual activity. Any sexual activity without consent is sexual assault. Consent cannot be assumed or implied; silence or the absence of “no” is not consent. A person who is impaired by alcohol or drugs may not be capable of giving consent. Consent cannot be obtained through threats, fraud, deception or coercion, and it can be withdrawn or revoked at any time. A person who is unconscious cannot give consent. A person may also be unable to give consent due to their age (under 12), an age difference between the people engaged in the sexual activity, or because one person is in a position of power or authority over the other.

Cultural Safety: refers to policies and practices that are respectful of diverse cultural identities, values, and lived experiences of individuals and communities. It involves ensuring that policies do not perpetuate harm, discrimination, or marginalization and instead actively support the dignity, empowerment, and safety of all individuals, particularly those who are most vulnerable. Cultural safety incorporates an acknowledgment of intergenerational trauma.

Emotional abuse: happens when a person repeatedly uses words, threats, or actions to control, frighten, isolate, embarrass or undermine another person, or to take away their self-respect. It is also called psychological abuse. It can include:

- put downs, name calling or insults
- frequently yelling or raising one’s voice at the other person
- ongoing criticism, blaming or mocking the other person
- controlling behaviour, including stopping someone from seeing friends or family
- preventing the other person from practicing their religion, faith or culture, or expressing their own opinions
- destroying someone’s personal belongings, hurting pets, or threatening to do so
- bullying, intimidation or humiliation
- making false or unsupported accusations, including accusations of flirting, cheating, or being interested in someone else
- threatening:
 - to harm the other person, themselves, or someone important to that person
 - to share intimate images, private information, or secrets
 - to withhold love and affection from the other person
- gaslighting or playing mind games

Gaslighting: is a form of psychological manipulation that usually happens over time and causes a person to question their own memory, judgment, or sense of reality. It can lead to confusion, loss of confidence and self-esteem, uncertainty about one’s emotional or mental stability, and dependence on the person causing the harm.

Gender-based Violence: any unwanted behaviour targeting a person based on gender, gender identity, or gender expression, and which behaviour may be verbal, physical, emotional, psychological, financial or sexual.

Sexual Violence and Misconduct: Is any sexual activity or behaviour that happens without a person's consent. This can include unwanted or unwelcome actions that are physical, sexual, verbal, psychological, or financial, and that target a person's sexuality. Can be threatened, attempted, or carried out, and may happen once or repeatedly. Can happen between strangers, between students or co-workers, or between people in a relationship, and can happen in-person or online. Includes:

- Sexual assault
- Sexual exploitation
- Sexual abuse
- Sexual harassment
- Threats of harm to oneself or others
- Threats or pressure to engage in sexual activity
- Coercive or controlling behaviour*, including gaslighting
- Stalking
- Indecent or sexualized exposure
- Voyeurism
- Trafficking
- Sharing or threatening to share intimate and/or sexually explicit images or personal information without consent
- Creating, showing or distributing pictures or materials that are degrading or of a sexual nature
- Sharing or threatening to share private information about a person's sexual history or sexuality without their consent

Homophobia: refers to attitudes or actions based on fear, dislike, or lack of acceptance of gay, lesbian, bisexual, or Two Spirit people. These attitudes are often rooted in traditional beliefs about gender or sexuality.

Indecent or Sexualized Exposure: refers to intentionally exposing one's genitals in public.

Intersectional (Intersectionality): refers to how a person's lived experiences are shaped by the interaction of different social positions that can result in privilege or oppression. These may include sex, sexual identity, gender identity or expression, Indigeneity, race, ethnicity, dis/ability, or faith. These interactions are rooted in and shaped by interconnecting systems of power such as colonialism, racism, homophobia and transphobia, ableism, and patriarchy.

Misogyny: means the belief or attitude that men and masculinity, are more valuable, powerful or naturally dominant than women and femininity.

Peer-to-peer: means interactions between children or youth who are close in age or stage of development.

Physical abuse: is the intentional use of force against someone without their consent. It can cause pain or injuries that may be long lasting. Physical abuse can include:

- pushing or shoving
- hitting, slapping or kicking

- pinching or punching
- strangling or choking
- spitting or biting
- stabbing or cutting
- throwing objects at someone
- damaging someone's property
- holding someone down
- other acts that hurt or cause physical harm

Sexual Assault: is any sexual contact without the other person's consent and can range from unwanted kissing or sexual touching to forced sexual intercourse (also known as rape).

Sexual Abuse: describes any situation where a person is forced, pressured, or manipulated into unwanted sexual activity, and can include being forced to look at or watch sexual images or acts.

Sexual Exploitation: occurs when someone uses a position of power, authority, or trust for sexual purposes, and can include, but is not limited to, situations involving blackmail.

Sexual Harassment: refers to any unwanted sexual behaviour which contributes to an intimidating, hostile, offensive, or uncomfortable learning or work environment. It can happen in person or online, and may include, but is not limited to:

- Unwanted sexual comments, flirting, advances, or propositions
- Requests for sexual favours
- Unwanted physical contact of a sexual nature (such as touching, grabbing, pinching, or brushing up against a person)
- Sexually suggestive, obscene, or degrading comments or gestures, or name-calling
- Sexual jokes or remarks
- Leering, staring, or catcalling
- Stalking or cyber-stalking
- Sharing or displaying sexual images, videos, or livestreams, including material involving sexual violence
- Creating AI generated sexual images of another person
- Unwanted questions or remarks or rumours about someone's sex life, appearance, clothing, gender expression or sexual orientation
- Promises of rewards (spoken or implied) in exchange for complying with a sexual request
- Intimidation, such as blocking or cornering someone in a sexual way
- Microaggressions of a sexual nature

Stalking: involves repeated unwanted attention that makes someone feel uncomfortable or afraid, and can include repeatedly following, watching, or communicating with someone over time

Trafficking: involves recruiting, housing, controlling, or transporting a person for the purpose of sexually exploiting them or enabling their exploitation.

Transphobia: refers to attitudes or actions that deny, disrespect or violate the existence and human rights of trans people.

Trauma-Informed: means recognizing how trauma affects the brain and a person's life and responding in ways that avoid re-traumatization. A trauma-informed approach prioritizes safety, choice, empowerment, and respect, acknowledges that healing looks different for everyone, and rejects myths and stereotypes about victims and survivors of sexual and gender-based violence.

Two-Spirit: is a term used to describe an Indigenous person who embodies both masculine and feminine qualities, often involving a spiritual, cultural and gender identity outside the Western gender binary.

2SLGBTQIA+: is an acronym that stands for Two-Spirit, lesbian, gay, bisexual, trans, queer, intersex, and asexual, and the '+' recognizes that there are many more gender and sexual identities as well.

Victim/survivor: refers to a person who has experienced gender-based violence and/or sexual misconduct.

Voyeurism: means watching someone for sexualized purposes without their knowledge and consent, including but not limited to while they are undressing, naked, or engaged in sexual or other private activity; includes "up-skirting".

DRAFT

Sanctuary Schools Policy

PREAMBLE

The Board of Education affirms the role of public education in supporting the well-being, dignity, and success of all students. Schools must be safe, inclusive, and welcoming environments where students are able to participate and learn without barriers related to their personal circumstances.

