



PAC General Meeting

Wednesday, October 11, 2023

6:30pm call to order

Roll call of Attendees

Heather Morris (Chair), Jodi Schneider (Vice Chair), Cassandra Tomlinson (Treasurer), Jen Storey (DPAC Rep), Valerie Gregor Secretary, Wendy Jorgensen (Hot Lunch Rep), Joanne Barr (Hot Lunch Rep), Zale Darnell (Administrator), Samantha Seeley, Candice Pauloski, Cole Logan, Rebecca Williams, Rob MacGregor, Julie Shaw-MacGregor, Kate DeCotiis, Meghan Peacock, Mike Johnston, Meleny Carduff, Jackie Gibbons, Nicole Spooner, Lauren McClung, Melissa Neufeld, Will Morris

Welcome

Minutes and Agenda

Approvals

Approval May Minutes

Joanne Motions to pass may minutes, Candice seconds the motion.

Discussion – Vote – Minutes Passed

Approval June Minutes

Joanne Motions to pass the June minutes, Candice Seconds the motion.

Discussion – Jackie request amendment.

Motion to Vote – minutes to be amended.

Approval Oct Agenda

Motion to approve the Agenda by Joanne, Hether seconds the motion.

Discussion – Motion Passed

Principal Report 6:45 to 7

Zales Report:

- Start up went extremely well for the school.
- Classes well balanced
- Students settled in well.
- 1701 funding was submitted 263 total students, increase of 12 students.
- We had about 29 new registrations over the summer
- Only had 4 class change requests.
- No classes in remedy, we have space in all out classes.
- Pro D was done with Arden Elementary, we met up with Jessie Warren, looked at incorporating first people's principles into our teaching.
- Thanks to all the parents that helped with pancake breakfast.
- Ohs 2 fire drills, 1 earthquake drill shake out oct 19. Hold and secure November 2.
- Cross country is going well so far.
- Tmrw full school SBT (School Based Team)
- Choir Thursday for practice
- Planning towards Christmas concert and spring musical
- Christmas concert will be k to 4 and full school intermediate concert in the spring as per Mrs. Boersma
- New speed sign, it seems to be working well at helping parents watch their speed. It is not lit up outside school zone hours.
- Zale is looking for feedback for photo day photo retake November 23.
- Breakfast program has started, it is working out well. We are having successful numbers. We are seeing 25 to 30 students per day. We are on par with most of the other schools and bigger schools in the district. We also noticed less kids coming for extra food throughout the day. We do still have an agreement in place with the black creek food bank to supplement lunches with sandwiches.
- Tour de rock 180 dollars about. Successful, terry fox successful.
- 29 orange shirt day, truth and reconciliation week. District song, Story walks with the orange shirt day story. Orange shirt cut outs around the school. We are making an effort to continue with that. Wearing orange, the first Friday of every month to support truth and reconciliation as a school community.

- Assembly on the 29, it was very successful.
- We had our open house on October 4th. Please let me know if you have any feedback about that. It was nice to see different parents in the building.
- Leadership and lunch monitors has started for the year.
- We put lunch monitoring out to our grade 5 and 6's we had 40 plus kids sign up. That is an exuberant group.
- Assemblies, a number already this year. We are working on overall behaviour in assemblies. We are building up the routine back up after covid.
- Today we had vision screening for grade 2 – 4 – 7. Will mail results home.
- FAS are going for grade 4 and 7 right now.
- Oct 13th is fire prevention week. Oyster river department will come to the school and talk to the kids.
- Field trips happening again all over the place lets go miracle beach!
- Code of conduct was sent out at the start of the year; we are using this to help manage students' expectations and student behaviour. STARS
- REQUESTS: because of the changes to how we want to do the musical and Christmas concert. Jackie Boersma is asking for 1000 dollars to do a Disney musical. We would like to start dealing with bussing funds like classroom funds by transferring the money to the school as a lump sum to manage.
- Joanne Zale will you be presenting the framework of learning to the Pac to review prior to passing. Zale as a school we are waiting for the Strategic plan coming out...right now we are looking at overall literacy, spelling and writing. We have roughly talked about school goals, but we have not formalized them.

Heather, any other questions for Zale. None

Chair Report 7 to 7:15

- Terms of Reference for meeting; we will start every conversation with empathy and respect, fully focused on recognizing the students in why we are at PAC meetings.
- We will follow the Miracle Beach code of conduct and Roberts Rules of Order.
- PAC has the right to conduct business in an orderly manner and the Chair has a right to request members who act disorderly are removed.
- The meetings should last two hours. Open topic for 5 minutes. Topic will be tabled after 5 minutes.
- Heather: I would love to hear feed back on the Terms of Reference for the meetings moving forward.

Old Business

Constitution and Bylaws

- Mike motions to accept the bylaws, Jen seconds the motion.
- Discussion on the motion, question brought up about a change to a provision in the constitution in reference to the dissolution of the PAC.
- Motion is tabled to next meeting to allow time to engage the question.