The Board of Education recognizes that students and families may experience uncertainty or vulnerability related to immigration or residency status. The purpose of this policy is to affirm that every student has the right to access public education without fear and that the district will act in accordance with its legal and moral obligations to protect student privacy, equity, and human dignity.

POLICY STATEMENT

All school-age children who are ordinarily resident within the boundaries of the district are entitled to admission to school and the provision of educational services in accordance with the School Act.

This commitment applies to students and families regardless of immigration or residency status. No child who is ordinarily resident in the district will be denied access to education based solely on immigration status.

OBJECTIVES

- Schools are expected to ensure that students can participate fully in educational programs and school life without barriers related to personal circumstances, including immigration or residency status.
- All school-age children who are ordinarily resident within the district are entitled to access public education in accordance with the School Act.
- No student who is ordinarily resident will be denied admission or access to educational services based solely on immigration or residency status.
- The District will take reasonable steps to support equitable access to education, recognizing its importance to student well-being and community inclusion.
- Personal information collected for the purposes of registration, student records, and educational programming will be used, stored, and disclosed in accordance with applicable privacy legislation, including the Freedom of Information and Protection of Privacy Act.
- The District will not disclose personal information related to a student or their family to external parties except where legally required or permitted. Any such disclosure will be conducted in accordance with established District protocols.

- The Superintendent develop and maintain Administrative Procedures to support the implementation of this policy. These procedures will provide direction to schools and staff regarding roles, responsibilities, and processes to ensure consistent and compliant application across the District.

DRAFT

Legal Reference:

School Act (RSBC 1996, c. 412)

Freedom of Information and Protection of Privacy Act (RSBC 1996, c. 165)

British Columbia Human Rights Code (RSBC 1996, c. 210)

Canadian Charter of Rights and Freedoms (Part I of the Constitution Act, 1982)

Adopted: June 2026

Equity and Non-Discrimination Policy

PREAMBLE

The Board of Education is committed to ensuring learning and working environments that are safe, inclusive, equitable, and welcoming for all members of the school district community. The Board recognizes and celebrates the diversity of the community it serves and believes that each individual contributes to the richness and strength of the School District culture. The letter and spirit of the Canadian Charter of Rights and Freedoms, the B.C. Human Rights Code and the B.C. Declaration on the Rights of Indigenous Peoples Act and the B.C. Multiculturalism Act will be observed, supported, and enforced, so that all members of the School District community may work together in an atmosphere of respect where differences are honored.

This commitment is grounded in the understanding that Discrimination:

- Exists and takes many forms, including but not limited to racism, indigenized racism, sexism, misogyny, homophobia, transphobia, and ableism.
- Can be direct or indirect, overt, or subtle (microaggressions), intentional or unintentional and exists at institutional and systemic levels.
- Impacts people in different ways, each person's reaction to discrimination is unique, and some members of our school district community face multiple forms of discrimination.
- Can have long term negative consequences on a person's sense of self and /or a person's ability to fully actualize. (*The legacy of residential schools*).
- Has no one-size-fits-all solution. Different types of discrimination will require different approaches, strategies, and procedures to combat; and
- Constitutes an infringement of a person's equality rights and acts as a barrier to full participation in the school district community and society at large.

POLICY STATEMENT

The Board of Education is committed to creating an inclusive environment through the elimination of all forms of discrimination and the support of educational and employment equity for all who learn and work in Comox Valley Schools. It also recognizes and celebrates the diversity of the community it serves and believes that each individual contributes to the richness of the School District culture.

The Board of Education also acknowledges that all members of the School District community, staff, students, parents, caregivers, partner groups and rights holders, share the responsibility for creating a responsive, compassionate, inclusive environment which honors and respects everyone. The Board is

committed to supporting all members in their efforts to create an environment where all individuals feel safe, cared for and a sense of belonging. The Board of Education expects each member of the district community to participate in the ongoing development of practices that promote fair and equitable treatment for everyone, cultivating mutual respect, civility, and a sense of belonging, as we eliminate all forms of discrimination and address the effects of historic, organizational, systemic, and attitudinal discrimination of all forms.

OBJECTIVES

The Board of Education is committed to:

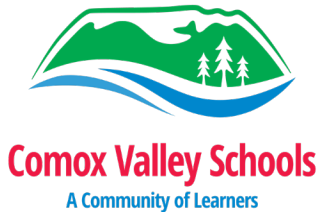
- Equity and inclusivity in all contexts, activities and places.
- Supporting the education of how to act directly or as a bystander against all forms of discrimination.
- Developing cross-cultural connections to create understanding, show respect for, and to honor racial, ethnic and cultural identity, religion and individual abilities.
- Ensuring that school codes of conduct make explicit references to the prohibited grounds of discrimination as outlined in the B.C. Human Rights Code.
- Supporting employment equity through the provision of effective process to recruit, retain and develop all staff acknowledging gender, sexual orientation, race, color, disabilities, ancestry, national and ethno-cultural organization, and religion.
- Support educational equity through quality programs that celebrate diversity and welcome all learners recognizing gender identity, race, color, disabilities, ancestry, national and ethno-cultural organization, and religion.
- Create an educational and workplace environment that promotes equality and welcomes and values diversity.

Legal Reference:

Canadian Charter of Rights and Freedoms
B.C. Human Rights Code
B.C. Declaration on the Rights of Indigenous Peoples Act
B.C. Multiculturalism Act

Adopted: January 25, 2026

Revised: May 26, 2026



BRIEFING NOTE

TO: Board of Education **DATE:** April 28, 2026
FROM: Dr. Jeremy Morrow, Superintendent
RE: **School Fees 2026-2027**

Purpose

To present the 2026–2027 School Fee Schedules for board information and confirmation of alignment with Section 82 of the BC School Act.

Strategic Alignment

Ensuring transparency around school fees and proactively addressing financial hardship aligns with the Board’s commitment to inclusive, student-centered practices that prioritize well-being and equitable access to learning opportunities.

Background

As per the School Act Section 82 (6), which states:

The Board must publish a schedule of the fees to be charged and deposits required and must make the schedule available to students and to children registered under Section 13 and to the parents of those students and children before the beginning of the school year.

The 2026-2027 Fee Schedules for secondary schools that are charging fees next year are attached.

1. Glacier View Secondary School
2. Highland Secondary School
3. Ecole Secondaire Mark R. Isfeld Secondary School
4. Fine Arts eCademy (Fae)
5. G.P. Vanier Secondary School

In addition to the fee schedule districts must also ensure that each of the sites charging fees has a Financial Hardship Policy. School Act Sections 82.4, 82 (3), 82.1 (4), 82.2, 82.3 and 82.31 (3) apply only to a Board that has established policies and procedures to facilitate participation by students of school age ordinarily resident in British Columbia who would otherwise be excluded from the course, class or program because of financial hardship.

The following Hardship Policy is posted on all school websites and has been communicated to parents.

Financial Hardship Policy

No student will be denied the opportunity to participate in a course and/or activity associated with a course or specialty program in which they are enrolled because of financial hardship.

1. Parents/guardians and/or students should contact the principal in order that confidential, respectful, and discreet arrangements can be made to ensure that a student is not denied an opportunity to participate in a course, program, or activity.
2. Principals have a responsibility to ensure that students are not excluded from a course, class, program, or activity due to financial hardship. Principals will ensure that such cases are handled in a confidential, respectful, and discreet manner.
3. Any decision to refuse financial assistance may be appealed to the Assistant Superintendent.
4. All procedures to determine financial hardship will follow the Freedom of Information and Protection of Privacy Act legislation.

Recommendation

THAT the Board of Education, School District No. 71 (Comox Valley) approve the attached Fee Schedules for the 2026-2027 school year.

Respectfully submitted,

Dr. Jeremy Morrow

Dr. Jeremy Morrow
Superintendent of Schools



2026-2027 School Year

Fee	Amount	Description
Grad Fees	\$25.00	Location rental, grad hats, etc

Principal

Stephanie Baker

Date: April 28, 2026

Pac President

Talia Kern

Date: April 28, 2026

Hardship Policy
Financial Hardship

No student will be denied the opportunity to participate in a course and/or activity associated with a course or specialty program in which they are enrolled because of financial hardship.

1. Parents/guardians and/or students should contact the principal in order that confidential, respectful, and discreet arrangements can be made to ensure that a student is not denied an opportunity to participate in a course, program, or activity.
2. Principals have a responsibility to ensure that students are not excluded from a course, class, program, or activity due to financial hardship. Principals will ensure that such cases are handled in a confidential, respectful, and discreet manner.
3. Any decision to refuse financial assistance may be appealed to the Assistant Superintendent.
4. All procedures to determine financial hardship will follow the *Freedom of Information and Protection of Privacy Act* legislation.



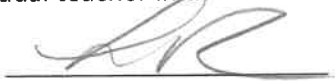
HIGHLAND SECONDARY

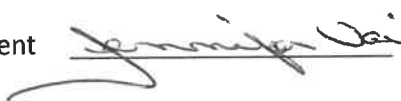
750 Fritchard Road Comox, BC | V9M 3S8 T. 250.339.5525 | F. 250.339.0632 www.HIGHLAND5ECONDRARY.ca

Highland 2026-2027 School Year Extra activity Fee's

Fee	Amount	Description
Grad Fee	\$125.00	Rental, gowns, set up, sound, photography, take down
Student Fee	\$25	Guest speakers, whole school special events, spirit assemblies
Athletics Fee(general)	\$35 for 8/9 \$45 for Jr \$50 for Sr	Supplement cost of tournaments registration, referee, uniforms and special equipment: Each team will charge tournament fee's depending on their schedule above the base fees for the sport.
Enter 2 Fee	\$100	Supplemental materials, cost of additional programming.
Musical	\$100	For costume and extra materials.

Some elective courses charge a fee for materials beyond the regular class activities, for special projects and materials. If there are fees associated with a specific course they will be published in the course calendar or by the individual teacher in their course outline.

Principal  Date: Apr 20'26.

PAC President  Date: April 20/26

Hardship Policy **Financial Hardship**

No student will be denied the opportunity to participate in a course and/or activity associated with a course or specialty program in which they are enrolled because of financial hardship.

1. Parents/guardians and/or students should contact the principal in order that confidential, respectful, and discreet arrangements can be made to ensure that a student is not denied an opportunity to participate in a course, program, or activity.
2. Principals have a responsibility to ensure that students are not excluded from a course, class, program, or activity due to financial hardship. Principals will ensure that such cases are handled in a confidential, respectful, and discreet manner.

3. Any decision to refuse financial assistance may be appealed to the Assistant Superintendent.
4. All procedures to determine financial hardship will follow the *Freedom of Information and Protection of Privacy Act* legislation



École Secondaire Mark R. Isfeld Secondary School

1551 Lerwick Road, Courtenay, BC V9N 9B5

isfeld.comoxvalleyschools.ca • Tel: 250-334-2428 • Fax: 250-334-0659

As per section 82 (Fees and Deposits) of the School Act please note the following:

Fee	Amount	Description
Student	\$25.00	Leadership Activities, performances, career planning
Graduation	\$125.00	Graduation activities, ceremony rentals and costs, ceremony photos and graduation memento
OPTIONAL		
Yearbook	\$50.00	Cost of the yearbook
Athletics	Grade 8&9 - \$25.00 Junior - \$35.00 Senior - \$45.00	Supplemental costs, medical supplies, uniform replacement, partial officials (Athletic Banquet \$10 is separate optional fee)
Senior Math	\$25	iPad and Stylus Rental
Senior Math	\$10	Graphing Calculator Rental
Fine Arts/Tech Ed	Varies	Base projects have no cost – Materials above base project materials will incur a fee to cover cost.

We, the Ecole Secondaire Mark R. Isfeld Secondary PAC ratify the attached fees for 2026-2027.

Our school and the district have a hardship policy that supports students wanting to participate in these activities.

Hardship Policy:

No student will be denied the opportunity to participate in a course and/or activity associated with a course or specialty program in which they are enrolled because of financial hardship.

1 – Parents/guardians and/or students should contact the principal in order that confidential, respectful, and discreet arrangements can be made to ensure that a student is not denied an opportunity to participate in a course, program or activity.

2 – Principals have a responsibility to ensure that students are not excluded from a course, class, program or activity due to financial hardship. Principals will ensure that such cases are handled in a confidential, respectful and discreet manner.

3 – Any decision to refuse financial assistance may be appealed to the Associate Superintendent.

4 – All procedures to determine financial hardship will follow the *Freedom of Information and Protection of Privacy Act* legislation.

Brian McAskill, Principal

Date:

Jennifer Fisher, PAC President

Date:

March 5, 2026



To: Comox Valley School Board Trustees

Re: *Request for Fees - Fine Arts eCademy (FAe)*

We request the continuance of our annual fee structure for the Fine Arts eCademy program held at our Tsolum Campus.

The FAe program is a program of choice within the Comox Valley School district. We are a blended learning, fine arts focused program serving students from Kindergarten - Grade 7. All of the curriculum covered during our face to face days is taught through the lens of the arts. Students work independently and collaboratively on art projects throughout the year. We propose a fee of \$300 per student for the first 2 students in a family and a fee of \$150 for each additional student from the same family. The FAe fees cover the following items:

- All school supplies
- Unique and high quality supplies for art projects
 - Specialized clay, oil paints, canvas, brushes
 - Instruments and instrument upkeep to support the music program
 - Costuming and technical support for drama performances
- Guest speakers/presenters for SPARK Exploration Weeks and SPARK Electives
 - Opportunities for Learners to experience the 4 pillars of the arts (Dance, Drama, Visual Arts, Music) with guest presenters, artists in residence and experiences
- Exploration week activities in the community
 - Art classes, yoga, pottery, dance classes, drumming, weaving

The fees support the extra expenses incurred for the additional programming at FAe that provides a unique opportunity for families in Comox Valley Schools - School District #71.

Sincerely,

Gerald Fussell, Ed.D. (he/him)
Principal,
[Navigate powered by NIDES](#)

Kala (Kayla) Bishop,
PAC Chair.
[Navigate PAC \(google.com\)](#)



Georges P. Vanier Secondary School

4830 Headquarters Road, Courtenay, BC V9J 1P2

School Fees for 2026 - 2027

As per section 82 (Fees and Deposits) of the School Act please note the following.