Audit Review

- Motion on the table to Audit Pac; See June minutes for additional information.
- Floor open to discussion in relation to audit.
- Joanne motions to Change Jackies Audit motion, REPHRASE, motion to implement a provide for audits within the Miracle Beach PAC. We currently do not have a process or policy Jen seconds the motion.
- Motion passed unanimously.

BCCPAC membership

- Membership renewed.

Gaga Ball

- Gaga Ball Pit; moving forward with the SD71 maintenance team. They will be sending us a quote; it looks like approximately \$3000.00. Miracle Beach is next on their building docket.

New Business

Committees and Coordinators; Hot Lunch, Fundraising, Events, Fun Fair, Mental Health, Indigenous Development, Policy and Procedures, etc.

- Fund Raising Committee needs a new coordinator; Kate De Cotiis accepts the positions, Nicole Spooner will assist.
- Events Committee: Mike Johnston will, and Nicole Spooner will co chair the committee.
- Funfair Committee: Jodi Schneider, Cassandra Tomlinson and Julie Shaw will take on the role.
- Mental Health Committee; Jackie Gibbons, Cole Logan and Heather Morris.
- Indigenous Growth Committee; Valerie Gregor and Jen Storey.
- Policy and Procedures Committee; Joanne Barr and Heather Morris

Committee Reports 7:15 to 7:20.

Hot Lunch

- Hot lunch has a record breaking start up with 218 orders.
- The year is broken up into 4 ordering windows based on the school year.

Trustee Report 7:20 to 7:30

Insert Trustee Report: Cristi May

Apologies I am unable to attend but wishing you a productive and successful PAC meeting!

The board has been busy meeting with our new Superintendent of Schools, Dr Jeremy Morrow and are excited to report we are starting Strategic Planning. We look forward to communicating more regarding our community engagement portion of the process, so stay tuned. We will be continuing to work from our existing 2019-2023 Strategic Plan until our new plan has been completed.

We are thrilled to be reporting a balanced budget for 2023 and we look like we are sitting with a just over 2-million-dollar surplus, those funds have already been allocated for projects that are underway. We have a frugal Board of Education, which has thankfully served us well and enabled us to continue to set funds aside for much needed future work.

We have approved our Capital Plan submission, which includes funding for the School Food infrastructure program. A report is currently being completed on our district, to include what they need, and we look forward to seeing the results. The Comox Valley is a leader in school food programs, and we look forward to new programs emerging and existing programs continuing. I would also like to challenge you with a question, how can School Board Trustees better serve and connect with our school communities, within our roles, outside of solely attending a PAC meeting? Our Board hopes to expand our opportunities to connect with our community and would love to hear any ideas you have?

I hope everyone had a wonderful thanksgiving with their families and I look forward to seeing you all soon.

Gratitude for your time,

Cristi May

Area C trustee School District 71

DPAC Report 7:45 to 8

- **Trustees will not longer be required to attend school meetings.**
- There are funding opportunities for parent volunteers to be trained in food safe. If you are interested email the MBE PAC email and Jen will move forward with it. That food safe program is being developed by Lush Valley.

- Jen asked DPAC to ask other parents about what is happening for activities for primary K to 3's in other schools.
- DPAC will be sharing a fund-raising calendar to help prevent fundraising overlap. Hopefully it will also share fundraising ideas.
- DPAC has a very active transportation committee looking at bussing in the Comox Valley.

Treasurer Report 8 to 8:15

Gaming Grant

- The gaming grant was approved, the money has been deposited. It was lower than anticipated.

Signing Authority

- Heather is set up with full signing authority as Chair. The Chair is also the sponsor who is responsible for the funds in the account.

Money Handling Policy

- Tabled to the executive only meeting. Bring up with the policy and procedures committee.

Approval of Budget

- Cassandra motions to change Staff appreciation budget line to Parent and Staff appreciation, Joanne seconds.
- Motion passed.
- Joanne motions to approve the Budget, Jody seconds the motion.
- Budget approved.
- Budget discussion: Candice, I am curious about fundraising will we be doing 50/50 the track in October? Action Item: Jodi, I will investigate it to see if it is an option. They might have someone lined up. This would be considered gaming money like the gaming grant.
- Zale has been given the teacher classroom allowances for the year.
- Zale made a request from Mrs. Boersma for the PAC to support the spring musical. The PAC had given Mrs. Bosma money for work on the piano, there is 381.00 remaining. We can give Mrs. Bosma and additional 500.00 for the musical.

- Zale made a request for the bulk of bussing funds to be given to the school in advance, the topic was tabled to the next meeting aft and executive only review.

Open Discussion

- Jodi, how is the progress going on the elder doors? Valerie, we have a committee meeting next Friday.
- Jodi, Zale have we looked at emergency food yet. Zale the district is in the review process with it.

Next Meeting

Wednesday – November 15th

Motion to Adjourn 8:30pm

- Heather motions to adjourn, Jodie seconds.