Fee	Amount	Description
Student Fee	\$25	Leadership activities, student recognition, fine art performances, career planning
Graduation Fee	\$125	Facilities rental, dinner, entertainment, commencement photo
Course Fee Adventures in the Outdoors	\$150	Cost of field trips and overnight stays
Program Fee Explore	\$850	Cost of field trips, supplies, and overnight stays
Optional Fees		
Yearbook	\$60	Cost of the yearbook
Senior Mathematics	\$10	Graphing Calculator rental fee
Athletics	varies	Tournament fees, partial costs of referees, travel etc.
Fine Arts	varies	Band and Drama trips, travel, accommodation etc.
Tech Ed.	varies	Base projects have no cost. Costs for materials used beyond base level.

We, the Georges P. Vanier Secondary PAC ratify the attached fees for 2026-2027. The school and district have a hardship policy that supports students wanting to participate in these activities, and struggle to cover the fees.

Financial Hardship

No student will be denied the opportunity to participate in a course and/or activity associated with a course or specialty program in which they are enrolled because of financial hardship.

1. Parents/guardians and/or students should contact the principal in order that confidential, respectful, and discreet arrangements can be made to ensure that a student is not denied an opportunity to participate in a course, program, or activity.
2. Principals have a responsibility to ensure that students are not excluded from a course, class, program, or activity due to financial hardship. Principals will ensure that such cases are handled in a confidential, respectful, and discreet manner.
3. Any decision to refuse financial assistance may be appealed to the Assistant Superintendent.
4. All procedures to determine financial hardship will follow the *Freedom of Information and Protection of Privacy Act* legislation.



Georges P. Vanier Secondary School

4830 Headquarters Road, Courtenay, BC V9J 1P2

K. Taiji

Karma Taiji, Principal

April 21/26

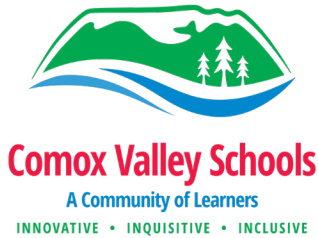
Date

Jennie McRae-King

Jennie McRae-King, PAC President

April 21/26

Date



BRIEFING NOTE

TO: Board of Education **DATE:** May 26, 2026
FROM: Harold Cull, Secretary-Treasurer
RE: 26/27 Annual Budget Bylaw

Purpose

To provide the necessary detail to the Board for their review and consideration of the 26/27 Annual Budget Bylaw. Attached is the Ministry of Education and Child Care’s budget template and bylaw for the Board’s review and consideration.

Background

Beginning in February, the District worked with students, Rightsholders, partners and the community through the annual budget development process. The summary of the process and discussions culminated with the Committee of the Whole meeting on March 12th and then with the first reading of the 26/27 Annual Budget Bylaw at the May 19th Public Board meeting.

Without being provided direction at the May 19th Board meeting to amend the bylaw amount, staff are asking the Board to consider the following motion:

Recommended Motion:

THAT the Board of Education of School District No. 71 (Comox Valley) gives second and third reading to the 26/27 Annual Budget Bylaw in the amount of \$173,446,504 at their meeting on May 26, 2026.

Prepared by:

Harold Cull
Secretary-Treasurer

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 71 (COMOX VALLEY) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2026/2027 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 71 (Comox Valley) Annual Budget Bylaw for fiscal year 2026/2027.
3. The attached Statement 2 showing the estimated revenue and expense for the 2026/2027 fiscal year and the total budget bylaw amount of \$173,446,504 for the 2026/2027 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2026/2027.

READ A FIRST TIME THE 19th DAY OF MAY, 2026;

READ A SECOND TIME THE 26th DAY OF MAY, 2026;

READ A THIRD TIME, PASSED AND ADOPTED THE 26th DAY OF MAY, 2026;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 71 (Comox Valley) Annual Budget Bylaw 2026/2027, adopted by the Board the _____ DAY OF _____, 2026.

Secretary Treasurer

Annual Budget

School District No. 71 (Comox Valley)

June 30, 2027

School District No. 71 (Comox Valley)

June 30, 2027

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

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READ A FIRST TIME THE 19th DAY OF MAY, 2026;

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(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 71 (Comox Valley) Annual Budget Bylaw 2026/2027, adopted by the Board the _____ DAY OF _____, 2026.

Secretary Treasurer

School District No. 71 (Comox Valley)

Annual Budget - Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	11,787,000	11,717,313
Adult	70,000	74,438
Total Ministry Operating Grant Funded FTE's	11,857,000	11,791,751
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	151,407,448	151,420,695
Other	509,000	299,000
Tuition	3,107,750	3,229,000
Other Revenue	4,081,535	3,942,855
Rentals and Leases	210,000	170,000
Investment Income	797,904	661,752
Amortization of Deferred Capital Revenue	7,055,490	6,650,647
Total Revenue	167,169,127	166,373,949
Expenses		
Instruction	135,599,316	135,808,258
District Administration	6,477,702	7,064,881
Operations and Maintenance	25,857,735	25,598,592
Transportation and Housing	3,417,897	3,283,757
Total Expense	171,352,650	171,755,488
Net Revenue (Expense)	(4,183,523)	(5,381,539)
Budgeted Allocation (Retirement) of Surplus (Deficit)	3,206,306	4,860,269
Budgeted Surplus (Deficit), for the year	(977,217)	(521,270)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(977,217)	(521,270)
Budgeted Surplus (Deficit), for the year	(977,217)	(521,270)

School District No. 71 (Comox Valley)

Annual Budget - Revenue and Expense

Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	139,287,542	139,537,355
Operating - Tangible Capital Assets Purchased	375,000	375,000
Special Purpose Funds - Total Expense	22,111,618	22,456,614
Capital Fund - Total Expense	9,953,490	9,761,519
Capital Fund - Tangible Capital Assets Purchased from Local Capital	1,718,854	2,633,173
Total Budget Bylaw Amount	173,446,504	174,763,661

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____
Signature of the Superintendent _____ Date Signed _____
Signature of the Secretary Treasurer _____ Date Signed _____

DRAFT

School District No. 71 (Comox Valley)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2027

	2027 Annual Budget \$	2026 Amended Annual Budget \$
Surplus (Deficit) for the year	<u>(4,183,523)</u>	<u>(5,381,539)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(375,000)	(375,000)
From Local Capital	(1,718,854)	(2,633,173)
From Deferred Capital Revenue	(4,529,440)	(25,669,221)
Total Acquisition of Tangible Capital Assets	<u>(6,623,294)</u>	<u>(28,677,394)</u>
Amortization of Tangible Capital Assets	<u>9,953,490</u>	<u>9,761,519</u>
Total Effect of change in Tangible Capital Assets	<u>3,330,196</u>	<u>(18,915,875)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u>(853,327)</u>	<u>(24,297,414)</u>

School District No. 71 (Comox Valley)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	132,907,781	132,277,381
Other	189,000	189,000
Tuition	3,107,750	3,229,000
Other Revenue	811,705	761,705
Rentals and Leases	210,000	170,000
Investment Income	700,000	600,000
Total Revenue	<u>137,926,236</u>	<u>137,227,086</u>
Expenses		
Instruction	113,840,238	113,769,758
District Administration	6,477,702	7,064,881
Operations and Maintenance	15,551,705	15,486,579
Transportation and Housing	3,417,897	3,216,137
Total Expense	<u>139,287,542</u>	<u>139,537,355</u>
Net Revenue (Expense)	<u>(1,361,306)</u>	<u>(2,310,269)</u>
Budgeted Prior Year Surplus Appropriation	<u>3,206,306</u>	<u>4,860,269</u>
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(375,000)	(375,000)
Local Capital	(1,470,000)	(2,175,000)
Total Net Transfers	<u>(1,845,000)</u>	<u>(2,550,000)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 71 (Comox Valley)

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	131,212,038	131,032,388
ISC/LEA Recovery	(211,705)	(211,705)
Other Ministry of Education and Child Care Grants		
Pay Equity	451,831	451,831
Funding for Graduated Adults	115,223	115,223
Student Transportation Fund	421,375	421,375
Foundation Skills Assessment (FSA) Scorer Grant	15,214	15,214
ICY Clinical Counsellor Funding	453,055	453,055
September Enrolment Count, Operating Grant	450,750	-
Total Provincial Grants - Ministry of Education and Child Care	132,907,781	132,277,381
Provincial Grants - Other	189,000	189,000
Tuition		
International and Out of Province Students	3,107,750	3,229,000
Total Tuition	3,107,750	3,229,000
Other Revenues		
Funding from First Nations	211,705	211,705
Miscellaneous		
Instructional Cafeteria	160,000	160,000
Miscellaneous	440,000	390,000
Total Other Revenue	811,705	761,705
Rentals and Leases	210,000	170,000
Investment Income	700,000	600,000
Total Operating Revenue	137,926,236	137,227,086

School District No. 71 (Comox Valley)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2027

	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$
Salaries		
Teachers	55,937,389	55,593,754
Principals and Vice Principals	7,250,411	7,208,209
Educational Assistants	9,467,519	9,524,821
Support Staff	12,276,040	12,356,551
Other Professionals	5,009,414	5,292,233
Substitutes	5,071,305	5,434,850
Total Salaries	95,012,078	95,410,418
Employee Benefits	25,510,595	24,631,537
Total Salaries and Benefits	120,522,673	120,041,955
Services and Supplies		
Services	5,099,609	5,348,860
Student Transportation	3,391,712	3,190,158
Professional Development and Travel	1,109,028	1,140,634
Rentals and Leases	272,000	276,000
Dues and Fees	110,000	110,000
Insurance	277,350	270,300
Supplies	6,094,170	6,760,448
Utilities	2,411,000	2,399,000
Total Services and Supplies	18,764,869	19,495,400
Total Operating Expense	139,287,542	139,537,355

School District No. 71 (Comox Valley)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2027

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	45,691,069	1,435,354		88,255		3,231,780	50,446,458
1.03 Career Programs	748,700		52,129	234,368		17,500	1,052,697
1.07 Library Services	384,560			880,343		91,670	1,356,573
1.08 Counselling	1,991,616			105,612	332,175	15,759	2,445,162
1.10 Inclusive Education	5,203,704	314,660	8,028,749	435,534	347,421	586,780	14,916,848
1.20 Early Learning and Child Care				3,920		2,756	6,676
1.30 English Language Learning	354,200			40,615			394,815
1.31 Indigenous Education	607,200	142,069	1,386,641	236,773	175,093	500	2,548,276
1.41 School Administration		5,081,326		2,378,421		746,710	8,206,457
1.62 International and Out of Province Students	956,340	170,141		175,193	260,015	45,000	1,606,689
1.64 Other				186,466			186,466
Total Function 1	55,937,389	7,143,550	9,467,519	4,765,500	1,114,704	4,738,455	83,167,117
4 District Administration							
4.11 Educational Administration		78,612		28,155	1,098,883		1,205,650
4.20 Early Learning and Child Care		28,249					28,249
4.40 School District Governance					300,289		300,289
4.41 Business Administration				512,021	1,634,389	7,500	2,153,910
Total Function 4	-	106,861	-	540,176	3,033,561	7,500	3,688,098
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				25,274	846,072		871,346
5.50 Maintenance Operations				6,328,864		325,350	6,654,214
5.52 Maintenance of Grounds				616,226			616,226
5.56 Utilities							-
Total Function 5	-	-	-	6,970,364	846,072	325,350	8,141,786
7 Transportation and Housing							
7.41 Transportation and Housing Administration					15,077		15,077
7.70 Student Transportation							-
Total Function 7	-	-	-	-	15,077	-	15,077
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	55,937,389	7,250,411	9,467,519	12,276,040	5,009,414	5,071,305	95,012,078

School District No. 71 (Comox Valley)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2027

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2027 Annual Budget	2026 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	50,446,458	13,618,690	64,065,148	3,806,771	67,871,919	68,022,293
1.03 Career Programs	1,052,697	287,499	1,340,196	332,350	1,672,546	1,661,675
1.07 Library Services	1,356,573	357,259	1,713,832	409,078	2,122,910	2,100,483
1.08 Counselling	2,445,162	682,985	3,128,147	125,824	3,253,971	3,225,763
1.10 Inclusive Education	14,916,848	4,037,386	18,954,234	1,091,671	20,045,905	19,696,239
1.20 Early Learning and Child Care	6,676	1,117	7,793	17,500	25,293	81,530
1.30 English Language Learning	394,815	111,535	506,350	1,000	507,350	501,415
1.31 Indigenous Education	2,548,276	674,200	3,222,476	387,102	3,609,578	3,736,465
1.41 School Administration	8,206,457	2,051,785	10,258,242	1,138,290	11,396,532	11,361,903
1.62 International and Out of Province Students	1,606,689	436,876	2,043,565	847,026	2,890,591	2,937,880
1.64 Other	186,466	52,677	239,143	204,500	443,643	444,112
Total Function 1	83,167,117	22,312,009	105,479,126	8,361,112	113,840,238	113,769,758
4 District Administration						
4.11 Educational Administration	1,205,650	328,821	1,534,471	519,869	2,054,340	2,165,151
4.20 Early Learning and Child Care	28,249	7,698	35,947	10,675	46,622	46,810
4.40 School District Governance	300,289	76,379	376,668	180,126	556,794	619,905
4.41 Business Administration	2,153,910	589,311	2,743,221	1,076,725	3,819,946	4,233,015
Total Function 4	3,688,098	1,002,209	4,690,307	1,787,395	6,477,702	7,064,881
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	871,346	237,694	1,109,040	525,650	1,634,690	1,639,143
5.50 Maintenance Operations	6,654,214	1,796,741	8,450,955	2,036,000	10,486,955	10,435,829
5.52 Maintenance of Grounds	616,226	157,834	774,060	245,000	1,019,060	1,012,607
5.56 Utilities	-	-	-	2,411,000	2,411,000	2,399,000
Total Function 5	8,141,786	2,192,269	10,334,055	5,217,650	15,551,705	15,486,579
7 Transportation and Housing						
7.41 Transportation and Housing Administration	15,077	4,108	19,185	7,000	26,185	25,979
7.70 Student Transportation	-	-	-	3,391,712	3,391,712	3,190,158
Total Function 7	15,077	4,108	19,185	3,398,712	3,417,897	3,216,137
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	95,012,078	25,510,595	120,522,673	18,764,869	139,287,542	139,537,355

School District No. 71 (Comox Valley)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2027

	2027	2026 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	18,499,667	19,143,314
Other	320,000	110,000
Other Revenue	3,269,830	3,181,150
Investment Income	22,121	22,150
Total Revenue	22,111,618	22,456,614
Expenses		
Instruction	21,759,078	22,038,500
Operations and Maintenance	352,540	350,494
Transportation and Housing	-	67,620
Total Expense	22,111,618	22,456,614
Budgeted Surplus (Deficit), for the year	-	-

School District No. 71 (Comox Valley)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year		150,000	831,327	1,376,710				145,000	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	352,540	454,193			170,000	39,200	255,904	627,949	1,678,702
Other			45,000	3,120,000					
Investment Income			21,600						
	352,540	454,193	66,600	3,120,000	170,000	39,200	255,904	627,949	1,678,702
Less: Allocated to Revenue	352,540	604,193	76,350	3,120,000	170,000	39,200	255,904	772,949	1,678,702
Deferred Revenue, end of year	-	-	821,577	1,376,710	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	352,540	604,193			170,000	39,200	255,904	772,949	1,678,702
Provincial Grants - Other									
Other Revenue			54,750	3,120,000					
Investment Income			21,600						
	352,540	604,193	76,350	3,120,000	170,000	39,200	255,904	772,949	1,678,702
Expenses									
Salaries									
Teachers							40,480		
Principals and Vice Principals							32,163		292,834
Educational Assistants		471,106					6,954		617,140
Support Staff	251,491				132,554	30,565		361,825	182,464
Other Professionals									
Substitutes							20,000		218,774
	251,491	471,106	-	-	132,554	30,565	99,597	361,825	1,311,212
Employee Benefits	71,046	133,087			37,446	8,635	27,815	103,120	367,490
Services and Supplies	30,003		76,350	3,120,000			128,492	308,004	
	352,540	604,193	76,350	3,120,000	170,000	39,200	255,904	772,949	1,678,702
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund					5,037				

School District No. 71 (Comox Valley)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

	Classroom Enhancement Fund - Staffing	Mental Health in Schools	ECL Early Care & Learning	Feeding Futures Fund	Professional Learning Grant	National School Food Program	CVCF Travel	Professional Development	BC Parks
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		102,974	350,000	348,000	31,609	161,625	1,080	274,470	320,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	12,426,109	52,000		1,193,350		340,150			
Other							36,000	115,000	
Investment Income							521		
	12,426,109	52,000	-	1,193,350	-	340,150	36,521	115,000	-
Less: Allocated to Revenue	12,426,109	154,974	175,000	1,463,487	31,609	375,000	37,601	58,000	320,000
Deferred Revenue, end of year	-	-	175,000	77,863	-	126,775	-	331,470	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	12,426,109	154,974	175,000	1,463,487	31,609	375,000			
Provincial Grants - Other									320,000
Other Revenue							37,080	58,000	
Investment Income							521		
	12,426,109	154,974	175,000	1,463,487	31,609	375,000	37,601	58,000	320,000
Expenses									
Salaries									
Teachers	9,459,670			40,480					
Principals and Vice Principals			137,525						
Educational Assistants									
Support Staff				562,239					
Other Professionals				83,025					
Substitutes	332,523				24,646				
	9,792,193	-	137,525	685,744	24,646	-	-	-	-
Employee Benefits	2,633,916		37,475	192,892	6,963				
Services and Supplies		154,974		584,851		375,000	37,601	58,000	320,000
	12,426,109	154,974	175,000	1,463,487	31,609	375,000	37,601	58,000	320,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund				87,485					

School District No. 71 (Comox Valley)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2027

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	4,092,795
Add: Restricted Grants	
Provincial Grants - Ministry of Education and Child Care	17,590,097
Other	3,316,000
Investment Income	<u>22,121</u>
	20,928,218
Less: Allocated to Revenue	<u>22,111,618</u>
Deferred Revenue, end of year	<u>2,909,395</u>
Revenues	
Provincial Grants - Ministry of Education and Child Care	18,499,667
Provincial Grants - Other	320,000
Other Revenue	3,269,830
Investment Income	<u>22,121</u>
	22,111,618
Expenses	
Salaries	
Teachers	9,540,630
Principals and Vice Principals	462,522
Educational Assistants	1,095,200
Support Staff	1,521,138
Other Professionals	83,025
Substitutes	<u>595,943</u>
	13,298,458
Employee Benefits	3,619,885
Services and Supplies	<u>5,193,275</u>
	22,111,618
Net Revenue (Expense)	<u><u>-</u></u>
Additional Expenses funded by, and reported in, the Operating Fund	92,522

School District No. 71 (Comox Valley)

Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2027

	2027 Annual Budget			2026 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		75,783	75,783	39,602
Amortization of Deferred Capital Revenue	7,055,490		7,055,490	6,650,647
Total Revenue	7,055,490	75,783	7,131,273	6,690,249
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	9,953,490		9,953,490	9,761,519
Total Expense	9,953,490	-	9,953,490	9,761,519
Net Revenue (Expense)	(2,898,000)	75,783	(2,822,217)	(3,071,270)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	375,000		375,000	375,000
Local Capital		1,470,000	1,470,000	2,175,000
Total Net Transfers	375,000	1,470,000	1,845,000	2,550,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	1,718,854	(1,718,854)	-	
Total Other Adjustments to Fund Balances	1,718,854	(1,718,854)	-	
Budgeted Surplus (Deficit), for the year	(804,146)	(173,071)	(977,217)	(521,270)

BRIEFING NOTE

TO: Board of Education **DATE:** May 26, 2026
FROM: Joe Heslip, Associate Superintendent
 Tara Ryan, District Principal Inclusive Education
RE: Accessibility Committee Update

Purpose

To provide the Board of Education Trustees with an update on the composition, legislative compliance, and key activities of the Comox Valley School District Accessibility committee during the 2025-2026 school year, and to outline priorities for 2026-2027.

Committee Membership and Composition

During the 2025-2026 school year, the Accessibility Committee welcomed two new student members.

- Mackenzie Brookshaw: Student from Mark R. Isfeld Secondary School:



- Finley Adamsson: Student from G.P. Vanier Secondary School: Photo of Finley competing in grade 8-12 ASL poetry competition in Burnaby during DHH Proud.



- Jayden Hargreaves: Former student from Mark R. Isfeld. Currently attending North Island College. Completing his 3rd year on the committee.



Also serving on the committee for their 3rd year are:

- Heather Robinson, SD71 physiotherapist
- Katelin Lindsay, SD71 Teacher of the Deaf & Hard of Hearing
- Jane Rondow, SD71 Inclusion Teacher – Assistive Technology
- Lindsay Friis – Comox Valley Child Development Center
- Tara Ryan – District VP of Inclusive Education and Chair of the Accessibility Committee

We have said farewell with appreciation to Karma Taiji, principal of G.P. Vanier, who resigned from the committee this year.

The committee continues to work intentionally to meet legislative requirements for accessibility committees in British Columbia, including:

- Ensuring at least half of committee members are persons with disabilities or individuals who support, or are from organizations that support, persons with disabilities
- Reflecting the diversity of persons with disabilities in British Columbia
- Including at least one Indigenous member
- Reflecting the broader diversity of people in British Columbia

The Committee gratefully remains compliant with these requirements and continues to seek diverse perspectives to strengthen its work.

Lived Experience and Community Voice

As part of its ongoing learning and reflection, the Accessibility Committee invited guest speakers to share their lived experience raising a child with accessibility needs within the Comox Valley School District. The presentation provided valuable insight into systemic strengths, ongoing barriers, and the real-world impact of accessibility decisions on students and families.

Committee members noted that hearing directly from a parent caregiver enhanced understanding of how policies, environments, and practices are experienced at the student level. This input is helping to inform the committee's recommendations and reinforces the importance of centering lived experience in accessibility planning and decision-making.

Accessibility Audits and Reporting

During the year, the committee received accessibility audit summary reports from SPARC BC for the following schools:

- Mark R. Isfeld Secondary School
- G.P. Vanier Secondary School
- Highland Secondary School
- Lake Trail Middle School
- Airport Elementary School
- Queneesh Elementary School
- Arden Elementary School

The committee reviewed and organized audit findings into four categories to support strategic planning and implementation:

1. Low Cost / Low Impact
2. Low Cost / High Impact
3. High Cost / Low Impact
4. High Cost / High Impact

This categorized information, along with the full SPARC BC reports, will be shared with each of the seven schools listed above before the end of the 2025-2026 school year. The committee will also provide recommendations outlining concrete, practical steps each school could take to improve accessibility for students, staff, families, and community members.

Collaboration with Operations

The Accessibility Committee is organizing a meeting with District Operations staff before the end of the school year. The purpose of this meeting is to:

- Review the SPARC BC audit findings collectively
- Discuss feasibility, prioritization, and alignment with existing facilities planning
- Support a coordinated, district-wide approach to improving accessibility

National Accessibility Week

The committee recognizes National Accessibility Week (May 25-31, 2026). This year, recognition includes:

- Sharing accessibility-focused resources with schools
- Updating and promoting resources on the district's Accessibility Committee webpage
- Encouraging awareness, learning, and dialogue around accessibility and inclusion across the district

Looking Ahead: 2026-2027 Priorities

In the 2026-2027 school year, the Accessibility Committee looks forward to:

- Furthering awareness of accessibility and inclusion across the district
- Supporting schools as they begin to implement accessibility recommendations from the SPARC BC audits
- Continuing collaboration with district departments to embed accessibility into planning and decision-making
- Opening opportunities for additional schools in the district to participate in accessibility audits as this process continues

Summary

The Accessibility Committee remains focused on advancing accessibility in meaningful, achievable ways while meeting legislative expectations. Through student voice, audit-informed planning, and cross-departmental collaboration, the committee is laying a foundation for improved access, inclusion, and belonging throughout the Comox Valley School District.

Recommendation

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Accessibility Committee report, as presented.

BRIEFING NOTE

TO: Board of Education **DATE:** May 26, 2026
FROM: Jeremy Morrow, Superintendent of Schools
RE: **Response to Gender-Based Violence Working Committee Report**

Purpose

To provide a brief update on recent progress with regards to actions taken in response to the Gender-Based Violence Working Committee Report to the Board of Education.

Background

The Gender-Based Violence Committee provided a comprehensive report to the Board of Education with a number of recommendations to support a comprehensive and differentiated approach to prevention and response. In addition, the committee made recommendations to staff capacity, establish administrative procedures, create more learning opportunities for students, promote consent culture, and implement a district wide position. The following are some first steps in response to these recommendations:

- Katie van Waterschoot, a teacher with certification in sexual health education, has been hired for the two-year secondment as K-12 Lead Teacher: Sexual Health & Gender-Based Violence Education.
- Consent Week has been moved to the third week in October, where there will be more space for teaching and discussions.
- Katie has updated Consent Week resources, including daily conversation topics and speaking notes specifically targeted towards consent culture at each elementary level (K-1, 2-3, 4-5, 6-7) and case studies for intermediate.
- Resources gathered by the GBV committee have been shared with all counsellors. These resources are linked in the Counsellors' Handbook under Gender Based Violence. Counsellors have been asked to download and share these resources with teachers.
- Secondary counsellors have been provided additional resources, including appropriate scenarios and questions that may be helpful for student discussions.
- Access to PowerUp has been purchased for all teachers K-12. This is a Nanaimo-based sexual health program developed by Kerri Isham, which features an online platform with regularly updated lesson plans and videos. At every level, the lessons include content related to consent, consent culture and the reduction of gender-based violence. This program will be rolled out in the 2026-2027 school year. As part of the roll out, Kerri Isham will do Pro D days next winter to support teachers in

implementing these resources – one elementary targeted session and one secondary targeted session.

- Resources have been purchased to stock K-9 libraries with up-to-date resources for understanding body science and puberty; these have been screened for appropriate content and inclusive language.
- This fall, we will recognize the 16-days of activism against gender-based violence, an international human rights campaign that runs annually from November 25 - December 10.
- External consultant hired to support a bathroom improvement plan for high schools starting with Highland Secondary School. Design plan will be brought to the student leadership group for feedback prior to end of this school year.
- Conversation with Jayna Brulotte and Danielle Carter-Sullivan, Executive Director of Early Learning, Mental Health and Student Safety, to discuss potential next steps of a more coordinated provincial response.
- SOGI Inclusion Masterclass training, facilitated by Mischa Oak, was made mandatory for a large number of District staff to support safer and more inclusive school environments and to strengthen awareness related to gender-based violence in schools. The training included dedicated components focused on allyship for trans and gender-diverse youth, as well as strategies for recognizing and interrupting gender-based hate speech and transphobia.

Next Steps

- Creating a working committee for actions towards gender equity and safety, including the Superintendent, Trustee(s), and leaders from rightsholders, partner groups, and educators.
- Building a process for measuring the reach and impact of this fall's Consent Week.
- Developing a more specific plan for school engagement in the 16 days of Activism Against Gender-based Violence.
- Administrative procedure (AP) development and revisions to action and support the Board of Education's new Gender-Based Violence and Sexual Misconduct policy. This includes an AP that specifically address gender-based violence and sexual misconduct between students.

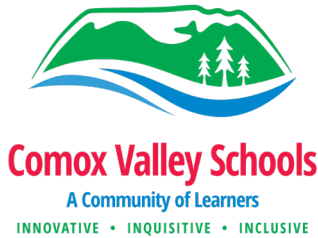
Recommendation:

THAT the Board of Education of School District No. 71 (Comox Valley) receive the Response to Gender-Based Violence Working Committee Report update, as presented.

Respectfully submitted,

Jeremy Morrow

Jeremy Morrow
Superintendent of Schools



TO: Board of Education **DATE:** May 22nd, 2026
FROM: Jay Dixon, Associate Superintendent
RE: **2026 May Enrolment Update**

Purpose

This briefing note provides an update on online learning student enrollment for May 2026.

Strategic Alignment

This report supports transparent communication with partners providing district May 1701 FTE (full-time equivalent) enrolment update. It is used for internal planning, monitoring, and tracking.

Background

Enrollment for Online Learning is projected annually in February for the following September, and February. As Online Learning has continuous enrollment though out the calendar year actual enrollment is verified with the Ministry of Education and Child Care in September, February, and May.

This report compares projected and actual figures of students enrolled at NIDES both within our district and throughout the province. Ministry published enrollment data remains the official source for all external purposes including grants, funding applications, public reports, media inquiries, comparisons across districts, etc. as it reflects the dynamic nature of student enrolment as student start, complete, and transition between coursework throughout the school year.

Analysis

- The information within Section 1 provides a comparison of projected 2025-2026 online enrolment figures versus actual enrollment. These numbers include K-19, 10-12, and Graduated Adult.
- The Ministry's Interim Operating Grants Overview is attached to provide context regarding the funding framework associated with Online Learning enrolment.

Section 1: 2025 2026 Online Learning Enrollment Breakdown:

NIDES September 2025	Projected: 1925 Actual: 2218
NIDES February 2026	Projected: 547 Actual: 718
NIDES May 2026	Projected: 320 Actual: 390

Recommendation

THAT the Board of Education of School District No. 71 (Comox Valley) receive the 2025-2026 May Online Learning Enrolment Report as presented.

Respectfully submitted,

Jay Dixon

Associate Superintendent

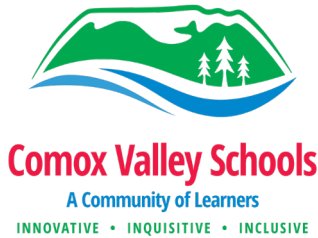
Interim Operating Grants Overview - 2025/26 School Year
(Following the February 2026 Enrolment Count)

School District 71 (Comox Valley)

September 2025 Enrolment Count				
	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	8,391.5625	\$9,015	\$75,649,936	
Continuing Education	20.6250	\$9,015	\$185,934	
Alternate Schools	202.0000	\$9,015	\$1,821,030	
Online Learning	2,218.1250	\$7,280	\$16,147,950	
Home Schooling	41	\$250	\$10,250	
Course Challenges	4	\$282	\$1,128	
Total Enrolment-Based Funding (September)	10,832.3125			\$93,816,228
	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	355.2500	\$4,508	\$0	
4%+ Enrolment Decline		\$6,761	\$0	
Significant Cumulative Decline (7%+)	705.0000	\$4,508	\$0	
Supplement for Enrolment Decline				\$0
	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Inclusive Education	4	\$51,300	\$205,200	
Level 2 Inclusive Education	596	\$24,340	\$14,506,640	
Level 3 Inclusive Education	100	\$12,300	\$1,230,000	
English Language Learning	202	\$1,815	\$366,630	
Indigenous Education	1,821	\$1,790	\$3,259,590	
Adult Education	39.4375	\$5,755	\$226,963	
Equity of Opportunity Supplement			\$464,868	
Supplement for Unique Student Needs				\$20,259,891
		Funding		
Variance from Provincial Average	\$1,692			
Estimated Number of Educators	603.986		\$1,021,944	
	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	10,871.7500	\$180.33	\$1,960,503	
Supplement for Salary Differential				\$2,982,447
Supplement for Unique Geographic Factors				\$7,446,817
Funding Protection				\$0
Curriculum and Learning Support Fund				\$94,294
September 2025 Enrolment Count, Total				\$124,599,677

*Note: Highlighted sections are estimated and will be updated following the May enrolment count

July 2025 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$260	\$0	
Summer Learning Grade 8-9	0	\$260	\$0	
Summer Learning Grade 10-12	0	\$510	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	144	\$510	\$73,440	
Summer Learning, Total				\$73,440
February 2026 Enrolment Count				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	13.1250	\$9,015	\$118,322	
Adult FTE - Continuing Education	0.0000	\$5,755	\$0	
K-Gr 9 School-Age FTE - Online Learning	140.9058	\$3,640	\$512,897	
Gr 10-12 School-Age FTE - Online Learning	577.3750	\$7,280	\$4,203,290	
Adult FTE - Online Learning	33.7500	\$5,755	\$194,231	
Level 1 Inclusive Education Enrolment Growth	0	\$25,650	\$0	
Level 2 Inclusive Education Enrolment Growth	43	\$12,170	\$523,310	
Level 3 Inclusive Education Enrolment Growth	5	\$6,150	\$30,750	
Newcomer Refugees	0.0000	\$4,508	\$0	
ELL Supplement - Newcomer Refugees	0	\$908	\$0	
Youth Train in Trades	3	\$9,015	\$27,045	
Health Careers Dual Credit	0.625	\$9,015	\$5,634	
February 2026 Enrolment Count, Total				\$5,615,479
May 2026 Enrolment Count*				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$9,015	\$0	
Adult FTE - Continuing Education	0.0000	\$5,755	\$0	
K-Gr 9 School-Age FTE - Online Learning	10.0000	\$2,427	\$24,270	
Gr 10-12 School-Age FTE - Online Learning	300.0000	\$7,280	\$2,184,000	
Adult FTE - Online Learning	10.0000	\$5,755	\$57,550	
May 2026 Enrolment Count, Total				\$2,265,820
Indigenous Education Councils				\$77,946
2025/26 Full-Year Estimated Total				\$132,632,362
Estimated 2025/26 Operating Grant from Indigenous Services Canada				\$211,705
Estimated 2025/26 Operating Grant from Ministry of Education and Child Care				\$132,420,657



BRIEFING NOTE

TO: Board of Education **DATE:** May 26th, 2026
FROM: Molly Proudfoot, Director of Operations
RE: **2025 PSO Climate Change Accountability Report (CCAR) Update**

Purpose

To inform the Board of Education that the ‘2025 PSO Climate Change Accountability Report (CCAR)’ is due and will be submitted to the *Ministry of Energy and Climate Solutions* by May 30, 2026. The report will also be published on the District’s website by June 30th, 2026. This submission fulfills the legislative requirements set out in Section 8.1 of the *Climate Change Accountability Act* and complies with the *Carbon Neutral Government (CNG) Regulation*.

Strategic Plan Alignment

The Climate Change Accountability Report (CCAR) aligns with the District’s Strategic Plan by advancing sustainability, accountability, and proactive environmental stewardship. The District’s ongoing efforts to reduce greenhouse gas emissions and maintain carbon neutrality reflect its core values of integrity, safety, and equity. These initiatives support the Strategic Plan’s vision of fostering compassionate and connected learning environments, while ensuring District operations contribute positively to both the community and the environment.

Recommendation

THAT the Board of Education of School District No. 71 (Comox Valley) receive the ‘2025 PSO Climate Change Accountability Report (CCAR) Update’ as presented.

Respectfully submitted,

Molly Proudfoot
Director of Operations